

**BOROUGH OF MAYWOOD
RE-ORGANIZATION MEETING MINUTES
JANUARY 6, 2025
6:00PM**

Mayor Bolan called the meeting to order at 6:09 p.m.

INVOCATION

Mayor Bolan invited Lay Pastor Betty Fetzer up to the dais to do the invocation.

SALUTE TO THE FLAG & MOMENT OF SILENCE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing a meeting notice in The Record and Our Town and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 17, 2024.

Borough Council Meetings may be Broadcasted Live on our PEG channel, along with video or audio recordings being posted on our Borough website. As a visitor attending a meeting, your presence and attendance may be recorded. By speaking during the public portion of the meeting, it is assumed your consent is given if your image or voice is broadcasted.

CERTIFICATION OF GENERAL ELECTION

November 7, 2023

Full Term

Danyel M. Cicarelli – 2,216votes
Samuel Conoscenti – 2,266 votes
Katherine Bennin – 2,428 votes
Douglas A. Herrick – 2,369 votes

SWEARING IN CEREMONY:

Katherine Bennin

Installing Officer: Judge Gregg A. Padovano

Douglas A. Herrick

Installing Officer: Assemblywoman Lisa Swain

ROLL CALL

Members of the Governing Body present: Mayor Bolan, Council Members: Bennin, DeMuro, Flynn, Herrick, Padovano and Ullman were present. Also present Borough Administrator Febre and Borough Clerk Dispoto.

PROCLAMATIONS & PRESENTATIONS:

Assemblywoman Lisa Swain presented proclamations to the newly appointed Council members.

The Sheriff's Office presented certificates to the newly appointed Council members.

Bergen County Commissioners also presented certifications of commendation to the Maywood Council.

Mayor Bolan appointed **John L. Schettino, Esq.** as Borough Attorney for a one-year term expiring 12/31/25 and asked for confirmation.

RESOLUTION #1-25

APPOINTING JOHN SCHETTINO, ESQ. AS BOROUGH ATTORNEY

WHEREAS, Article VI of Chapter 46 of the Code of the Borough of Maywood provides for the appointment of a Borough Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that John Schettino, Esq., located at 800 Main Street, Suite 101, Hackensack, New Jersey, is hereby appointed as Borough Attorney for 2025, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Councilmember DeMuro moved for confirmation of the appointment and adoption of **Resolution #1-25** as distributed to the Mayor and Council; seconded by Councilmember Flynn. Motion carried unanimously.

Mayor Bolan asked the pleasure of the Council regarding the **By-Laws** for the year 2025 as distributed to the Mayor and Council.

Councilmember Flynn moved that they be approved in the form as distributed to the Mayor and Council; seconded by Councilmember DeMuro. Motion carried unanimously.

Mayor Bolan asked the pleasure of the Council regarding **President of the Council**.

Councilmember Flynn nominated Councilmember DeMuro; seconded by Councilmember Padovano. Mayor Bolan asked if there were any other nominations, there were no other nominations.

Councilmember Ullman moved that the nominations be closed; seconded by Councilmember Bennin. There were no objections.

Councilmember Herrick moved to appoint Councilmember DeMuro as President of the Council; seconded by Councilmember Flynn. Motion carried with Councilmember DeMuro abstaining.

Mayor Bolan administered the Oath of Office to the Council President.

RESOLUTION #2-25
2025 SCHEDULE OF MEETINGS

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq), that the following annual schedule of meetings of the Mayor and Council for the year 2025 be adopted:

WORK SESSIONS

2nd Tuesday - 7:00 pm
2nd Floor Council Chambers

February	11
March	11
April	
May	13
September	9
October	7
November	12 (Wednesday)
December	9

COUNCIL MEETINGS

4th Tuesday – 7:00 pm
2nd Floor Council Chambers

January	6 Re-Org
January	28
February	25
March	25
April	22
May	27
June	24
July	22
August	26
September	23
October	21

The Borough Clerk is hereby authorized and directed to:

- 1) prominently post on bulletin boards at 15 Park Avenue, Maywood, New Jersey an annual schedule of regular and executive meetings of the Mayor and Council any revisions thereto, and such other notices as required by said Act;
- 2) maintain such notices on file in the Office of the Borough Clerk;
- 3) provide such notices to the newspaper hereinafter designated;
- 4) provide copies of said notices to all persons requesting such copies as provided by said Act; and

BE IT FURTHER RESOLVED, that the following newspapers be and they are hereby designated as the newspapers to receive notices of meetings as provided by law: The Our Town of Maywood, New Jersey, The Record and Herald News of Woodland Park, New Jersey.

Councilmember Flynn moved for adoption of the Annual Schedule of Meetings, **Resolution #2-25**, as distributed to the Mayor and Council; seconded by Councilmember Bennin. Motion carried unanimously.

Mayor Bolan administered the Oath of Office to the Fire Department Officers for 2025:

Roy DeYoung Jr., Chief
Anthony Scozzafava, Assistant Chief
Justin Griffing, Deputy Chief

Mayor Bolan administered the Oath of Office to the Fire Police Officers for 2025:

Karen Stavola, Captain
John Montany, Lieutenant
Gary Geosits, Sergeant

Mayor Bolan appointed **Steven D. Wielkotz**, **Registered Municipal Accountant**, as **Auditor** for 2025, whose duties shall be to prepare financial statements, assist in preparation of the 2025 budget and make the compulsory audit report in accordance with the statutes so made and provided, and asked for confirmation.

RESOLUTION #3-25
APPOINTING STEVEN D. WIELKOTZ
WIELKOTZ & COMPANY, LLC.

WHEREAS, N.J.S.A. 40A:5-4 provides that the governing body of every municipality shall employ a registered municipal accountant of New Jersey to prepare its annual audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that Steven D. Wielkotz, Registered Municipal Accountant, License #CR00413, of the firm Wielkotz & Company, LLC., PO Box 259, Pompton Lakes, New Jersey be and hereby is appointed for 2025, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Councilmember Bennin moved for confirmation of the appointment and adoption of **Resolution #3-25** as distributed to the Mayor and Council; seconded by Councilmember Flynn. Motion carried unanimously.

Mayor Bolan appointed **Steven L. Rogut** as **Bond Counsel** for the year 2025 and asked for confirmation.

RESOLUTION #4-25
APPOINTING STEVEN L. ROGUT, ESQ. AS BOND COUNSEL

WHEREAS, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of Steven L. Rogut, Esq., of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 to serve as Bond Counsel for the year 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Steven L. Rogut, Esq. is appointed as Bond Counsel for the Borough for 2025 for a one-year term effective January 1, 2025, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Councilmember Bennin moved for confirmation of the appointment and adoption of **Resolution #4-25** as distributed to the Mayor and Council; seconded by Councilmember Flynn. Motion carried unanimously.

Mayor Bolan appointed **Thomas Tuttle** as **Fire Prevention Official** for a one-year term expiring 12/31/25 and asked for confirmation.

RESOLUTION #5-25
APPOINTING THOMAS TUTTLE AS
FIRE OFFICIAL

WHEREAS, Section 179-6 of Chapter 179 of the code of the Borough of Maywood provides that there shall be designated a Fire Official pursuant to the Uniform Safety Act (N.J.S.A. 52:27D-192 et seq.) who shall serve for a one-year term expiring on December 31st of the year of the appointment; and

WHEREAS, the Mayor and Council find that it would be in the best interest of the citizens of the Borough of Maywood to appoint Thomas Tuttle as Fire Official for the Borough of Maywood.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Thomas Tuttle is appointed as Fire Official of the Borough of Maywood for a one-year term expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a certified copy of the within resolution to the State of New Jersey, Department of Community Affairs, Bureau of Fire Safety, Attention LEA Supervisor; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

Councilmember Padovano moved for confirmation of the appointment and adoption of **Resolution #5-25** as distributed to the Mayor and Council; seconded by Councilmember Herrick. Motion carried unanimously.

Mayor Bolan made the following appointments as stated on the agenda and asked for confirmation:

Undine Hose Company #1
Captain Gary Neumann
Lieutenant Gabe Martinez

Peerless Engine Company #2
Captain Michael Pegg
Lieutenant Christopher Tuttle

Protection Hook & Ladder Company #1
Captain Matthew Bahto
Lieutenant Matthew Golabek

FIRE INSPECTORS - for a one-year term expiring 12/31/25

Michael Pegg **Richard Minervini** **Christopher Collova** **Mark Pavlik**

Maureen Paul – Board of Fire Officers - Board Secretary for one-year term expiring 12/31/25.

Steven Westervelt – Fire Department Mechanic for one-year term expiring 12/31/25.

Father Tony Ricarte – Maywood Fire Department Chaplin for one-year term expiring 12/31/25.

Reverend Doctor Bessie Duncan of the Unity Church of Christ - Chaplain to the Maywood Police Department for a one-year term expiring 12/31/25.

Local Emergency Management Organization - for a one-year term expiring 12/31/25

Richard Bolan	Mayor
Sheryl Luna	Finance
Roy DeYoung Jr.	Fire Department
Karen Stavola	Fire Police
Philip Cheff	Damage Assessment
Daniel Callahan	Sara Site
Richard Bolan	Media
John S. Gargagliano	Director (3yr term ending 12/31/26)
William Colacurcio	Deputy Director
Christopher Tuttle	Deputy Director
Peter Donatello III	Deputy Director
Tara Grunstra	Board of Health Shelter
William Colacurcio	Resource Management

Thomas Tuttle

Communications
Logistics / Resources
Public Works

Gary Neumann

Barbara L. Dispoto

Official Search Officer for Municipal
Improvements for a one-year term expiring
12/31/25.

Police Matrons - for a one-year term expiring 12/31/25

Felicia Benson-Kraft

Diane Morrell

Historical Advisory Committee - for a one-year term expiring 12/31/25

Betty Fetzer – Borough Historian

Carol Dass

Deborah Ames

Harry Hillenius

Mary Boggia

Jeffrey Ames

Thomas Anzevino

Michael Smith

Insurance Safety Committee for a one-year term expiring 12/31/25

Mayor Richard Bolan

Adrian Febre

Barbara L. Dispoto

Tara Grunstra

Captain Karen Stavola

Germaine Gallitano

Gary Neumann

Lisa Schieli

Sheryl Luna

Chief Terence Kenny

Fire Official Thomas Tuttle

Philip Cheff

Caitlyn Hull

Frank Cilento

Various Boards/Committees

Lisa Schieli

Coordinator – Recycling Advisory Committee
1 year term expiring 12/31/25

Gary Neumann

Dept of Public Works – Recycling Advisory Committee
1 year term expiring 12/31/25

Andrea Calabro

Member – Recycling Advisory Committee
1 year term expiring 12/31/25

Joan Rivera

Member – Recycling Advisory Committee
1 year term expiring 12/31/25

Charlotte Panny

Member – Recycling Advisory Committee
1 year term expiring 12/31/25

Patricia Donovan

Member – Municipal Pool Committee
2-year term expiring 12/31/26

Gina Marie Kiely

Member – Municipal Pool Committee
2-year term expiring 12/31/26

Joan Rivera

Member – Recreation Advisory Board
3-year term expiring 12/31/27

Thomas Lindenau

Member – Board of Health
3-year term expiring 12/31/27

Paul Padro

Merchant Member – District Management Corporation
1 year term expiring 12/31/25

Krupen Dudhia

Merchant Member – District Management Corporation
1 year term expiring 12/31/25

Aneta D’Amico

Merchant Member – District Management Corporation
1 year term expiring 12/31/25

Louis Roer

Resident – District Management Corporation

1 year term expiring 12/31/25

Councilmember Herrick moved for confirmation of the appointments; seconded by Council President DeMuro. Motion carried unanimously.

Mayor Bolan made the following appointments to the Planning Board:

Gary Neumann	Member Class II 1-year term expiring – 12/31/25
Cynthia Petersen	Member Class IV 4-year term ending – 12/31/2028
Anthony Klymenko	Member Class IV 4-year term ending – 12/31/2028
Thomas Anzevino	Alternate #2 2-year unexpired term ending – 12/31/2026

Mayor Bolan asked the pleasure of the Council regarding the appointment of a Council Member as **Class III Member of the Planning Board**.

Mayor Bolan nominated Councilmember Herrick for a one-year term expiring 12/31/25; Motioned by Councilmember Ullman to appoint Councilmember Herrick as a Class III member, seconded by Council President DeMuro. Motion carried with Councilmember Herrick abstaining.

CONSENT AGENDA

RESOLUTION #6-25
ACCOUNTING AND FISCAL POLICIES AND PROCEDURES

WHEREAS, the Borough of Maywood is required to maintain an accounting and fiscal policy which comply with the requirements established by the New Jersey Department of Community Affairs- Division of Local Government; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Maywood that the policies and plans are hereby adopted and shall constitute the basis of the Borough’s fiscal and accounting policy for the operational year 2025:

- Accounting Policies and Procedures
- Cash Management Plan
- Fund Balance Target and Re-generation Policy
- Borough Purchasing Procedures
- Escrow Fund Procedures

RESOLUTION #7-25
AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT FOR JOHN L. SCHETTINO, ESQ., BOROUGH ATTORNEY

WHEREAS, the Mayor and Council of the Borough of Maywood has appointed John L. Schettino, Esq. of 800 Main Street, Suite 101, Hackensack, New Jersey 07601 as Borough Attorney for the year 2025 effective January 1, 2025 pursuant to N.J.S.A. 19:44A 20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and John L. Schettino, Esq. as the Borough Attorney for a term of one-year effective January 1, 2025 and setting forth the terms and conditions respecting the

appointment of the Borough Attorney and compensation to John L. Schettino, Esq. shall be set at \$9,000.00 per month and shall not exceed \$108,000.00 per year; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #8-25
AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF MAYWOOD
AND STEVEN D. WIELKOTZ & COMPANY LLC.

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #3-25, appointed Steven D. Wielkocz, Registered Municipal Accountant, License #CR00413, of Wielkocz & Company, LLC., PO Box 259, Pompton Lakes, New Jersey as Borough Auditor pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds will available for this purpose pursuant to the 2025 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven D. Wielkocz of Wielkocz & Company, LLC. setting forth the duties, compensation as per agreement and terms and conditions respecting the appointment of the Borough Auditor for a term of one-year effective January 1, 2025 and that said compensation as set forth in the terms of said agreement shall not exceed \$57,750 for the examination of financial statements, assistance in the preparation of the Annual Financial Statement and Annual Debt Statement and the Assistance in the preparation of the Budget; and

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #4-25, appointed Steven L. Rogut, Esq. of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 as Bond Counsel for the year 2025 pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2025 temporary budget of the Borough of Maywood in accordance with the attached Schedule of Fees;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk

to attest, an agreement between the Borough of Maywood and Steven L. Rogut, Esq., Bond Counsel, setting forth the compensation as per schedule and terms and conditions respecting the appointment of Bond Counsel for a term of one year effective January 1, 2025; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #9-25
AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES FOR
STEVEN L. ROGUT, ESQ. BOND COUNSEL

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #4-25, appointed Steven L. Rogut, Esq. of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 as Bond Counsel for the year 2025 pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2025 temporary budget of the Borough of Maywood in accordance with the attached Schedule of Fees;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven L. Rogut, Esq., Bond Counsel, setting forth the compensation as per schedule and terms and conditions respecting the appointment of Bond Counsel for a term of one year effective January 1, 2025; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #10-25
AUTHORIZING SIGNATURES ON BOROUGH DRAFTS/CHECKS

WHEREAS, the Mayor and Council of the Borough of Maywood have designated their depository for Borough monies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that all drafts, checks, etc. shall be signed by the following officers/employees, where a combination of any three signatures are required with the exception the payroll account:

Richard Bolan, Mayor,
Adrian Febre, Borough Administrator
Barbara Dispoto, Borough Clerk,
Sheryl A. Luna, CFO, Treasurer

Payroll Account will require one signature:
Sheryl A. Luna, Chief Financial Officer,

BE IT FURTHER RESOLVED that signature cards with the signatures of the persons authorized to sign be forwarded to the designated depositories holding Borough monies; and

BE IT FURTHER RESOLVED that the above-named persons are the officers/employees in the capacities set opposite their respective names and that the signatures on the bankcards thereon are genuine.

RESOLUTION #11-25
DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity, in accordance with N.J.A.C. 17:27-3.5, requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer by January 10th of each year;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey hereby designates Adrian Febre, Borough Administrator, as the Public Agency Compliance Officer for the year 2025; and

BE IT FURTHER RESOLVED, that the Borough Clerk be authorized and directed to forward a copy of the within resolution to the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity for their records.

RESOLUTION #12-25
RESOLUTION AUTHORIZING CONTRACTS UNDER THE EDUCATIONAL SERVICES
COMMISSION OF NJ PURSUANT TO NJSA 40A:11-22(5)

WHEREAS, the Borough of Maywood pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:37-7.29 (c), may, by resolution and without advertising for bids, purchase any good and services under a Cooperative Pricing System of which the Borough is a member; and

WHEREAS, the Borough has the need on a timely basis to purchase goods and services utilizing the Educational Services Commission of NJ, ESCNJ contracts; and

WHEREAS, the Borough anticipates entering into contract in excess of \$17,500, the cost of which either individually or in the aggregate may exceed the prevailing bid threshold, with the attached referenced ESCNJ Contract Vendors through this resolution and properly executed purchase orders/contracts, which shall be subject to all the conditions applicable to the current ESCNJ contracts, but only to the extent that such purchases do not exceed duly authorized budget appropriations for each category of purchase/expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Maywood, in the County of Bergen and State of New Jersey, authorizes the Qualified Purchasing Agent to purchase certain goods and services from those ESCNJ Contracted Vendors, pursuant to all conditions of the individual co-op contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Maywood, pursuant to N.J.A.C. 5:30-5.5(b) regarding the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order and a certification of availability of funds is made by the Chief Financial Officer via an authorized Purchase Order; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough and the referenced ESCNJ Contract Vendors shall be until December 31, 2025 or upon expiration of the vendor's contract, whichever is first.

RESOLUTION #13-25
TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2025 Budget, temporary appropriates for the purpose and amounts in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2025; and

WHEREAS, said total temporary appropriations in the 2025 Budget is not greater than 26.25 percent of 2024 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that following temporary appropriation be made:

RESOLUTION #14-25
A RESOLUTION SUPPORTING THE BERGEN COUNTY MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN THE BOROUGH OF MAYWOOD, COUNTY OF BERGEN, STATE OF NEW JERSEY

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Maywood to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that the Police Department of the Borough of Maywood under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an interlocal services agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Commissioners, the County Prosecutor and all municipalities in Bergen County.

RESOLUTION #15-25
RESOLUTION REQUIRING APPROVAL OF THE BOROUGH MAYOR AND COUNCIL FOR ORGANIZATIONS HOLDING SPECIAL EVENTS AT BOROUGH RECREATIONAL FIELDS AND FACILITIES IN THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Maywood has determined that any organization wishing to use any recreational field and/or facility to host an event, such as tournaments, clinics or camps outside their normal field usage must first obtain approval by the Mayor and Council of the Borough of Maywood; and

WHEREAS, normal field usage shall be defined as permitted regularly scheduled games and practices; and

WHEREAS, prior to seeking Mayor and Council approval, the applicant must fully execute an application along with all documents required by the Recreation Department. Upon completion both the application in its entirety along with the Special Event Check List will be forwarded to the Borough Clerk to place on an upcoming agenda for Mayor and Council approval;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that any organization wishing to use any recreational field and/or facility to host an event, such as tournaments, clinics or camps must first obtain approval of the Mayor and Council.

WHEREAS, the Mayor and Council of the Borough of Maywood has determined that any organization, outside of the Borough of Maywood youth teams, wishing to use the Coaches Park recreational field and/or facility shall pay a use fee to assist in the cost of the facilities maintenance and utilities associated with said use; and

WHEREAS, such fee shall be set at \$50.00 (fifty-dollars) per hour with a minimum of 3 (three) hours and use of field/facility may not exceed 9:30 p.m.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that any organization, outside of the Borough of Maywood youth teams, wishing to use Coaches Park recreational field/facility shall pay the stated fee prior to use.

RESOLUTION #16-25
RESOLUTION REQUIRING THE PAYMENT OF FEES FOR USE OF COACHES PARK
RECREATIONAL FIELD AND FACILITIES IN THE BOROUGH OF MAYWOOD, BERGEN
COUNTY, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Maywood has determined that any organization, outside of the Borough of Maywood youth teams, wishing to use the Coaches Park recreational field and/or facility shall pay a use fee to assist in the cost of the facilities maintenance and utilities associated with said use; and

WHEREAS, such fee shall be set at \$50.00 (fifty-dollars) per hour with a minimum of 3 (three) hours and use of field/facility may not exceed 9:30 p.m.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that any organization, outside of the Borough of Maywood youth teams, wishing to use Coaches Park recreational field/facility shall pay the stated fee prior to use.

RESOLUTION #17-25
GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE
CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS
UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964

WHEREAS, N.J.S.A 40a:4-5 as amended by P.L. 2017, c 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." As amended, 42 U.S.C. 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Borough of Maywood, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION #18-25
APPOINTING JOHN L. SHAHDANIAN II, ESQ. AS LABOR ATTORNEY FOR THE YEAR 2025

WHEREAS, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of John L. Shahdanian II, ESQ. to serve as Labor Counsel for the year 2025;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that John L. Shahdanian II, ESQ, is appointed as Labor Counsel for the Borough for 2025 for a one-year term effective January 1, 2025, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

RESOLUTION #19-25
AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT FOR JOHN L.
SHAHDANIAN II, ESQ., AS LABOR ATTORNEY FOR THE YEAR 2025

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #18-25, appointed John L. Shahdanian II, ESQ. as Labor Counsel for the year 2025 pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2025 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and John L. Shahdanian II, ESQ., as Labor Attorney for the year 2025; setting forth the compensation at \$150.00 per hour and \$80.00 per hour for paralegals and terms and conditions respecting the appointment of Labor Attorney for a term of one year effective January 1, 2025; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #20-25
A RESOLUTION CONTINUING THE ESTABLISHMENT OF THE MAYWOOD VOLUNTEER
ADVISORY BOARD

WHEREAS, volunteer community service organization bring a familiarity with the community and its residents, its needs, its resources, its strengths and its weaknesses; and

WHEREAS, volunteer community service organizations, through their dedication, experience and commitment, form the backbone of community service; and

WHEREAS, a partnership between the Mayor and Council and volunteer community service organizations will foster and promote the more efficient use of volunteer services, a coordination of the volunteer efforts among the various community organizations, and a better use of community facilities;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey, as follows:

Martha DeYoung

Thomas Anzevino

RESOLUTION #21-25
RESOLUTION APPOINTING JOHN BURNS AS FULL POLICE OFFICER IN THE BOROUGH OF
MAYWOOD, BERGEN COUNTY, NJ

WHEREAS, the Borough of Maywood having previously recognized the need to hire a new Police Officer with the Borough of Maywood Police Department, did hire John Burns as a Police Officer on probationary status; and

WHEREAS, John Burns having successfully completed the probationary period and upon the advice and recommendation of Chief of Police Terence R. Kenny, the Mayor and Council of the Borough of Maywood wish to appoint John Burns as a full status Police Officer in the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any and all documents necessary to appoint John Burns as a full status Borough of Maywood Police Officer according to laws/policies of the Borough of Maywood, the applicable collective bargaining agreement, the laws of the County of Bergen and the laws of the State of New Jersey; and

BE IT FURTHER RESOLVED, that a copy of the within resolution and the governing collective bargaining agreement be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood.

RESOLUTION #22-25
OPEN PUBLIC MEETINGS ACT

WHEREAS, Chapter 231 of the Public Laws of 1975, known as the Open Public Meetings Act, was approved on October 21, 1975 to become effective on January 1976; and

WHEREAS, said law requires the fixing of regular meetings of the Governing Body of the Borough of Maywood for the calendar year 2025 and the giving of adequate notice thereof to the public and to the press; and

WHEREAS, Section 14 of said law provides that any person may request that the Governing Body mail to him or her copies of any regular meeting schedule or revisions thereof and written advance notice of at least forty-eight (48) hours of the agenda (to the extent known) and the time, date and location of any regular, special or re-scheduled meeting upon prepayment of a reasonable sum as may be fixed by resolution of the Governing Body to cover the cost of providing such notice;

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Maywood, County of Bergen, State of New Jersey, as follows:

1. The regular schedule public meetings and closed sessions if necessary; of the Governing Body of the Borough of Maywood for the calendar year 2025 shall be on the fourth Wednesday for each month, with the exceptions of legal holidays. Formal action may be taken.
2. The regular scheduled work sessions or closed sessions if necessary; of the Governing Body for the calendar year 2025 shall be held on the second Wednesday for each month, with the exception of legal holidays. Formal action will be taken if necessary.
3. All the meetings regularly scheduled, as set forth in paragraphs 1 and 2 above, shall be held in-person in the Municipal Building of the Borough of Maywood located at 15 Park Avenue, Maywood, NJ.
4. All persons who request that the Governing Body mail copies of this meeting schedule, and any revisions thereto, and any written forty-eight (48) hour advance notice of the agenda to the extent known, and the time, date and location of any regular, special or re-scheduled meeting, shall be mailed upon prepayment by such persons of the sum of \$15.00 to the Borough Clerk. The Borough Clerk shall further prepare a list of such persons and shall mail the requested notices in accordance with the provisions of the Open Public Meetings Act.
5. All persons who request copies of the minutes of any said meetings shall receive such copies upon payment to the Borough Clerk in the amount of .05 cents for letter sized paper and .07 cents for legal sized paper.
6. Two of the newspapers which have been designated as official newspapers of the Borough shall receive all notices required to be sent pursuant to the provisions of Chapter 231 of the Public Laws of 1975. Official newspapers of the Borough are Our Town, The Record and Herald News of Woodland Park.
7. The Schedule of Business for public meetings and actions shall be as follows:
 - a. Salute to the flag
 - b. Statement of compliance with the Open Public Meetings Act
 - c. Calling of the roll
 - d. Special presentations, if any
 - e. Public hearing on Ordinances, if any
 - f. Adoption of ordinances, if any
 - g. Approval of minutes
 - h. Engineering Report
 - i. Presentation of Bills and Claims
 - j. Meeting open to the public (any matter either on or off the agenda) - No person shall be permitted to speak in excess of five (5) minutes, unless the time is extended by a majority vote of the Mayor and Council)
 - k. Correspondence and report of the Borough Clerk
 - l. Report of the Administrator
 - m. Report of the Mayor

- n. Committee reports
 - o. New business – Unless emergent, matters raised will be scheduled for discussion on the following work session of the Mayor and Council
 - p. Old business - Unless emergent, matters raised will be scheduled for discussion on the following work session of the Mayor and Council
 - q. Consent Agenda
 - r. Departmental Reports
 - s. Introduction of Ordinances, if any
 - t. Meeting open to the public (any matter either on or off the agenda) - No person shall be permitted to speak in excess of five (5) minutes, unless the time is extended by a majority vote of the Mayor and Council)
 - u. Closed session, if necessary
 - v. Return to open session, if necessary
 - w. Adjournment
8. A copy of this resolution shall be forwarded, forthwith, to the newspapers aforesaid by the Borough Clerk. The Borough Clerk shall file a copy thereof in her office and shall post same in a public place reserve for such announcements with the municipality.

RESOLUTION #23-25
FY 2023 TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Maywood Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual, Lisa Schieli, Recycling Coordinator, who is authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION #24-25
AUTHORIZING CHRISTOPHER TUTTLE, FIRE DEPARTMENT TRAINING
OFFICER AS AUTHORIZED SIGNATURE FOR FIREFIGHTER CERTIFICATION PROGRAM
DOCUMENTS

WHEREAS, the state has created a voluntary program to certify firefighters; and

WHEREAS, the Mayor and Council of the Borough of Maywood has reviewed, discussed and voted to participate in the program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey appoints Christopher Tuttle, Fire Department Training Officer as the Authorized Signature to sign any documents necessary to implement the Firefighter Certification Program in the Borough of Maywood; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

RESOLUTION #25-25
A RESOLUTION CONTINUING THE ESTABLISHMENT AND OPERATIONS
OF THE MAYWOOD GREEN TEAM

WHEREAS, the Mayor and Council of the Borough of Maywood having created and established the Green Team in the Borough by previous resolution for the purpose of instituting sustainable environmental practices within the territorial limits of the Borough in order to build a community that is environmentally responsible, cost effective, and a productive and healthy place to live, learn and work; and

WHEREAS, it is necessary to adopt a resolution to continue the work of the Green Team for calendar year 2025 and to adopt their bylaws to facilitate same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that the Maywood Green Team is hereby ordained to continue operations for calendar year 2025; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Maywood that the By-Laws of the Maywood Green Team are hereby re-adopted for calendar year 2025; and

BE IT FURTHER RESOLVED, that the following are hereby appointed to the Maywood Green Team for 2025:

Tara Grunstra	William Grunstra	Joan Rivera
Thomas Anzevino	Felicia Benson-Kraft	Jeff Kraft

RESOLUTION #26-25
RESOLUTION OF APPROVAL OF REIMBURSEMENT FOR VISION CARE FOR EMPLOYEES
THAT ARE NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the Mayor and Council of the Borough of Maywood wish to provide in calendar year 2025 reimbursement for vision care in an amount not to exceed \$150.00 total to all officers and employees of the Borough of Maywood that are not covered in a collective bargaining agreement; and

WHEREAS, the Mayor and Council of the Borough of Maywood wish to empower the Borough Administrator to create procedures necessary for the submission of receipts for such reimbursement; and

WHEREAS, the Mayor and Council of the Borough of Maywood wish to retain the right to review such practice in future years;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that employees of the Borough of Maywood that are not covered in a collective bargaining agreement shall receive reimbursement for vision care in an amount not to exceed \$150.00 for calendar year 2025. Such reimbursement shall be pursuant to the procedures established by the Borough Administrator; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood.

RESOLUTION #27-25
RESOLUTION RE-ESTABLISHING A POLICY FOR PROFESSIONAL DEVELOPMENT OF NON -
CONTRACTUAL EMPLOYEES

WHEREAS the Mayor and Council of the Borough of Maywood recognize that certain standard educational courses are necessary for non-contractual employees to perform specific duties and/or maintain or earn

certifications in order for the employee to better perform their assigned duties for the Borough, it being understood that this policy does not apply to classes, webinars, and conferences attended to obtain CEUs necessary to maintain government certifications and licenses; and

WHEREAS the Mayor and Council of the Borough of Maywood recognize the benefits of encouraging its non-contractual employees to take part in courses that go beyond these standard educational courses to further their professional development; and

WHEREAS the Mayor and Council of the Borough of Maywood recognize the benefits of covering the costs of its non-contractual employees to take part in all levels of professional development that complements the employee's assigned duties to the Borough; and

WHEREAS the Mayor and Council of the Borough of Maywood recognize the need to evaluate and approve of those courses that employees wish to take part in and to evaluate whether a course of instruction would warrant a pay increase for an employee; and

WHEREAS the Mayor and Council of the Borough of Maywood recognize the high cost of certain courses of study and the need to assure that the Borough of Maywood benefits from paying for such courses.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey the following:

1. PRIOR TO ENROLLMENT, the "REQUEST FOR COURSE APPROVAL" form shall be submitted to the Borough Administrator for approval by all non-contractual employees seeking cost coverage to undertake a course of study prior to enrollment.
2. All courses exceeding a total cost of \$1,000.00 shall be submitted to the Mayor and Council for approval. No single employee shall be reimbursed for classes that exceed a total cost of \$3,500.00 in a single calendar year without first receiving Mayor and Council approval.
3. Employees are responsible to meet all requirements set by the instructors for the course.
4. Unexcused absence from the course may result in the Employee being responsible for course costs.
5. Successful course work completion shall be deemed a passing grade on those classes graded as pass/fail OR a B- or better on those classes receiving a letter grade.
6. PRIOR TO ENROLLMENT, a non-contractual employee seeking any salary increase for successful course completion shall indicate so on the "REQUEST FOR COURSE APPROVAL" form describing the request and the reason their successful course of study will warrant a salary increase and the amount of the requested increase (*not to exceed 5% of the requestor's current salary*). The Borough Administrator shall submit this request to the Borough Mayor and Council for their consideration prior to the employee's enrollment.
7. It is within the sole discretion of the Mayor and Council to award a pay increase for a successful course of study. The Mayor and Council should evaluate the course of study along with the non-contractual employee wishes to undertake same, how same would benefit the Borough's goals, further the employee in their duties to the Borough, weigh the cost/benefits of the course of study and consider what, if any, pay increase would be deemed appropriate upon the employee's successful completion prior to enrollment. Pay increases shall not exceed a total five percent (5%) pay increase if employee's pre-course salary.
8. Pay increases shall only be granted for a course of study that results in the earning of a degree or the achievement of a significant national or state certification from an accredited institution. Employees may only seek one (1) pay increase per calendar year for a successful course completion.
9. It is within the sole discretion of the Administrator and/or Mayor and Council to authorize payment of tuition, costs, overtime and/or allow work time to be used for a course of study.
10. In the event the Mayor and Council approves of a course of study exceeding \$1,000.00, and the approved employee leaves the service of the Borough while taking the course, the employee shall reimburse the Borough for the costs of the course up until the date of separation. If the employee is successful in their course work, the employee must remain in the service of the Borough for three (3) years following completion or will be responsible to reimburse the Borough for the cost of the course at the rate of one third (1/3) the cost per year post completion calculated monthly. The Borough retains the right to subtract any monies owed from any separation payments due and owing to the employee to cover the above costs.

RESOLUTION #28-25

APPOINTING ADRIAN FEBRE AS COMMISSIONER TO THE SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND, THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND, AND THE BERGEN MUNICIPAL EMPLOYEES FUND

WHEREAS, the Borough of Maywood has resolved to join the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Joint Insurance Fund, and the Bergen Municipal Employees Fund; and

WHEREAS, the By-Laws of said Funds require that a commissioner to said Funds be appointed by the Mayor and Council; and

WHEREAS, said Commissioner is a volunteer position; and

WHEREAS, the Borough has recommended the appointment of Adrian Febre as Commissioner to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Adrian Febre is hereby appointed as Commissioner to the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Liability Joint Insurance Fund, and the Bergen Municipal Employees Fund.

RESOLUTION #29-25

DESIGNATING DEPOSITORY FOR 2025

WHEREAS, the Mayor and Council of the Borough of Maywood finds and declares that N.J.S.A. 40a:5-14 requires that the Borough designate a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that the following listed banks and associations are hereby designated as depositories for the Borough of Maywood:

**TD Banknorth, N.A
Chase Bank
Freedom Bank
Spencer Savings Bank**

BE IT FURTHER RESOLVED, that prior to the deposit of any municipal funds in any of the above listed depositories, said depository shall file with the Chief Financial Officer a certification indicating their compliance with the New Jersey Division of banking requirements for participation in the Government Unit Protection Act pursuant to R.S.17:9-41

RESOLUTION #30-25

AUTHORIZING THE BOROUGH ADMINISTRATOR TO MAKE PURCHASES

WHEREAS, the Mayor and Council recognize that due to time constraints there is a need for the Borough Administrator to make purchases on behalf of the Borough without Mayor and Council approval; and

WHEREAS, requirements and procedures are set forth in Section 9-7 of Chapter 9, entitled "Claims and Payroll," of the Code of the Borough of Maywood and are hereby temporarily amended to read in full as follows:

A. Notwithstanding whether a particular purchase is above the bid threshold, the Mayor and Council hereby determine that any purchase or payment in excess of the sum of \$12,500, increased from \$7,500.00, which shall require the prior approval of the Mayor and Council unless such purchases or payments are recurring and have been previously approved or authorized by resolution of the Mayor and Council; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood as follows:

That the Borough Administrator is authorized to make purchases on behalf of the Borough, said purchases shall not exceed \$12,500.00.

RESOLUTION #31-25

A RESOLUTION AUTHORIZING CONTINUATION WITH THE COUNTY OF BERGEN IN THE COOPERATIVE PURCHASING

WHEREAS, Borough of Maywood's Municipal Code 40-2 entitled, "Interlocal Services – Continuation of existing agreements; enumeration" lists County of Bergen for Cooperative purchasing; and

WHEREAS, the Borough of Maywood wishes to continue to participate in this program.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Maywood authorizes continuation with the County of Bergen in the Cooperative Purchasing Program.

RESOLUTION #32-25
TEMPORARY INVESTMENT OF EXCESS FUNDS IN ALL ACCOUNTS

WHEREAS, it is in the best interest of the Borough of Maywood for the use of modern techniques of money management of excess funds in all accounts; and

WHEREAS, one such acceptable and sound technique is the use of cash flow when balances become available in secure legal investments and certificates of deposit; and

WHEREAS, it has further been determined that the CFO has strongly recommended, due to the instability of the financial market, that she be hereby authorized to invest current excess funds in all accounts, as she deems necessary, in order to obtain the highest interest rates.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Maywood that the Borough Chief Financial Officer be, and is, hereby authorized and directed to invest all excess cash funds in all accounts in Certificates of Deposit at the highest interest rate, as he/she deems necessary, when the Borough has funds available, with the approval of a Special Committee consisting of the Mayor and/or Finance Chairman, at least one of which shall concur with the recommendations of the CFO. However, no such obligation or investment shall have a maturity date greater than twelve (12) months from the date of purchase; and

BE IT FURTHER RESOLVED, that the CFO is further authorized and directed to report, in writing, to the Governing Body of the meeting next succeeding the date when any investment is made pursuant to this resolution and such report shall include the amount, description, interest rate, financial institution and maturity date of such investment.

RESOLUTION #33-25
RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS IN CASES OF EMERGENCIES

WHEREAS, during each fiscal year emergency situations arise which necessitates the immediate disbursement of funds; and

WHEREAS, there is no procedure by which the Chief Financial Officer is authorized to make disbursements.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Maywood, County of Bergen, that the Chief Financial Officer be, and hereby is, authorized to make said disbursements and to report the circumstances to the said Governing Body at the next regular meeting; and

BE IT FURTHER RESOLVED, that the Governing Body shall ratify, at that said meeting, the amounts so disbursed.

RESOLUTION #34-25
RESOLUTION AUTHORIZING INTEREST RATE AND GRACE PERIOD FOR DELINQUENT TAXES

WHEREAS, N.J.S.A 54:4-67 et seq. permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED that the rate of interest on unpaid taxes shall be eight (8) percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable.

RESOLUTION #35-25
RESOLUTION AUTHORIZING A STANDARD TAX SALE

WHEREAS, the Mayor and Council of the Borough of Maywood finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, “delinquency” means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-67; and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2025 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that the Standard Tax Sale may be at the discretion of the Municipal Tax Collector.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that the Municipal Tax Collector, Sheryl A. Luna, be and is hereby authorized to conduct the Annual Tax Sale during the calendar year 2025 in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this Resolution to the Tax Collector for her records.

RESOLUTION #36-25
DESIGNATION OF TAX SEARCHER

BE IT RESOLVED, by the Governing Body of the Borough of Maywood that Sheryl A. Luna, being a bonded official of the Municipality, be, and hereby is, designated as the Official Tax Searcher of the Borough of Maywood pursuant to the provisions of N.J.S.A. 54:5-11; and

BE IT FURTHER RESOLVED, that all lawful fees collected by the said Sheryl A. Luna, in her official capacity as Tax Searcher, be received and retained by the Borough of Maywood.

RESOLUTION #37-25
RESOLUTION AUTHORIZING THE TAX ASSESSOR APPEALS FOR THE
PURPOSE OF CORRECTING ASSESSMENTS

WHEREAS, the Mayor and Council are responsible for the financial interests of Borough; and

WHEREAS, tax appeals relate to said financial interests; and

WHEREAS, the Tax Assessor, Susan DeRosa, is knowledgeable of the tax appeal process as it affects the financial interests of the Borough; and

WHEREAS, some tax appeals can be adjudicated without a tax court trial but with the consent of the County Board of Taxation; and

WHEREAS, the financial interests of the Borough can be protected and expedited by delegating authorization to the above-named representative to file Tax Assessor Appeals before the Bergen County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Assessor is hereby authorized to file Tax Assessor Appeals for approval by the Bergen County Board of Taxation when appropriate during the year 2025.

RESOLUTION #38-25
AUTHORIZING ISSUANCE AND RE-ISSUANCE OF BOND ANTICIPATION NOTES

BE IT RESOLVED that the Chief Financial Officer of the Borough of Maywood is hereby authorized to issue and renew duly authorized Bond Anticipation Notes for the Borough of Maywood, County of Bergen New Jersey as required; and

BE IT FURTHER RESOLVED, that the Borough Attorney, Borough Auditor, Borough Clerk, Bond Counsel, Chief Financial Officer, and Mayor are hereby authorized to act on behalf of the Borough of Maywood in the issuance or the re-issuance of authorized debt in the Borough.

RESOLUTION #39-25

RESOLUTION REQUIRING COUNCIL APPROVAL PRIOR TO EXPENDING OF DEA/ASSET FORFEITURE PROGRAM FUNDS IN THE BOROUGH OF MAYWOOD, COUNTY OF BERGEN, NEW JERSEY

WHEREAS, the Borough of Maywood takes part in equitable sharing of the Asset Forfeiture Program (“Program”) offered by the United States Government by way of the Drug Enforcement Agency; and

WHEREAS, the Program provides monies to and for the benefit of the Maywood Police Department; and

WHEREAS, said monies are allocated for expenditure by the Chief of the Maywood Police Department; and

WHEREAS, the program rules require the Council to approve the Chief of Police’s allocation before spending; and

WHEREAS, the Mayor and Council of the Borough of Maywood desire to memorialize the rules requiring review and consent regarding expending of Program funds exceeding \$1,000.00 and require monthly accounting reports be submitted to the Mayor and Council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that pursuant to the rules of the Asset Forfeiture Program, the Chief of the Maywood Police Department shall submit to the Mayor and Council for their review and approval any expenditures made from funds provided by this Program. No funds shall be released or contracts entered into without said approval.

RESOLUTION #40-25

RESOLUTION AUTHORIZING THE CANCELLATION OF SMALL BALANCES

WHEREAS, N.J.S.A 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars;

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector is hereby authorized to process, without further action on part of the Governing Body, any property tax refund of less than Ten (\$10.00) dollars.

RESOLUTION #41-25

RESOLUTION ESTABLISHING PETTY CASH FUNDS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Maywood, County of Bergen, to establish such a fund for the Borough of Maywood, in the amount of \$650.00 and

WHEREAS, the custodian for these funds are as followed, who are bonded under the municipal general bond for \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that the Mayor and Council hereby authorizes the establishment of a Petty Cash Revolving Fund for the Borough of Maywood, in the sum of \$650.00 as set forth above to be used for the purpose of meeting emergency expenditures necessary for the operation of the Borough of Maywood for the departments listed below which are not of such a nature that should be processed through an encumbrance system;

Department of Public Works	\$200.00 – Custodian Malenia Morigan
Administrative and Executive	\$250.00 – Custodian Bonny Germino
Police Department	\$200.00 – Custodian Diane Morrell

BE IT FURTHER RESOLVED that an application has been filed and approved with the Division of Local Government Services, New Jersey Department of Community Affairs, to carry out the foregoing purposes.

RESOLUTION #42-25
RESOLUTION ESTABLISHING A PREFERENTIAL HIRING POLICY FOR DEPARTMENT OF PUBLIC WORKS AND NON-CONTRACTUAL EMPLOYEES WHO ARE, OR AGREE TO BE, ACTIVE MEMBERS OF THE BOROUGH OF MAYWOOD FIRE DEPARTMENT

WHEREAS the Mayor and Council of the Borough of Maywood recognize the benefits of encouraging its Department of Public Works and non-contractual employees to be active members of the Borough of Maywood Volunteer Fire Department; and

WHEREAS the Mayor and Council of the Borough of Maywood hereby wish to establish a policy so as to grant preferential hiring for any applicant seeking a position with the Department of Public Works or a non-contractual employee position to either active Borough of Maywood volunteer firefighters; or those applicants that agree to become active members of the Borough of Maywood Volunteer Fire Department;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that it shall be the policy of the Borough of Maywood that active Borough of Maywood volunteer firefighters or those applicants that agree to become active members of the Borough of Maywood Volunteer Fire Department shall be granted preferential consideration in their applications of employment to either the Department of Public Works or to any non-contractual employee position.

RESOLUTION #43-25
RESOLUTION APPOINTING APPROVING THE HIRING OF THE 2024-2025 CROSSING GUARDS IN THE BOROUGH OF MAYWOOD

WHEREAS, there is a need to hire an additional crossing guard for the 2024-2025 school year; and

WHEREAS, the Mayor and Council of the Borough of Maywood wish to appoint the below person as a crossing guard for the 2024-2025 school year upon the advice and recommendation by the Chief of Police Terence R. Kenny;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any and all documents necessary to appoint the 2024-2025 Borough Crossing Guards pursuant to the terms contained herein; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood.

SUBSTITUTE GUARDS

John Kasica

\$15.00

RESOLUTION #44-25
AUTHORIZING SERVICE AGREEMENTS WITH MUNIDEX FOR SOFTWARE MAINTENANCE PET LICENSING

WHEREAS, the Borough of Maywood is in need of a service agreement for the Software Maintenance of the Munidex Computer Software Systems for the year 2025; and

WHEREAS, the agreement provides for a one (1) year service with fees as noted in the Software Maintenance Agreement and less 10% for payment prior to January 31, 2025; and

WHEREAS, the cost of the software maintenance contract for the Pet licensing software maintenance contract shall not exceed \$509.00 for the service year 2025;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a service agreement between the Borough of Maywood and Munidex, Inc. for the maintenance of the Munidex Pet Licensing Software Systems.

RESOLUTION #45-25

A RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF MAYWOOD RE-ADOPTING THE FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF MAYWOOD IN ACCORDANCE THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Maywood is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Maywood deems it advisable, necessary and in the public interests to adopt an updated Notice of Tort Claim form in the form attached hereto and made a part hereof;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood assembled in public session the 6th day of January, 2025, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Maywood; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Maywood, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

RESOLUTION #46-25

A RESOLUTION APPROVING FIRE DEPARTMENT CLOTHING ALLOWANCE DURING ACTIVE MILITARY DUTY

WHEREAS, there are presently members of the Maywood Fire Department who are actively serving in the military; and

WHEREAS, the Governing Body desires to allow the issuance of a clothing allowance to the members of the Fire Department actively serving in the military; and

WHEREAS, the Borough Administrator has reviewed this matter and recommends the issuance of a clothing allowance to those members of the Fire Department who are actively serving in the military.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, and State of New Jersey, that a clothing allowance for members of the Maywood Fire Department who are actively serving in the military be and is hereby approved; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Maywood Fire Department immediately upon its passage.

RESOLUTION #47-25

RESOLUTION OF THE BOROUGH OF MAYWOOD COUNTY OF BERGEN, STATE OF NEW JERSEY APPOINTING ADRIAN FEBRE AS MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF MAYWOOD

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Borough of Maywood (“Borough”) is required to appoint a Municipal Housing Liaison for the administration of the City’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Borough’s Settlement with Fair Share Housing Center includes provisions for addressing the Borough’s constitutional obligation to provide for its fair share of very low-, low- and moderate-income housing, and among other items, provides for the appointment of a Municipal Housing Liaison to administer the Borough affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Maywood, in the County of Bergen, and the State of New Jersey, that Adrian Febre is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the municipal code of the Borough of Maywood.

RESOLUTION #48-25
AUTHORIZING THE BOROUGH OF MAYWOOD TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL AND TO PARTICIPATE AS A MEMBER IN THE COOPERATIVE PURCHASING SYSTEM

WHEREAS, N.J.S.A. 52:34-6.2 entitled Cooperative Purchasing Agreements authorizes contracting units which includes municipalities to purchase goods and/or to contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other State and prior to making purchases or contracting for services the contracting unit shall determine that the use of the cooperative purchasing agreement shall result in cost savings after all factors including charges for service, material, and delivery, have been considered; and

WHEREAS, the public bid solicitation and award process utilized by the lead agencies of the nationally recognized and accepted cooperative purchasing company National Intergovernmental Purchasing Alliance Company is also consistent with the public bidding and procurement policy in the State of New Jersey, and under New Jersey law, New Jersey contracting units may “piggyback” onto contracts awarded by National Intergovernmental Purchasing Alliance Company’s lead agencies because the solicitation process fosters competitive bidding, in as much as it utilizes advertising for bidding on a national cooperative contract; identifies the criteria and basis for the award and the solicitation, such as award to the “lowest responsible bidder” or award to the “most advantageous to the public entity, price or other factors considered”;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Maywood is hereby authorized to execute a Master Intergovernmental Cooperative Purchasing Agreement with National Intergovernmental Purchasing Alliance Company in a form attached hereto and/or execute a Principal Procurement Agency Certificate which authorizes the Borough of Maywood to participate as a member in the cooperative purchasing system; and

BE IT FURTHER RESOLVED, that nothing herein contained shall require the Borough to make purchases through National Intergovernmental Purchasing Alliance Company and shall only make said purchases from time to time, when it is determined by the Borough to be in the best interests of the Borough; and

BE IT FURTHER RESOLVED, that the Mayor shall be and is hereby authorized to execute said Master Intergovernmental Cooperative Purchasing Agreement with National Intergovernmental Purchasing Alliance Company and/or execute a Principal Procurement Agency Certificate which authorizes the Borough of Maywood to participate as a member in the cooperative purchasing system and any other documents reasonably necessary to complete said Agreement.

RESOLUTION #49-25
SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND RISK MANAGEMENT CONSULTANT'S AGREEMENT

WHEREAS, Professional Insurance Associates has offered to the Municipality professional risk management consulting services as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorizes the execution of such professional services contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates for professional Risk Management consulting services for 2025 as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and supporting documents be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

RESOLUTION #50-25
BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND PRODUCER/CONSULTANT'S AGREEMENT

WHEREAS, the Professional Insurance Associates, Inc. (PIA), 429 Hackensack Street, PO Box 818, Carlstadt, NJ 07072-0818 (hereinafter referred to as the Consultant) has offered to the Municipality professional risk

management consulting services as required in the bylaws of the Bergen Municipal Employee Benefits Fund (Hereinafter referred to as the Fund); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates, Inc. for professional Risk Management consulting services for 2025 as required in the bylaws of the Bergen Municipal Employee Benefits Fund.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and supporting documents be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

RESOLUTION #51-25

RESOLUTION AUTHORIZING THE ISSUANCE OF REQUESTS FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR THE 2025 CALENDAR YEAR

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a) contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law, however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1 et seq., for contracts in excess of \$17,500.00; and

WHEREAS, pursuant to the Pay to Play Law a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made any contribution within one year of the date the contract is to be awarded that is reportable by the recipient under N.J.S.A. 19:44A-1 et seq. to a municipal political party or candidate unless the contract is awarded under a “fair and open process” as defined pursuant to said statute; and

WHEREAS, the Borough wishes to award contracts for professionals pursuant to the fair and open process defined by the aforementioned statute and explained in suggest procedures issued by the New Jersey Department of Community Affairs; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that Requests for Qualifications be issued for the following Borough Professional positions:

Affordable Housing Attorney; and

BE IT FURTHER RESOLVED that said notice shall indicate that responses to the Request for Qualifications shall be provided on or before January 29, 2025.

RESOLUTION #52-25

A RESOLUTION OF THE BOROUGH OF MAYWOOD, COUNTY OF BERGEN, NEW JERSEY] SUPPORTING RevolutionNJ

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature created RevolutionNJ in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey’s pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation’s past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established RevolutionNJ to advance the role that history plays in public discourse, community engagement, education, tourism, and scholarship in New Jersey; and

WHEREAS, RevolutionNJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events over the next ten years; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of the Nation and the role New Jersey played over the past 250 years as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, and Borough; and

WHEREAS, RevolutionNJ will consider the role New Jersey played during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, RevolutionNJ will highlight the role New Jerseyans played beyond the battlefield during the American Revolution when people of diverse backgrounds contributed to the development of the State and the Nation in various ways and fought for the right to life, liberty, and the pursuit of happiness; and

WHEREAS, preserving, studying, and enjoying state history strengthens communities and builds bonds between New Jersey residents as we work together toward the goals of justice and equality embedded in the United States Constitution;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Maywood hereby endorses RevolutionNJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

IT IS FURTHER RESOLVED that:

1. The Mayor and Council of the Borough of Maywood commemorates the 250th anniversary of the establishment of the United States as an independent Nation.
2. The Mayor and Council of the Borough of Maywood authorizes the appointment of a committee that shall comprise of all members of the governing body to develop a plan for this commemoration that will promote the maximum involvement of our residents, neighborhoods, businesses, schools, civic organizations, and institutions in the commemorations.
3. The Mayor and Council of the Borough of Maywood further urges all its residents to reflect upon the significance of this event and the role that our State and its diverse people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of the history of what we now know as New Jersey, and understanding that the revolution continues today as we uphold the revolutionary ideals articulated in our founding documents.

Councilmember Flynn moved for adoption of Resolutions by consent agenda; seconded by Council President DeMuro. Motion carried unanimously.

MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)

Joe Diaz, Park Avenue spoke that he heard complaints about the lack of park lighting at Memorial Park.

Mayor Bolan announced that Councilmember Bennin police negotiating committee and a 250 Committee and Councilmember Flynn to that appointment.

ADJOURNMENT

A motion was made by Council President DeMuro and seconded by Councilmember Bennin to adjourn. There were no objections and the meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Barbara Dispoto

Barbara L. Dispoto, RMC/CMC
Borough Clerk