

**REGULAR MEETING OF THE MAYWOOD BOARD OF HEALTH**  
**MINUTES**  
**February 17, 2022**

Adequate notice of this meeting has been provided by inclusion thereof on the schedule of meetings posted and distributed as provided by law.

The meeting was called to order at 7:32pm by President Anne Lalumia. Those present included Vice President Elizabeth Grinko, Deborah Taylor, Erin Natale, Thomas Lindenau and Aneta D'Amico. REHS Lisa Nassor was also present.

**MINUTES OF PREVIOUS MEETING**

The January 20, 2022 minutes were accepted. Thomas Lindenau made a motion to accept the minutes and Deborah Taylor seconded the motion. All eligible members in attendance voted in favor of the motion and the motion carried.

**PUBLIC HEARING**

There was none.

**GUEST SPEAKER**

There was none.

**REPORT OF THE STANDING COMMITTEES**

There was none.

**REPORT OF THE SPECIAL COMMITTEES**

There was none.

**REPORT OF HEALTH OFFICER**

There was none.

**REPORT OF REGISTERED ENVIRONMENTAL HEALTH SPECIALIST**

The report for January was reviewed and discussed. Erin Natale made a motion to approve the report. Vice President Elizabeth Grinko seconded the motion. All in attendance voted in favor of the motion and the motion carried.

**REPORT OF THE SECRETARY**

The report for January was reviewed and discussed. Thomas Lindenau made a motion to accept the report. Deborah Taylor seconded the motion. All in attendance voted in favor of the motion and the motion carried.

**COMMUNICATIONS**

Communications received during January and February to-date were reviewed.

**OLD BUSINESS**

- a) 2022 Annual Rabies Clinic
  - 1) Wednesday, 1/12/21 6pm-9pm
    - (1) Appointment times every 2 minutes vs. every 5 minutes in 2021

- (2) 85 appointments schedule out of 90 appointments available
- 2) 78 pets were vaccinated (69 dogs and 9 cats)
  - (1) A few last-minute cancellations and several no shows
- 3) Created a digital Rabies Vaccination Certificate and linked it to the schedule spreadsheet to replace the hand written certificates
- 4) 3 ways to schedule the appointment:
  - (1) Online appointment form on Borough website (paperless)
  - (2) Download/print form posted on Borough website, complete, scan/take picture and email back or mail to Maywood Municipal Building (15 Park Avenue, 3<sup>rd</sup> floor)
  - (3) Hardcopy forms are available at Maywood Municipal Building (15 Park Avenue, 3<sup>rd</sup> floor), complete and submit
- 5) Sent letters and appointment forms to pet owners who licensed in 2019, 2020 & 2021 with pets that have expiring vaccinations
- b) 2022 Annual BOH Licenses
  - 1) Solicitations were mailed to Maywood merchants on Monday, 11/1/21 and reminders were mailed on 12/1/21 & 1/6/22
  - 2) All 52 merchants have returned their completed application and fee
- c) 2022 Maywood Wellness Challenge 8-Week Walking Program
  - 1) Start date of Wednesday, 3/30/22 and end date of Tuesday, 5/24/22
    - (1) Goal of 18 million steps
  - 2) Tentative theme week schedule:
    - (1) Week 1 (3/30/22-4/5/22): Welcome to Wellness Launch
    - (2) Week 2 (4/6/22-4/12/22): Local Government Week
    - (3) Week 3 (4/13/22-4/19/22): Volunteer for Maywood
    - (4) Week 4 (4/20/22-4/26/22): Earth Day with the Green Team
    - (5) Week 5 (4/27/22-5/3/22): Arbor Day with the Shade Tree Commission (Free Tree Seedling Distribution)
    - (6) Week 6 (5/4/22-5/10/22): Skip the Straw & Plastic Bag with the Recycling Advisory Board (Reusable Straws & Shopping Bag Distribution)
    - (7) Week 7 (5/11/22-5/17/22): Maywood is Stigma Free with the Maywood Municipal Alliance
    - (8) Week 8 (5/18/22-5/24/22): Community Cleanup Final Walk
  - 3) CHIP provides a \$400 budget for t-shirts
    - (1) Black t-shirts with white writing have been received
- d) Borough Resolution #207-21 Authorizing a Shared Services Agreement Between the Borough of Maywood and the County of Bergen for Public Health Officer, Environmental Health Specialist & Animal Control Services
- e) Sustainable Jersey Local Health Assessment & Action Plan Technical Assistance Grant
  - 1) Application was submitted on 1/27/22
- f) New Store Card Issued:
  - 1) #1205 Maywood Veterinary Clinic
  - 2) #1206 Terri Lee Food
  - 3) #1207 Hollywood Liquors
  - 4) #1208 Haveli Ras/Nikvin Corporation
  - 5) #1209 NYCE Tattoos
  - 6) #1210 Angelo's Greek Taverna
  - 7) #1211 Pho Thai Lao Kitchen
- g) Upcoming Temporary Events
  - 1) None

## **NEW BUSINESS**

- a) 2022-2023 BCDHS Agreement for Bloodborne Pathogen Program for the Borough of Maywood
- b) Request to move the Thursday, 4/21/22 meeting up 1 week to Thursday, 4/14/22
  - 1) The 4/14/22 meeting will be virtual but the May and June meetings may be in-person depending on the COVID-19 positivity rate
  - 2) Several members have a conflict with the next meeting on Thursday, 3/10/22 at 7:30pm
    - (1) After some discussion, the Board will meet virtually at 5pm on Thursday, 3/10/22
  - 3) Deborah Taylor made a motion to amend the meeting schedule and Thomas Lindenau seconded the motion
  - 4) All eligible members voted in favor of the motion and the motion carried
  - 5) Board Secretary Grunstra will publish the revised meeting notice in the *Our Town* and *Bergen Record*
- c) New Jersey Local Boards of Health Association (NJLBHA) Certification
  - 1) 1 member provided their certificate
  - 2) The link to the exam will be resent to the Board
- d) New Store Card Issued:
  - 1) #1212 Sushi Gen, LLC (Maywood Marketplace)
  - 2) #1213 Krauszer's Food Store
  - 3) #1214 Uncle Paulie's Peruvian Chicken
  - 4) #1215 Silver Hanger Cleaners
  - 5) #1216 Uncle Louie G's
  - 6) #1217 Angelo's Pizzeria
  - 7) #1218 Mister Softee
  - 8) #1219 My Home Adult Day Care, Inc.
- e) Upcoming Temporary Events
  - 1) None

## **INTRODUCTION OF ORDINANCE**

### **ORDINANCE #2022-1 (BOH)**

### **AN ORDINANCE AMENDING BOROUGH OF MAYWOOD CHAPTER 347-3 HEATING REQUIREMENTS**

Thomas Lindenau made a motion to approve the ordinance and Deborah Taylor seconded the motion. All members present voted in favor of the motion.

Be it resolved that the above stated ordinance #2022-1 (BOH) was passed and adopted on first reading and that a final hearing on said ordinance will be heard via Zoom on Thursday, March 10, 2022 at 5pm or as soon thereafter, at which time any persons interested in said ordinance can be heard;

And be it further resolved, that the Board of Health Secretary be, and she is hereby authorized to advertise in a legal newspaper a notice of introduction and final hearing as required by law.

## **ADJOURNMENT**

With no further business to discuss, President Anne Lalumia made a motion to adjourn. Vice President Elizabeth Grinko seconded the motion. All in attendance voted in favor and the meeting adjourned at 8:17pm.

Respectfully submitted,

Tara Grunstra, Secretary

**ORDINANCE #2022-1 (BOH)**

**AN ORDINANCE AMENDING BOROUGH OF MAYWOOD CHAPTER 347-3 HEATING REQUIREMENTS**

BE IT ORDAINED BY THE BOARD OF HEALTH OF THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

**WHEREAS**, the Board of Health of the Borough of Maywood wishes to amend Chapter 347-3 Heating Requirements.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Health of the Borough of Maywood, Bergen County, New Jersey, as follows:

Chapter 347-3 is repealed in its entirety and replaced with the following language. As such, Chapter 347-3 shall read and be numbered as:

**§347-3. Heating Requirements.**

The owner of any building or buildings occupied as a residence with three units or more shall provide heat from October 1 to May 1 of the following year necessary to maintain an inside temperature of 68° F., or above, between the hours of 6:00 a.m. and 11:00 p.m. and 65° F., or above, between the hours of 11:00 p.m. and 6:00 a.m.

This ordinance shall take effect upon passage and publication according to law.