

These minutes have not been approved and are subject to change or modification by the Mayor and Council at a public meeting.

**REORGANIZATION MEETING
JANUARY 5, 2016**

The Reorganization Meeting of the Mayor and Council was called to order at 7:00 pm by **Mayor Adrian J. Febre** followed by invocation by Reverend Doctor Bessie Duncan of the Unity Church of Christ and salute to the flag.

“On December 22, 2015 adequate notice of this meeting pursuant to the Open Public Meetings Act has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

Council member Messar escorted Mayor-elect Febre to the Council table.

Honorable Gregg A. Padovano, Superior Court Judge administered the Oath of Office to Mayor-elect Febre.

Mayor Febre asked Council member Lindenau to escort Council members-elect Morrone, Gervino and Padovano to the Council table.

Honorable Gregg A. Padovano, Superior Court Judge administered the Oath of Office to Council members-elect Morrone, Gervino and Padovano.

Council members Morrone, Gervino and Padovano said a few words.

Mayor Febre welcomed everyone to the 2016 Reorganization meeting and thanked his family and residents for their support. He said a few words on the past years' accomplishments and spoke regarding plans for 2016.

Roll call showed the following members present: Mayor Febre, Council members Padovano, Gervino, DeHeer, Messar, Morrone, and Lindenau. Also present were Borough Administrator Roberta Stern and Borough Clerk Jean M. Pelligra.

Mayor Febre appointed **Ronald A. Dario** as Borough Attorney for a one year term expiring 12/31/16 and asked for confirmation.

Council member Lindenau moved for confirmation of the appointment and adoption of Resolution #1-16 as distributed to the Mayor and Council; seconded by Council member Morrone; and so carried by unanimous roll call vote.

RESOLUTION #1-16
APPOINTING RONALD A. DARIO, ESQ. AS BOROUGH ATTORNEY

WHEREAS, Article VI of Chapter 46 of the Code of the Borough of Maywood provides for the appointment of a Borough Attorney; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Ronald A. Dario, Esq. of 345 Union Street, Hackensack, New Jersey, is hereby appointed as Borough Attorney for 2016, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre asked the pleasure of the Council regarding the By-Laws for the year 2016 as distributed to the Mayor and Council.

Council member Messar moved that they be approved in the form as distributed to the Mayor and Council; seconded by Council member Gervino; and so carried by unanimous roll call vote.

Mayor Febre asked the pleasure of the Council regarding President of the Council.

Council member Morrone nominated Council member Lindenau; seconded by Council member Messar.

Council member DeHeer moved that the nominations be closed; seconded by Council member Morrone – All in Favor.

Council member Morrone moved that the Clerk cast one ballot electing Council member Lindenau as President of the Council; seconded by Council member DeHeer – All in Favor.

Council member Messar moved for adoption of the Annual Schedule of Meetings, Resolution #2-16, as distributed to the Mayor and Council; seconded by Council member Morrone; and so carried by unanimous roll call vote.

RESOLUTION # 2-16
2016 SCHEDULE OF MEETINGS

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq), that the following annual schedule of meetings of the Mayor and Council for the year 2016 be adopted:

ANNUAL SCHEDULE OF MEETINGS FOR 2016

WORK SESSIONS

2nd Tuesday - 7:30 pm

January	*5
February	9
March	8
April	12
May	10
June	14
July	12
August	9
September	13
October	4
November	15
December	13

COUNCIL MEETINGS

4th Tuesday – 7:30 pm

January	26
February	23
March	22
April	26
May	24
June	28
July	26
August	23
September	27
October	25
November	22
December	27

*Re-Organization Meeting – Tuesday, 01-05-2016 at 7:00 pm

WORK SESSIONS are scheduled to begin at 7:30 pm. except as otherwise noted. Formal action, when required, may be taken at Work Sessions. Work Sessions are conducted in the Council Chambers 2nd Floor, 15 Park Avenue, Maywood, New Jersey.

COUNCIL MEETINGS are scheduled to begin at 7:30 pm. Council Meetings are held in the Council Chambers, 2nd Floor, 15 Park Avenue, Maywood, New Jersey; and

that the Borough Clerk is hereby authorized and directed to:

1) prominently post on a bulletin board at 15 Park Avenue, Maywood, New Jersey an annual schedule of regular and executive meetings of the Mayor and Council any revisions thereto, and such other notices as required by said Act;

2) maintain such notices on file in the Office of the Borough Clerk;

- 3) provide such notices to the newspaper hereinafter designated;
 - 4) provide copies of said notices to all persons requesting such copies as provided by said Act;
- and

BE IT FURTHER RESOLVED, that the following newspapers be and they are hereby designated as the newspapers to receive notices of meetings as provided by law: the Our Town of Maywood, New Jersey, The Record of Hackensack, New Jersey, and The Community News of Fair Lawn, New Jersey.

Council member Messar moved the following committee appointments for 2016:

Council member Liaison Lindenau

DPW, BUILDINGS, GROUNDS

Department of Public Works, Streets & Roads, Gasoline and Oil, Maintenance of Vehicles, Public Buildings, Sanitation, Animal Warden, Parks and Playgrounds, Green Team

Council member Liaison Gervino

FINANCE

Chief Financial Officer, Tax Assessor, Tax Collector, Auditor, Borough Attorney, Borough Engineer, Library, Municipal Alliance/MAD/CAP, Volunteer First Aid and Emergency Squad.

Council member Liaison DeHeer

FIRE SERVICES

Fire Department, Board of Fire Officers, Fire Police, Construction Code Official/COAH, Planning Board, Fire Alarm Maintenance/ Fire Hydrants, Fire Prevention Bureau.

Council member Liaison Padovano

GENERAL SERVICES

Senior Citizen Clubs and Advisory Committee, Maywood Senior Citizen Housing Corp., Telephones, Board of Health, Bureau of Consumer Affairs, Insurance Safety Committee, Rent Monitoring, Shade Tree Commission, Celebrations.

Council member Liaison Messar

PUBLIC SAFETY

Police Department, Police Dispatchers, Special Law Enforcement Officers, School Crossing Guards, Traffic Control, Radio Services, Municipal Court, Constables, Recreation Advisory Board, Emergency Management, Administrative Code, Street Lighting,

Council member Liaison Morrone

COMMUNITY AFFAIRS

Borough Administrator & Clerk, Board of Education, Recycling Advisory Committee, Clean Communities, Daytime EMT/Custodians, Historical Advisory Committee, Swim Pool Advisory Committee, C.E.R.T

Council member Morrone seconded the committee appointments; and so carried by unanimous roll call vote.

Mayor Febre asked **Council member Messar** to escort the Special Law Enforcement Officers to the Council table.

Mayor Febre administered the Oath of Office to Special Law Enforcement Officers Kenneth Terzo, Kenneth Sinfield, and Shannon McVey for 2016.

The following Special Law Enforcement Officers were also appointed for the year 2016:

Franco Pucciarelli
Anthony Gonzalez
Brandon Westcott

Bibiana A. Lopez
Renato Rodriguez

Michael Danho
Patrick Gildea

Mayor Febre asked Council member DeHeer to escort the Fire Department Officers to the Council table.

Mayor Febre administered the Oath of Office to Deputy Fire Chief, John McManus.

The following Fire Department Officers were also appointed for 2016.

Anthony Scozzafava, Chief
Christopher Tuttle, Assistant Chief

Mayor Febre asked Council member DeHeer to escort the Fire Police Officers to the Council table.

Mayor Febre administered the Oath of Office to the Fire Police Officers for 2016:

Thomas Stavola, Captain
David Nauta, Lieutenant
Terese Goodman, Sergeant

Mayor Febre appointed **Steven D. Wielkotz**, **Registered Municipal Accountant**, as **Auditor** for 2016, whose duties shall be to prepare financial statements, assist in preparation of the 2016 budget and make the compulsory audit report in accordance with the statutes so made and provided, and asked for confirmation.

Council member Morrone moved for confirmation of the appointment and adoption of Resolution #3-16 as distributed to the Mayor and Council; seconded by Council member Gervino; and so carried by unanimous roll call vote.

RESOLUTION #3-16
APPOINTING STEVEN D. WIELKOTZ
FERRAIOLI, WIELKOTZ, CERULLO & CUVA

WHEREAS, N.J.S.A. 40A:5-4 provides that the governing body of every municipality shall employ a registered municipal accountant of New Jersey to prepare its annual audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that Steven D. Wielkotz, Registered Municipal Accountant, License #CR00413, of the firm Ferraioli, Wielkotz, Cerullo & Cuva, PO Box 259, Pompton Lakes, New Jersey be and hereby is appointed, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre appointed **Steven L. Rogut, Esq.** as **Bond Counsel** for the year 2016 and asked for confirmation.

Council member Lindenau moved for confirmation of the appointment and adoption of Resolution #4-16 as distributed to the Mayor and Council; seconded by Council member Messar; so carried by unanimous roll call vote.

RESOLUTION # 4-16
APPOINTING STEVEN L. ROGUT, ESQ. AS BOND COUNSEL

WHEREAS, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of Steven L. Rogut, Esq., of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 to serve as Bond Counsel for the year 2016; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Steven L. Rogut, Esq. is appointed as Bond Counsel for the Borough for 2016 for a one year term effective January 1, 2016, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre appointed **Rubenstein Meyerson, Fox, Mancinelli, Conte & Bern, PA.** as Labor Counsel for a one year term expiring 12/31/16 and asked for confirmation.

Council member Messar moved for confirmation of the appointment and adoption of Resolution # 5-16 as distributed to the Mayor and Council; seconded by Council member Lindenau; and so carried by unanimous roll call vote.

RESOLUTION #5-16
APPOINTING RUBENSTEIN, MEYERSON, FOX, MANCINELLI,
CONTE & BERN, PA, AS LABOR COUNSEL

WHEREAS, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA, One Paragon Drive, Suite 240, Montvale, NJ 07645 to serve as Labor Counsel for the year 2016; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA, are appointed as Labor Counsel for the Borough for 2016 for a one year term effective January 1, 2016, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre appointed **Thomas Tuttle** as **Fire Prevention Chief and Fire Official** for a one year term expiring 12/31/16 and asked for confirmation.

Council member Morrone moved for confirmation of the appointment and adoption of Resolution # 6-16 as distributed to the Mayor and Council; seconded by Council member Lindenau; so carried by unanimous roll call vote.

Mayor Febre administered the Oath of Office to Thomas Tuttle, Fire Prevention Chief and Fire Official for 2016.

RESOLUTION #6-16
APPOINTING THOMAS TUTTLE AS CHIEF OF THE FIRE PREVENTION
BUREAU AND AS FIRE OFFICIAL

WHEREAS, Section 179-6 of Chapter 179 of the code of the Borough of Maywood provides that the Chief of the Fire Prevention Bureau shall serve for a one year term expiring on December 31st of the year of the appointment; and

WHEREAS, said section further provides that the Chief of the Fire Prevention Bureau shall be designated as the Fire Official pursuant to the Uniform Safety Act (N.J.S.A. 52:2D-192 et seq.); and

WHEREAS, said section further provides that the Chief of the Fire Prevention Bureau shall be appointed by the Mayor with the advice and consent of the Borough Council; and

WHEREAS, the Mayor and Council find that it would be in the best interest of the citizens of the Borough of Maywood to appoint Thomas Tuttle as Chief of the Fire Prevention Bureau;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Thomas Tuttle is appointed as Chief of the Fire Prevention Bureau and as Fire Official of the Borough of Maywood for a one year term expiring December 31, 2016; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a certified copy of the within resolution to the State of New Jersey, Department of Community Affairs, Bureau of Safety, Attention LEA Supervisor; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

Mayor Febre made the following appointments and asked for confirmation:

George Leipsner, M.D. Physician to the Police Department,
Fire Department and the
First Aid & Emergency Squad

Council member Lindenau moved for confirmation of the appointments and adoption of Resolution #7-16 as distributed to the Mayor and Council; seconded by Council member Morrone; so carried by unanimous roll call vote.

RESOLUTION #7-16
MEDICAL SERVICES

WHEREAS, there exists a need for Medical Services; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised; and

WHEREAS, the Borough Administrator has determined and certified, in writing, that the anticipated payments under said contracts are not expected to exceed \$17,500 and, accordingly, such contracts are not subject to P.L. 2004, c.19, as amended by P.L. 2005, c. 51;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that Dr. George Leipsner be appointed as Physician to the Police Department, Fire Department and the First Aid Squad for 2016.

Mayor Febre made the following appointments as stated on the agenda and asked for confirmation:

FIRE INSPECTORS - for a one year term expiring 12/31/16

Scott Pordon **Joseph Mellone**

Rev. Lawrence Fama Chaplain to the Maywood Police Department and Fire
Department for a one year term expiring 12/31/16

Local Emergency Management Organization - for a one year term expiring 12/31/16

Adrian J. Febre	Mayor
Elyse Miller	First Aid & Emergency Squad
Charles Cuccia	Finance
Anthony Scozzafava	Fire Department
Thomas Stavola	Fire Police
James Mazzer	Damage Assessment
Karen Richards	Sara Site
Camille Hornes	Media
David Pegg	Deputy Director
Christopher Tuttle	Deputy Director
Tara Grunstra	Board of Health
Kenneth Terzo	Special Law Enforcement Officer
John McManus	Shelter
William Colacurcio	Resource Management
Thomas Tuttle	Communications
Christopher Hill	Logistics / Resources
Gary Neumann	Public Works

Jean M. Pelligra

Official Search for Municipal Improvements for a one year term
expiring 12/31/16

Police Matrons - for a one year term expiring 12/31/16

Sally Miller	Linda Kieferle	Felicia Benson-Kraft	Diane Morrell
Bibiana Lopez	Michelle Luscombe	Michelle Martinez	

Crossing Guards – for a one year term expiring 12/31/16

Full-Time personnel –	Cesare Sottile	Douglas Fleming	Heriberto Velazquez
	Nic Tsamasiotis	Patricia Korn	Marie Ross
	Dominic Romano	Virginia Doring	Ronald Georgetti
Substitute personnel –	William Leaver	John Taylor	
	Karen Stavola	Thomas Stavola	Eleni Mouzakitis

Historical Advisory Committee - for a one year term expiring 12/31/16

Carol Dass	Richard Henion	
Harry Hillenius	Mary Boggia	Janet Hollenbeck

Insurance Safety Committee for a one year term expiring 12/31/16

Jean M. Pelligra	Roberta Stern	George Steger
Tara Grunstra	Captain Joseph Natale	Frank Lichtenberger
Gary Neumann	Rita Ludwig	
Charles Cuccia	Lisa Schieli	

Green Team Committee for a one year term expiring 12/31/16

Arlene Formisano	Karin Carrasco	Georgia Piekart
Catherine Messar	Tara Grunstra	Kristen Panos
Donna Duardo	William Grunstra	Jennifer Pietrangelo-Millard
Nima Durso	Michele Gervino	Catherine Meglio

Recycling Advisory Committee for a one year term expiring 12/31/16

Charlotte Panny	Michael Trainer	Lisa Schieli – Coordinator
Arlene Formisano	Joan Rivera	Gary Neumann-DPW

Sarah Moyna

Member - Board of Health
3 year term expiring 12/31/18

Michele Gervino

Member – Board of Health
3 year term expiring 12/31/18

Aneta D’Amico

Member – Board of Health
Fill unexpired term expiring 12/31/16

Charlotte Panny

Member – Clean Communities Committee
2 year term expiring 12/31/17

Charlotte Panny

Resident Member - District Management Corporation
1 year term expiring 12/31/16

Angelo Bondi

Merchant Member - District Management Corporation
1 year term expiring 12/31/16

John Ciravolo

Merchant Member - District Management Corporation
1 year term expiring 12/31/16

Paul Padro

Merchant Member - District Management Corporation - 1
year term expiring 12/31/16

<u>David Wiseman</u>	Resident Member - District Management Corporation - 1 year term expiring 12/31/16
<u>William Jerlinski</u>	Director – Consumer Affairs 1 year term expiring 12/31/16
<u>Tammy A. Valentine</u>	Trustee – Library Board Fill unexpired term expiring 12/31/19
<u>Genevieve Stelter</u>	Member – Recreation Advisory Board 1 year term expiring 12/31/16
<u>Debbie Cavo</u>	Member – Recreation Advisory Board Filling unexpired 3 year term which expires 12/31/16
<u>Larry Sellitti</u>	Member – Recreation Advisory Board 1 year term expiring 12/31/16
<u>Allison Casey</u>	Member – Recreation Advisory Board 1 year term expiring 12/31/16
<u>Dina Lynch</u>	Member – Recreation Advisory Board 1 year term expiring 12/31/16
<u>William Jerlinski</u>	Member – Senior Citizen Advisory Committee 3 year term expiring 12/31/18
<u>Kathleen Nebel</u>	Member – Senior Citizen Advisory Committee 3 year term expiring 12/31/18
<u>Adrienne Williams</u>	Member – Senior Citizen Advisory Committee 3 year term expiring 12/31/18
<u>Barbara Farrell</u>	Member - Swim Pool Advisory Committee 2 year term expiring 12/31/17
<u>Patricia Gallagher</u>	Member - Swim Pool Advisory Committee 2 year term expiring 12/31/17
<u>Susanne Teklits Iobst</u>	Member - Swim Pool Advisory Committee 2 year term expiring 12/31/17
<u>Mayor Adrian Febre</u>	Liaison - Bergen County Economic Development Corporation -1 year term expiring 12/31/16
<u>American Legion Post #142</u>	Chair - July 4 th program for 2016

Council member Lindenau moved for confirmation of the appointments; seconded by **Council member Messar**; so carried by unanimous roll call vote.

Mayor Febre made the following appointments to the Planning Board:

<u>Adrian J. Febre</u>	Member Class I 4 Year term expiring – 12/31/19
<u>David Pegg</u>	Member Class II 1 Year term expiring – 12/31/16
<u>John W. McManus</u>	Member Alt # 1 2 Year term expiring – 12/31/17
<u>Kenneth Terzo</u>	Member Alt # 2 2 Year term expiring – 12/31/17

Mayor Febre asked the pleasure of the Council regarding the appointment of a Council Member as Class III Member of the Planning Board.

Council member Messar nominated Council member DeHeer for a one year term expiring 12/31/16; seconded by Council member Lindenau; and so carried with the exception of Council member DeHeer abstaining.

Mayor Febre entertained a motion that Sally J. Miller, Deputy Borough Clerk, be and she is hereby authorized to sign documents in the absence of the Borough Clerk.

Council member Gervino so moved; seconded by Council member Lindenau; and so carried by unanimous roll call vote.

Mayor Febre asked the pleasure of the Council regarding the membership in the New Jersey League of Municipalities.

Council member Lindenau moved that the Mayor and Borough Clerk be authorized to issue and sign warrants for this membership; seconded by Council member Morrone; and so carried by unanimous roll call vote.

Mayor Febre asked the pleasure of the Council regarding bulletins from the Division of Local Government.

Council member Morrone moved that the Mayor and Borough Clerk be authorized to issue and sign warrants covering the cost of these bulletins; seconded by Council member Gervino; and so carried by unanimous roll call vote.

REQUEST FOR PUBLIC COMMENT ON RESOLUTIONS AND CONSIDERATION THEREON

**RESOLUTION #8-16
DESIGNATING DEPOSITORIES FOR 2016**

RESOLVED that Wells Fargo Bank, NA, 1 Johnson Avenue, Hackensack, NJ; TD Bank, 560 Maywood Avenue, Maywood, NJ; Community Bank of Bergen County, 125 W. Pleasant Avenue, Maywood, NJ, Capital One Bank, 184 Essex Street, Lodi, NJ, Freedom Bank, 99 Essex Street, Maywood, NJ and the State of New Jersey Cash Management Fund are designated as depositories of the Borough of Maywood for the year 2016 and that the Mayor, Borough Clerk, and Treasurer are authorized to sign all checks; and

BE IT FURTHER RESOLVED that the Accounting and Fiscal Policies and Procedures, as approved by the Borough Council for the year 2016 by Resolution # 21-16, a copy of which is on file in the Office of the Borough Clerk.

**RESOLUTION #9-16
OVERPAYMENT OF TAXES**

WHEREAS, from time to time the Borough of Maywood is required to repay certain monies which represent overpayment of taxes, or taxes or similar monies collected by error; and

WHEREAS, the approval of such payments do not require the exercise of discretion but are in fact mandatory payments required to be made by the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Treasurer be authorized to disburse payments required to be made by the Borough respecting the remitting of overpayment by the Treasurer without prior approval by the Mayor and Council provided that no such payment shall exceed the sum of \$5,000.00 and provided that the Treasurer shall report all such payments to the Mayor and Council by not later than the next Council Meeting following the making of such payment. In addition, explanation of all payments in excess of \$1,000.00 shall be included.

RESOLUTION #10-16
INVESTMENT OF IDLE FUNDS

WHEREAS, there are certain times when idle monies are available for investment purposes;
and

WHEREAS, it is the desire of the Governing Body to give full authority to invest Borough idle funds and make a semi-monthly report on all investments;

NOW, THEREFORE, BE IT RESOLVED that the Treasurer of the Borough of Maywood is hereby authorized and directed to use her judgment in making investments in the Borough idle funds with the banks designated as depositories; and

BE IT FURTHER RESOLVED by the Governing Body that the Treasurer is hereby authorized to purchase Certificates of Deposit from any bank within the State of New Jersey offering the best competitive rates; and

BE IT FURTHER RESOLVED that where such investments require the drawing of the check that the Mayor, Borough Clerk and Treasurer be authorized to sign checks in the same manner as provided for all other checks of the Borough of Maywood; and

BE IT FURTHER RESOLVED that the Treasurer be given full authority to request all banks designated as depositories to wire and receive money from such banks by telephone instructions through Federal Reserve or the best possible method in the amounts given and to charge and credit the Borough account so stated.

RESOLUTION #11-16
DUE DATE ON TAXES

RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that taxes due the Borough shall be payable February 1st, May 1st, August 1st and November 1st each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates hereinbefore providing for taxes to become delinquent, the taxpayer on property assessed shall be subject to interest at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

ALSO, BE IT RESOLVED, that in the event said taxes shall be paid within ten days from due date the interest shall be waived except if the Office of the Tax Collector is closed on the tenth day of February, May, August, or November, then the grace period shall be extended to include the first business day thereafter; and

BE IT FURTHER RESOLVED, that the interest so stated will revert back to the due date on any installment of taxes or assessments received after the expiration of the ten day grace period or as otherwise provided in this resolution.

RESOLUTION #12-16
APPOINTING CHARLES S. CUCCIA AS COMMISSIONER TO THE SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND, THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND, AND THE BERGEN MUNICIPAL EMPLOYEES FUND

WHEREAS, the Borough of Maywood has resolved to join the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Joint Insurance Fund, and the Bergen Municipal Employees Fund; and

WHEREAS, the By-Laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

WHEREAS, said Commissioner is a volunteer position; and

WHEREAS, the Borough has recommended the appointment of Charles S. Cuccia as Commissioner to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Charles S. Cuccia is hereby appointed as Commissioner to the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Liability Joint Insurance Fund, and the Bergen Municipal Employees Fund.

RESOLUTION #13-16
2016 TEMPORARY BUDGET

WHEREAS, N.J.S.A.40:4-19 provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2016 budget, temporary appropriations are to be made prior to the end of the first month of the fiscal year for the purposes and amounts required and in a manner and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 1/4th of the total appropriations made for all purposes in the budget of the preceding fiscal year excluding in both instances, appropriations made for debt service, capital improvement fund and public assistance; and

WHEREAS, the 2015 Current budget appropriations adopted by the Borough of Maywood total, exclusive of any appropriations for debt service, capital improvement fund and public assistance amounted to \$14,644,303.96 and Swim Pool Appropriations excluding capital improvement fund amounted to \$270,000.00; and

WHEREAS, 26.25 percent of the total Current appropriations of the 2015 budget as calculated in accordance with N.J.S.A 40A:4-19 and the Division of Local Government directives amount to \$3,844,129.79 and Swim Pool appropriations amount to \$63,364.61.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Maywood, County of Bergen, State of New Jersey, that the following temporary appropriations for 2016 are hereby made:

		BOROUGH OF MAYWOOD	
		2016	
		TEMPORARY BUDGET	
	APPROPRIATIONS:		AMOUNT
	GENERAL GOVERNMENT:		
	General Administration	\$	
	Salaries and wages		75,000.00
	Other expenses		60,000.00
	Municipal Clerk		
	Salaries and Wages		45,000.00
	Other expenses		20,000.00
	Financial Administration:		
	Salaries and wages		65,000.00
	Other expenses		8,000.00
	Audit Services		
	Other expenses		25,000.00
	Assessment of Taxes:		
	Salaries and wages		2,800.00
	Other expenses		1,500.00
	Legal Services and Costs:		
	Other expenses		30,000.00
	Engineering Services and Costs:		
	Other expenses		25,000.00
	Historical Sites Office		
	Salaries and wages		100.00
	Other expenses		500.00

Public Buildings and Grounds:			
Other expenses			55,000.00
LAND USE ADMINISTRATION:			
Planning Board:			
Salaries and wages			2,500.00
Other expenses			2,000.00
Planning Board:			
Other expenses	miscellaneous		1,000.00
INSURANCE:			
Liability Insurance			95,000.00
Workers Compensation Insurance			95,000.00
Group Insurance for Employees			400,000.00
PUBLIC SAFETY:			
Police:			
Salaries and wages			801,624.00
Other expenses			25,000.00
Office of Emergency Management			
Other expenses			2,000.00
auxiliary police			2,000.00
Aid to Volunteer Fire Company			
Other expenses			10,000.00
Fire Department			
Salaries and wages			500.00
Other expenses			15,000.00
fire police other expenses			1,000.00
hydrant service			10,000.00
Municipal Prosecutor			
Other expenses			4,600.00
PUBLIC WORKS FUNCTION:			
Road repairs and maintenance:			
Salaries and wages			240,000.00
Other expenses			55,000.00
Recycling Committee			
Salaries and wages			800.00
Other expenses			5,000.00
Radio Service			
Other expenses			3,000.00
Other expenses			15,000.00
Vehicle Maintenance			
Salaries and wages			15,000.00
Other expenses			25,000.00
Shade Tree			
Other expenses			5,000.00

HEALTH AND HUMAN SERVICES FUNCTION			
Public Health Services			
Salaries and wages	Secretary to the Board		1,375.00
Other expenses			4,000.00
EMT Salaries and Wages			25,000.00
Other expenses			3,000.00
Interlocal County of Bergen- Health			15,000.00
Parks and Recreation Functions:			
Recreation Services and Programs			
Salaries and wages			10,000.00
Other expenses			7,000.00
OTHER COMMON OPERATING FUNCTIONS			
Celebration of public events, anniversary or holiday			
Other expenses			2,000.00
Senior Citizens Club -1			500.00
Senior Citizens Club -2			500.00
CODE ENFORCEMENT:			
Uniform Construction Code Official:			
Salaries and wages			35,000.00
Other expenses			5,000.00
UTILITY EXPENSES AND BULK PURCHASES:			
Electricity			15,000.00
Street Lighting			5,000.00
Sewer Testing			1,300.00
Telephone			15,000.00
BCUA share of costs			60,000.00
Interlocal Bergen County Health			40,000.00
Interlocal Fuel Paramus			1,000.00
Interlocal Fuel Rochelle Park			37,000.00
LANDFILL DISPOSAL COSTS:			
Landfill Tipping Fees			99,308.79
Pick Up Contract	Interlocal	Hackensack	50,000.00
Statutory Expenditures:			
Social security system			40,000.00
Unemployment Compensation			10,000.00
Public Employees Retirement System			255,684.00
Police and Firemens Retirement System			676,038.00
Consolidated Police and Fire Pension			36,000.00
APPROPRIATIONS EXCLUDED FROM CAPS			
Municipal Court:			
Salaries and wages			35,000.00

Other expenses			3,000.00
Public Defender			
Other expenses			500.00
Maintenance of Free Public Library			112,000.00
Total Temporary Appropriations		\$	3,844,129.79
DEBT SERVICE:			
Principal on Notes		\$	-
Interest on Notes			-
Total Debt Service		\$	-
SWIM POOL UTILITY BUDGET:			
Operating:			
Other expenses			63,364.31
Capital Outlay			
Total Temporary Appropriations		\$	63,364.31

RESOLUTION # 14-16
AUTHORIZING THE EXECUTION OF PROFESSIONAL
SERVICES FOR RONALD A. DARIO, ESQ., BOROUGH ATTORNEY

WHEREAS, the Mayor and Council of the Borough of Maywood had appointed Ronald A. Dario, Esq., of the firm Dario, Albert, Metz & Eyerma, LLC of 345 Union Street, Hackensack, New Jersey 07601 as Borough Attorney for the year 2016 effective January 1, 2016 pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2016 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Ronald A. Dario, Esq., Borough Attorney, for a term of one year effective January 1, 2016 and setting forth the compensation, terms and conditions respecting the appointment of the Borough Attorney; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #15-16
AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE
BOROUGH OF MAYWOOD AND STEVEN D. WIELKOTZ OF FERRAIOLI, WIELKOTZ,
CERULLO & CUVA

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #3-16, appointed Steven D. Wielkotz, Registered Municipal Accountant, License #CR00413, of Ferraioli, Wielkotz, Cerullo & Cuva, PO Box 259, Pompton Lakes, New Jersey as Borough Auditor pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Borough Administrator has determined and certified in writing that the anticipated payments under said contract may exceed \$17,500; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2016 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven D. Wielkotz of Ferraioli, Wielkotz, Cerullo & Cuva setting forth the duties, compensation as per attached agreement and terms and conditions respecting the appointment of the Borough Auditor for a term of one year effective January 1, 2016;

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #16-16
AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES FOR
STEVEN L. ROGUT, ESQ. BOND COUNSEL

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #4-16, appointed Steven L. Rogut, Esq. of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 as Bond Counsel for the year 2016 pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2016 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven L. Rogut, Esq., Bond Counsel, setting forth the compensation as per attached schedule and terms and conditions respecting the appointment of Bond Counsel for a term of one year effective January 1, 2016; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #17-16
AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES FOR
RUBENSTEIN, MEYERSON, FOX, MANCINELLI, CONTE & BERN, PA,
AS LABOR COUNSEL

WHEREAS, the Mayor and Council of the Borough of Maywood had, by Resolution #5-16, appointed Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA, One Paragon Drive, Suite 240, Montvale, NJ 07645 as Labor Counsel for the year 2016 pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

WHEREAS, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2016 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Rubenstein, Meyerson, Fox, Mancinelli, Conte & Bern, PA., Labor Counsel, setting forth the compensation as per schedule and terms and conditions respecting the appointment of Labor Counsel for a term of one year effective January 1, 2016; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION #18-16
AUTHORIZING SIGNATURES ON BOROUGH DRAFTS/CHECKS

WHEREAS, the Mayor and Council of the Borough of Maywood have designated as our depository Wells Fargo Bank, N.A., Hackensack, New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that all drafts, checks, etc. shall be signed by the following officers/employees:

Adrian J. Febre, Mayor, or in his absence
Thomas J. Lindenau, Council President
and
Jean M. Pelligra, Borough Clerk, or in her absence
Sally J. Miller, Deputy Borough Clerk
and
Donna De Gregorio, Treasurer, or in her absence
Ashley Morrone, Tax Collector

BE IT FURTHER RESOLVED that the above named officers/employees are authorized to endorse all drafts, checks, etc. deposited to our account; and

BE IT FURTHER RESOLVED that the above named persons are the officers/employees in the capacities set opposite their respective names and that the signatures on the bankcards thereon are genuine.

RESOLUTION #19-16
AUTHORIZING CHANGE FUNDS AND PETTY CASH
FUNDS FOR THE YEAR 2016

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the following change funds and petty cash funds are hereby authorized for the year 2016:

CHANGE FUND

Finance	400.00
Swim Pool	200.00

PETTY CASH

Police	200.00
Swim Pool	120.00
Department of Public Works	200.00
Administrative/Executive	250.00

RESOLUTION #20-16
AUTHORIZING ISSUANCE AND RE-ISSUANCE OF BOND ANTICIPATION NOTES

BE IT RESOLVED that the Chief Financial Officer of the Borough of Maywood is hereby authorized to issue and renew duly authorized Bond Anticipation Notes for the Borough of Maywood, County of Bergen New Jersey as required; and

BE IT FURTHER RESOLVED, that the Borough Attorney, Borough Auditor, Borough Clerk, Bond Counsel, Chief Financial Officer, and Mayor are hereby authorized to act on behalf of the Borough of Maywood in the issuance or the re-issuance of authorized debt in the Borough.

RESOLUTION #21-16
ACCOUNTING AND FISCAL POLICIES AND PROCEDURES

WHEREAS, the Borough of Maywood is required to maintain an accounting and fiscal policy which comply with the requirements established by the New Jersey Department of Community Affairs- Division of Local Government; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Maywood that the policies and plans are hereby adopted and shall constitute the basis of the Borough's fiscal and accounting policy for the operational year 2016:

- Accounting Policies and Procedures
- Cash Management Plan
- Fund Balance Target and Re-generation Policy
- Borough Purchasing Procedures
- Escrow Fund Procedures

RESOLUTION #22-16
DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity, in accordance with N.J.A.C. 17:27-3.5, requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer by January 10th of each year;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey hereby designates Jean M. Pelligra, Borough Clerk as the Public Agency Compliance Officer for the year 2016; and

BE IT FURTHER RESOLVED, that the Borough Clerk be authorized and directed to forward a copy of the within resolution to the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity for their records.

RESOLUTION #23-16
2015 TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Maywood Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual, Lisa Schieli, Recycling Coordinator, who is authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION # 24-16
RESOLUTION TEMPORARILY AUTHORIZING LEASHED DOGS IN THE
PARKS AND STAYING ENFORCEMENT OF 233-4 OF THE CODE OF THE
BOROUGH OF MAYWOOD UPON CERTAIN CONDITIONS

WHEREAS, Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood provide, in part, that “no person owning, keeping or harboring a dog shall permit or suffer it to enter upon or remain in any public park...;” and

WHEREAS, the Mayor and Council have determined to permit the walking of dogs on leashes within certain designated areas of the parks and upon certain conditions, and to stay, on a temporary basis, enforcement of Sections 161-16 and 233-4 prohibiting dogs within the parks,

WHEREAS, the Mayor and Council have heretofore established a dog park in Memorial Park and have permitted the walking of leashed dogs in Memorial Park; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY, as follows:

1. Notwithstanding the provisions of Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood, the Mayor and Council of the Borough of Maywood hereby establish, a temporary program permitting persons to walk dogs within the parks and to walk, run and exercise unleashed dogs within a designated portion of Memorial Park subject to, and conditioned upon, the following expressed terms and conditions:

a. All dogs must be securely leashed on a leash not in excess of six (6) feet in length, which leash shall at all times while the dog is in the park be securely held by the person walking, owning, keeping or harboring such dog.

b. No dog shall be permitted beyond an area extending more than six (6) feet from paved pathways within the park.

c. All dogs shall be securely held by the person walking, owning, keeping or harboring such dog until entering the designated dog park area.

d. Any person walking, owning, keeping or harboring a dog shall comply with the requirements of Chapter 161, Article III of the Code of the Borough of Maywood with respect to the collection and disposal of dog litter.

2. Subject to compliance with the foregoing terms and conditions, enforcement of the provisions of Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood is hereby temporarily stayed. In the event any person fails to comply with the foregoing terms and conditions, the provisions of Sections 161-16 and 233-4 may be enforced against such persons.

3. The provisions of this resolution shall expire on December 31, 2016, at 11:59 p.m. unless otherwise extended or repealed by resolution or ordinance adopted by the Mayor and Council.

RESOLUTION #25-16
AUTHORIZATION OF CERTAIN BILLS

WHEREAS, the Borough of Maywood has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

WHEREAS, the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood that the Treasurer be and is hereby authorized to make payroll transfers and payments in settlement of the following obligations, upon presentation of appropriate vouchers, without further approval of the Mayor and Council:

1. Maywood Board of Education
2. County of Bergen – County Tax
3. South Bergen Municipal Joint Insurance Fund
4. New Jersey Municipal Excess Liability Joint Insurance Fund
5. Bergen Municipal Employee Benefits Fund
6. Solid Waste Cost
7. Utility charges i.e.: telephone, gas, electric etc.
8. Payments required to be made in between Council Meetings to accommodate sound business practices, approved by the Mayor and Chief Financial Officer, not to exceed \$5,000.00; payments to be ratified at the subsequent Council Meeting.

RESOLUTION # 26-16
AUTHORIZING SERVICE AGREEMENT WITH MUNIDEX FOR
SOFTWARE MAINTENANCE

WHEREAS, the Borough of Maywood is in need of a service agreement for the Software Maintenance of the Munidex Computer Software Systems for the year 2016; and

WHEREAS, the agreement provides for a one (1) year service with fees as noted in the Software Maintenance Agreement and listed as \$160.00 per hour for Support / Consulting, \$195.00 per hour for Programming Services, \$135.00 per hour for Additional Training and \$125.00 per hour for

Data Conversion/Data Entry; Finance Package \$6,524; Site Service \$3,648; Tax Package \$3,311; Utility Billing \$1,008.00; Boards and Appointments \$294; Pets \$425 and Vital Statistics \$596 for a total of \$ 15,806 less 20% for payment prior to February 1, 2016 leaving a balance due of \$12,644.80.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a service agreement between the Borough of Maywood and Muidex, Inc. for the maintenance of the Muidex Software Systems.

RESOLUTION #27-16
SOUTH BERGEN MUNICIPAL JOINT INSURANCE
FUND RISK MANAGEMENT CONSULTANT'S AGREEMENT

WHEREAS, the Consultant has offered to the Municipality professional risk management consulting services as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

WHEREAS, the Municipality desires to award these professional services and enter into a contract therefor pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Maywood pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c.19, as amended by P.L. 2005, c.51, would bar the award of this contract in the previous one year period preceding the award of this contract, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions during the term of the contract; and

WHEREAS, sufficient funds are available for this purpose pursuant to the 2016 temporary budget of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates, Inc. for professional risk management consulting services as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

RESOLUTION # 28-16
BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND
PRODUCER/CONSULTANT'S AGREEMENT

WHEREAS, the Professional Insurance Associates, Inc. (PIA), 429 Hackensack Street, PO Box 818, Carlstadt, NJ 07072-0818 (hereinafter referred to as the Consultant) has offered to the Municipality professional risk management consulting services as required in the bylaws of the Bergen Municipal Employee Benefits Fund (Hereinafter referred to as the Fund); and

WHEREAS, the Municipality desires to award these professional services and enter into a contract therefor pursuant to N.J.S.A. 19:44A-20.5 as other than a "Fair and Open" contract as defined therein; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Maywood pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c.19, as amended by P.L. 2005, c.51, would bar the award of this contract in the previous one year period preceding the award of this contract, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions during the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates, Inc. for professional risk management consulting services as required in the bylaws of the Bergen Municipal Employee Benefits Fund.

BE IT FURTHER RESOLVED, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

RESOLUTION # 29-16
RESOLUTION REQUIRING COUNCIL APPROVAL PRIOR TO EXPENDING OF
DEA/ASSET FORFEITURE PROGRAM FUNDS IN THE BOROUGH OF MAYWOOD,
COUNTY OF BERGEN, NEW JERSEY

WHEREAS, the Borough of Maywood takes part in equitable sharing of the Asset Forfeiture Program (“Program”) offered by the United States Government by way of the Drug Enforcement Agency; and

WHEREAS, the Program provides monies to and for the benefit of the Maywood Police Department; and

WHEREAS, said monies are allocated for expenditure by the Chief of the Maywood Police Department; and

WHEREAS, the program rules require the Council to approve the Chief of Police’s allocation before spending; and

WHEREAS, the Mayor and Council of the Borough of Maywood desire to memorialize the rules requiring review and consent regarding expending of Program funds exceeding \$1,000.00 and require monthly accounting reports be submitted to the Mayor and Council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that pursuant to the rules of the Asset Forfeiture Program, the Chief of the Maywood Police Department shall submit to the Mayor and Council for their review and approval any expenditures made from funds provided by this Program. No funds shall be released or contracts entered into without said approval.

RESOLUTION # 30-16
RESOLUTION AUTHORIZING THE CONTINUED SUSPENSION OF
LONGEVITY FOR BOROUGH PERSONNEL AS OF JANUARY 1, 2013
STAYING THE POLICY OF 52-57 OF THE CODE OF THE BOROUGH OF
MAYWOOD

WHEREAS, Section 52-57 entitled “Longevity” of Chapter 52 of the Code of the Borough of Maywood provides that “it is the policy of the Borough of Maywood to pay each employee for his or her long and continued service by additional salary to each employee’s paycheck based upon a percentage of the base salary and step increments for years of service, for the Borough office personnel,” and

WHEREAS, the Mayor and Council have determined to suspend longevity effective January 1, 2013 to Borough personnel not otherwise included within collective negotiation agreements, and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY, the Mayor and Council of the Borough of Maywood hereby authorize the suspension of longevity as of January 1, 2013 for borough personnel, who are not included within collective negotiation and hereby authorize the Borough Attorney to prepare the amending ordinance removing said policy from Chapter 52 of the code of the Borough of Maywood

The provisions of this resolution shall expire on December 31, 2016, at 11:59 p.m. unless otherwise extended or repealed by resolution or ordinance adopted by the Mayor and Council.

RESOLUTION # 31-16
RESOLUTION TO GRANT TO THE CLERK OF THE BOROUGH OF MAYWOOD
EMERGENT POWER TO EXECUTE REQUISITIONS
TO PURCHASE AND PURCHASE ORDERS IN
THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY

WHEREAS, the execution of financial instruments and authorization of requisitions to purchase and purchase orders on behalf of the Borough of Maywood is, in part, the purview and responsibility of the Borough of Maywood Borough Administrator in accordance with the Borough Ordinances; and

WHEREAS, the Mayor and Council of the Borough of Maywood desire to grant to the Clerk of the Borough emergent powers to execute requisitions to purchase and purchase orders on behalf of the Borough of Maywood in place of the Borough Administrator in the event that the Borough of Maywood Administrator is unavailable for more than forty eight (48) hours.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey the Borough Clerk is hereby authorized to execute requisitions to purchase and purchase orders on behalf of the Borough of Maywood in the event that the Borough of Maywood Administrator is unavailable for a period of more than forty eight (48) hours.

BE IT FURTHER RESOLVED, that a copy of the within resolution shall be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood; and

RESOLUTION # 32-16
AUTHORIZING SERVICE AGREEMENT WITH ZACHARIAH E. RIEHLE FOR PICK-UP
AND DISPOSAL OF METAL GOODS WITHIN THE BOROUGH OF MAYWOOD

WHEREAS, the Borough of Maywood is in need of a service agreement with Zachariah E. Riehle for the pick-up and disposal of metal goods within the Borough of Maywood for the year 2016; and

WHEREAS, the agreement provides for a one (1) year service agreement, retroactive to January 1, 2016 through December 31, 2016 at no cost to the Borough of Maywood with the conditions as set forth in said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a service agreement between the Borough of Maywood and Zachariah E. Riehle for the pick-up and disposal of metal goods within the Borough of Maywood.

RESOLUTION # 33-16
RESOLUTION CONFIRMING MAYORAL APPOINTMENTS
TO COMMUNITY DEVELOPMENT

WHEREAS, the Mayor of the Borough of Maywood, Adrian J. Febre, has appointed **Mayor Adrian J. Febre** as the Mayoral Community Development Representative and **Borough Administrator Roberta Stern** as the Mayoral Alternate Community Development Representative; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, as follows:

1. The Mayoral appointments for Community Development Representative and Alternate Community Development Representative as set forth above are hereby confirmed.

2. The aforesaid appointments shall be effective through December 31, 2016.

RESOLUTION # 34-16

RESOLUTION AUTHORIZING THE CANCELLATION OF SMALL BALANCES

WHEREAS, N.J.S.A 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amount of less than \$10.00; and

WHEREAS, the Mayor and Council of the Borough of Maywood may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION # 35-16

AUTHORIZING TAX PAYMENT PLAN WITH BRUCE AND EDWINA STICHAUNER

WHEREAS, Bruce & Edwina Stichauner owners of a home on 127 Stewart Street owe back property taxes for the 2015 tax year due to a clerical error outside the Borough or their control; and

WHEREAS, Ashley Morrone, CTC, Tax Collector for the Borough of Maywood has recommended that Bruce and Edwina Stichauner be placed on a payment plan to bring their account up to date. Such plan requires the following:

1. That moving forward, 2016 and on taxes shall be in full on time.

2. 2015 Taxes in the amount of \$7,363.76 shall be paid over six (6) quarters **WITHOUT INTEREST**:

2/1/2016 - \$1227.30
5/1/2016 - \$1227.30
8/1/2016 - \$1227.30
11/1/2016 - \$1227.30
2/1/2017 - \$1227.30
5/1/2017 - \$1227.24

3. If the 2015 tax Liability has not been paid in full by May 10, 2017 then interest shall accrue to the original due date of the unpaid balance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood as follows:

That Adrian J. Febre, Mayor, is hereby authorized and directed to execute, and the Borough Clerk is authorized to attest an agreement with Bruce and Edwina Stichauner to facilitate the repayment of their back property taxes.

RESOLUTION # 36-16

AUTHORIZING THE BOROUGH ADMINISTRATOR TO MAKE PURCHASES

WHEREAS the Mayor and Council recognize that due to time constraints there is a need for the Borough Administrator to make purchases on behalf of the Borough without Mayor and Council approval; and

WHEREAS, requirements and procedures are set forth in Section 9-7 of Chapter 9, entitled "Claims and Payroll," of the Code of the Borough of Maywood and are hereby temporarily amended to read in full as follows:

A. Notwithstanding whether a particular purchase is above the bid threshold, the Mayor and Council hereby determine that any purchase or payment in excess of the sum of \$12,500, increased from \$7,500.00, which shall require the prior approval of the Mayor and Council unless such purchases or payments are recurring and have been previously approved or authorized by resolution of the Mayor and Council; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood as follows:

That the Borough Administrator is authorized to make purchases on behalf of the Borough, said purchases shall not exceed \$12,500.00.

RESOLUTION #37-16
A RESOLUTION SUPPORTING THE BERGEN COUNTY MUTUAL AID PLAN AND
RAPID DEPLOYMENT FORCE IN THE BOROUGH OF MAYWOOD, COUNTY OF
BERGEN, STATE OF NEW JERSEY

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Maywood to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood that the Police Department of the Borough of Maywood under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an interlocal services agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in Bergen County.

Mayor Febre opened the meeting to the public for any comments or questions relative to the foregoing resolutions.

There being no comments or questions from the public, Mayor Febre closed this portion of the meeting.

Council member Messar moved for adoption; seconded by Council member Morrone; and so carried by unanimous roll call vote.

Council member Messar moved to adjourn; seconded by Council member Morrone and so carried at 7:55 p.m.