

**MAYWOOD PLANNING BOARD
MINUTES
October 27, 2022**

A regular meeting of the Maywood Planning Board was held on Thursday, October 27, 2022 in the Council Chambers of the Maywood Municipal Building, 15 Park Avenue, Maywood, New Jersey at 7:30pm. “This Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was published in the Our Town and The Record newspapers on or about December 16, 2021 and March 31, 2022. In addition, copies of this notice were posted on the bulletin board in the Maywood Municipal Building at 15 Park Avenue, filed with the Borough Clerk and distributed to all persons, if any, requesting copies of same pursuant to said act. This meeting is a judicial proceeding, any questions or comments must be limited to the issues that are relevant to what the Board may legally consider in reaching a decision and decorum appropriate to a judicial hearing must be maintained at all times.”

Flag Salute

Call to Order

The meeting was called to order at 7:32pm with the following members present: Councilperson Ryan Ullman, Gary Neumann, Chairperson Charlotte Panny, Vice Chairperson Anthony Klymenko, Harry Hillenius, Douglas Herrick, Derek Eisenberg, Thomas Anzevino and John Gargagliano. Board Attorney Kara Kaczynski and Board Engineer Gregory Polyniak were also present.

Approval of Minutes

Derek Eisenberg made a motion to accept the minutes from the September 22, 2022 meeting. Harry Hillenius seconded the motion. All eligible members present voted in favor of the motion.

Bills

John Gargagliano made a motion to accept payment of the bills. Gary Neumann seconded the motion. All eligible members present voted in favor of the motion.

Correspondence

1. 9/23/22 letter from Joseph C. Petriello, Esq. Re: SHDK, LLC 24-30 West Pleasant Avenue Hearing Adjourned to 11/3/22 Meeting
2. 9/27/22 letter from Eric V. Timsak of Bergen County Planning and Engineering Re: ASP Properties Group, LLC 846 Spring Valley Road Subdivision Application Exemption
3. 9/29/22 letter from Board Engineer Gregory J. Polyniak Re: PSE&G 186 West Central Avenue Revised As-Built Review
4. 10/4/22 letter from Eric V. Timsak of Bergen County Planning and Engineering Re: Duke Realty Limited Partnership 149-151 Maywood Avenue Application Review
5. 10/5/22 letter from Board Engineer Gregory J. Polyniak Re: SHDK, LLC 24-30 West Pleasant Avenue Revised Completeness, Planning & Engineering Review
6. 10/7/22 letter from Joseph C. Petriello, Esq. Re: SHDK, LLC 24-30 West Pleasant Avenue Extension for the Board to Act by 12/31/22

7. 10/11/22 cover letter from Christopher S. Borduin of LAN Associates Re: Memorial School Additions with Site Plan Dated 10/7/22
8. 10/11/22 cover letter from Stephen P. Sinisi, Esq. Re: 217 Realty, LLC 217 Hergesell Avenue with Site Plan Dated 9/30/22
9. 10/12/22 Planning Review from Peter G. Steck Re: SHDK, LLC 24-30 West Pleasant Avenue
10. 10/13/22 cover letter from Kevin P. Kelly Re: TRB Associates 145 West Passaic Street with Site Plan Dated 9/22/22
11. 10/14/22 letter from Board Engineer Gregory J. Polyniak Re: SHDK, LLC 24-30 West Pleasant Avenue Revised Completeness, Planning & Engineering Review
12. 10/18/22 letter from Board Engineer Gregory J. Polyniak Re: TRB Associates 145 West Passaic Street Revised Completeness, Planning & Engineering Review
13. 10/18/22 letter from Board Engineer Gregory J. Polyniak Re: SHDK, LLC 24-30 West Pleasant Avenue Revised Completeness, Planning & Engineering Review
14. 10/19/22 letter from Board Engineer Gregory J. Polyniak Re: 217 Realty, LLC 217 Hergesell Avenue Revised Completeness, Planning & Engineering Review
15. 10/20/22 letter from Board Engineer Gregory J. Polyniak Re: Memorial Elementary School 764 Grant Avenue Courtesy Engineering Review
16. 10/21/22 letter from Board Gregory J. Polyniak Re: Neal & Jenica Siniscalco 66 West Magnolia Avenue Revised Completeness & Engineering Review
17. 10/27/22 letter from Board Recording Secretary Tara Grunstra Re: 217 Realty, LLC 217 Hergesell Avenue Application Hearing Date 12/1/22

Resolution

Duke Realty

149-151 Maywood Avenue
Block 124, Lot 30

Calendar #2021-11

Variance & Site Plan Applications

Harry Hillenius made a motion to memorialize the resolution and Vice Chairperson Anthony Klymenko seconded the motion. All eligible members present voted in favor of the motion.

Completeness Hearing None

Application Hearing None

Informal Hearing None

Closed Session None

Old Business

- Review of Application Requirements Checklist (Schedule C)
 - Chairperson Charlotte Panny requested this be moved to the next meeting on 11/3/22
- 2023 RFQs for Board Professionals
 - There was discussion among the Board members of the timeline required to make

- a decision at the final 2022 meeting on 12/1/22
- Douglas Herrick confirmed with Board Attorney Kaczynski that the Board is not required to conduct professional RFQs annually
 - He made a motion to not pursue 2023 professional RFQs and Derek Eisenberg seconded the motion
 - All eligible members present voted in favor of the motion except for Councilperson Ryan Ullman and Chairperson Panny who voted against the motion

New Business

- Request for Planning Board to Reimburse Board Members Attending the New Jersey League of Municipalities 2022 Annual Conference
 - Registration fee is \$70 through 11/14/22 and \$75 for on-site registration 11/15/22-11/17/22
 - Board Members would pay via credit card and be reimbursed
 - Board Recording Secretary Grunstra shared the Land Use class schedule with the Board
 - She will provide registration details via email

Open Meeting to the Public

Adjournment

A motion to adjourn the meeting was made by Harry Hillenius. Councilperson Ryan Ullman seconded the motion. All eligible members present voted in favor of the motion. The meeting was adjourned at 8:02pm.

Respectfully submitted,

Tara Grunstra
Planning Board Recording Secretary