

These minutes have not been approved and are subject to change or modification by the Mayor and Council at a public meeting.

**REORGANIZATION MEETING  
JANUARY 3, 2019**

The Reorganization Meeting of the Mayor and Council was called to order at 7:00 pm by Mayor Adrian J. Febre followed by invocation by Reverend Doctor Bessie Duncan of the Unity Church of Christ and salute to the flag.

“On December 18, 2018 adequate notice of this meeting pursuant to the Open Public Meetings Act has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

Mayor Febre escorted Council members-elect Katherine Bennin and Richard Bolan to the Council table.

Assemblywoman Lisa Swain administered the Oath of Office to Council member-elect Bennin.

Assemblyman P. Christopher Tully administered the Oath of Office to Council member-elect Bolan.

Council members Bennin and Bolan said a few words.

**Roll call showed the following members present:** Mayor Febre, Council members Bennin, Bolan, Ullman, Gervino, Lindenau, and Garofalow. Also present were Borough Administrator Roberta Stern and Borough Clerk Jean M. Pelligra.

**Mayor Febre appointed Brian E. Eyerman of Dario, Albert, Metz & Eyerman LLC** as Borough Attorney for a one year term expiring 12/31/19 and asked for confirmation.

Council member Lindenau moved for confirmation of the appointment and adoption of Resolution # 1-19 as distributed to the Mayor and Council; seconded by Council member Bolan; and so carried by unanimous roll call vote.

**RESOLUTION #1-19**  
**APPOINTING BRIAN E. EYERMAN, ESQ. AS BOROUGH ATTORNEY**

**WHEREAS**, Article VI of Chapter 46 of the Code of the Borough of Maywood provides for the appointment of a Borough Attorney; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Brian E. Eyerman, Esq. of the firm Dario, Albert, Metz & Eyerman, LLC, located at 345 Union Street, Hackensack, New Jersey, is hereby appointed as Borough Attorney for 2019, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre asked the pleasure of the Council regarding the By-Laws for the year 2019 as distributed to the Mayor and Council.

Council member Garofalow moved that they be approved in the form as distributed to the Mayor and Council; seconded by Council member Ullman; and so carried by unanimous roll call vote.

Mayor Febre asked the pleasure of the Council regarding President of the Council.

Council member Ullman nominated Council member Garofalow; seconded by Council member Bolan.

Council member Bolan moved that the nominations be closed; seconded by Council member Bennin.

Council member Bennin moved that the Clerk cast one ballot electing Council member Garofalow as President of the Council; seconded by Council member Bolan.

Council member Gervino moved for adoption of the Annual Schedule of Meetings, Resolution # 2-19, as distributed to the Mayor and Council; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

**RESOLUTION # 2-19**  
**2019 SCHEDULE OF MEETINGS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq), that the following annual schedule of meetings of the Mayor and Council for the year 2019 be adopted:

**ANNUAL SCHEDULE OF MEETINGS FOR 2019**

**WORK SESSIONS**

2<sup>nd</sup> Tuesday - 7:30 pm

|            |    |
|------------|----|
| *January   | 3  |
| February   | 12 |
| March      | 12 |
| April      | 9  |
| May        | 14 |
| June       | 11 |
| July       | 9  |
| August     | 13 |
| September  | 10 |
| October    | 8  |
| November   | 12 |
| **December | 3  |

**COUNCIL MEETINGS**

4<sup>th</sup> Tuesday – 7:30 pm

|            |    |
|------------|----|
| January    | 15 |
| February   | 26 |
| March      | 26 |
| April      | 23 |
| May        | 28 |
| June       | 25 |
| July       | 23 |
| August     | 27 |
| September  | 24 |
| October    | 22 |
| November   | 26 |
| **December | 17 |

\*Re-Organization Meeting – Thursday, 01-03-2019 at 7:00 pm

\*\* Denotes 1<sup>st</sup> and 3<sup>rd</sup> Tuesday

**WORK SESSIONS** are scheduled to begin at 7:30 pm. except as otherwise noted. Formal action, when required, may be taken at Work Sessions. Work Sessions are conducted in the Council Chambers 2<sup>nd</sup> Floor, 15 Park Avenue, Maywood, New Jersey.

**COUNCIL MEETINGS** are scheduled to begin at 7:30 pm. Council Meetings are held in the Council Chambers, 2<sup>nd</sup> Floor, 15 Park Avenue, Maywood, New Jersey; and

that the Borough Clerk is hereby authorized and directed to:

- 1) prominently post on a bulletin board at 15 Park Avenue, Maywood, New Jersey an annual schedule of regular and executive meetings of the Mayor and Council any revisions thereto, and such other notices as required by said Act;
  - 2) maintain such notices on file in the Office of the Borough Clerk;
  - 3) provide such notices to the newspaper hereinafter designated;
  - 4) provide copies of said notices to all persons requesting such copies as provided by said Act;
- and

**BE IT FURTHER RESOLVED**, that the following newspapers be and they are hereby designated as the newspapers to receive notices of meetings as provided by law: the Our Town of Maywood, New Jersey, The Record of Woodland Park, New Jersey, and The Community News of Woodland Park, New Jersey.

Council member Garofalow moved the following committee appointments for 2019:

**Council member Liaison Bennin**

**DPW, BUILDINGS, GROUNDS**

Construction Code Official/COAH, Department of Public Works, Streets & Roads, Gasoline and Oil, Maintenance of Vehicles, Public Buildings, Sanitation, Parks and Playgrounds, Custodians.

**Council member Liaison Gervino**

**FINANCE**

Chief Financial Officer, Tax Assessor, Tax Collector, Auditor, Borough Attorney, Borough Engineer, Library, Municipal Alliance/MAD/CAP

**Council member Liaison Garofalow**

**FIRE SERVICES**

Fire Department, Board of Fire Officers, Fire Police, Fire Alarm Maintenance/ Fire Hydrants, Fire Prevention Bureau, Borough Administrator, Borough Clerk, Street Lighting, Telephones, TANAAC

**Council member Liaison Lindenau**

**GENERAL SERVICES**

Board of Health, Bureau of Consumer Affairs, Animal Warden, Insurance Safety Committee, Administrative Code, Constables, C.E.R.T, Recreation Advisory Board

**Council member Liaison Bolan**

**PUBLIC SAFETY**

Police Department, Police Dispatchers, Special Law Enforcement Officers, School Crossing Guards, Traffic Control, Radio Services, Municipal Court, Emergency Management, Historical Advisory Committee, Planning Board.

**Council member Liaison Ullman**

**COMMUNITY AFFAIRS**

Recycling Advisory Committee, Board of Education, Clean Communities, Senior Citizen Clubs and Advisory Committee, Maywood Senior Citizen Housing Corp., Swim Pool Advisory Committee, Green Team, Rent Monitoring, Shade Tree Commission.

Council member Bolan seconded the committee appointments; and so carried by unanimous roll call vote.

Mayor Febre asked Council member Bolan to escort the Special Law Enforcement Officers to the Council table.

**Mayor Febre** administered the Oath of Office to the Special Law Enforcement Officers Kenneth Sinfield, Renato Rodriquez and Anibal Rosario for 2019.

The following Special Law Enforcement Officers were also appointed for the year 2019:

Patrick Gildea  
Franco Pucciarelli  
Anthony Gonzalez

Shannon McVey  
Bibiana A. Lopez  
Reco Facey

David Marotti  
Anthony Andrade  
Tyler Bisig

Mayor Febre asked Council member Garofalow to escort the Fire Department Officers to the Council table.

Mayor Febre administered the Oath of Office to the Fire Department Officers for 2019.

John McManus, Chief  
Matthew Reiner, Assistant Chief  
John Gargagliano, Deputy Chief

Mayor Febre asked Council member Garofalow to escort the Fire Police Officers to the Council table.

Mayor Febre administered the Oath of Office to the Fire Police Officers for 2019:

David Nauta, Captain  
Thomas Stavola, Lieutenant  
Gary Geosits, Sergeant

**Mayor Febre** appointed **Steven D. Wielkotz**, **Registered Municipal Accountant**, as **Auditor** for 2019, whose duties shall be to prepare financial statements, assist in preparation of the 2019 budget and make the compulsory audit report in accordance with the statutes so made and provided, and asked for confirmation.

Council member Garofalow moved for confirmation of the appointment and adoption of Resolution # 3-19 as distributed to the Mayor and Council; seconded by Council member Lindenau; and so carried by unanimous roll call vote.

**RESOLUTION #3-19**  
**APPOINTING STEVEN D. WIELKOTZ**  
**FERRAIOLI, WIELKOTZ, CERULLO & CUVA**

**WHEREAS**, N.J.S.A. 40A:5-4 provides that the governing body of every municipality shall employ a registered municipal accountant of New Jersey to prepare its annual audit;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that Steven D. Wielkotz, Registered Municipal Accountant, License #CR00413, of the firm Ferraioli, Wielkotz, Cerullo & Cuva, PO Box 259, Pompton Lakes, New Jersey be and hereby is appointed, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

**Mayor Febre** appointed **Steven L. Rogut of Rogut McCarthy, LLC** as **Bond Counsel** for the year 2019 and asked for confirmation.

Council member Garofalow moved for confirmation of the appointment and adoption of Resolution # 4-19 as distributed to the Mayor and Council; seconded by Council member Bolan; and so carried by unanimous roll call vote.

**RESOLUTION # 4-19**  
**APPOINTING STEVEN L. ROGUT, ESQ. AS BOND COUNSEL**

**WHEREAS**, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of Steven L. Rogut, Esq., of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 to serve as Bond Counsel for the year 2019; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that Steven L. Rogut, Esq. is appointed as Bond Counsel for the Borough for 2019 for a one year term effective January 1, 2019, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

Mayor Febre appointed Thomas Tuttle as **Fire Prevention Chief and Fire Official** for a one year term expiring 12/31/19 and asked for confirmation.

Council member Lindenau moved for confirmation of the appointment and adoption of Resolution # 5-19 as distributed to the Mayor and Council; seconded by Council member Bennin; and so carried by unanimous roll call vote.

**RESOLUTION # 5-19**  
**APPOINTING THOMAS TUTTLE AS CHIEF OF THE FIRE PREVENTION BUREAU AND AS FIRE OFFICIAL**

**WHEREAS**, Section 179-6 of Chapter 179 of the code of the Borough of Maywood provides that the Chief of the Fire Prevention Bureau shall serve for a one year term expiring on December 31<sup>st</sup> of the year of the appointment; and

**WHEREAS**, said section further provides that the Chief of the Fire Prevention Bureau shall be designated as the Fire Official pursuant to the Uniform Safety Act (N.J.S.A. 52:27D-192 et seq.); and

**WHEREAS**, said section further provides that the Chief of the Fire Prevention Bureau shall be appointed by the Mayor with the advice and consent of the Borough Council; and

**WHEREAS**, the Mayor and Council find that it would be in the best interest of the citizens of the Borough of Maywood to appoint Thomas Tuttle as Chief of the Fire Prevention Bureau;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Thomas Tuttle is appointed as Chief of the Fire Prevention Bureau and as Fire Official of the Borough of Maywood for a one year term expiring December 31, 2019; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to forward a certified copy of the within resolution to the State of New Jersey, Department of Community Affairs, Bureau of Fire Safety, Attention LEA Supervisor; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

Mayor Febre made the following appointments as stated on the agenda and asked for confirmation:

**FIRE INSPECTORS** - for a one year term expiring 12/31/19

**Michael Rau**

**Richard Minervini**

**Salvatore Lubertazzi, Jr.**

**Reverend Doctor Bessie Duncan of the Unity Church of Christ** - Chaplain to the Maywood Police Department and the Maywood Fire Department for a one year term expiring 12/31/19

**Local Emergency Management Organization** - for a one year term expiring 12/31/19

**Adrian J. Febre**

**Charles Cuccia**

**John McManus**

**David Nauta**

**James Mazzer**

**Daniel Callahan**

**Camille Hornes**

**David Pegg**

**Christopher Tuttle**

**Tara Grunstra**

**Kenneth Sinfield**

**John McManus**

**William Colacurcio**

Mayor

Finance

Fire Department

Fire Police

Damage Assessment

Sara Site

Media

Deputy Director

Deputy Director

Board of Health

Special Law Enforcement Officer

Shelter

Resource Management

Thomas Tuttle  
Christopher Hill  
Gary Neumann

Communications  
Logistics / Resources  
Public Works

Jean M. Pelligra

Official Search Officer for Municipal  
Improvements for a one year term expiring 12/31/19

Police Matrons - for a one year term expiring 12/31/19

Sally Miller Shannon McVey Felicia Benson-Kraft Diane Morrell

Crossing Guards – for a one year term expiring 12/31/19

|                        |  |   |   |
|------------------------|--|---|---|
| Full-Time personnel –  | <u>Cesare Sottile</u><br><u>Nic Tsamasiotis</u><br><u>Dominic Romano</u> | <u>Douglas Fleming</u><br><u>Marie Ross</u><br><u>Virginia Doring</u> | <u>Heriberto Velazquez</u><br><u>Ronald Georgetti</u><br><u>James Smith</u> |
| Substitute personnel – | <u>William Leaver</u><br><u>Thomas Stavola</u>                           | <u>John Taylor</u><br><u>Dominick LePore</u>                          | <u>Karen Stavola</u>  |

Historical Advisory Committee - for a one year term expiring 12/31/19

|   |   |  |
|---|---|--|
| <u>Carol Dass</u><br><u>Harry Hillenius</u> | <u>Richard Henion</u><br><u>Mary Boggia</u> | <u>Deborah Ames</u><br><u>Jeffrey Ames</u> |
|---|---|--|

Insurance Safety Committee for a one year term expiring 12/31/19

|  |   |  |
|--|---|--|
| <u>Jean M. Pelligra</u><br><u>Tara Grunstra</u><br><u>Gary Neumann</u> | <u>Roberta Stern</u><br><u>Captain Terence Kenny</u><br><u>Lisa Schieli</u> | <u>George Steger</u><br><u>Germaine Gallitano</u><br><u>Charles Cuccia</u> |
|--|---|--|

Green Team Committee for a one year term expiring 12/31/19

|   |   |  |
|---|---|--|
| <u>Arlene Formisano</u><br><u>Tara Grunstra</u><br><u>Donna Duardo</u><br><u>Nima Durso</u><br><u>Emily Blanchfield</u><br><u>Justin Malone</u> | <u>Karin Carrasco</u><br><u>Kristen Panos</u><br><u>William Grunstra</u><br><u>Michele Gervino</u><br><u>Rita Papagian</u><br><u>Terese Goodman</u> | <u>Catherine Messar</u><br><u>Liza Lopez</u><br><u>Jennifer Pietrangelo-Millard</u><br><u>Catherine Meglio</u><br><u>David Garofalow</u> |
|---|---|--|

Recycling Advisory Committee for a one year term expiring 12/31/19

|  |  |
|--|--|
| <u>Charlotte Panny</u><br><u>Joan Rivera</u> | <u>Lisa Schieli – Coordinator</u><br><u>Gary Neumann-DPW</u> |
|--|--|

Michele Gervino

Member – Board of Health  
3 year term expiring 12/31/21

Angelo Bondi

Merchant Member - District Management Corporation  
1 year term expiring 12/31/19

John Ciravolo

Merchant Member - District Management Corporation  
1 year term expiring 12/31/19

Paul Padro

Merchant Member - District Management Corporation  
1 year term expiring 12/31/19

Charlotte Panny

Resident Member - District Management Corporation  
1 year term expiring 12/31/19

|   |  |
|---|--|
| <b><u>David Wiseman</u></b>             | Resident Member - District Management Corporation<br>1 year term expiring 12/31/19 |
| <b><u>William Jerlinski</u></b>         | Director – Consumer Affairs<br>1 year term expiring 12/31/19                       |
| <b><u>Eileen Engel</u></b>              | Trustee – Library Board<br>5 year term expiring 12/31/23                           |
| <b><u>Kathleen Nebel</u></b>            | Member – Senior Citizen Advisory Committee<br>3 year term expiring 12/31/21        |
| <b><u>Adrienne Williams</u></b>         | Member – Senior Citizen Advisory Committee<br>3 year term expiring 12/31/21        |
| <b><u>William Jerlinski</u></b>         | Member – Senior Citizen Advisory Committee<br>3 year term expiring 12/31/21        |
| <b><u>Louis Pandolfi</u></b>            | Member – Shade Tree Commission<br>5 year term expiring 12/31/23                    |
| <b><u>Patricia Donovan</u></b>          | Member - Swim Pool Advisory Committee<br>2 year term expiring 12/31/20             |
| <b><u>Deborah Ann Taylor</u></b>        | Member - Swim Pool Advisory Committee<br>2 year term expiring 12/31/20             |
| <b><u>American Legion Post #142</u></b> | Chair - July 4 <sup>th</sup> program for 2019                                      |

Council member Garofalow moved for confirmation of the appointments; seconded by Council member Bennin; and so carried by unanimous roll call vote.

Mayor Febre made the following appointments to the Planning Board:

|                                |  |
|--------------------------------|--|
| <b><u>John Gargagliano</u></b> | Member Alt #4<br>2 Year term expiring – 12/31/20   |
| <b><u>Harry Hillenius</u></b>  | Member Class IV<br>4 Year term expiring – 12/31/22 |
| <b><u>Anthony Klymenko</u></b> | Member Alt #2<br>2 Year Term expiring – 12/31/20   |
| <b><u>John Montel</u></b>      | Member Class IV<br>4 Year term expiring – 12/31/22 |
| <b><u>Daniel Nemecek</u></b>   | Member Alt #3<br>2 Year Term expiring – 12/31/20   |
| <b><u>Gary Neumann</u></b>     | Member Class II<br>1 Year term expiring – 12/31/19 |

**Mayor Febre** asked the pleasure of the Council regarding the appointment of a Council Member as **Class III Member** of the **Planning Board**.

Council member Garofalow nominated Council member Richard Bolan for a one year term expiring 12/31/19; seconded by Council member Bennin; and so carried with the exception of Council member Bolan abstaining.

**Mayor Febre** entertained a motion that **Sally J. Miller**, Deputy Borough Clerk, be and she is hereby authorized to sign documents in the absence of the Borough Clerk.

Council member Lindenau so moved; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

**Mayor Febre** asked the pleasure of the Council regarding the membership in the **New Jersey League of Municipalities**.

Council member Garofalow moved that the Mayor and Borough Clerk be authorized to issue and sign warrants for this membership; seconded by Council member Bolan; and so carried by unanimous roll call vote.

Mayor Febre asked the pleasure of the Council regarding bulletins from the Division of Local Government.

Council member Ullman moved that the Mayor and Borough Clerk be authorized to issue and sign warrants covering the cost of these bulletins; seconded by Council member Gervino; and so carried by unanimous roll call vote.

## **REQUEST FOR CONSIDERATION ON RESOLUTIONS**

### **RESOLUTION #6-19** **DESIGNATING DEPOSITORIES FOR 2019**

**RESOLVED** that; TD Bank, 560 Maywood Avenue, Maywood, NJ; SB One Bank, 125 W. Pleasant Avenue, Maywood, NJ, Wells Fargo Bank, NA, 1 Johnson Avenue, Hackensack, NJ, Capital One Bank, 184 Essex Street, Lodi, NJ, Freedom Bank, 99 Essex Street, Maywood, NJ and the State of New Jersey Cash Management Fund are designated as depositories of the Borough of Maywood for the year 2019 and that the Mayor, Borough Clerk, and Treasurer are authorized to sign all checks; and

**BE IT FURTHER RESOLVED** that the Accounting and Fiscal Policies and Procedures, as approved by the Borough Council for the year 2019 by Resolution # 18-19, a copy of which is on file in the Office of the Borough Clerk.

### **RESOLUTION #7-19** **OVERPAYMENT OF TAXES**

**WHEREAS**, from time to time the Borough of Maywood is required to repay certain monies which represent overpayment of taxes, or taxes or similar monies collected by error; and

**WHEREAS**, the approval of such payments do not require the exercise of discretion but are in fact mandatory payments required to be made by the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Treasurer be authorized to disburse payments required to be made by the Borough respecting the remitting of overpayment by the Treasurer without prior approval by the Mayor and Council provided that no such payment shall exceed the sum of \$5,000.00 and provided that the Treasurer shall report all such payments to the Mayor and Council by not later than the next Council Meeting following the making of such payment. In addition, explanation of all payments in excess of \$1,000.00 shall be included.

### **RESOLUTION #8-19** **INVESTMENT OF IDLE FUNDS**

**WHEREAS**, there are certain times when idle monies are available for investment purposes; and

**WHEREAS**, it is the desire of the Governing Body to give full authority to invest Borough idle funds and make a semi-monthly report on all investments;



**NOW, THEREFORE, BE IT RESOLVED** that the Treasurer of the Borough of Maywood is hereby authorized and directed to use her judgment in making investments in the Borough idle funds with the banks designated as depositories; and

**BE IT FURTHER RESOLVED** by the Governing Body that the Treasurer is hereby authorized to purchase Certificates of Deposit from any bank within the State of New Jersey offering the best competitive rates; and

**BE IT FURTHER RESOLVED** that where such investments require the drawing of the check that the Mayor, Borough Clerk and Treasurer be authorized to sign checks in the same manner as provided for all other checks of the Borough of Maywood; and

**BE IT FURTHER RESOLVED** that the Treasurer be given full authority to request all banks designated as depositories to wire and receive money from such banks by telephone instructions through Federal Reserve or the best possible method in the amounts given and to charge and credit the Borough account so stated.

**RESOLUTION #9-19**  
**DUE DATE ON TAXES**

**RESOLVED**, by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that taxes due the Borough shall be payable February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates hereinbefore providing for taxes to become delinquent, the taxpayer on property assessed shall be subject to interest at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

**ALSO, BE IT RESOLVED**, that in the event said taxes shall be paid within ten days from due date the interest shall be waived except if the Office of the Tax Collector is closed on the tenth day of February, May, August, or November, then the grace period shall be extended to include the first business day thereafter; and

**BE IT FURTHER RESOLVED**, that the interest so stated will revert back to the due date on any installment of taxes or assessments received after the expiration of the ten day grace period or as otherwise provided in this resolution.

**RESOLUTION #10-19**  
**APPOINTING CHARLES S. CUCCIA AS COMMISSIONER TO THE SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND, THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND, AND THE BERGEN MUNICIPAL EMPLOYEES FUND**

**WHEREAS**, the Borough of Maywood has resolved to join the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Joint Insurance Fund, and the Bergen Municipal Employees Fund; and

**WHEREAS**, the By-Laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

**WHEREAS**, said Commissioner is a volunteer position; and

**WHEREAS**, the Borough has recommended the appointment of Charles S. Cuccia as Commissioner to said Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that Charles S. Cuccia is hereby appointed as Commissioner to the South Bergen Municipal Joint Insurance Fund, the Municipal Excess Liability Joint Insurance Fund, and the Bergen Municipal Employees Fund.

**RESOLUTION #11-19**  
**2019 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A.40:4-19 provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2019 budget, temporary appropriations are to be made prior to the end of the first month of the fiscal year for the purposes and amounts required and in a manner and time therein provided; and

**WHEREAS**, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding fiscal year excluding in both instances, appropriations made for debt service, capital improvement fund and public assistance; and

**WHEREAS**, the 2018 Current budget appropriations adopted by the Borough of Maywood total, exclusive of any appropriations for debt service, capital improvement fund and public assistance amounted to \$16,243,232.26 and Swim Pool Appropriations excluding capital improvement fund amounted to \$266,908.00; and

**WHEREAS**, 26.25 percent of the total Current appropriations of the 2018 budget as calculated in accordance with N.J.S.A 40A:4-19 and the Division of Local Government directives amount to \$4,263,848.47 and Swim Pool appropriations amount to \$70,063.35.

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Maywood, County of Bergen, State of New Jersey, that the following temporary appropriations for 2019 are hereby made:

| <b>Borough of Maywood</b> |                           |               |
|---------------------------|---------------------------|---------------|
| <b>Temporary Budget</b>   |                           |               |
|                           | <b>2019 CURRENT FUND</b>  |               |
| <b>A/C</b>                | <b>APPROPRIATION</b>      | <b>AMOUNT</b> |
| 00-0000                   | BUDGET APPROPRIATIONS     | -             |
| 20-1000                   | ADMINISTRATION S&W        | 50,400.00     |
| 20-1050                   | ADMINISTRATION O/E        | 20,000.00     |
| 20-1200                   | CLERK S&W                 | 40,000.00     |
| 20-1202                   | CLERK - O/E               | 10,000.00     |
|                           | STATIONARY AND PRINTING   | 5,000.00      |
|                           | ANNUAL AUDIT              | 12,600.00     |
| 20-1300                   | COLLECTOR OF TAXES S&W    | 45,000.00     |
| 20-1302                   | COLLECTOR OF TAXES OE     | 35,000.00     |
| 20-1500                   | ASSESSMENTS S&W           | 4,500.00      |
| 20-1502                   | ASSESSMENT OF TAXES - O/E | 1,000.00      |
| 20-1552                   | LEGAL SERVICES O/E        | 35,000.00     |
| 20-1652                   | ENGINEERING O/E           | 15,000.00     |
|                           | HISTORICAL O/E            | 250.00        |
| 21-1801                   | PLANNING BOARD S&W        | 1,000.00      |
| 21-1802                   | PLANNING BOARD O/E        | 4,200.00      |
| 22-1951                   | CONST. CODE OFF. S&W      | 48,000.00     |

|         |                               |              |
|---------|-------------------------------|--------------|
| 22-1952 | CONST. CODE OFF. O/E          | 2,500.00     |
| 23-2102 | LIABILITY INSUR. - JIF        | 125,000.00   |
| 23-2152 | WORKERS COMP                  | 63,000.00    |
| 23-2202 | GROUP HEALTH INSUR.           | 550,000.00   |
| 25-2401 | POLICE S&W                    | 1,000,000.00 |
| 25-2402 | POLICE O/E                    | 50,000.00    |
| 25-2521 | EMERG. MGMT.AUX POLICE S&W    | 1,500.00     |
| 25-2522 | EMERG. MGMT SERV. - O&E       | 1,500.00     |
|         | FIRE POLICE OE                | 3,500.00     |
| 25-2651 | FIRE PREVENTION S&W           | 3,000.00     |
| 25-2652 | FIRE DEPT S & W               | 2,500.00     |
| 25-2653 | FIRE HYDRANT SERVICE          | 35,000.00    |
| 25-2662 | FIRE CLOTHING ALLOWANCE       | 4,000.00     |
| 25-2801 | RADIO SERVICE AND MAINTENANCE | 1,300.00     |
| 25-2802 | FIRE DEPARTMENT MISC          | 16,000.00    |
| 26-2901 | STREETS AND ROADS S& W        | 250,000.00   |
| 26-2902 | STREETS AND ROADS OE          | 30,000.00    |
| 26-3001 | SHADE TREE COMM. S&W          | 315.00       |
| 26-3002 | SHADE TREE COMM O/E           | 4,500.00     |
| 26-3051 | RECYCLING COMMITTEE           | 30,100.00    |
| 26-3052 | GARBAGE AND TRASH REMOVAL     | 205,000.00   |
|         | RECYCLING COMMITTEE S & W     | 1,500.00     |
|         | TELEPHONE/IT                  | 15,750.00    |
| 26-3102 | BLDGS & GROUNDS O/E           | 70,875.00    |
| 26-3151 | VEHICLE MAINT. S&W            | -            |
| 26-3152 | VEHICLE MAINT. O/E            | 35,750.00    |
| 26-3252 | INTERLOCAL COUNTY OF BERGEN   | 15,750.00    |
| 27-3302 | INTERLOCAL ANIMAL CONTROL     | 5,250.00     |
| 27-3332 | BOARD OF HEALTH OE            | 1,000.00     |
| 28-3701 | RECREATION S&W                | 5,000.00     |
| 28-3702 | RECREATION O/E                | 5,000.00     |
|         | SENIOR CITIZENS CLUB EXISTING | 1,000.00     |
|         | SENIOR CITIZENS CLUB NEW      | 1,000.00     |

|         |                                |                     |
|---------|--------------------------------|---------------------|
|         | PARKS AND PLAYGROUNDS OE       | 18,000.00           |
| 29-3902 | MAINT. PUBLIC LIBRARY          | 120,000.00          |
| 30-4102 | PRIOR YEARS BILLS              |                     |
| 30-4202 | CELEB. OF PUBLIC EVE. O/E      | 2,500.00            |
| 30-4251 | CELEB. OF PUBLIC EVE. O/E      | 5,000.00            |
|         | SEWER TESTING                  | 2,500.00            |
|         | BOROUGH OF PARAMUS INTERLOCAL  | 30,000.00           |
|         |                                |                     |
| 31-4352 | STREET LIGHTING                | 38,000.00           |
| 31-4402 | TELEPHONE/IT                   | 26,250.00           |
| 31-4452 | BERGEN COUNTY UTILITIES        | 435,000.00          |
| 31-4462 |                                |                     |
| 31-4472 | INTERLOCAL DIESEL              | 40,000.00           |
| 36-4712 | PERS                           | 165,000.00          |
| 36-4722 | SOCIAL SECURITY                | 72,000.00           |
|         | CPFPPF                         | 9,000.00            |
| 36-4752 | PFRS                           | 379,000.00          |
| 36-4762 | LOSAP                          | 17,000.00           |
| 36-4770 | DCRP                           | 5,558.47            |
|         | UNEMPLOYMENT                   | 10,500.00           |
| 36-4772 | INTERLOCAL MUNICIPAL COURT     | 25,000.00           |
| 36-4775 | DEFICIT IN RESERVE/UNEMPLOYMEN | -                   |
| 36-4776 | DEFERRED CHARGES               |                     |
| 40-7012 | MUNIC. ALLIANCE PROG.-STATE    | -                   |
| 40-7025 | N J - ALCOHOL ED.              |                     |
| 40-7030 | BODY ARMOR GRANT               | -                   |
| 40-7040 | RECYCLING TONNAGE GRANT        | -                   |
| 40-7076 | NEW JERSEY HWY SAFETY          |                     |
| 40-7451 | DWI - DDEF                     |                     |
| 40-7702 | CLEAN COMMUNITIES              |                     |
| 43-4901 | MUNICIPAL COURT S&W            |                     |
| 43-4902 | MUNICIPAL COURT O/E            |                     |
| 43-4952 | PUBLIC DEFENDER                |                     |
| 43-4980 | DEFERRED CHARGES               |                     |
|         |                                |                     |
|         | <b>TOTAL</b>                   | <b>4,263,848.47</b> |
|         |                                |                     |
|         | <b>ALLOWABLE BUDGET</b>        | <b>4,263,848.47</b> |
|         |                                |                     |
|         | DIFFERENCE                     | 0.00                |
|         |                                |                     |

|                           |                       |                       |
|---------------------------|-----------------------|-----------------------|
| <b>Borough of Maywood</b> |                       |                       |
| <b>Temporary Budget</b>   |                       |                       |
|                           | <b>2019</b>           | <b>SWIM POOL FUND</b> |
| A/C                       | APPROPRIATION         | AMOUNT                |
|                           |                       |                       |
|                           | SWIM POOL OPERATIONS: |                       |
|                           | OTHER EXPENSES        | 70,063.35             |

**RESOLUTION # 12-19**  
**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT FOR BRIAN E. EYERMAN, ESQ., BOROUGH ATTORNEY**

**WHEREAS**, the Mayor and Council of the Borough of Maywood had appointed Brian E. Eyerman, Esq. of the firm Dario, Albert, Metz & Eyerman, LLC of 345 Union Street, Hackensack, New Jersey 07601 as Borough Attorney for the year 2019 effective January 1, 2019 pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications and other factors; and

**WHEREAS**, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Brian E. Eyerman, Attorney, of the firm Dario, Albert, Metz & Eyerman, LLC for a term of one year effective January 1, 2019 and setting forth the terms and conditions respecting the appointment of the Borough Attorney and compensation to Brian E. Eyerman, Esq. shall be set at \$ 9,000.00 per month and shall not exceed \$108,000.00 per year; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**Certification of Funds**

**I, Charles S. Cuccia, CFO of the Borough of Maywood do hereby certify that pursuant to the rules and regulations of the Department of Community Affairs, Division of Local Government Services (NJAC 5:34-5.1 et seq.) sufficient funds are available for the purpose of this agreement pursuant to the 2019 temporary budget and thereafter in the Current Account entitled Legal Services & Costs of the Borough of Maywood; I certify that the same funds have not been certified as available for more than one pending contract.**

**RESOLUTION #13-19**  
**AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF MAYWOOD AND STEVEN D. WIELKOTZ OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA**

**WHEREAS**, the Mayor and Council of the Borough of Maywood had, by Resolution #3-19, appointed Steven D. Wielkocz, Registered Municipal Accountant, License #CR00413, of Ferraioli, Wielkocz, Cerullo & Cuva, PO Box 259, Pompton Lakes, New Jersey as Borough Auditor pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

**WHEREAS**, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

**WHEREAS**, the Borough Administrator has determined and certified in writing that the anticipated payments under said contract may exceed \$17,500; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

**WHEREAS**, sufficient funds are available for this purpose pursuant to the 2019 temporary budget of the Borough of Maywood;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven D. Wielkotz of Ferraioli, Wielkotz, Cerullo & Cuva setting forth the duties, compensation as per agreement and terms and conditions respecting the appointment of the Borough Auditor for a term of one year effective January 1, 2019 and that said compensation as set forth in the terms of said agreement shall not exceed \$47,700 for the examination of financial statements, assistance in the preparation of the Annual Financial Statement and Annual Debt Statement and the Assistance in the preparation of the Budget;

**BE IT FURTHER RESOLVED**, that a copy of the within resolution, together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**Certification of Funds**

**I, Charles S. Cuccia, CFO of the Borough of Maywood do hereby certify that pursuant to the rules and regulations of the Department of Community Affairs, Division of Local Government Services (NJAC 5:34-5.1 et seq.). that there are available adequate funds. I certify that sufficient funds are available for this purpose pursuant to the 2019 temporary budget and thereafter in the Current Account entitled Annual Audit O/E of the Borough of Maywood; the same funds have not been certified as available for more than one pending contract.**

**RESOLUTION #14-19**  
**AUTHORIZING THE EXECUTION OF PROFESSIONAL SERVICES FOR**  
**STEVEN L. ROGUT, ESQ. BOND COUNSEL**

**WHEREAS**, the Mayor and Council of the Borough of Maywood had, by Resolution #4-19, appointed Steven L. Rogut, Esq. of Rogut McCarthy LLC, 37 Alden Street, Cranford, New Jersey 07016 as Bond Counsel for the year 2019 pursuant to N.J.S.A. 19:44A-20.5 as a "Fair and Open" contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

**WHEREAS**, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

**WHEREAS**, sufficient funds are available for this purpose pursuant to the 2019 temporary budget of the Borough of Maywood in accordance with the attached Schedule of Fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Steven L. Rogut, Esq., Bond Counsel, setting forth the compensation as per schedule and terms and conditions respecting the appointment of Bond Counsel for a term of one year effective January 1, 2019; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

#### FEE SCHEDULE

Our general fee schedule for the approval of general obligation bonds at public sale is as follows:

On issues up to \$5 million there is a base fee of \$1,000 plus a fee of \$2.00 per \$1,000 of bonds approved.

For issues over \$5 million the fee would be \$2.00 per \$1,000 of bonds approved up to \$5 million plus \$1.50 per \$1,000 of bonds approved up to \$10 million and \$1.00 per \$1,000 of bonds approved over \$10 million.

All issues of bonds regardless of dollar amount require an additional \$1,000 charge for each issue more than one. Bond ordinances and other capital ordinances will be billed on the basis of \$400 per ordinance prepared or reviewed. Multipurpose ordinances will be a minimum of \$750.

Issues of notes in anticipation of the issuance of bonds are based on a charge of \$50 per \$100,000 of notes prepared or fraction thereof with a minimum of \$500 for each issue of notes.

Disbursements are added separately as part of any billing.

The fee schedule does not cover matters requiring more than ordinary time and travel. Such schedule also does not apply to general obligation refunding issues or to revenue bond issues. Additional charges would be made for the public offering of bond of the municipality and for an offering of notes of the municipality involving the preparation of an offering statement to accompany the Notice of Sale and the preparation of multiple notes. Responses to inquiries involving research on complicated questions of law, special tax counsel opinions, and attendance at meetings would also be charged separately at the firm's then current hourly rate.

#### **RESOLUTION #15-19** **AUTHORIZING SIGNATURES ON BOROUGH DRAFTS/CHECKS**

**WHEREAS**, the Mayor and Council of the Borough of Maywood have designated as our depository TD Bank, 560 Maywood Avenue, Maywood, New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that all drafts, checks, etc. shall be signed by the following officers/employees:

Adrian J. Febre, Mayor, or in his absence  
Matthew T. Garofalow, Council President  
and  
Jean M. Pelligra, Borough Clerk, or in her absence  
Sally J. Miller, Deputy Borough Clerk  
and  
Donna De Gregorio, Treasurer, or in her absence  
Richard P. Busa, Administrative Assistant

**BE IT FURTHER RESOLVED** that the above named officers/employees are authorized to endorse all drafts, checks, etc. deposited to our account; and

**BE IT FURTHER RESOLVED** that the above named persons are the officers/employees in the capacities set opposite their respective names and that the signatures on the bankcards thereon are genuine.

**RESOLUTION #16-19**  
**AUTHORIZING CHANGE FUNDS AND PETTY CASH**  
**FUNDS FOR THE YEAR 2019**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the following change funds and petty cash funds are hereby authorized for the year 2019 and the authorized Custodian of the following change funds and petty cash funds be confirmed as Donna DeGregorio, Treasurer effective upon the passage of this resolution.

**CHANGE FUND**

|           |        |
|-----------|--------|
| Finance   | 400.00 |
| Swim Pool | 200.00 |

**PETTY CASH**

|                            |        |
|----------------------------|--------|
| Police                     | 200.00 |
| Swim Pool                  | 120.00 |
| Department of Public Works | 200.00 |
| Administrative/Executive   | 250.00 |

**RESOLUTION #17-19**  
**AUTHORIZING ISSUANCE AND RE-ISSUANCE OF BOND ANTICIPATION NOTES**

**BE IT RESOLVED** that the Chief Financial Officer of the Borough of Maywood is hereby authorized to issue and renew duly authorized Bond Anticipation Notes for the Borough of Maywood, County of Bergen New Jersey as required; and

**BE IT FURTHER RESOLVED**, that the Borough Attorney, Borough Auditor, Borough Clerk, Bond Counsel, Chief Financial Officer, and Mayor are hereby authorized to act on behalf of the Borough of Maywood in the issuance or the re-issuance of authorized debt in the Borough.

**RESOLUTION #18-19**  
**ACCOUNTING AND FISCAL POLICIES AND PROCEDURES**

**WHEREAS**, the Borough of Maywood is required to maintain an accounting and fiscal policy which comply with the requirements established by the New Jersey Department of Community Affairs- Division of Local Government; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Maywood that the policies and plans are hereby adopted and shall constitute the basis of the Borough's fiscal and accounting policy for the operational year 2019:

- Accounting Policies and Procedures
- Cash Management Plan
- Fund Balance Target and Re-generation Policy
- Borough Purchasing Procedures
- Escrow Fund Procedures

**RESOLUTION #19-19**  
**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity, in accordance with N.J.A.C. 17:27-3.5, requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer by January 10<sup>th</sup> of each year;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey hereby designates Jean M. Pelligra, Borough Clerk as the Public Agency Compliance Officer for the year 2019; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be authorized and directed to forward a copy of the within resolution to the State of New Jersey, Division of Contract Compliance and Equal Employment Opportunity for their records.



**RESOLUTION #20-19**  
**FY 2018 TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Maywood Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual, Lisa Schieli, Recycling Coordinator, who is authorized to ensure the application is properly completed and timely filed;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**RESOLUTION # 21-19**  
**RESOLUTION TEMPORARILY AUTHORIZING LEASHED DOGS IN THE**  
**PARKS AND STAYING ENFORCEMENT OF 233-4 OF THE CODE OF THE**  
**BOROUGH OF MAYWOOD UPON CERTAIN CONDITIONS**

**WHEREAS**, Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood provide, in part, that “no person owning, keeping or harboring a dog shall permit or suffer it to enter upon or remain in any public park...;” and

**WHEREAS**, the Mayor and Council have determined to permit the walking of dogs on leashes within certain designated areas of the parks and upon certain conditions, and to stay, on a temporary basis, enforcement of Sections 161-16 and 233-4 prohibiting dogs within the parks,

**WHEREAS**, the Mayor and Council have heretofore established a dog park in Memorial Park and have permitted the walking of leashed dogs in Memorial Park; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY**, as follows:

1. Notwithstanding the provisions of Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood, the Mayor and Council of the Borough of Maywood hereby establish, a temporary program permitting persons to walk dogs within the parks and to walk, run and exercise unleashed dogs within a designated portion of Memorial Park subject to, and conditioned upon, the following expressed terms and conditions:

a. All dogs must be securely leashed on a leash not in excess of six (6) feet in length, which leash shall at all times while the dog is in the park be securely held by the person walking, owning, keeping or harboring such dog.

b. No dog shall be permitted beyond an area extending more than six (6) feet from paved pathways within the park.

c. All dogs shall be securely held by the person walking, owning, keeping or harboring such dog until entering the designated dog park area.

d. Any person walking, owning, keeping or harboring a dog shall comply with the requirements of Chapter 161, Article III of the Code of the Borough of Maywood with respect to the collection and disposal of dog litter.

2. Subject to compliance with the foregoing terms and conditions, enforcement of the provisions of Section 161-16 of Chapter 161 and Section 233-4 of Chapter 233 of the Code of the Borough of Maywood is hereby temporarily stayed. In the event any person fails to comply with the foregoing terms and conditions, the provisions of Sections 161-16 and 233-4 may be enforced against such persons.

3. The provisions of this resolution shall expire on December 31, 2019, at 11:59 p.m. unless otherwise extended or repealed by resolution or ordinance adopted by the Mayor and Council.

**RESOLUTION #22-19**  
**AUTHORIZATION OF CERTAIN BILLS**

**WHEREAS**, the Borough of Maywood has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

**WHEREAS**, the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood that the Treasurer be and is hereby authorized to make payroll transfers and payments in settlement of the following obligations, upon presentation of appropriate vouchers, without further approval of the Mayor and Council:

1. Maywood Board of Education
2. County of Bergen – County Tax
3. South Bergen Municipal Joint Insurance Fund
4. New Jersey Municipal Excess Liability Joint Insurance Fund
5. Bergen Municipal Employee Benefits Fund
6. Solid Waste Cost
7. Utility charges i.e.: telephone, gas, electric etc.
8. Payments required to be made in between Council Meetings to accommodate sound business practices, approved by the Mayor and Chief Financial Officer, not to exceed \$5,000.00; payments to be ratified at the subsequent Council Meeting.

**RESOLUTION # 23-19**  
**AUTHORIZING SERVICE AGREEMENT WITH MUNIDEX FOR**  
**SOFTWARE MAINTENANCE**

**WHEREAS**, the Borough of Maywood is in need of a service agreement for the Software Maintenance of the Muidex Computer Software Systems for the year 2019; and

**WHEREAS**, the agreement provides for a one (1) year service with fees as noted in the Software Maintenance Agreement and less 20% for payment prior to February 1, 2019; and

**WHEREAS**, the cost of the software maintenance contract for the Finance Office will not exceed \$15,378.00 and the Municipal Clerk software maintenance contract shall not exceed \$1,396.00 for the service year 2019; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a service agreement between the Borough of Maywood and Muidex, Inc. for the maintenance of the Muidex Software Systems.

**RESOLUTION #24-19**  
**SOUTH BERGEN MUNICIPAL JOINT INSURANCE**  
**FUND RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**WHEREAS**, the Consultant has offered to the Municipality professional risk management consulting services as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

**WHEREAS**, the Municipality desires to award these professional services and enter into a contract therefor pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

**WHEREAS**, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Maywood pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c.19, as amended by P.L. 2005, c.51, would bar the award of this contract in the previous one year period preceding the award of this contract, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions during the term of the contract; and

**WHEREAS**, sufficient funds are available for this purpose pursuant to the 2019 temporary budget of the Borough of Maywood;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates, Inc. for professional risk management consulting services as required in the bylaws of the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Funds; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution, together with a copy of the Agreement and the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION # 25-19**  
**BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND**  
**PRODUCER/CONSULTANT'S AGREEMENT**

**WHEREAS**, the Professional Insurance Associates, Inc. (PIA), 429 Hackensack Street, PO Box 818, Carlstadt, NJ 07072-0818 (hereinafter referred to as the Consultant) has offered to the Municipality professional risk management consulting services as required in the bylaws of the Bergen Municipal Employee Benefits Fund (Hereinafter referred to as the Fund); and

**WHEREAS**, the Municipality desires to award these professional services and enter into a contract therefor pursuant to N.J.S.A. 19:44A-20.5 as other than a “Fair and Open” contract as defined therein; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) authorized the execution of such professional services contract without competitive bidding; and

**WHEREAS**, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Maywood pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c.19, as amended by P.L. 2005, c.51, would bar the award of this contract in the previous one year period preceding the award of this contract, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions during the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and Professional Insurance Associates, Inc. for professional risk management consulting services as required in the bylaws of the Bergen Municipal Employee Benefits Fund.

**BE IT FURTHER RESOLVED**, that a copy of the within resolution, together with a copy of the Agreement and that the Business Disclosure Entity Certification and the Determination of Value, be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**Certification of Funds**

**I, Charles S. Cuccia, CFO of the Borough of Maywood do hereby certify that pursuant to the rules and regulations of the Department of Community Affairs, Division of Local Government Services (NJAC 5:34-5.1 et seq.) sufficient funds are available for the purpose of this agreement pursuant to the 2019 temporary budget and thereafter in the Current Account entitled Insurance/Other Premiums of the Borough of Maywood; I certify that the same funds have not been certified as available for more than one pending contract.**

**RESOLUTION # 26-19**

**RESOLUTION REQUIRING COUNCIL APPROVAL PRIOR TO EXPENDING OF  
DEA/ASSET FORFEITURE PROGRAM FUNDS IN THE BOROUGH OF MAYWOOD,  
COUNTY OF BERGEN, NEW JERSEY**

**WHEREAS**, the Borough of Maywood takes part in equitable sharing of the Asset Forfeiture Program (“Program”) offered by the United States Government by way of the Drug Enforcement Agency; and

**WHEREAS**, the Program provides monies to and for the benefit of the Maywood Police Department; and

**WHEREAS**, said monies are allocated for expenditure by the Chief of the Maywood Police Department; and

**WHEREAS**, the program rules require the Council to approve the Chief of Police’s allocation before spending; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood desire to memorialize the rules requiring review and consent regarding expending of Program funds exceeding \$1,000.00 and require monthly accounting reports be submitted to the Mayor and Council;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that pursuant to the rules of the Asset Forfeiture Program, the Chief of the Maywood Police Department shall submit to the Mayor and Council for their review and approval any expenditures made from funds provided by this Program. No funds shall be released or contracts entered into without said approval.

**RESOLUTION # 27-19**

**RESOLUTION AUTHORIZING THE CONTINUED SUSPENSION  
OF LONGEVITY FOR BOROUGH PERSONNEL AS OF JANUARY 1, 2013  
STAYING THE POLICY OF 52-57 OF THE CODE OF THE  
BOROUGH OF MAYWOOD**

**WHEREAS**, Section 52-57 entitled “Longevity” of Chapter 52 of the Code of the Borough of Maywood provides that “it is the policy of the Borough of Maywood to pay each employee for his or her long and continued service by additional salary to each employee’s paycheck based upon a percentage of the base salary and step increments for years of service, for the Borough office personnel,” and

**WHEREAS**, the Mayor and Council have determined to suspend longevity effective January 1, 2013 to Borough personnel not otherwise included within collective negotiation agreements, and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY**, the Mayor and Council of the Borough of Maywood hereby authorize the suspension of longevity as of January 1, 2013 for borough personnel, who are not included within collective negotiation and hereby authorize the Borough Attorney to prepare the amending ordinance removing said policy from Chapter 52 of the code of the Borough of Maywood

The provisions of this resolution shall expire on December 31, 2019, at 11:59 p.m. unless otherwise extended or repealed by resolution or ordinance adopted by the Mayor and Council.

**RESOLUTION # 28-19**

**AUTHORIZING SERVICE AGREEMENT WITH ZACHARIAH E. RIEHLE FOR PICK-UP AND DISPOSAL OF METAL GOODS WITHIN THE BOROUGH OF MAYWOOD**

**WHEREAS**, the Borough of Maywood is in need of a service agreement with Zachariah E. Riehle for the pick-up and disposal of metal goods within the Borough of Maywood for the year 2019; and

**WHEREAS**, the agreement provides for a one (1) year service agreement, retroactive to January 1, 2019 through December 31, 2019 at no cost to the Borough of Maywood with the conditions as set forth in said agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, a service agreement between the Borough of Maywood and Zachariah E. Riehle for the pick-up and disposal of metal goods within the Borough of Maywood.

**RESOLUTION #29-19**

**A RESOLUTION SUPPORTING THE BERGEN COUNTY MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN THE BOROUGH OF MAYWOOD, COUNTY OF BERGEN, STATE OF NEW JERSEY**

**WHEREAS**, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

**WHEREAS**, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Maywood to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood that the Police Department of the Borough of Maywood under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an interlocal services agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in Bergen County.

**RESOLUTION # 30-19**

**AUTHORIZING THE BOROUGH ADMINISTRATOR TO MAKE PURCHASES**

**WHEREAS** the Mayor and Council recognize that due to time constraints there is a need for the Borough Administrator to make purchases on behalf of the Borough without Mayor and Council approval; and

**WHEREAS**, requirements and procedures are set forth in Section 9-7 of Chapter 9, entitled “Claims and Payroll,” of the Code of the Borough of Maywood and are hereby temporarily amended to read in full as follows:

A. Notwithstanding whether a particular purchase is above the bid threshold, the Mayor and Council hereby determine that any purchase or payment in excess of the sum of \$12,500, increased from \$7,500.00, which shall require the prior approval of the Mayor and Council unless such purchases or payments are recurring and have been previously approved or authorized by resolution of the Mayor and Council; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood as follows:

That the Borough Administrator is authorized to make purchases on behalf of the Borough, said purchases shall not exceed \$12,500.00.

**RESOLUTION # 31-19**  
**AUTHORIZING CHRISTOPHER TUTTLE, FIRE DEPARTMENT TRAINING OFFICER AS**  
**AUTHORIZED SIGNATURE FOR FIREFIGHTER CERTIFICATION PROGRAM**  
**DOCUMENTS**

**WHEREAS**, the state has created a voluntary program to certify firefighters; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood has reviewed, discussed and voted to participate in the program; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey appoints Christopher Tuttle, Fire Department Training Officer as the Authorized Signatory to sign any documents necessary to implement the Firefighter Certification Program in the Borough of Maywood.

**BE IT FURTHER RESOLVED**, that a copy of the within resolution be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours.

**RESOLUTION # 32-19**  
**RESOLUTION REQUIRING APPROVAL OF THE BOROUGH MAYOR AND COUNCIL**  
**FOR ORGANIZATIONS HOLDING SPECIAL EVENTS AT BOROUGH RECREATIONAL**  
**FIELDS AND FACILITIES IN THE BOROUGH OF MAYWOOD,**  
**BERGEN COUNTY, NEW JERSEY**

**WHEREAS**, the Mayor and Council of the Borough of Maywood has determined that any organization wishing to use any recreational field and/or facility to host an event, such as tournaments, clinics or camps outside their normal field usage must first obtain approval by the Mayor and Council of the Borough of Maywood; and

**WHEREAS**, normal field usage shall be defined as permitted regularly scheduled games and practices.

**WHEREAS**, prior to seeking Mayor and Council approval, the applicant must fully execute an application along with all documents required by the Recreation Department. Upon completion both the application in its entirety along with the Special Event Check List will be forwarded to the Borough Clerk to place on an upcoming agenda for Mayor and Council approval; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that any organization wishing to use any recreational field and/or facility to host an event, such as tournaments, clinics or camps must first obtain approval of the Mayor and Council.

**RESOLUTION # 33-19**  
**RESOLUTION REQUIRING THE PAYMENT OF FEES FOR USE OF COACHES PARK**  
**RECREATIONAL FIELD AND FACILITIES IN THE BOROUGH OF MAYWOOD, BERGEN**  
**COUNTY, NEW JERSEY**

**WHEREAS**, the Mayor and Council of the Borough of Maywood has determined that any organization, outside of the Borough of Maywood youth teams, wishing to use the Coaches Park

recreational field and/or facility shall pay a use fee to assist in the cost of the facilities maintenance and utilities associated with said use; and

**WHEREAS**, such fee shall be set at \$50.00 (fifty-dollars) per hour with a minimum of 3 (three) hours and use of field/facility may not exceed 9:30 p.m.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that any organization, outside of the Borough of Maywood youth teams, wishing to use Coaches Park recreational field/facility shall pay the stated fee prior to use.

**RESOLUTION # 34-19**  
**RESOLUTION AUTHORIZING THE CANCELLATION OF SMALL BALANCES**

**WHEREAS**, N.J.S.A 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amount of less than \$10.00; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**RESOLUTION # 35-19**  
**RESOLUTION RE-ESTABLISHING A GREEN TEAM**  
**ADVISORY COMMITTEE**

**WHEREAS**, the Mayor and Council of the Borough of Maywood strives to save tax dollars, assure clean air and water, improve working and living environments to build a community economically, environmentally and socially; a community which would thrive well and

**WHEREAS**, the Mayor and Council of the Borough of Maywood wishes to build a model government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

**WHEREAS**, in an attempt to focus attention on “Green” issues, the Mayor and Council wishes to continue with the establishment of the Green Team Advisory Committee (GTA); and

**WHEREAS**, the Mayor and Council of the Borough of Maywood wants to continue the process of focusing on “Green” issues which started with audits of municipal facilities and operations first;

**WHEREAS**, the Mayor and Council of the Borough of Maywood has began the process of making its operations greener, and more environmentally friendly beginning with energy audits of the Borough facilities to pinpoint the most effective ways to reduce energy consumption; and

**WHEREAS**, solar power, changes to fleet purchasing and maintenance, and operational changes will all be considered as the Borough moves to do their share to lessen the environmental impact of its operations.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood that we do hereby re-establish a Green Team Advisory Committee consisting of a maximum of twenty-five members, who shall be residents or employees of the Borough of Maywood, appointed annually, but whose initial term of appointment shall be through December 31, 2019;

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Maywood that the Mission, Goals and Objectives for the GTA through December 31, 2019 are as follows:

## **Mission**

The Borough of Maywood Green Team Advisory Committee will advise the Mayor and Council on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

## **Goals**

Submit a report and recommendations to the Mayor and Council by June 1, 2019

1. Continue and expand our Community Education and Outreach Programs
2. Continue and expand our Public Information and Engagement Program
3. Municipal Communications Program
4. A report of suggested best practices for “greener” municipal operations

## **Objectives**

1. Collaborate with Borough employees, service providers and other government agencies to share resource information and ideas consistent with the Mission of the GTA.
2. Encourage participation of all employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Mayor and Council of the Borough of Maywood that the following persons are hereby appointed to the GTA for the remainder of 2019,

## **NAME**

|                   |  |
|-------------------|--|
| Adrian J. Febre   | Mayor; Fire Department Member                          |
| Ryan P. Ullman    | Council Member   |
| Emily Blanchfield | Citizen Representative                                 |
| Karin Carrasco    | Citizen Representative                                 |
| Donna Duardo      | Citizen Representative                                 |
| Nima Durso        | Citizen Representative                                 |
| Arlene Formisano  | Citizen Representative; Shade Tree Commission          |
| Michele Gervino   | Citizen Representative; Board of Health; Girl Scouts   |
| Tara Grunstra     | Board of Health; Building Department; Safety Committee |
| William Grunstra  | Citizen Representative                                 |
| Liza Lopez        | Citizen Representative                                 |
| Catherine Meglio  | Citizen Representative                                 |
| Catherine Messar  | Citizen Representative                                 |
| Kristen Panos     | Citizen Representative; Shade Tree Commission          |
| Jennifer Millard  | Citizen Representative                                 |
| Rita Papagian     | Citizen Representative                                 |
| David Garofalow   | Citizen Representative                                 |
| Justin Malone     | Citizen Representative                                 |
| Terese Goodman    | Citizen Representative                                 |

## **RESOLUTION # 36-19**

### **CENTRAL BERGEN MUTUAL FIRE AID ASSOCIATION AGREEMENT**

**WHEREAS**, the Central Bergen Mutual Fire Aid Association of ELMWOOD PARK, FAIR LAWN, GLEN ROCK, MAYWOOD, PARAMUS, ROCHELLE PARK AND SADDLE BROOK have bonded together in mutual aid agreement to supply equipment and manpower to each other in case of any fire where outside assistance is needed; and

**WHEREAS**, to relieve any department of the financial burden incurred by the use of their extinguishing agent by another department, it is mandatory the replacement be made to the supplying department within forty-eight (48) hours after the use of such agent;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, that the Mayor is authorized to execute an approval to supplement the existing mutual aid agreement to require that replacement of extinguishing agent used by another fire department on a mutual aid call be made to the supplying department within forty-eight (48) hours after the use of such extinguishing agent, and that all towns involved be allowed use of each others' radio frequency



whenever necessary in connection with mutual aid calls, which approval shall be for a term of **two years**, effective January 1, 2019; and

**BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood that the Borough Clerk is hereby authorized and directed to forward a copy of the within resolution to the aforementioned municipalities.

**RESOLUTION # 37-19**  
**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT**  
**BETWEEN THE BOROUGH OF MAYWOOD AND BOROUGH OF HASBROUCK**  
**HEIGHTS FOR THE SHARING OF SERVICES OF THE HASBROUCK HEIGHTS**  
**PISTOL RANGE**

**WHEREAS**, N.J.S.A. 40A:8A-1 *et seq.*, the “Interlocal Services Act,” authorizes agreement between municipalities for the provision by one to the other of any services that one may lawfully provide on its own; and

**WHEREAS**, the Borough of Maywood seeks the use of the pistol range used by the Hasbrouck Heights Police Department for the training of and practice by officers of the Maywood Police Department and the governing bodies of the Boroughs of Hasbrouck Heights and Maywood deem it to be in the best interests of the people in their respective communities to enter into such an agreement for sharing the use of the small arms firing range located and maintained by the Borough of Hasbrouck Heights;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey that:

1. There is hereby authorized an agreement with the Borough of Hasbrouck Heights for the use of the pistol range used by Hasbrouck Heights Police Department for the training of and practice by officers of the Maywood Police Department, all under the control of the Chief of Police of the Borough of Hasbrouck Heights or his designees. The term of said agreement shall be for the calendar years 2019 and 2020 and said agreement may be extended annually thereafter for additional calendar years as herein after provided upon the agreement of the parties to do so by mutual resolutions adopted prior to termination.
2. Nothing contained herein shall be construed to grant to any officer or officials of the Borough of Maywood any control or direction over any officials or personnel of the Borough of Hasbrouck Heights or obligate the Borough of Hasbrouck Heights to acquire any new or additional facilities or equipment or otherwise incur any additional cost or expense except as it may be so obligated in relation to the operation or maintenance of the facility in connection with its use by the Police Department of the Borough of Hasbrouck Heights.
3. In consideration of such service, the Borough of Maywood shall pay to the Borough of Hasbrouck Heights the sum of \$500.00.
4. The more specific terms of said agreement shall be as deemed suitable to the Borough Administrator and Chief of Police and the form thereof shall be subject to approval by the Borough Attorney; upon the determination thereof, the appropriate officers and officials be and are hereby authorized and directed to execute the same.
5. A copy of the said agreement, upon execution, shall be placed on file in the office of the Borough Clerk and shall be available for inspection during regular business hours thereof.

**RESOLUTION # 38-19**  
**MUNICIPAL ALLIANCE GRANT ACCEPTANCE**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Mayor and Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen,

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Maywood, County of Bergen, and State of New Jersey does hereby recognize the following:

1. The Mayor and Council of the Borough of Maywood does hereby authorize submission of a strategic plan for the Maywood Municipal Alliance grant for fiscal year 2020 in the amount of:

|               |         |
|---------------|---------|
| A) DEDR       | \$9,876 |
| B) Cash Match | \$2,469 |
| C) In-Kind    | \$7,407 |

Total Alliance Budget (add A+B+C)      **\$19,752**
  
2. The Mayor and Council of the Borough of Maywood acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION # 39-19**  
**RESOLUTION AUTHORIZING MANDATORY DIRECT DEPOSIT OF NET PAY**  
**FOR ALL EMPLOYEES IN ACCORDANCE WITH P.L. 2013, C28**

**WHEREAS**, The Borough of Maywood wishes to adopt policies requiring mandatory direct deposit of net pay for all employees in accordance with P.L. 2013, c28; and

**WHEREAS**, these policies will reduce the cost of payroll processing; and

**WHEREAS**, the Borough policy exempts seasonal and temporary employees; and

**NOW, THEREFORE, BE IT RESOLVED** in accordance with P.L. 2013, c28 the Governing Body of the Borough of Maywood hereby adopts mandatory direct deposit of net pay for all employees and directs the Chief Financial Officer to amend the Accounting Policy and Procedures manual to reflect this policy.

Council member Bolan moved for adoption; seconded by Council member Garofalow.

Council member Garofalow spoke regarding Resolution #21-19 regarding leashed dogs in the park; adding, we should consider amending our current ordinance.

Council member Garofalow spoke regarding Resolution #17-19 regarding longevity.

Administrator Stern responded our next step is to codify it by ordinance.

Roll call vote was taken and so carried by unanimous roll call vote.

**CLOSED SESSION - IF APPLICABLE**

Council member Garofalow made a motion to go into Closed Session; seconded by Council member Gervino – All in Favor.

**BOROUGH OF MAYWOOD**  
**Closed Session Resolution # 40-19**

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, pursuant to the provisions of the Open Public Meetings Act, that the Mayor and Council meet in closed session to discuss the following subject matter(s):

**Personnel**

which subject matter(s) is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law
- Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds
- Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved
- Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof
- Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest
- Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law
- Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege
- Sub-section 8 concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof
- Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Maywood

- Will return to open session after this meeting.
- Do not envision that they will return to open session after this meeting but reserves the right to do so.

Date of Passage: 1/3/2019 Time: 8:06 pm

Council member Gervino made a motion to return to the regular order of business; seconded by Council member Lindenau – All in Favor.

**CLERK**  
Jean M. Pelligra, RMC

**ADMINISTRATOR**  
Roberta Stern

201-845-2900  
FAX:201-909-0673



**MAYOR**  
Adrian J. Febre

**COUNCIL MEMBERS**  
Katherine Bennin  
Richard Bolan  
Matthew T. Garofalow  
Michael Gervino  
Thomas J. Lindenau  
Ryan P. Ullman

## **BOROUGH OF MAYWOOD**

15 Park Avenue, Maywood, NJ 07607-2015

[www.maywoodnj.com](http://www.maywoodnj.com)

### **RESOLUTION NO.#41-19**

### **RESOLUTION HIRING BARBARA DISPOTO IN THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY**

**WHEREAS** the sitting Municipal Clerk of the Borough of Maywood will retire as of February 1<sup>st</sup> 2019; and

**WHEREAS** the Mayor and Council of the Borough of Maywood have identified Barbara Dispoto as having the skills and accreditations to hold such position; and

**WHEREAS** the Mayor and Council of the Borough of Maywood recognize the need for the new Municipal Clerk to work with the sitting Municipal Clerk to promote a smooth transition process; and

**WHEREAS** to facilitate such transition, the Mayor and Council of the Borough of Maywood wish to hire Barbara Dispoto to serve as an Administrative Assistant effective January 21, 2019 at an annual salary of \$57,500. Upon the retirement of the sitting Municipal Clerk, Ms. Dispoto shall succeed to the position of Municipal Clerk for the Borough of Maywood on February 1<sup>st</sup>, 2019 at an annual salary of \$72,500.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest to any documentation necessary to appoint Barbara Dispoto as an Administrative Assistant with the Borough of Maywood and, upon the sitting Clerk's retirement on February 1<sup>st</sup>, 2019, appoint Ms. Dispoto the Municipal Clerk of the Borough of Maywood pursuant with the terms and schedules contained within this resolution, the salary ordinance of the Borough of Maywood, the policies of the Borough and the laws of the State of New Jersey.

Date: 01-03-2019

Approved: \_\_\_\_\_

Adrian J. Febre, Mayor

Attest: \_\_\_\_\_

Jean M. Pelligra, RMC  
Jean M. Pelligra, Borough Clerk

Council member Bolan moved for adoption; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

### **ADJOURNMENT**

Council member Garofalow moved the meeting be adjourned; seconded by Council member Lindenau and so carried at 8:50 pm.

Borough Clerk