

BOROUGH OF MAYWOOD

**Financial Statements With
Supplementary Information
December 31, 2023**

(With Independent Auditor's Report Thereon)

BOROUGH OF MAYWOOD

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WIELKOTZ & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

STEVEN D. WIELKOTZ, CPA, RMA, PSA
MATTHEW B. WIELKOTZ, CPA, PSA
PAUL J. CUVA, CPA, RMA, PSA
JAMES J. CERULLO, CPA, RMA, PSA
KARI FERGUSON, CPA, RMA, CMFO, PSA
ROBERT C. MCNINCH, CPA, CFE, PSA
KEVIN REEVES, CPA, PSA

401 WANAQUE AVENUE
POMPTON LAKES, NEW JERSEY 07442
PHONE: (973)-835-7900
FAX: (973)-835-6631
EMAIL: OFFICE@W-CPA.COM
WWW.W-CPA.COM

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the Borough Council
Borough of Maywood
County of Bergen, New Jersey

Report on the Financial Statements

Adverse Opinion on U.S. Generally Accepted Accounting Principles

We have audited the accompanying balance sheets – regulatory basis of the various funds and account group of the Borough of Maywood in the County of Bergen, as of December 31, 2023 and 2022, the related statements of operations and changes in fund balance – regulatory basis for the years then ended, and the related statements of revenues – regulatory basis and the statements of expenditures – regulatory basis of the various funds for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the accompanying financial statements referred to above do not present fairly the financial position of each fund of the Borough of Maywood as of December 31, 2023 and 2022, or changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") and Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough of Maywood, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit.



Honorable Mayor and
Members of the Borough Council
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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse audit opinion.

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of Maywood on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Basis for Qualified Opinion on Regulatory Basis Accounting Principles

As described in Note 10 of the financial statement, the Borough of Maywood participates in a Length of Service Award Program for its volunteer fire and rescue personnel. The amount reflected in the trust fund statements of \$1,673,870 and \$1,486,273 for 2023 and 2022, respectively, were not audited and, therefore, we express no opinion on the LOSAP program.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above, present fairly, in all material respects, the regulatory basis balance sheets and account group as of December 31, 2023 and 2022, the regulatory basis statements of operations and changes in fund balance for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2023 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough of Maywood's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Other Information

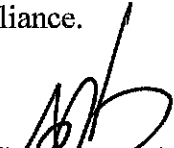
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Maywood's basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

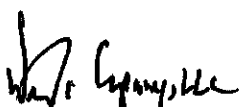
The supplementary information listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or any form of assurance thereon.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 2024 on our consideration of the Borough of Maywood's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Maywood's internal control over financial reporting and compliance.


Steven D. Wielkocz, C.P.A.
Registered Municipal Accountant
No. CR00413


WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

June 22, 2024



BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31, 2023 and 2022

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>Assets</u>			
Current Fund:			
Cash	A-4	\$ 7,435,796	9,746,873
Cash - Change Funds	A-5	400	400
Due from State of New Jersey - Ch. 20, P.L. 1971	A-6	25,838	26,888
		<u>7,462,034</u>	<u>9,774,161</u>
Receivables and other assets with full reserves:			
Delinquent Property Taxes Receivable	A-7	279,326	257,200
Property Acquired for Taxes - Assessed Valuation	A-8	294,419	294,419
Tax Title Liens Receivable	A-9	5,482	4,466
Revenue Accounts Receivable	A-10	10,427	10,017
Interfund Receivables:			
Animal License Trust Fund	A-11	14,486	13,466
Drug Enforcement Trust Fund	A-11	25,055	39,826
Escrow Trust Fund	A-11	28,768	1,697
Recreation Trust Fund	A-11		94,092
Fire Prevention Trust	A-11	55,447	99,138
Recycling Trust Fund	A-11	33,204	68,156
POAA Trust Fund	A-11	9,301	
Other Trust Fund	A-11	83,800	38,933
COAH Trust Fund	A-11	15,000	
Swim Pool Operating	A-11	190,204	372,128
General Capital Fund	A-11	377,074	
Net Payroll Account	A-11	92,258	99,647
		<u>1,514,251</u>	<u>1,393,185</u>
Deferred Charges:			
Emergency Authorizations	A-25		4,923
Deficit in Reserve for Claims Reimbursement	A-25		1,378
Overexpenditure of Appropriations	A-25	16,405	70,637
Overexpenditure of Appropriation Reserves	A-25	5,664	30,545
Special Emergency Authorization	A-26	105,000	220,000
		<u>127,069</u>	<u>327,483</u>
		<u>9,103,354</u>	<u>11,494,829</u>
Federal and State Grant Fund:			
Interfunds	A-27	377,677	1,019,147
Grants Receivable	A-28	189,499	189,499
		<u>567,176</u>	<u>1,208,646</u>
		<u>\$ 9,670,530</u>	<u>12,703,475</u>

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31, 2023 and 2022

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Liabilities:			
Encumbrances Payable	A-3, A-12 \$	155,966	299,456
Appropriation Reserves	A-3, A-13	1,554,780	1,836,809
Accounts Payable	A-14	105,231	
Due to State of New Jersey - Construction Fees	A-15	1,837	3,433
Due to State of New Jersey - Marriage Fees	A-16	400	75
Interfund Payables:			
General Capital Fund	A-11		606,389
Federal and State Grant Fund	A-11	317,553	991,518
POAA Trust Fund	A-11		252
Unemployment Trust Fund	A-11	45,000	40,337
Prepaid Taxes	A-17	245,967	126,376
Tax Overpayments	A-18	43,837	17,276
School Taxes Payable	A-19	6	6
Due to County for Added Taxes	A-21	1,474	4,437
Reserve for:			
Tax Title Lien Redemptions and Premiums	A-22	96,300	72,400
Claims Reimbursement	A-23	5,698	5,891
Master Plan	A-23	18,889	18,889
Preparation of Tax Map	A-23	5,951	5,951
Municipal Relief Fund	A-23	110,258	55,141
Tax Appeals	A-23	640,495	686,000
Due to Library	A-24		8,732
		<u>3,349,642</u>	<u>4,779,368</u>
Reserves for Receivables and Other Assets	A	1,514,251	1,393,185
Fund Balance	A-1	4,239,461	5,322,276
		<u>5,753,712</u>	<u>6,715,461</u>
		<u>9,103,354</u>	<u>11,494,829</u>
Federal and State Grant Fund:			
Appropriated Reserves	A-29	475,615	918,131
Reserve for Encumbrances	A-30	24,680	21,430
Unappropriated Reserves	A-31	66,881	269,085
		<u>567,176</u>	<u>1,208,646</u>
		<u>\$ 9,670,530</u>	<u>12,703,475</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Statement of Operations and Changes
in Fund Balance - Regulatory Basis

Current Fund

For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 3,027,500	3,000,000
Miscellaneous Revenue Anticipated	2,900,249	3,052,417
Receipts from Delinquent Taxes	250,796	264,379
Receipts from Current Taxes	38,625,626	37,403,106
Non-Budget Revenues	1,086,840	854,649
Other Credits to Income:		
Interfunds Returned	73,439	36,901
Liabilities Cancelled		3,092
Unexpended Balance of Appropriation Reserves	1,220,612	2,154,755
Total Revenue and Other Income	<u>47,185,062</u>	<u>46,769,299</u>
Expenditures:		
Budget and Emergency Appropriations:		
Appropriations within "CAPS":		
Operations:		
Salaries and Wages	6,332,600	6,730,387
Other Expenses	6,128,934	5,874,017
Deferred Charges and Statutory Expenditures	1,753,676	1,612,796
Appropriations Excluded from "CAPS":		
Operations:		
Other Expenses	3,281,366	2,650,872
Capital Improvement Fund	100,000	29,923
Municipal Debt Service	1,338,437	1,312,765
Deferred Charges and Statutory Expenditures	119,923	204,942
Judgements	111,175	112,612
County Taxes	4,414,746	3,959,596
Amount Due County for Added and Omitted Taxes	1,474	4,437
Local District School Tax	21,156,153	20,712,336
Overexpenditure of Appropriation Reserves	5,664	30,545
Interfunds Advanced	488,815	339,740
Refunds		3,483
Accounts Payable	29,436	
Tax Appeal and Overpayment Refunds	47	
Total Expenditures	<u>45,262,446</u>	<u>43,578,451</u>
Excess in Revenue	1,922,616	3,190,848

BOROUGH OF MAYWOOD

**Comparative Statement of Operations and Changes
in Fund Balance - Regulatory Basis**

Current Fund

For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Adjustments to Income Before Fund Balance-		
Expenditures Which are by Statute Deferred		
Charges to Budget of Succeeding Year		
Emergency Appropriations		4,923
Overexpenditure of Appropriations	16,405	70,637
Overexpenditure of Appropriation Reserves	5,664	30,545
	<hr/>	<hr/>
Statutory Excess to Fund Balance	1,944,685	3,296,953
Fund Balance, January 1	<hr/> 5,322,276	<hr/> 5,025,323
	7,266,961	8,322,276
Decreased by Utilization as Anticipated Revenue	<hr/> 3,027,500	<hr/> 3,000,000
Fund Balance, December 31	<u>\$ 4,239,461</u>	<u>5,322,276</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Statement of Revenues-Regulatory Basis

Current Fund

Year ended December 31, 2023

	<u>Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Fund Balance Anticipated	\$ 3,027,500	3,027,500	
Miscellaneous Revenues:			
Licenses:			
Alcoholic Beverages	13,000	16,620	3,620
Other	3,500	9,102	5,602
Fees and Permits:			
Construction Code Official	245,000	187,365	(57,635)
Other	45,000	42,111	(2,889)
Municipal Court - Fines and Costs	109,000	118,682	9,682
Interest and Costs on Taxes	71,000	54,531	(16,469)
Sewer User Fees	470,000	410,350	(59,650)
Energy Receipts Tax	1,064,371	1,064,371	
Reserve for Municipal Relief Fund	55,141	55,141	
Public and Private Revenues Offset with Appropriations:			
Clean Communitis Program	17,350	17,350	
Body Armor Replacement	1,735	1,735	
Hackbarth Bequest - Library 2020	250,000	250,000	
Payment in Lieu of Taxes	142,799	147,125	4,326
Payment in Lieu of Taxes - 2021	142,799		(142,799)
Cable TV Franchise Fee	115,000	114,392	(608)
General Capital Fund Balance	85,000	85,000	
Interfunds:			
Swim Pool Operating	344,627	197,330	(147,297)
Recreation Trust	94,092	94,092	
Recycling Trust	68,155	34,952	(33,203)
Total Miscellaneous Revenues	<u>3,337,569</u>	<u>2,900,249</u>	<u>(437,320)</u>
Receipts from Delinquent Taxes	<u>250,000</u>	<u>250,796</u>	<u>796</u>

BOROUGH OF MAYWOOD

Statement of Revenues-Regulatory Basis

Current Fund

Year ended December 31, 2023

Amount to be Raised by Taxes for Support of Municipal Purposes	12,740,544	13,178,828	438,284
Minimum Library Tax	<u>624,425</u>	<u>624,425</u>	<u>438,284</u>
Total Amount to be Raised by Taxation	<u>13,364,969</u>	<u>13,803,253</u>	<u>438,284</u>
Total Budget Revenues	\$ <u>19,980,038</u>	<u>19,981,798</u>	<u>1,760</u>
Non-Budget Revenues		<u>1,086,840</u>	
		\$ <u>21,068,638</u>	

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 38,625,626
Allocated to School and County Taxes	<u>25,572,373</u>
Balance for Support of Municipal Budget Appropriations	13,053,253
Add: Reserve for Uncollected Taxes	<u>750,000</u>
Amount for Support of Municipal Budget	\$ <u>13,803,253</u>
Receipts from Delinquent Taxes	<u>250,796</u>
	\$ <u>250,796</u>

BOROUGH OF MAYWOOD
Statement of Revenues-Regulatory Basis
Current Fund
Year ended December 31, 2023

Analysis of Non-Budget Revenue

Miscellaneous Revenue Not Anticipated:	
Cell Tower Lease	\$ 82,212
Health Benefit Refunds	251,440
Miscellaneous	845
Refunds	5,323
Offsets not Applied	86,034
Interest on Investments	299,021
FEMA	229,262
DEA Salary Reimbursements	14,920
Insurance Reimbursements	22,540
Life Hazard Use Fees	15,621
Police Detail - Traffic	68,639
Prior Year Void Checks	10,983
	<hr/>
	\$ 1,086,840
	<hr/> <hr/>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
General Government:						
Administration:						
Salaries and Wages	\$ 326,000	326,000	304,892	21,108		
Other Expenses	94,200	94,200	108,159			13,959
Borough Clerk's Office:						
Salaries and Wages	150,000	150,000	149,996	4		
Stationary, Printing & Adv.	54,000	54,000	35,568	18,432		
Annual Audit						
Other Expenses	70,000	70,000	66,350	3,650		
Collection of Taxes:						
Salaries and Wages	73,000	73,000	55,699	17,301		
Other Expenses	78,000	81,000	79,992	1,008		
Assessment of Taxes:						
Salaries and Wages	18,500	18,500	17,694	806		
Other Expenses	4,000	4,000	2,314	1,686		
Financial Administration:						
Salaries and Wages	56,000	56,000	49,126	6,874		
Other Expenses	26,000	26,000	25,269	731		
Legal Service & Cost:						
Other Expenses	230,000	230,000	193,749	36,251		
Engineering Services & Cost:						
Other Expenses	65,000	75,000	72,194	2,806		
Historical Committee:						
Other Expenses	2,500	2,500		2,500		
Planning Board:						
Salaries and Wages	3,600	3,600		3,600		
Other Expenses	18,000	18,000	13,032	4,968		
Miscellaneous Other Expenses	5,500	5,500	2,559	2,941		
Insurance:						
Other Insurance Premiums	350,000	350,000	271,110	78,890		
Workers Compensation	295,300	295,300	246,190	49,110		
Hospital Service Plan	1,400,000	1,100,000	1,054,905	45,095		
Dental Plan	76,000	76,000	42,695	33,305		
Property & Casualty	375,000	425,000	257,665	167,335		

BOROUGH OF MAYWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
Public Safety:						
Police Department:						
Salaries and Wages	4,250,000	4,124,000	4,086,378	37,622		
Other Expenses	288,400	288,400	286,649	1,751		
Emergency Management:						
Other Expenses	9,800	9,800		9,800		
Miscellaneous Other Expenses	2,000	2,000		2,000		
Fire Department:						
Salaries and Wages	3,000	3,000	1,910	1,090		
Other Expenses - Fire Hydrant	145,000	172,264	172,264	236		
Other Expenses - Clothing Replacement	68,000	68,000	50,513	17,487		
Miscellaneous Other Expenses	99,700	99,700	82,861	16,839		
Life Hazard Use Grant	15,000	26,000	25,368	632		
Fire-Police Emergency Squad						
Other Expenses	32,000	32,000	1,453	30,547		
Radio Service & Maintenance:						
Other Expenses	9,000	9,000	4,905	4,095		
Public Works:						
Road Repairs and Maintenance:						
Salaries and Wages	995,000	995,000	981,696	13,304		
Other Expenses	169,500	169,500	158,367	11,133		
Recycling:						
Other Expenses	88,000	148,000	146,258	1,742		
Public Buildings and Grounds:						
Other Expenses	289,500	454,500	450,700	3,800		
Vehicle Maintenance:						
Other Expenses	184,500	184,500	119,103	65,397		
Shade Tree						
Other Expenses	72,700	72,700	59,312	13,388		
Garbage and Trash Removal						
Other Expenses - Contractual	543,375	543,375	543,375			
Health and Welfare:						
Board of Health						
Miscellaneous Other Expenses	4,500	4,500	4,133	367		

BOROUGH OF MAYWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
Celebration of Public Events:						
Decorating Soldiers' Graves	350	350		350		
Other Expenses	14,000	14,000	12,618	1,382		
4th of July Parade	25,000	25,000	19,114	5,886		
Board of Health						
Hepatitis B Program	5,500	5,500	875	4,625		
Recreation and Education						
Recreation Commission RS 40:12-1						
Salaries and Wages	228,000	228,000	171,901	56,099		
Other Expenses	12,550	12,550	11,415	1,135		
Senior Citizens Committee:						
Sr. Citizens Club (Existing)	3,800	3,800	2,612	1,188		
Sr. Citizens Club (New)	3,800	3,800	3,699	101		
Parks and Playgrounds:						
Other Expenses	106,000	106,000	67,563	38,437		
Unclassified						
Sewer Testing	140,000	140,000		140,000		
Street Lighting	60,000	60,000	36,159	23,841		
Telephone	120,000	120,000	102,338	17,662		
Gasoline	420,000	420,000	239,322	180,678		
Landfill Tipping Fees	100,000	197,500	197,134	366		
Accumulated Vacation & Sick Time						
Uniform Construction Code:						
Construction Code Official:						
Salaries and Wages	158,000	158,000	157,928	72		
Other Expenses	13,000	13,000	8,525	4,475		
Total Operations within "CAPS"	12,449,575	12,447,575	11,255,606	1,205,928	13,959	
Total Operations Including Contingent-within "CAPS"	12,449,575	12,447,575	11,255,606	1,205,928	13,959	
Detail:						
Salaries & Wages	6,361,100	6,332,600	6,174,354	158,246		
Other Expenses (Including Contingent)	6,088,475	6,114,975	5,081,252	1,047,682		

BOROUGH OF MAYWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
(E) Deferred Charges and Statutory Expenditures- Municipal within "CAPS"						
(1) DEFERRED CHARGES						
Overexpenditures of Appropriations	70,637	70,637	70,637			
Overexpenditures of Appropriation Reserves	30,545	30,545	30,545			
Deficit in Swim Pool Utility	59,535	59,535	18,591		40,944	
Deficit in Claims Reimbursement Account	1,378	1,378	1,378			
(2) STATUTORY EXPENDITURES:						
Contribution to:						
Public Employees' Retirement System	269,100	269,100	264,100	5,000		
Social Security System (O.A.S.I.)	325,000	325,000	243,363	81,637		
Police and Firemen's Retirement System of NJ	988,425	988,425	988,425			
Unemployment Compensation Insurance	50,000	50,000	35,964	14,036		
Total Deferred Charged and Statutory Expenditures-Municipal within "CAPS"	<u>1,794,620</u>	<u>1,794,620</u>	<u>1,653,003</u>	<u>100,673</u>	<u>40,944</u>	
Total General Appropriations for Municipal Purposes within "CAPS"	<u>14,244,195</u>	<u>14,242,195</u>	<u>12,908,609</u>	<u>1,306,601</u>	<u>40,944</u>	<u>13,959</u>
Operations - Excluded from "CAPS":						
Maintenance of Free Public Library	624,425	624,425	619,869	4,556		
Bergen County Utilities Authority						
Service Charges - Contractual	1,365,000	1,365,000	1,364,796	204		
LOSAP	65,000	65,000	44,198	20,802		
Reserve for Tax Appeals	50,000	50,000	50,000			
2023 CAP Exclusions:						
Garbage and Trash	236,625	236,625	236,625			
Public Employees' Retirement System	34,605	34,605	34,605			
Police and Firemen's Retirement System of NJ	99,320	99,320	99,320			
Total Other Operations - Excluded from "CAPS"	<u>2,474,975</u>	<u>2,474,975</u>	<u>2,449,413</u>	<u>25,562</u>		

BOROUGH OF MAXWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
Interlocal Municipal Service Agreements						
County of Bergen						
Animal Control	25,000	25,000	58,668	25,000		
Health Officer	65,000	65,000	104,446	6,332		
Borough of Paramus-Municipal Court	95,500	102,000	97,215	146,285		2,446
Borough of Paramus-Sewer Collection Flow	250,000	243,500	54,360			
Borough of Paramus-Chief Financial Officer	54,360	54,360				
Borough of Paramus-Leaf and Yard Debris	45,000	45,000		45,000		
Total Interlocal Municipal Service Agreements	534,860	534,860	314,689	222,617		2,446
Public and Private Programs Offset by Revenues						
Clean Communities Grant	17,350	17,350	17,350			
Hackbarth Bequest - Library 2020	250,000	250,000	250,000			
Body Armor Replacement Fund	1,735	1,735	1,735			
Total Public and Private Programs Offset by Revenues	269,085	269,085	269,085			
Total Operations-Excluded from "CAPS"	3,278,920	3,278,920	3,033,187	248,179		2,446
Detail:						
Other Expenses	3,278,920	3,278,920	3,033,187	248,179		2,446
Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	100,000	100,000	100,000			
Total Capital Improvements Excluded from "CAPS"	100,000	100,000	100,000			
Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	1,075,000	1,075,000	1,075,000		22,297	
Interest on Bonds	200,000	200,000	177,703			
Green Trust Loan Program:						
Principal and Interest	46,500	48,500	45,384		3,116	
NJ Environmental Infrastructure Trust:						
Principal and Interest	45,500	45,500	40,350		5,150	
Total Municipal Debt Service-Excluded from "CAPS"	1,367,000	1,369,000	1,338,437		30,563	

BOROUGH OF MAYWOOD

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2023

	<u>Budget</u>	<u>Budget after Modification and Transfer</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
Deferred Charges and Statutory Expenditures- Municipal excluded from "CAPS"						
(1) DEFERRED CHARGES:						
Emergency Authorization	4,923	4,923	4,923			
Special Emergency Authorization - 5 Years (N.J.S. 40A:4-55)	115,000	115,000	115,000			
Total Deferred Charged and Statutory Expenditures-Municipal excluded from "CAPS"	<u>119,923</u>	<u>119,923</u>	<u>119,923</u>			
Judgements	120,000	120,000	111,175		8,825	
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	<u>4,985,843</u>	<u>4,987,843</u>	<u>4,702,722</u>	<u>248,179</u>	<u>39,388</u>	<u>2,446</u>
Subtotal General Appropriations	19,230,038	19,230,038	17,611,331	1,554,780	80,332	16,405
Reserve for Uncollected Taxes	750,000	750,000	750,000			
Total General Appropriations	<u>\$ 19,980,038</u>	<u>19,980,038</u>	<u>18,361,331</u>	<u>1,554,780</u>	<u>80,332</u>	<u>16,405</u>
Adopted Budget \$	<u>19,980,038</u>					
Reserve for Uncollected Taxes \$			750,000			
Interfunds			118,591			
Federal and State Grants			269,085			
Deferred Charges			222,483			
Miscellaneous Reserves			15,000			
Encumbrances			155,966			
Cash			16,830,206			
			<u>\$ 18,361,331</u>			

See accompanying notes to the financial statements.

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Trust Funds

December 31, 2023 and 2022

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>Assets</u>			
Animal License Fund:			
Cash	B-1	\$ <u>18,498</u>	<u>17,578</u>
Community Development Trust Fund:			
Cash	B-1	<u>350,405</u>	<u>28,228</u>
Other Trust Fund:			
Cash	B-1	2,081,433	2,289,614
Interfunds Receivable	B-6	64,939	60,528
Intrafunds Receivable	B-6	36,026	36,026
Accounts Receivable	B-10	<u>706</u>	<u>838</u>
		<u>2,183,104</u>	<u>2,387,006</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Cash in Plan	B-1	1,629,579	1,442,075
Contributions Receivable	B-2	<u>44,291</u>	<u>44,198</u>
		<u>1,673,870</u>	<u>1,486,273</u>
		<u>\$ 4,225,877</u>	<u>3,919,085</u>

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Trust Funds

December 31, 2023 and 2022

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Animal License Fund:			
Reserve for Animal License Fund Expenditures	B-3	\$ 3,557	3,659
Due to State of New Jersey	B-5	455	453
Due to Current Fund	B-6	14,486	13,466
		<u>18,498</u>	<u>17,578</u>
Community Development Trust Fund:			
Due to Federal and State Grant Fund	B-6	10,279	10,279
Due to General Capital Fund	B-6	340,126	17,949
		<u>350,405</u>	<u>28,228</u>
Other Trust Fund:			
Interfunds Payable	B-6	300,420	359,192
Intrafunds Payable	B-6	36,026	36,026
Reserve for:			
Escrow Deposits	B-7	187,438	202,719
Shade Tree Expenditures	B-8	5,393	4,898
Recreation Expenditures	B-8	338,245	532,291
Drug Enforcement	B-8	836,785	762,698
Drug Enforcement - Treasury	B-8	24,761	24,736
Fire Prevention	B-8	73,499	39,696
COAH Development Fees	B-8	116,545	108,131
Other	B-8	188,500	225,611
Recycling	B-9	22,072	18,208
Unemployment	B-4	43,526	63,826
Parking Offenses Adjudication Fund	B-11	9,894	8,974
		<u>2,183,104</u>	<u>2,387,006</u>
Emergency Services Volunteer Length of Service Award Program (unaudited):			
Net Assets Available for Benefits	B-12	1,673,870	1,486,273
		<u>\$ 4,225,877</u>	<u>3,919,085</u>

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

General Capital Fund

December 31, 2023 and 2022

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>Assets</u>			
General Capital Fund:			
Cash	C-2,3	\$ 301,614	2,655,485
Interfunds Receivable	C-4	431,319	715,531
Grants Receivable:			
Community Development Block Grant	C-5		256,976
State of New Jersey Department of Transportation	C-6	55,250	620,627
Bergen County Open Space Trust Fund	C-7	412,762	273,892
FEMA Hazard Mitigation	C-8		33,265
State of New Jersey Department of Environmental Protection	C-9	25,000	
State of New Jersey Department of Community Affairs	C-10	75,000	
Deferred Charges to Future Taxation:			
Funded	C-11	11,416,965	12,605,116
Unfunded	C-12	5,428,042	5,280,519
		<u>\$ 18,145,952</u>	<u>22,441,411</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Capital Improvement Fund	C-13	\$ 75,000	
Reserve for:			
Park Improvements	C-14	60,000	60,000
Engineering Fees	C-15	4,430	4,430
Green Acres/Grant/Loan	C-16	186,099	186,099
Payment of Debt	C-17	204,250	139,049
Contracts Payable	C-19	517,879	
Interfunds	C-4	394,013	16,939
Improvement Authorizations:			
Funded	C-18	2,309,295	4,476,825
Unfunded	C-18	2,978,021	4,865,484
General Serial Bonds	C-20	11,020,000	12,095,000
Green Trust Loan Payable	C-21	173,476	214,772
NJEIT Trust Loan Payable	C-22	223,489	295,344
Fund Balance	C-1		87,469
		<u>\$ 18,145,952</u>	<u>22,441,411</u>

There were bonds and notes authorized but not issued on December 31, 2023 and 2022 of \$5,428,042 and \$5,280,519 respectively (per exhibit C-23).

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD
Comparative Statement of Fund Balance-Regulatory Basis
General Capital Fund
Year ended December 31, 2023

	<u>2023</u>	<u>2022</u>
Balance - December 31,	\$ 87,469	187,469
Increased by:		
Cancellation of Funded Improvement Authorizations	<u>1,429,964</u>	<u> </u>
	1,517,433	187,469
Decreased by:		
Improvement Authorization	1,432,433	
Current Fund Revenue	<u>85,000</u>	<u>100,000</u>
	<u>1,517,433</u>	<u>100,000</u>
Balance - December 31,	\$ <u><u> </u></u>	<u><u>87,469</u></u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Sewer Utility Fund

December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<u>Assets</u>		
Capital Fund - Fixed Capital	\$ <u>161,000</u>	<u>161,000</u>
<u>Liabilities</u>		
Capital Fund - Reserve for Amortization	\$ <u>161,000</u>	<u>161,000</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Swimming Pool Utility Fund

December 31, 2023 and 2022

<u>Assets</u>	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
Operating Fund:			
Cash	E-5	\$ 273,703	411,087
Deferred Charges	E-6	19,169	73,749
Interfund Receivables:			
Due from Swim Pool Capital Fund	E-8	16	16
Total Operating Fund		<u>292,888</u>	<u>484,852</u>
Capital Fund:			
Cash	E-5	56,911	56,911
Fixed Capital	E-9	984,530	984,530
Total Capital Fund		<u>1,041,441</u>	<u>1,041,441</u>
		<u>\$ 1,334,329</u>	<u>1,526,293</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Reserve for Encumbrances	E-4, E-7	\$ 3,341	5,088
Appropriation Reserves	E-4, E-7	2,996	9,500
Interfunds	E-8	193,204	375,128
Accrued Interest on Notes	E-10	428	472
Fund Balance	E-2	92,919	94,664
Total Operating Fund		<u>292,888</u>	<u>484,852</u>
Capital Fund:			
Serial Bonds Payable	E-11	100,000	125,000
Capital Improvement Fund	E-12	12,750	12,750
Reserve for Amortization	E-13	837,289	812,289
Interfund Payables:			
Due to Swimming Pool Operating Fund	E-14	16	16
Due to General Capital	E-14	91,193	91,193
Fund Balance	E-1	193	193
Total Capital Fund		<u>1,041,441</u>	<u>1,041,441</u>
		<u>\$ 1,334,329</u>	<u>1,526,293</u>

There were bonds and notes authorized but not issued on December 31, 2023 and December 31, 2022 in the amount of \$47,241 and \$47,241 respectively (per Exhibit E-15).

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD
Statement of Fund Balance-Regulatory Basis
Swimming Pool Capital Fund
Year ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Balance - January 1,	\$ <u>193</u>	<u>193</u>
Balance - December 31,	\$ <u><u>193</u></u>	<u><u>193</u></u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Statement of Operations and
Changes in Fund Balance - Regulatory Basis

Swimming Pool Utility Fund

December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 20,914	
Membership Fees	322,909	287,607
Miscellaneous Revenues	44,528	49,007
Miscellaneous Revenues Not Anticipated	17,165	22,084
Deficit (General Budget)	18,591	
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	12,111	6,352
	<u>436,218</u>	<u>365,050</u>
Total Income		
Expenditures:		
Operations:		
Salaries and Wages	197,442	187,106
Other Expenses	116,727	99,366
Debt Service	27,300	27,800
Deferred Charges and Statutory Expenditures	94,749	23,814
	<u>436,218</u>	<u>338,086</u>
Total Expenditures		
Excess in Revenue		26,964
Adjustments to Income before Surplus:		
Expenditures included above which are by Statute		
Deferred Charges to Budget of Succeeding Year	19,169	67,486
	<u>19,169</u>	<u>67,486</u>
Statutory Excess to Surplus	19,169	94,450
Fund Balance, January 1	94,664	214
	<u>113,833</u>	<u>94,664</u>
Decreased by Utilization as Anticipated Revenue	<u>20,914</u>	
Fund Balance, December 31	\$ <u>92,919</u>	<u>94,664</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Statement of Revenues - Regulatory Basis

Swimming Pool Utility Fund

Year ended December 31, 2023

	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Operating Surplus	\$ 20,914	20,914	
Membership Fees	287,600	322,909	35,309
Miscellaneous Revenues	49,000	44,528	(4,472)
Deficit (General Budget)	59,535	18,591	(40,944)
Miscellaneous Revenues Not Anticipated	<u> </u>	<u>17,165</u>	<u>17,165</u>
	<u>\$ 417,049</u>	<u>424,107</u>	<u>7,058</u>

Analysis of Miscellaneous Revenues

Snack Bar \$ 44,528

Analysis of Miscellaneous Revenues

Pool Rental/Swim Lessons	\$ 15,560
Miscellaneous	<u>1,605</u>
	<u>\$ 17,165</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Statement of Expenditures-Regulatory Basis

Swimming Pool Utility Fund

Year ended December 31, 2023

	Appropriations		Expended		Over-Expenditures
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operating:					
Salaries and Wages	\$ 195,000	195,000	197,442		2,442
Other Expenses	100,000	100,000	116,727		16,727
Debt Service:					
Payment of Bond Principal	25,000	25,000	25,000		
Interest on Bonds	2,300	2,300	2,300		
Deferred Charges and Statutory expenditures:					
Deferred Charges:					
Overexpenditure of Appropriation Reserves	6,263	6,263	6,263		
Overexpenditure of Appropriations	67,486	67,486	67,486		
Statutory Expenditures:					
Public Employees Retirement System	5,000	5,000	5,000		
Social Security System (O.A.S.I.)	15,000	15,000	13,004	1,996	
Unemployment Compensation Insurance	1,000	1,000		1,000	
	<u>\$ 417,049</u>	<u>417,049</u>	<u>433,222</u>	<u>2,996</u>	<u>19,169</u>

Interfunds \$	88,271
Encumbrances	3,341
Deferred Charges	73,749
Accrued Interest on Notes	2,300
Cash Disbursed	265,561
	<u>\$ 433,222</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Public Assistance Fund

December 31, 2023 and 2022

		<u>2023</u>	<u>2022</u>
<u>Assets</u>			
Cash - Petty Cash	F-1	\$ <u>13,507</u>	<u>13,507</u>
		\$ <u>13,507</u>	<u>13,507</u>
<u>Liabilities</u>			
Reserve for Public Assistance	F-3	\$ <u>13,507</u>	<u>13,507</u>
		\$ <u>13,507</u>	<u>13,507</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Balance Sheet - Regulatory Basis

Payroll Account

December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<u>Assets</u>		
Cash - Net Payroll Account	\$ 123,111	82,461
Deficit in Payroll Reserve		17,186
	<hr/>	<hr/>
	\$ 123,111	99,647
	<hr/> <hr/>	<hr/> <hr/>
 <u>Liabilities</u>		
Due to Current Fund - Net Payroll	\$ 92,258	99,647
Reserve for Payroll Deductions	30,853	
	<hr/>	<hr/>
	\$ 123,111	99,647
	<hr/> <hr/>	<hr/> <hr/>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD

Comparative Statement of General Fixed Assets - Regulatory Basis

General Fixed Assets Account Group

December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Land	\$ 280,767	280,767
Building	10,606,650	10,606,650
Equipment	<u>8,605,400</u>	<u>7,738,967</u>
	<u>\$ 19,492,817</u>	<u>18,626,384</u>
Investment in General Fixed Assets	<u>\$ 19,492,817</u>	<u>18,626,384</u>

See accompanying notes to financial statements.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the Borough of Maywood have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

A. Reporting Entity

The Borough of Maywood (the "Borough") operates under a Mayor/Council form of government. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the Volunteer Fire Department, First Aid Organization or Public Library which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account group:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

Other Trust Fund - This fund is established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal License Fund - This fund is used to account for fees collected from animal licenses and expenditures which are regulated by NJS 4:19-15.11.

Unemployment Compensation Trust - This fund is used to account for employee and employer contributions for the purpose of providing unemployment benefits to former eligible employees.

Emergency Services Volunteer Length of Service Award Plan (LOSAP) Trust Fund - This fund is used to account for the cumulative amount of each participant's length of service awards, including any income, gains, losses or increases or decreases in market value attributable to the investment of the participant's length of service awards.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Sewer and Swimming Pool Utility Fund - This fund is used to account for the operations and acquisition of these capital facilities and municipally-owned utilities. The Sewer Utility is no longer operational.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Public Assistance Fund - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the Borough pursuant to Title 44 of New Jersey Statutes. Effective September 13, 2007, the Borough transferred administration of the general assistance program to the Bergen County Board of Social Services.

General Fixed Assets Account Group - To account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

Basis of Accounting

A modified accrual basis of accounting is followed by the Borough of Maywood. Under this method of accounting, revenues, except State/Federal Aid, are recognized when received and expenditures are recorded when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on the 11th day of the 11th month in the current year taxes are levied, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund and Swimming Pool Utility Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the Current Fund and Swimming Pool Utility Fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

- General Capital Fund
- Trust Fund
- Public Assistance Fund
- Sewer Capital Fund

The governing body shall introduce and approve the annual budget not later than March 20, of the fiscal year. The budget shall be adopted not later than April 28, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During the years ended December 31, 2023 and 2022, the Governing Body approved additional revenues and appropriations of \$-0- and \$-0-, respectively, in accordance with N.J.S.A. 40A:4-87. The Governing Body also approved emergency appropriations of \$-0- in 2023 and \$4,932 in 2022 for Down Payments on Improvements. In addition, several budget transfers were approved by the governing body in 2023 and 2022.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31 are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair market and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

General Fixed Assets - The Borough of Maywood has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Basis of Accounting, (continued)

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimates - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements or the notes to financial statements because their inclusion would make certain statements unduly complex and difficult to understand.

Impact of Recently Issued Accounting Principles

The following GASB statements became effective for the fiscal year ended December 31, 2023:

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset, an intangible asset, and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The Statement will become effective for the Borough's year ending December 31, 2023. As a result of the regulatory basis of accounting previously described in note 1, this Statement will have no impact on the financial statements of the Borough.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)

Impact of Recently Issued Accounting Principles (continued)

The Governmental Accounting Standards Board (GASB) has issued the following statements that have effective dates that may affect future financial presentations:

GASB Statement No. 101, *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The Statement will become effective for the Borough in the year ending December 31, 2024. As a result of the regulatory basis of accounting previously described in note 1, this Statement will have no impact on the financial statements of the Borough, however, management is currently evaluating whether or not this Statement will have an impact on the financial statement disclosures of the Borough.

In December 2023, the Government Accounting Standards Board issued GASB Statement No. 102, *Certain Risk Disclosures*. This Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. The requirements of this Statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. As a result of the regulatory basis of accounting previously described in note 1, this Statement will have no impact on the financial statements of the Borough, however, management is currently evaluating whether or not this Statement will have an impact on the financial statement disclosures of the Borough.

C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2023 and 2022, \$284,240 and \$284,240, respectively, of the Borough's bank balance of \$11,087,376 and \$15,592,648, respectively, was exposed to custodial credit risk.

Investments

Investment Rate Risk

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

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BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 2. CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)

Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk

The Borough places no limit on the amount the Borough may invest in any one issuer.

Unaudited Investments

As more fully described in Note 10, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by Lincoln Financial Advisors, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2023 and 2022 amounted to \$1,629,579 and \$1,442,075, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Advisors on December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
American Funds Growth	\$158,863	\$114,814
Fidelity VIP Contrafund	130,602	97,542
Fixed Income	301,635	310,754
LVIP SSgA S&P 500 Index Fund	477,295	370,253
LVIP T. Rowe Price Structured Mid-Cap Growth Fund	114,442	134,831
All Others	<u>446,742</u>	<u>413,881</u>
Total	<u>\$1,629,579</u>	<u>\$1,442,075</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

	<u>Balance</u> <u>Dec. 31, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec. 31,</u> <u>2023</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Bonds Payable:					
General Obligation Debt	\$12,095,000	\$	\$1,075,000	\$11,020,000	\$1,105,000
Swimming Pool Utility	125,000		25,000	100,000	25,000
Other Liabilities:					
New Jersey - Green Acres Loans	214,772		41,296	173,476	38,208
New Jersey - Environmental Infrastructure Trust Loan	295,344		71,855	223,489	34,166
Compensated Absences	1,908,210			1,908,210	
Deferred PERS/PFRS Pension Contribution	<u>65,124</u>	<u>22,471</u>	(*) <u>42,017</u>	<u>45,578</u>	<u>45,578</u>
	<u>\$14,703,450</u>	<u>\$22,471</u>	<u>\$1,255,168</u>	<u>\$13,470,753</u>	<u>\$1,247,952</u>

* - Adjustment was made to agree ending balance with billing amount from subsequent year. Additional adjustments will be needed in the future for additional amounts added by the State which are unknown at this time.

	<u>Balance</u> <u>Dec. 31, 2021</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec. 31, 2022</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Bonds Payable:					
General Obligation Debt	\$13,160,000	\$	\$1,065,000	\$12,095,000	\$1,075,000
Swimming Pool Utility	150,000		25,000	125,000	25,000
Other Liabilities:					
New Jersey - Green Acres Loans	255,253		40,481	214,772	41,296
New Jersey - Environmental Infrastructure Trust Loan	328,174		32,830	295,344	37,829
Compensated Absences	1,908,210			1,908,210	
Deferred PERS/PFRS Pension Contribution	<u>111,389</u>		<u>40,265</u>	<u>71,124</u>	<u>42,017</u>
	<u>\$15,913,026</u>	<u>\$0</u>	<u>\$1,203,576</u>	<u>\$14,709,450</u>	<u>\$1,221,142</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

Summary of Municipal Debt (Excluding Current Operating Debt)

	<u>Year 2023</u>	<u>Year 2022</u>	<u>Year 2021</u>
<u>Issued</u>			
General - Bonds, Notes and Loans	\$11,416,965	\$12,605,116	\$13,743,427
Swimming Pool Utility - Bonds and Notes	<u>100,000</u>	<u>125,000</u>	<u>150,000</u>
	<u>11,516,965</u>	<u>12,730,116</u>	<u>13,893,427</u>
 <u>Authorized But Not Issued</u>			
General - Bonds and Notes	5,428,042	5,280,519	2,166,119
Swimming Pool Utility - Bonds and Notes	<u>47,241</u>	<u>47,241</u>	<u>47,241</u>
	<u>5,475,283</u>	<u>5,327,760</u>	<u>2,213,360</u>
 Total Bonds, Notes and Loans Issued and Authorized Not Issued	 16,992,248	 18,057,876	 16,106,787
Less: Deductions	<u>204,250</u>	<u>311,290</u>	<u>264,049</u>
 Net Debt	 <u>\$16,787,998</u>	 <u>\$17,746,586</u>	 <u>\$15,842,738</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.934% for 2023.

<u>2023</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School District Debt	\$27,570,000	\$27,570,000	\$0
Swimming Pool	147,241		147,241
General Debt	<u>16,845,007</u>	<u>204,250</u>	<u>16,640,757</u>
	<u>\$44,562,248</u>	<u>\$27,774,250</u>	<u>\$16,787,998</u>

Net debt of \$16,787,998 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$1,797,811,470 equals 0.934%.

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 0.947% for 2022.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.947% for 2022.

<u>2022</u>	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School District Debt	\$6,185,000	\$6,185,000	\$0
Swimming Pool Utility Debt	172,241	172,241	0
General Debt	<u>17,885,635</u>	<u>139,049</u>	<u>17,746,586</u>
	<u>\$24,242,876</u>	<u>\$6,496,290</u>	<u>\$17,746,586</u>

Net debt of \$17,746,586 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended of \$1,873,274,200 equals 0.947%.

Borrowing Power Available Under N.J.S.A. 40A:2-6 as Amended

	<u>2023</u>	<u>2022</u>
3 ½% of Equalized Valuation Basis (Municipal)	\$62,923,401	\$51,185,229
Net Debt	<u>16,787,998</u>	<u>17,746,586</u>
Remaining Borrowing Power	<u>\$46,135,403</u>	<u>\$33,438,643</u>

Calculation of "Self-Liquidating Purpose", Swimming Pool Utility Per N.J.S.A. 40A:2-45

	<u>2023</u>	<u>2022</u>
Cash receipts from fees, rents or other charges for year	\$405,516	\$358,698
Deductions:		
Operating and Maintenance Cost	389,749	242,800
Debt Service per Swim Pool Account	<u>27,300</u>	<u>27,800</u>
Total Deductions	<u>417,049</u>	<u>270,600</u>
Excess (Deficit) in Revenue	<u>(\$11,533)</u>	<u>\$88,098</u>

The Swimming Pool Utility was not Self Liquidating in 2023.
The Swimming Pool Utility was Self Liquidating in 2022.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

The Borough's long-term debt consisted of the following at December 31, 2023 and 2022:

<u>General Obligation Bonds - Paid by Current Fund</u>	<u>2023</u>	<u>2022</u>
\$3,670,000 General Improvement Bonds, issued January 1, 2013, with an interest rate of 2.00% to 2.25%, due through May 1, 2027	\$1,460,000	\$1,825,000
\$10,970,000 General Improvement Bonds, issued September 15, 2021, with an interest rate of .050% to 2.00%, due through September 15, 2032	<u>9,560,000</u>	<u>10,270,000</u>
	<u>\$11,020,000</u>	<u>\$12,095,000</u>

Green Acres Loan- Paid by Current Fund

The Borough has five outstanding loan agreements with New Jersey Green Acres Bond Act of 1983 for the Multi-Park Improvements - Briarcliff Park Project, the Thomas Avenue Park Project, the Thomas Ave Park Acquisition Project, and the Thomas Avenue Little League Field Project.

	<u>2023</u>	<u>2022</u>
The 2004 Multi-Park Improvements - Briarcliff Park Project award is at a rate of 2.00% in the amount of \$125,950 with semi-annual loan payments of various amounts made on May 16 and November 16 through May 16, 2024	\$3,877	\$11,517
The 2008 Thomas Ave Park Project award is at a rate of 2.00% in the amount of \$197,500 with semi-annual loan payments of various amounts made on February 19 and August 19 through February 19 2028	52,601	63,665
The 2008 Thomas Ave Little League Field Project award is at a rate of 2.00% in the amount of \$184,000 with semi-annual loan payments of various amounts made on February 19 and August 19 through February 19, 2028	49,005	59,312
The 2008 Thomas Ave Little League Field Project award is at a rate of 2.00% in the amount of \$66,000 with semi-annual loan payments of various amounts made on May 22 and November 22 through May 22, 2028	17,577	21,274
The 2011 Thomas Ave Little League Field - Land Acquisition Project award is at a rate of 2.00% in the amount of \$66,000 with semi-annual loan payments of various amounts made on March 15 and September 15 through March 15, 2029	<u>50,416</u>	<u>59,004</u>
	<u>\$173,476</u>	<u>\$214,772</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

New Jersey Environmental Infrastructure Trust Loans Payable

The Borough has entered into a loan agreement with New Jersey Department of Environmental Infrastructure Trust for the financing related to a sewer project.

	<u>2023</u>	<u>2022</u>
\$320,000 trust loan issued May 3, 2012, due in annual installments of \$10,000 to \$25,000 through August 1, 2031, interest from 2.00% to 5.00%	\$135,975	\$190,000
\$350,651 fund loan issued May 3, 2012, due in annual installments of \$17,830 through August 1, 2028, no interest payable	<u>87,514</u>	<u>105,344</u>
	<u>\$223,489</u>	<u>\$295,344</u>

Swimming Pool Utility Bonds – Paid by Swimming Pool Utility Fund

Paid by Swimming Pool Utility Fund

The Borough pledges revenue from operations to pay debt service on bonds issued. Swimming Pool Utility Bonds outstanding at December 31, 2023 and 2022 are as follows:

	<u>2023</u>	<u>2022</u>
\$320,000 General Improvements Bonds, issued January 1, 2013, with an interest rate of 2.000% to 2.125%, due through May 1, 2027	<u>\$100,000</u>	<u>\$125,000</u>

Aggregate bonded and loan debt service requirements during the next five years and thereafter are as follows:

Year	Total Debt Service	General Capital Debt						Swimming Pool Utility Debt	
		Serial Bonds		Green Trust		Environmental Infrastructure Trust		Principal	Interest
		Principal	Interest	Principal	Interest	Principal	Interest		
2024	\$1,381,044	\$1,105,000	\$169,001	\$38,208	\$3,260	\$34,166	\$4,565	\$25,000	\$1,844
2025	1,403,167	1,140,000	161,331	35,021	2,531	34,028	3,912	25,000	1,344
2026	1,409,645	1,165,000	144,116	35,725	1,827	33,885	3,264	25,000	828
2027	1,415,324	1,190,000	126,131	36,445	1,109	33,737	2,621	25,000	281
2028	1,367,540	1,200,000	109,650	23,262	377	32,107	2,144		
2029-2032	<u>5,528,493</u>	<u>5,220,000</u>	<u>244,850</u>	<u>4,815</u>	<u>48</u>	<u>55,566</u>	<u>3,214</u>		
Totals	<u>\$12,505,213</u>	<u>\$11,020,000</u>	<u>\$955,079</u>	<u>\$173,476</u>	<u>\$9,152</u>	<u>\$223,489</u>	<u>\$19,720</u>	<u>\$100,000</u>	<u>\$4,297</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 3. MUNICIPAL DEBT, (continued)

General capital serial bonds are direct obligations of the Borough for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Borough.

At December 31, 2023 and 2022, the Borough had authorized but not issued debt as follows:

	<u>2023</u>	<u>2022</u>
General Capital Fund	\$5,428,042	\$5,280,519
Swim Pool Capital Fund	47,241	47,241

NOTE 4. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. The following deferred charges are shown on the balance sheet of various funds:

	<u>Balance</u> <u>Dec. 31, 2023</u>	<u>2024 Budget</u> <u>Appropriation</u>	<u>Balance</u> <u>Succeeding</u> <u>Year's Budget</u>
Current Fund:			
Special Emergency Appropriations	\$105,000	\$35,000	\$70,000
Over-expenditure of Appropriations	16,405	16,405	
Over-expenditure of Appropriation Reserves	5,664	5,664	
Swim Pool Utility:			
Over-expenditure of Appropriations	<u>19,169</u>	_____	<u>19,169</u>
	<u>\$146,238</u>	<u>\$57,069</u>	<u>\$89,169</u>

	<u>Balance</u> <u>Dec. 31, 2022</u>	<u>2023 Budget</u> <u>Appropriation</u>	<u>Balance</u> <u>Succeeding</u> <u>Year's Budget</u>
Current Fund:			
Special Emergency Appropriations	\$220,000	\$115,000	\$105,000
Emergency Appropriations	4,923	4,923	
Deficit in Retiree Claims Cash	1,378	1,378	
Over-expenditure of Appropriations	70,637	70,637	
Over-expenditure of Appropriation Reserves	30,545	30,545	
Swim Pool Utility:			
Over-expenditure of Appropriation Reserves	6,263	6,263	
Over-expenditure of Appropriations	67,486	67,486	
Payroll Account:			
Deficit in Payroll Reserve	<u>17,186</u>	_____	<u>17,186</u>
	<u>\$418,418</u>	<u>\$296,232</u>	<u>\$122,186</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS

Description of Plans:

Borough employees participate in one of the two contributory, defined benefit public employee retirement systems: the State of New Jersey Public Employees' Retirement System (PERS) or the State of New Jersey Police and Firemen's Retirement System (PFRS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

Public Employees' Retirement System (PERS)

Plan Description

The State of New Jersey Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the "Division"). For additional information about the PERS, please refer to the Division's annual financial statements, which can be found at www.state.nj.us/treasury/pensions/annual-reports.shtml.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS. The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees' Retirement System (PERS), (continued)

a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Police and Firemens' Retirement System (PFRS)

Plan Description

The State of New Jersey Police and Firemen's Retirement System (PFRS), is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey Division of Pensions and Benefits (the "Division"). For additional information about the PFRS, please refer to the Division's annual financial statements, which can be found at www.state.nj.us/treasury/pensions/annual-reports.shtml.

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service. The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (Tiers 1 and 2 members) and 60% (Tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Defined Contribution Retirement Program

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS or PFRS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

Significant Legislation

On March 17, 2009, the legislative of the State of New Jersey enacted Public Laws 2009, c.19(S-21) the "Pension Deferral Program". This law allows the Division of Pensions and Benefits to provide non-state government pension system employers the option of paying their full amount, or an amount that reflects a 50 percent reduction of the normal and accrued liability component of the Public Employees' Retirement System and/or the Police and Firemen's Retirement System obligation for payment due to the State Fiscal Year ending June 30, 2009. The amount deferred will be repaid starting in April 2012 over a 15-year period at 8¼ percent. The amount will fluctuate based on pension system investment earnings on the deferred amount. The local employer is allowed to payoff the obligation at any time prior to April 2012. The Borough of Maywood opted for this deferral in the amount of \$360,132. The amount outstanding at December 31, 2023 was \$45,578.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>	<u>DCRP</u>
2023	\$303,705	\$1,087,745	\$-0-
2022	259,272	950,807	-0-
2021	260,111	1,033,399	-0-

Statement No's 68 and 71 require a state or local government employer to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. However, since the financial statements are prepared on another comprehensive basis of accounting, the net pension liability of the various pension systems is not recorded in the financial statements and is only required to be disclosed in the notes to the financial statements.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Public Employees Retirement System (PERS)

At December 31, 2023, the Borough had a liability of \$3,230,681 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2023, the Borough's proportion was 0.0223045956 percent, which was a decrease of (0.000917914) percent from its proportion measured as of June 30, 2022.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees Retirement System (PERS), (continued)

For the year ended December 31, 2023, the Borough recognized pension expense of \$303,705. At December 31, 2023, deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$30,889	\$13,206
Changes of assumptions	7,097	195,793
Net difference between projected and actual earnings on pension plan investments	14,878	-
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>306,003</u>	<u>269,790</u>
Total	<u>\$358,867</u>	<u>\$478,789</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2023) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2024	\$(170,568)
2025	(95,204)
2026	133,042
2027	(23,809)
2028	404

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 5.08, 5.04, 5.13, 5.16, 5.21 and 5.63 years for 2023, 2022, 2021, 2020, 2019 and 2018, respectively.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees Retirement System (PERS), (continued)

Additional Information

Local Group Collective balances net of nonemployer (State of New Jersey) balances at June 30, 2023 and June 30, 2022 are as follows:

	<u>June 30, 2023</u>	<u>June 30, 2022</u>
Collective deferred outflows of resources	\$1,080,204,730	\$1,660,772,008
Collective deferred inflows of resources	1,780,216,457	3,236,303,935
Collective net pension liability	14,484,374,047	15,091,376,611
Borough's Proportion	0.0223045956%	0.0232225098%

Actuarial Assumptions

The collective total pension liability for the June 30, 2023 measurement date was determined by an actuarial valuation as of July 1, 2022, which rolled forward to June 30, 2023. This actuarial valuation used the following assumptions, applied to all periods in the measurement.

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases	2.75-6.55% (based on years of service)
Investment Rate of Return	7.00 Percent

The actuarial assumptions used in the June 30, 2023 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees Retirement System (PERS), (continued)

Mortality Rates

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement based on Scale MP-2021.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2023) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2023 are summarized in the following table:

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BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees Retirement System (PERS), (continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	28.00%	8.98%
Non-U.S. Developed Market Equity	12.75%	9.22%
International Small Cap Equity	1.25%	9.22%
Emerging Market Equity	5.50%	11.13%
Private Equity	13.00%	12.50%
Real Estate	8.00%	8.58%
Real Assets	3.00%	8.40%
High Yield	4.50%	6.97%
Private Credit	8.00%	9.20%
Investment Grade Credit	7.00%	5.19%
Cash Equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk Mitigation Strategies	3.00%	6.21%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2023. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Public Employees Retirement System (PERS), (continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2023, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 - percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2023		
	1% Decrease	At Current Discount Rate	1% Increase
	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
Borough's proportionate share of the pension liability	\$4,213,879	\$3,230,681	\$2,393,849

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

Police and Firemen's Retirement System (PFRS)

At December 31, 2023, the Borough had a liability of \$9,380,494 for its proportionate share of the PFRS net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, actuarially determined. At June 30, 2023, the Borough's proportion was 0.080235080 percent, which was an increase of 0.0046656200 percent from its proportion measured as of June 30, 2022.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

For the year ended December 31, 2023, the Borough recognized pension expense of \$1,087,745. At December 31, 2023, deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in actual and expected experience	\$401,654	\$447,366
Changes of assumptions	20,246	633,408
Net difference between projected and actual earnings on pension plan investments	477,731	-
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>859,449</u>	<u>1,059,986</u>
Total	<u>\$1,759,080</u>	<u>\$2,140,760</u>

Amounts reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date (June 30, 2023) will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions (excluding changes in proportion) will be recognized in pension expense as follows:

Year ended June 30:	
2024	\$(365,056)
2025	(350,336)
2026	563,655
2027	(48,479)
2028	17,303
Thereafter	1,770

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 6.16, 6.22, 6.17, 5.90, 5.92 and 5.73 years for 2023, 2022, 2021, 2020, 2019 and 2018 amounts, respectively.

Additional Information

Local Group Collective balances net of nonemployer (State of New Jersey) balances at June 30, 2023 and June 30, 2022 are as follows:

	<u>June 30, 2023</u>	<u>June 30, 2022</u>
Collective deferred outflows of resources	\$1,753,080,638	\$2,163,793,955
Collective deferred inflows of resources	1,966,439,601	2,805,919,493
Collective net pension liability	11,048,782,843	11,446,356,176
Borough's Proportion	0.0849007000%	0.0802350800%

Actuarial Assumptions

The collective total pension liability for the June 30, 2023 measurement date was determined by an actuarial valuation as of July 1, 2022, which rolled forward to June 30, 2023. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through all Future Years	3.25-16.25% (based on years of service)
Thereafter	Not Applicable
Investment Rate of Return	7.00%

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

Mortality Rates

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on generational basis. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2022 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2023) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2023 are summarized in the following table:

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

Long-Term Rate of Return, (continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	28.00%	8.98%
Non-U.S. Developed Market Equity	12.75%	9.22%
International Small Cap Equity	1.25%	9.22%
Emerging Market Equity	5.50%	11.13%
Private Equity	13.00%	12.50%
Real Estate	8.00%	8.58%
Real Assets	3.00%	8.40%
High Yield	4.50%	6.97%
Private Credit	8.00%	9.20%
Investment Grade Credit	7.00%	5.19%
Cash Equivalents	2.00%	3.31%
U.S. Treasuries	4.00%	3.31%
Risk Mitigation Strategies	3.00%	6.21%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2023. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

Sensitivity of the Collective Net Pension Liability to Changes in the Discount Rate

The following presents the collective net pension liability of the participating employers as of June 30, 2023, calculated using the discount rate as disclosed above as well as what the collective net pension liability would be if it was calculated using a discount rate that is 1 - percentage point lower or 1- percentage-point higher than the current rate:

	June 30, 2023		
	1% Decrease	At Current Discount Rate	1% Increase
	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
Borough's proportionate share of the pension liability	\$13,749,924	\$9,380,494	\$5,741,803

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The financial report may be accessed at www.state.nj.us/treasury/pensions.

Special Funding Situation - PFRS

Under N.J.S.A. 43:16A-15, the Borough is responsible for their own PFRS contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the Borough by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Accordingly, the Borough's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 68 is zero percent and the State's proportionate share is 100% for PFRS under this legislation.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 5. PENSION PLANS, (continued)

Police and Firemen's Retirement System, (continued)

Special Funding Situation - PFRS, (continued)

At December 31, 2023 and 2022, the State proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,728,465 and \$1,634,482, respectively. For the years ended December 31, 2023 and 2022, the pension system has determined the State's proportionate share of the pension expense attributable to the Borough for the PFRS special funding situation to be \$196,609 and \$188,576, respectively, which is more than the actual contributions the State made on behalf of the Borough of \$197,670 and \$203,485, respectively. The State's proportionate share attributable to the Borough was developed based on actual contributions made to PFRS allocated to employers based upon covered payroll. These on-behalf contributions have not been reported on the Borough's financial statements.

NOTE 6. FUND BALANCE APPROPRIATED

The fund balance at December 31, 2023 and 2022 which has been appropriated as revenue in the 2024 and 2023 budgets is as follows:

	<u>2024</u>	<u>2023</u>
Current Fund	\$2,100,000	\$3,027,500
Swimming Pool Utility	14,000	48,414

NOTE 7. FIXED ASSETS

The following is a summary of changes in the General Fixed Assets Account Group as of December 31, 2023 and 2022:

	<u>Balance</u> <u>Dec.31, 2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec.31, 2023</u>
Land	\$280,767	\$	\$	\$280,767
Buildings and Building Improvements	10,606,650			10,606,650
Machinery and Equipment	<u>7,738,967</u>	<u>1,041,941</u>	<u>175,508</u>	<u>8,605,400</u>
	<u>\$18,626,384</u>	<u>\$1,041,941</u>	<u>\$175,508</u>	<u>\$19,492,817</u>

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 7. FIXED ASSETS, (continued)

	<u>Balance</u> <u>Dec.31, 2021</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec.31, 2022</u>
Land	\$280,767	\$	\$	\$280,767
Buildings and Building Improvements	10,606,650			10,606,650
Machinery and Equipment	<u>7,888,960</u>	<u>181,657</u>	<u>331,650</u>	<u>7,738,967</u>
	<u>\$18,776,377</u>	<u>\$181,657</u>	<u>\$331,650</u>	<u>\$18,626,384</u>

NOTE 8. ACCRUED SICK AND VACATION BENEFITS

The Borough has permitted employees to accrue unused sick time which may be used in the event of an extended illness, however, the Borough does not provide cash payments based on the accumulated totals. The current cost of such unpaid compensation was approximately \$1,908,210 at December 31, 2023 and was approximately \$1,908,210 at December 31, 2022. The reason for no change is that an analysis had not been prepared by the Borough for December 31, 2022.

NOTE 9. INTERFUND BALANCES AND ACTIVITY

\$317,553	Due to the Federal and State Grant Fund from the Current Fund for grant monies received less expenses paid.
377,074	Due to the General Capital Fund from the Current Fund for capital improvement fund and reimbursement for expenses paid.
10,279	Due to the Federal and State Grant Fund from the Community Development Trust Fund for cash receipts not turned over.
36,810	Due to the Federal and State Grant Fund from the Other Trust Fund for cash receipts not turned over.
13,035	Due to the Federal and State Grant Fund from the Recycling Trust Fund for cash receipts not turned over.
16	Due to the Swimming Pool Utility Fund from the Swimming Pool Utility Capital Fund for interest earnings not turned over.
3,000	Due to Unemployment Trust Fund from the Swimming Pool Utility Operating Fund for reimbursement for expenses paid.
91,193	Due to the General Capital Fund from the Swimming Pool Utility Capital Fund to reimburse for prior year expenses paid.
340,126	Due to the General Capital Fund from Community Development Block Grant Trust Fund for cash receipts not turned over.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 9. INTERFUND BALANCES AND ACTIVITY, (continued)

\$16,939	Due to the General Capital Fund from the Drug Enforcement Trust Fund for reimbursement of expenditures paid.
190,204	Due to the Current Fund from the Swimming Pool Operating Fund for budget appropriations less reimbursement for expenses paid.
25,055	Due to the Current Fund from the Drug Enforcement Trust Fund for reimbursement of expenses paid.
9,301	Due to the Current Fund from the POAA Trust Fund for cash receipts not turned over.
15,000	Due to the Current Fund from the COAH Trust Fund for cash receipts not turned over.
14,486	Due to the Current Fund from the Animal License Fund for multiple years statutory excess calculations.
83,800	Due to the Current Fund from the Other Trust Fund for reimbursement of expenses paid.
33,204	Due to the Current Fund from the Recycling Trust Fund for reimbursement of expenses paid and grant funds deposited in error.
28,768	Due to the Current Fund from the Escrow Trust Fund for the Borough's share of interest earnings and cash receipts not turned over.
55,447	Due to the Current Fund from the Fire Prevention Trust Fund for reimbursement of expenses paid.
45,000	Due to Unemployment Trust Fund from the Current Fund for the fiscal budget appropriation.
<u>92,258</u>	Due to the Current Fund from the Net Payroll Account for excess funds transferred.
<u>\$1,798,548</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

NOTE 10. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)

On May 2, 2002, the Division of Local Government Services approved the Borough's LOSAP plan, provided by Lincoln National Life Insurance Company. The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 10. EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP), (continued)

Lincoln National Life Insurance Company will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall have minimum and maximum contribution requirements as follows: the minimum contribution for each participating active volunteer member shall be \$600 per year of active emergency service and the maximum contribution for each active volunteer member shall be \$1,150 per year of active emergency service, subject to periodic increases as permitted by N.J.A.C. 5:30-14.9. The Borough's contribution shall be included in the current years budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2023 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

NOTE 11. RISK MANAGEMENT

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur.. During the 2018 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The Borough of Maywood is a member of the Bergen County Joint Insurance Fund (BCJIF) and Municipal Excess Liability Joint Insurance Fund (MEL). The joint insurance funds are both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and worker's compensation. The BCJIF and MEL coverage amounts are on file with the Borough.

The relationship between the Borough and respective insurance funds is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Borough is contractually obligated to make all annual and supplementary contributions to insurance funds, to report claims on a timely basis, cooperate with the management of the Fund, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by the insurance funds. Members have a contractual obligation to fund any deficit of the insurance funds attributable to a membership year during which they were a member.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 11. RISK MANAGEMENT, (continued)

The funds provide its members with risk management services, including the defense of and settlement of claims, and established reasonable and necessary loss reduction and prevention procedures to be followed by the members.

There has been no significant reduction in insurance coverage from the previous year nor have there been any settlements in excess of insurance coverages in any of the prior three years.

NOTE 12. TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec. 31, 2023</u>	<u>Balance</u> <u>Dec 31, 2022</u>
Prepaid Taxes	<u>\$245,967</u>	<u>\$126,376</u>
Cash Liability for Taxes Collected in Advance	<u>\$245,967</u>	<u>\$126,376</u>

NOTE 13. LITIGATION

There are various tax appeals cases that were also pending at December 31, 2023. The Borough is defending its assessments in each case. Under the accompanying principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the Borough does not recognize a liability would be provided for in succeeding years' budgets or through a refunding bond ordinance, which would allow the Borough to fund these liabilities over a number of years. The Borough's legal counsel estimate such amounts to be immaterial.

The Borough is also a defendant in various other legal proceedings. These cases, if decided against the Borough, would either be funded by insurance or raised by future taxation. The Borough expects such amounts, if any, to be immaterial.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB)

In addition to the pension described in Note 6, the Borough provides post employment health care benefits as part of the State Health Benefits Local Government Retired Employments Plan.

General Information about the OPEB Plan

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) annual financial report, which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A. 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provides they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Total OPEB Liability

The following other post employment benefit information is as of June 30, 2022 which is the latest information available. This information is eighteen months prior to December 31, 2023. GASB Statement No. 75 requires that the information be no more than twelve months prior to the employer's fiscal year end. No modification of the Independent Auditor's Report is being made since the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is permitting the regulatory basis financial statements of Municipal, County and Library's to be issued with unmodified opinion's until such time current other post employment benefit information is available.

At December 31, 2023, the Borough had a liability of \$13,223,127 for its proportionate share of the non-special funding net OPEB liability. The net OPEB liability was measured as of June 30, 2022 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Borough's proportion of the net OPEB liability was based on a projection of the Borough's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating employers a in the plan. At June 30, 2022, the Borough's proportion was 0.081879 percent.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

For the year ended December 31, 2023, the Borough recognized OPEB expense of \$8,204. At December 31, 2023, deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$682,856	\$2,451,006
Changes of assumption	1,764,681	4,512,798
Net difference between projected and actual earnings on OPEB plan investments	3,481	
Changes in proportion	<u>799,584</u>	<u>745,348</u>
Total	<u>\$3,250,602</u>	<u>\$7,709,152</u>

Amounts reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB (excluding changes in proportion) will be recognized in OPEB expense as follows:

Year ended June 30:	
2023	\$(1,198,201)
2024	(1,199,259)
2025	(947,037)
2026	(422,952)
2027	(94,825)
Thereafter	(650,512)

Changes in Proportion

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to changes in proportion. These amounts should be recognized (amortized) by each employer over the average of the expected remaining service lives of all plan members, which is 7.82, 7.82, 7.87, 8.05, 8.14 and 8.04 years for 2022, 2021, 2020, 2019, 2018 and 2017 amounts, respectively.

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

Actual Assumptions and Other Inputs

The total OPEB liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of July 1, 2021, which rolled forward to June 30, 2022. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement.

Salary increases*:

Public Employees' Retirement System (PERS)	
Rate for all future years	2.75% to 6.55% based on years of service

Police and Firemen's Retirement System (PFRS)	
Rate for all future years	3.25% to 16.25% based on years of service

Mortality:

PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

* Salary increases are based on years of service within the respective plan.

100% of active members are considered to participate in the Plan upon retirement.

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BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (OPEB), (continued)

Discount Rate

The discount rate for June 30, 2022 was 3.54% . This represents the municipal bond return rate as chosen by the Division. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of Net OPEB Liability to Changes in the Discount Rate

The following presents the Borough's proportionate share of the net OPEB liability as of June 30, as well as what the Borough's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	June 30, 2022		
	1% Decrease <u>2.54%</u>	At Current Discount Rate <u>3.54%</u>	1% Increase <u>4.54%</u>
Borough's proportionate share of Net OPEB liability	\$15,328,266	\$13,223,127	\$11,529,346

Sensitivity of Net OPEB Liability to Changes in the Healthcare Trend Rates

The following presents the Borough's proportionate share of the net OPEB liability as of June 30, as well as what the Borough's proportionate share of the net OPEB liability would be if it were calculated using a healthcare trend rate that is 1-percentage point lower or 1 percentage point higher than the current rate:

	June 30, 2022		
	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Borough's proportionate share of Net OPEB liability	\$11,217,577	\$13,223,127	\$15,791,672

BOROUGH OF MAYWOOD
Notes to Financial Statements
Years Ended December 31, 2023 and 2022
(continued)

NOTE 15. MUNICIPAL EXCESS JOINT INSURANCE FUND LOAN

The Borough entered into a loan agreement with the Municipal Excess Liability Fund (MEL) in order to finance the payout of a litigation settlement in the sum of \$540,000. The Borough shall reimburse the MEL in five (5) annual installments of \$108,000 plus interest, with the first payment being made on or before January 1, 2020 and subsequent payments to be made annually before the end of each calendar year thereafter until the full amount of the Borough's share of the settlement has been repaid to the MEL, together with interest equal to the rate of interest the MEL is currently receiving on its investments, which fluctuates, but which, at the moment is 2.94%. The annual payment shall be accompanied by an interest payment on the unpaid principal. Under the terms and conditions of the agreement, if the Borough should resign or fails to renew its membership for any reason is no longer a member of the Suburban Joint Insurance Fund or the MEL, all outstanding monies due and owing to the MEL, including principal and interest shall be paid to the MEL on January 1st of the year the Borough is no longer a member of the Suburban Joint Insurance Fund or the MEL.

NOTE 16. OTHER MATTERS

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 into effect. This plan, among other things, provides direct federal funding to aid county and municipal governments to help offset revenue losses and cover increased costs incurred during the coronavirus pandemic response and to make necessary investments in water, sewer or broadband infrastructure. The amount of federal aid available to the Borough of Maywood is \$1,006,283, which will be available for use until December 31, 2024.

NOTE 17. SUBSEQUENT EVENTS

The Borough has evaluated subsequent events through June 22, 2024, the date which the financial statements were available to be issued and no other items were noted for disclosure.

SUPPLEMENTARY DATA

BOROUGH OF MAYWOOD

Supplementary Data

Comparative Schedule of Tax Rate Information

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Tax Rate	\$ <u>2.153</u>	<u>2.282</u>	<u>2.434</u>
Apportionment of Tax Rate:			
Municipal	0.704	0.752	0.805
Municipal - Library	0.034	0.032	0.032
County	0.245	0.241	0.249
Local School	<u>1.170</u>	<u>1.257</u>	<u>1.348</u>

Assessed Valuation

2023	\$	1,808,788,600
2022		1,648,865,580
2021		1,510,828,080

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collections could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collection</u>
2023	\$ 38,956,186	38,625,626	99.15%
2022	37,678,704	37,403,106	99.27%
2021	36,791,992	36,481,734	99.16%

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

<u>Dec. 31,</u>	<u>Amount of Delinquent Taxes</u>	<u>Tax Title Liens</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2023	\$ 279,326	5,482	284,808	0.73%
2022	257,200	4,466	261,666	0.69%
2021	260,137	3,389	263,526	0.72%

BOROUGH OF MAYWOOD

Supplementary Data

Property Acquired by Tax Title Lien Liquidation

No properties were acquired in 2023 by foreclosure or deed as a result of liquidation of tax title liens.

The value of properties acquired by liquidation of tax title liens at December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>		<u>Amount</u>
2023	\$	294,419
2022		294,419
2021		294,419

Comparative Schedule of Fund Balances

	<u>Year</u>		<u>Balance Dec. 31</u>	<u>Utilized in Budget of Succeeding Year</u>
Current Fund:	2023	\$	4,239,461	2,954,550
	2022		5,322,276	3,027,500
	2021		5,025,323	3,000,000
	2020		4,791,987	2,500,000
	2019		4,503,282	2,315,000
Swimming Pool Utility Fund:	2023	\$	92,919	14,100
	2022		94,664	48,414
	2021		214	-
	2020		10,214	10,000
	2019		19,494	15,000

Comparison of Swimming Pool Utility Fees

<u>Year</u>		<u>Member- ship Fees Budgeted</u>	<u>Cash Collection</u>
2023	\$	287,600	322,910
2022		227,000	287,607
2021		121,915	227,107
2020		216,400	
2019		213,000	186,780

BOROUGH OF MAYWOOD

Supplementary Data

Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Type of Bond</u>
Richard Bolan	Mayor		
Jacqueline DeMuro	Council President		
Ryan P. Ullman	Councilmember		
Louis Roer	Councilmember		
Samuel Conoscenti	Councilmember		
Jacqueline Flynn	Councilmember		
Danyel Cicarelli	Councilmember		
John L. Schettino, Esq.	Borough Attorney		
Wielkotz & Company, LLC	Borough Auditor		
Rogut McCarthy, LLC	Bond Counsel		
Neglia Engineering	Borough Engineer		
Andrian Febre	Borough Administrator		
Barbara Dispoto	Borough Clerk		
Sheryl Luna	Chief Finance Officer	\$ 1,000,000	Blanket Bond
Sheryl Luna	Tax Collector	1,000,000	Blanket Bond
Sheryl Luna	Treasurer		
Angela M. Mattice	Tax Assessor (01/01/2023-06/30/2023)		
Susan DeRosa	Tax Assessor (07/01/2023-12/31/2023)		
Terence R. Kenny	Chief of Police		
Gary Neumann	Public Works Superintendent		
Frances A. Ciambrone	Municipal Court Judge (Paramus)		
Cynthia Holmes, CMCA	Municipal Court Administrator (Paramus)	1,000,000	Blanket Bond
Elisabeth Connors	Deputy Court Administrator (Paramus)	1,000,000	Blanket Bond
Andrew Cimiluca	Prosecutor		
Mark Musella	Public Defender		
Philip Cheff	Construction Code Official		
Thomas Tuttle	Fire Marshall		
Lisamarie Schieli	Recreation Director		

All employees are covered under the Municipal Joint Insurance Fund blanket bond.

BOROUGH OF MAYWOOD

Schedule of Expenditures of Federal Financial Assistance

Year ended December 31, 2023

Federal Grantor	Federal Program	Assistance Listing Number	Grant Year	FAIN Number	Grant or State Project Number	Grant Award Amount	Receipts	Expended	Adjustment	MEMO Cumulative Total Expenditures
Current Fund: Department of Law and Public Safety	FEMA - Hurricane Ida	97.036	2023	PA4614PW1692		229,262	229,262	229,262		229,262
	<i>Total Current Fund</i>					229,262	229,262	229,262		229,262
Federal and State Grant Fund: Department of Environmental Protection (Passed through State of New Jersey Department of Environmental Protection)	Municipal Stormwater Regulation Municipal Stormwater Regulation Green Communities Grant Green Communities Grant	66.605 66.605 10.675 10.675	2008 2007 2019 2018		4870-100-042-4870-038 4870-100-042-4870-038	19,053 19,053 2,000 2,000				16,702 18,392 35,094
Department of Justice	COPS More Bulletproof Vest Partnership Program	16.710 16.607	2002 2020		K65723031	60,442		370		38,774 864 39,638
Department of Law and Public Safety	FEMA - Coronavirus Pandemic	97.036	2021	PA4488PW129	FEMA448COVID	16,123				
Department of Transportation National Highway Traffic Safety Administration	Alcohol Impaired Driving Countermeasures Incentive Grants Alcohol Impaired Driving Countermeasures Incentive Grants Alcohol Impaired Driving Countermeasures Incentive Grants Alcohol Impaired Driving Countermeasures Incentive Grants Occupant Protection Grant - Click it or Ticket Occupant Protection Grant - Click it or Ticket	20.616 20.616 20.616 20.616 20.616 20.616 20.616	2020 2019 2018 2014 2015 2014	AL-20-15-04-MS-75 AL-19-15-04-MS-75 AL-18-15-04-MS-75 AL-14-15-04-MS-75	2019-066-1160-100-165 2019-066-1160-100-165 2018-066-1160-100-157 2014-066-1160-100-157	7,856 5,492 2,365 3,800 3,868 3,900				708
Department of Housing and Urban Development (Passed through County of Bergen)	Community Development Block Grant West Passaic & Palmer Ave Handicapped Access Borough Hall	14.218 14.218	2018 2018			42,916 6,099				15,273 6,099 21,372
	<i>Total Federal and State Grant Fund</i>					\$		370		387,475

BOROUGH OF MAYWOOD

Schedule of Expenditures of Federal Financial Assistance

Year ended December 31, 2023

Federal Grantor	Federal Program	Assistance Listing Number	Grant Year	FAIN Number	Grant or State Project Number	Grant Award Amount	Receipts	Expended	Adjustment	MEMO
										Cumulative Total Expenditures
General Capital Funds: Department of Housing and Urban Development (Passed through County of Bergen)	Community Development Block Grant	14,218	2022	H22UC340100		120,000				*
	Impr. of East Pleasant Avenue - Ord. 4-22	14,218	2022	H22UC340100		136,976	46,961			*
	Impr. of Maybrook Drive - Ord. 16-22	14,218	2016	H16UC340100		60,873				*
	Handicapped Ramps/Curbs - Ord. 13-16	14,218	2020	H20UC340100		28,228				*
	Senior Center ADA Compliance - Ord. 13-20	14,218	2020	H20UC340100		256,976	46,961			*
Total General Capital Funds										70,401
Department of Homeland Security FEMA - Hazard Mitigation Grant	Ord. 4-2018 Emergency Generator	97,036	2018	HMGP-DR-4086-NJ-0551-R		107,000		(3,334)		*
Total General Capital Fund										191,015
Trust Funds: Department of Justice	Equitable Sharing Program	16,922				419,460	345,373			*
Department of Treasury	Equitable Sharing Program	21,016				419,460	345,373			*
Total Trust Funds										766,919
Total Financial Assistance										\$ 905,698
									(3,334)	1,574,671

(1) Passed through the County of Bergen
(2) Passed through the State of New Jersey

Note: This schedule was not subject to an audit in accordance with the Uniform Guidance

BOROUGH OF MAYWOOD

Schedule of Expenditures of State Awards and Other Financial Assistance

Year ended December 31, 2023

State Funding Department	State Program	Grant Number	Grant Year	Allocation or Grant Award Amount	Receipts	Expended	Adjustment	MEMO Cumulative Total Expenditures
Federal and State Grant Fund: Department of Community Affairs	Recreation Opportunities for Individuals with Disabilities	98-100-022-8050-035	2000	2,215 \$				
	Recreation Opportunities for Individuals with Disabilities	98-100-022-8050-035	1999	2,707				
Department of Environmental Protection	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2023	13,050	13,050			
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2016	18,571				
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2015	12,453				
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2014	13,702				
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2013	20,981				
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2012	6,232				
	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2011	43,022				21,519
	Stormwater Assistance Grant	2024-042-4850-100-099	2023	15,000	15,000			
Division of Parks and Forestry - Tree Planting Grant Longevity of Deciduous Trees			2001	9,544		8,529		9,544
			2001	990		990		990
Clean Communities Program		4900-765-042-4900-004	2023	19,460	19,460			
		4900-765-042-4900-004	2022	17,350				
		4900-765-042-4900-004	2021	17,230				
		4900-765-042-4900-004	2020	16,176				
		4900-765-042-4900-004	2019	17,950				
		4900-765-042-4900-004	2018	16,084				
		4900-765-042-4900-004	2017	16,807				2,084
		4900-765-042-4900-004	2016	19,783		14,659		15,121
		4900-765-042-4900-004	2015	17,305		3,465		17,032
					<u>47,510</u>	<u>27,643</u>		

BOROUGH OF MAYWOOD

Schedule of Expenditures of State Awards and Other Financial Assistance

Year ended December 31, 2023

State Funding Department	State Program	Grant Number	Grant Year	Allocation or Grant Award Amount	Receipts	Expended	Adjustment	MEMO Cumulative Total Expenditures
Division of Criminal Justice	Body Armor Replacement Fund	1020-718-066-1020-001	2023	1,972	1,972			*
	Body Armor Replacement Fund	1020-718-066-1020-001	2022	1,735				*
	Body Armor Replacement Fund	1020-718-066-1020-001	2021	1,850				*
	Body Armor Replacement Fund	1020-718-066-1020-001	2020	2,515				*
	Body Armor Replacement Fund	1020-718-066-1020-001	2018	2,502				*
	Body Armor Replacement Fund	1020-718-066-1020-001	2017	2,267				*
	Body Armor Replacement Fund	1020-718-066-1020-001	2016	2,264		389		*
	Body Armor Replacement Fund	1020-718-066-1020-001	2015	2,352		1,462		*
	Body Armor Replacement Fund	1020-718-066-1020-001	2014	9,649	1,972	1,492		*
					1,972	3,343		12,390
Department of Law and Public Safety	Speed/Aggressive Driver Enforcement	1160-100-066-1160-127-YHTS-6010	2007	3,769				*
	Speed/Aggressive Driver Enforcement	1160-100-066-1160-127-YHTS-6010	2006	5,971				*
Department of Law and Public Safety	Drunk Driving Enforcement Fund	6400-100-078-6400	2017	7,441				*
	Drunk Driving Enforcement Fund	6400-100-078-6400	2015	5,177				*
								1,198
								351
Alcohol Education Rehabilitation Fund		9735-760-098-Y900-001-X100-6020	2020	2,917				*
		9735-760-098-Y900-001-X100-6020	2019	2,813				*
		9735-760-098-Y900-001-X100-6020	2015	413				*
		9735-760-098-Y900-001-X100-6020	2014	473				*
		9735-760-098-Y900-001-X100-6020	2007	8,120				*
								2,126
								3,675
Department of Transportation	Municipal Aid Program FY 20 - Palmer Avenue	480-078-6320-10-AM2		220,000				*
								138,279
Bergen County Pass Through Grant	Municipal Alliance		FY20	9,876				*
	Municipal Alliance		FY19	9,876				*
	Municipal Alliance		FY18	9,876		1,650		*
	Municipal Alliance		FY17	9,876		1,650		*
							6,612	
							7,465	
							9,876	
							23,953	
								106,308
					\$ 49,482	32,636		*

Total Federal and State Grant Fund

BOROUGH OF MAYWOOD

Schedule of Expenditures of State Awards and Other Financial Assistance

Year ended December 31, 2023

State Funding Department	State Program	Grant Number	Grant Year	Allocation or Grant Award Amount	Receipts	Expended	Adjustment	MEMO Cumulative Total Expenditures	
General Capital Fund: Department of Community Affairs	Local Recreation Improvement Grant		2023	75,000					
			2023	25,000					
	Department of Environmental Protection	It Pays to Plug-In Grant		2021	221,000	165,750	221,000		221,000
				2018	200,000	50,000			200,000
				2017	165,627			136,820	136,820
				2017	149,000	135,939		13,061	149,000
Department of Transportation	Municipal Aid FY21 - Improvements of Briarcliff Avenue	480-078-6320-AMO-6010	2016	184,000			(9,147)	139,853	
		480-078-6320-AMO-6010	2016		351,689	221,000	140,734	846,673	
					\$	351,689	221,000	140,734	846,673
					<i>Total General Capital Fund</i>				
Trust Funds: Department of Environmental Protection	Recycling Tonnage Grant	4900-752-042-4900-001-V42Y-6020	2019	13,024					
		4900-752-042-4900-001-V42Y-6020	2018	20,264				20,264	
		4900-752-042-4900-001-V42Y-6020	2017	19,916				19,916	
					<i>Total Trust Fund</i>				
					\$	401,171	253,636	140,734	993,161
					<i>Total State Financial Assistance</i>				
<u>Other Financial Assistance</u>									
County of Bergen:									
Open Space Trust Fund					150,000				
Open Space Trust Fund					262,762				
Open Space Trust Fund					9,450		9,450	9,450	
Open Space Trust Fund					26,442		1,680	26,442	
Open Space Trust Fund					49,100		11,130	35,892	

BOROUGH OF MAYWOOD

Schedule of Expenditures of State Awards and Other Financial Assistance

Year ended December 31, 2023

State Funding Department	State Program	Grant Number	Grant Year	Allocation or Grant Award Amount	Receipts	Expended	Adjustment	MEMO Cumulative Total Expenditures
	Municipal Recycling Assistance Program		2020	2,365				*
	Municipal Recycling Assistance Program		2019	3,000				*
	Municipal Recycling Assistance Program							*
	Monsanto Settlement		2023	17,414	17,414			*
	Sustainable NJ Pollinator Grant		2021	10,000				*
	Hackbarth Foundation		2022	250,000			(250,000)	*
	Hackbarth Foundation		2019	150,000			(150,000)	*
	Hackbarth Foundation		2018	150,000			(150,000)	*
	Hackbarth Foundation		2017	250,000			(75,855)	*
	Hackbarth Foundation		2016	150,000			(49,490)	*
	Hackbarth Foundation		2015	120,000			(675,345)	*
								394,655
	<i>Total Other Financial Assistance</i>			\$ 17,414	\$ 17,414		(664,215)	\$ 453,547
	<i>Total State and Other Financial Assistance</i>			\$ 418,585	\$ 418,585	253,636	(523,481)	\$ 1,448,708

Note: This schedule was not subject to an audit in accordance with OMB 15-08

BOROUGH OF MAYWOOD

Schedule of Cash

Current Fund

Year ended December 31, 2023

	Current <u>Fund</u>
Balance - December 31, 2022	\$ 9,746,873
Increased by Receipts:	
Taxes Receivable	38,695,217
Interfunds	906,390
Prepaid Taxes	245,967
Revenue Accounts Receivable	2,468,614
Miscellaneous Revenue Not Anticipated	1,086,840
Due from State of N.J. - Senior Citizens' and Veterans' Deductions	40,800
Tax Overpayments	52,653
Due to State of New Jersey - Marriage Fees	650
Due to State of New Jersey - Construction fees	12,735
Miscellaneous Reserves	110,258
	<hr/>
	43,620,124
	<hr/>
	53,366,997
Decreased by Disbursements:	
2023 Appropriations	16,830,206
2022 Appropriation Reserves	761,545
County Taxes	4,414,746
Due County for Added Taxes	4,437
Local District School Tax	21,156,153
Miscellaneous Reserves	60,698
Accounts Payable	29,436
Tax Overpayment Refunds	17,652
Due to State of New Jersey - Marriage Fees	325
Due to State of New Jersey - Construction Fees	14,331
Interfunds	2,616,400
Reserve for Due to Library	18,272
Tax Title Lien Premiums and Redemptions	7,000
	<hr/>
	45,931,201
	<hr/>
Balance - December 31, 2023	\$ <u>7,435,796</u>

BOROUGH OF MAYWOOD

Schedule of Change Fund

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>400</u>
Balance - December 31, 2023	\$ <u><u>400</u></u>
<u>Analysis of Balance</u>	
Finance Office	\$ <u><u>400</u></u>

**Schedule of Due from State of New Jersey -
Chapter 20, P.L. 1971**

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ 26,888
Increased by Senior Citizens' and Veterans' Deductions:	
Per Tax Billings	\$ 39,250
Allowed by Tax Collector	<u>500</u>
	<u>39,750</u>
	66,638
Decreased by Senior Citizens' and Veterans' Deductions:	
Received in Cash from State	<u>40,800</u>
Balance - December 31, 2023	\$ <u><u>25,838</u></u>

BOROUGH OF MAYWOOD

**Schedule of Taxes Receivable and Analysis of
Property Tax Levy**

Current Fund

Year ended December 31, 2023

Year of Levy	Balance, Dec. 31, 2022	Levy	Collections		Senior Citizen and Veteran Deductions	Transferred to Tax Title Liens	Canceled	Balance, Dec. 31, 2023
			2022	2023				
2021	6,592			6,592				
2022	250,608			244,204			4,285	2,119
2023		38,956,186	126,376	38,459,500	39,750	1,016	52,337	277,207
	\$ 250,608	38,956,186	126,376	38,703,704	39,750	1,016	56,622	279,326

Cash Receipt \$ 38,695,217
Overpayments Applied 8,487

\$ 38,703,704

BOROUGH OF MAYWOOD

**Schedule of Taxes Receivable and Analysis of
Property Tax Levy**

Current Fund

Year ended December 31, 2023

Analysis of Tax Levy

Tax Yield:	
General Purpose Tax	\$ 38,943,220
Added/Omitted Taxes	<u>12,966</u>
	\$ <u><u>38,956,186</u></u>

Tax Levy:	
Local District School Tax	\$ 21,156,153
County Tax	\$ 4,414,746
County Added and Omitted Taxes	<u>1,474</u>
	<u>4,416,220</u>
	25,572,373

Local Tax for Municipal Purposes	13,364,969
Additional Taxes	<u>18,844</u>
	<u>13,383,813</u>
	\$ <u><u>38,956,186</u></u>

BOROUGH OF MAYWOOD
Schedule of Property Acquired for Taxes
(at Assessed Valuation)

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>294,419</u>
Balance - December 31, 2023	\$ <u><u>294,419</u></u>

Schedule of Tax Title Liens

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ 4,466
Increased by:	
Transferred from Taxes Receivable	<u>1,016</u>
Balance - December 31, 2023	\$ <u><u>5,482</u></u>

BOROUGH OF MAYWOOD

Schedule of Revenue Accounts Receivable

Current Fund

Year ended December 31, 2023

	Balance, Dec. 31, <u>2022</u>	<u>Accrued</u>	<u>Collected</u>	Balance, Dec. 31, <u>2023</u>
Borough Clerk:				
Liquor Licenses	\$	16,620	16,620	
Licenses - Other		9,102	9,102	
Fees and Permits - Other		42,111	42,111	
Municipal Court - Fines and Costs	10,017	119,092	118,682	10,427
Interest and Costs on Taxes		54,531	54,531	
Sewer Use Fees		410,350	410,350	
Energy Receipts Taxes		1,064,371	1,064,371	
Reserve for Municipal Relief Fund		55,141	55,141	
Uniform Construction Code Fees		187,365	187,365	
Payment in Lieu of Taxes		147,125	147,125	
Cable TV Franchise Fee		114,392	114,392	
General Capital Fund Balance		85,000	85,000	
Interfunds:				
Swim Pool Operating		197,330	197,330	
Recreation Trust		94,092	94,092	
Recycling Trust		34,952	34,952	
	<u>\$ 10,017</u>	<u>2,631,574</u>	<u>2,631,164</u>	<u>10,427</u>
		Cash \$ 2,468,614		
		Interfunds 107,409		
		Miscellaneous Reserves 55,141		
		<u>\$ 2,631,164</u>		

BOROUGH OF MAYWOOD

Schedule of Interfunds

Current Fund

Year ended December 31, 2023

	Due from/(to) Balance Dec. 31, <u>2022</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Balance Dec. 31, <u>2023</u>
Federal and State Grant Fund	\$ (991,518)	708,351	34,386	(317,553)
General Capital Fund	(606,389)	1,782,629	799,166	377,074
Animal License Trust	13,466	1,020		14,486
Trust Funds:				
Drug Enforcement Trust Fund	39,826	12,790	27,561	25,055
Escrow Trust Fund	1,697	30,310	3,239	28,768
Recreation Trust Fund	94,092		94,092	
Fire Prevention Trust Fund	99,138		43,691	55,447
Parking Offenses Adjudication Trust Fund	(252)	9,619	66	9,301
Unemployment Trust Fund	(40,337)	40,337	45,000	(45,000)
Recycling Trust Fund	68,156		34,952	33,204
Other Trust Fund	38,933	44,900	33	83,800
COAH Trust Fund		15,000		15,000
Swimming Pool Operating	372,128	90,615	272,539	190,204
Net Payroll Account	99,647	34,307	41,696	92,258
	<u>\$ (811,413)</u>	<u>2,769,878</u>	<u>1,396,421</u>	<u>562,044</u>
Due to Current Fund	\$ 827,083	615,383	517,869	924,597
Due from Current Fund	<u>(1,638,496)</u>	<u>2,154,495</u>	<u>878,552</u>	<u>(362,553)</u>
	<u>\$ (811,413)</u>	<u>2,769,878</u>	<u>1,396,421</u>	<u>562,044</u>
Cash Receipts			\$ 906,390	
Cash Disbursements		2,616,400		
Budgeted Appropriations			118,591	
Appropriation Reserves			45,000	
Anticipated Revenue		107,409	326,374	
Reimbursement for Expenditures		13,839		
Statutory Excess		1,020		
Tax Sale Premiums		30,900		
Interest Earnings		310		
Deposit Error			66	
		<u>\$ 2,769,878</u>	<u>1,396,421</u>	

BOROUGH OF MAYWOOD
Schedule of Encumbrances Payable
Current Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$	299,456
Increased by:		
Transfer from 2023 Budget		<u>155,966</u>
		455,422
Decreased by:		
Transferred to Appropriation Reserves		<u>299,456</u>
Balance - December 31, 2023	\$	<u><u>155,966</u></u>

BOROUGH OF MAYWOOD

Schedule of 2022 Appropriation Reserves

Current Fund

Year ended December 31, 2023

<u>Description</u>	<u>Balance, Dec. 31, 2022</u>	<u>Balance After Transfers and Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>	<u>Overexpenditure of Appropriation</u>
Salaries and Wages:					
Administrative and Executive	\$ 5,981	5,981		5,981	
Borough Clerk	3,039	3,489		3,489	
Collection of Taxes	2,872	2,872		2,872	
Planning Board	3,500	3,500		3,500	
Police	6,780	6,780		6,780	
Fire Department	7,127	7,127		7,127	
Road Repairs and Maintenance	23,348	23,348		23,348	
Recycling	4,900	4,900		4,900	
Board of Recreation Commissioners	389	389		389	
Uniform Construction Code Official	15,191	15,191		15,191	
Other Expenses:					
Administrative and Executive:					
Administrator's Office	2,273	5,999	5,996	3	
Borough Clerk's Office	3,510	6,855	1,455	5,400	
Stationary, Printing and Advertising	5,850	3,866	490	3,376	
Collection of Taxes	3,015	4,915	4,850	65	
Assessment of Taxes:					
Other Expenses	5,522	15,422	9,900	5,522	
Annual Audit	3,065	3,015	2,278	737	
Legal Services and Costs	470	12,388	16,615		4,227
Engineering Services and Costs	31,100	33,400	23,466	9,934	
Historical Committee	85	315	277	38	
Planning Board:					
Other Expenses	107	5,067	5,043	24	
Miscellaneous Other Expenses	3,460	3,708	248	3,460	
Insurance:					
Other Insurance Premiums	59,210	60,383	3,547	56,836	
Workers Compensation	6,145	150,145	150,032	113	
Surety Bond Premiums	30,000	30,000		30,000	
Hospital Service Plan	387,295	220,594	54,405	166,189	
Police Department:					
Other Expenses	1,876	37,547	37,480	67	

BOROUGH OF MAYWOOD

Schedule of 2022 Appropriation Reserves

Current Fund

Year ended December 31, 2023

<u>Description</u>	<u>Balance, Dec. 31, 2022</u>	<u>Balance After Transfers and Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>	<u>Overexpenditure of Appropriation</u>
Emergency Management:					
Other Expenses	5,700	5,700		5,700	
Miscellaneous Other Expenses	4,192	5,152	960	4,192	
Fire Department:					
Fire Hydrant Service	130,000	130,000	130,000		
Clothing Replacement	31,180	31,180		31,180	
Miscellaneous Other Expenses	12,005	73,025	66,872	6,153	
Life Hazard Use Grant	201	5,222	4,867	355	
Fire - Police Emergency Squad	9,536	14,476	4,895	9,581	
Radio Service and Maintenance	5,000	5,000		5,000	
Road Repairs and Maintenance	3,564	30,510	26,882	3,628	
Recycling		22,848	22,848		
Public Buildings and Grounds	12,656	53,497	54,934		1,437
Vehicle Maintenance	16,472	63,753	48,945	14,808	
Shade Tree	28,023	60,150	46,977	13,173	
Board of Health:					
Miscellaneous Other Expenses	2,891	2,930	77	2,853	
Celebration of Public Events, Anniversary or Holiday:					
Decorating Soldiers' Graves	115	115		115	
4th of July Parade	2,345	2,345		2,345	
Hepatitis B Program	2,685	2,910	250	2,660	
Recreation Commission RS 40:12-1	1,122	1,810	687	1,123	
Senior Citizen Club-Existing	150	150		150	
Senior Citizen Advisory Committee	200	200		200	
Parks and Playgrounds	14,360	19,738	5,378	14,360	
State Uniform Construction Code Official	2,801	2,856	55	2,801	
Unclassified:					
Sewer Testing	6,000	6,000		6,000	
Street Lighting	7,292	7,292		7,292	
Telephone	2,342	2,342	675	1,667	
Gasoline	52,585	52,585	7,296	45,289	
Landfill Tipping Fee	125,911	125,911	94,243	31,668	
Accumulated Vacation & Sick Time	250,000	250,000		250,000	

BOROUGH OF MAYWOOD

Schedule of 2022 Appropriation Reserves

Current Fund

Year ended December 31, 2023

<u>Description</u>	<u>Balance, Dec. 31, 2022</u>	<u>Balance After Transfers and Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>	<u>Overexpenditure of Appropriation</u>
Statutory Expenditures:					
Public Employees' Retirement System	728	728		728	
Social Security System (O.A.S.I.)	35,309	35,309		35,309	
Police and Fireman's Retirement System of NJ	4,193	4,193		4,193	
Consolidated Police and Fireman's Pension Fund	32,800	32,800		32,800	
Unemployment Compensation Insurance	45,000	45,000	45,000		
Operations - Excluded From "CAPS"					
Maintenance of Free Public Library Contribution	43,393	43,393	43,393		
Bergen County Utilities Authority:					
Service Charges - Contractual	3,916	3,916		3,916	
LOSAP	31,930	31,930		31,930	
Interlocal Municipal Service Agreements:					
County of Bergen Health Officer:					
Borough of Paramus - Diesel Fuel	5,500	5,500		5,500	
County of Bergen					
Animal Control	25,000	25,000		25,000	
Health Officer	12,674	12,674		12,674	
Borough of Paramus - Municipal Court	706	706		706	
Borough of Paramus - Sewer Collection Flow	250,000	250,000		250,000	
Borough of Paramus - Leaf and Yard Debris	222	222		222	
	<u>\$ 1,836,809</u>	<u>2,136,264</u>	<u>921,316</u>	<u>1,220,612</u>	<u>5,664</u>

Appropriation Reserves \$ 1,836,809
 Encumbrances 299,456
 \$ 2,136,265

Accounts Payable \$ 105,231
 Interfunds 45,000
 Due to Library 9,540
 Cash Disbursements 761,545
 \$ 921,316

BOROUGH OF MAYWOOD

Schedule of Accounts Payable

Current Fund

Year ended December 31, 2023

Increased By:	
Transferred from Appropriation Reserves	\$ 105,231
Transferred from Fund Balance	<u>29,436</u>
	\$ <u>134,667</u>
	134,667
Decreased By:	
Cash Disbursements	<u>29,436</u>
Balance - December 31, 2023	\$ <u><u>105,231</u></u>

BOROUGH OF MAYWOOD

Schedule of Amount Due to State of New Jersey -

Construction Fees

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$	3,433
Increased by:		
Fees Collected		<u>12,735</u>
		16,168
Decreased by:		
Cash Disbursements		<u>14,331</u>
Balance - December 31, 2023	\$	<u><u>1,837</u></u>

Schedule of Amount Due to State of New Jersey -

Marriage License Fees

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$	75
Increased by:		
Fees Collected		<u>650</u>
		725
Decreased by:		
Cash Disbursements		<u>325</u>
Balance - December 31, 2023	\$	<u><u>400</u></u>

BOROUGH OF MAYWOOD

Schedule of Prepaid Taxes

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022		\$	126,376
Increased by:			
Cash Receipts			<u>245,967</u>
			372,343
Decreased by:			
Applied to 2023 Taxes			<u>126,376</u>
Balance - December 31, 2023		\$	<u><u>245,967</u></u>

Schedule of Tax Overpayments

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022		\$	17,276
Increased by:			
Transferred from Fund Balance	\$	47	
Cash Receipts		<u>52,653</u>	
			<u>52,700</u>
			69,976
Decreased by:			
Refunds		17,652	
Applied		<u>8,487</u>	
			<u>26,139</u>
Balance - December 31, 2023		\$	<u><u>43,837</u></u>

BOROUGH OF MAYWOOD

Schedule of (Prepaid)/School Taxes Payable

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$	6
Increased by:		
Levy - Calender Year 2023		<u>21,156,153</u>
		21,156,159
Decreased by:		
Cash Disbursements		<u>21,156,153</u>
Balance - December 31, 2023	\$	<u><u>6</u></u>

Schedule of County Taxes Payable

Current Fund

Year ended December 31, 2023

Increased by:		
2023 General County Levy	\$	4,229,786
2023 County Open Space Levy		<u>184,960</u>
		<u>4,414,746</u>
Decreased by:		
Cash Disbursements	\$	<u><u>4,414,746</u></u>

BOROUGH OF MAYWOOD

**Schedule of Due County for
Added and Omitted Taxes**

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$	4,437
Increased by:		
County Share of Added and Omitted Taxes		<u>1,474</u>
		5,911
Decreased by:		
Cash Disbursements		<u>4,437</u>
Balance - December 31, 2023	\$	<u><u>1,474</u></u>

BOROUGH OF MAYWOOD

**Schedule of Reserve for
Tax Title Liens and Premiums**

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ 72,400
Increased by:	
Interfunds	<u>30,900</u>
	103,300
Decreased by:	
Cash Disbursements	<u>7,000</u>
Balance - December 31, 2023	<u>\$ 96,300</u>
<u>Analysis of Balance</u>	
Premiums	<u>\$ 96,300</u>

BOROUGH OF MAYWOOD
Schedule of Miscellaneous Reserves
Year ended December 31, 2023

<u>Purpose</u>	Balance, Dec. 31, <u>2022</u>	<u>Increased</u>	<u>Decreased</u>	Balance, Dec. 31, <u>2023</u>
Claims Reimbursement	\$ 5,891	15,000	15,193	5,698
Master Plan	18,889			18,889
Tax Map	5,951			5,951
Tax Appeals	686,000		45,505	640,495
Municipal Relief Fund	<u>55,141</u>	<u>110,258</u>	<u>55,141</u>	<u>110,258</u>
	<u>\$ 771,872</u>	<u>125,258</u>	<u>115,839</u>	<u>781,291</u>
Budget Appropriations	\$	15,000		
Anticipated Revenue			55,141	
Cash Receipts		110,258		
Cash Disbursements			<u>60,698</u>	
		<u>\$ 125,258</u>	<u>115,839</u>	

BOROUGH OF MAYWOOD

Schedule of Reserve for Due to Library

Current Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$	8,732
Increased By:		
Transferred from Appropriation Reserves		<u>9,540</u>
		18,272
Decreased By:		
Cash Disbursements	\$	<u><u>18,272</u></u>

BOROUGH OF MAYWOOD

Schedule of Deferred Charges

Current Fund

Year ended December 31, 2023

	Balance, Dec. 31, <u>2022</u>	Added in <u>2023</u>	Reduced in <u>2023</u>	Balance, Dec. 31, <u>2023</u>
Emergency Appropriations:				
Down Payment on Improvements	\$ 4,923		4,923	\$
Deficit in Reserve for Claims Reimbursement	1,378		1,378	
Overexpenditure of Appropriations	70,637	16,405	70,637	16,405
Overexpenditure of Appropriation Reserves	<u>30,545</u>	<u>5,664</u>	<u>30,545</u>	<u>5,664</u>
	<u>\$ 107,483</u>	<u>22,069</u>	<u>107,483</u>	<u>\$ 22,069</u>

BOROUGH OF MAYWOOD

Schedule of Deferred Charges N.J.S.A. 40A:4-53 - Special Emergency

Current Fund

Year ended December 31, 2023

<u>Date</u>	<u>Purpose</u>	<u>Net Amount</u>	<u>1/5 of Net</u>	<u>Balance,</u>	<u>Reduced in</u>	<u>Balance,</u>
<u>Authorized</u>		<u>Authorized</u>	<u>Amount</u>	<u>Dec. 31,</u>	<u>2023</u>	<u>Dec. 31,</u>
			<u>Authorized</u>	<u>2022</u>		<u>2023</u>
2018	Accrued Vacation and Sick Time	400,000	80,000	80,000	80,000	\$
2021	Reassessment of Real Property	175,000	35,000	140,000	35,000	105,000
				<u>\$ 220,000</u>	<u>115,000</u>	<u>\$ 105,000</u>

BOROUGH OF MAYWOOD

Schedule of Interfunds

Federal and State Grant Fund

Year ended December 31, 2023

	Due from/(to) Balance Dec. 31, <u>2022</u>	<u>Increased</u>	<u>Decreased</u>	Due from/(to) Balance Dec. 31, <u>2023</u>
Current Fund	\$ 991,518	34,386	708,351	317,553
Community Development Trust Fund	10,279			10,279
Other Trust Fund	17,350	19,460		36,810
Recycling Trust Fund		13,035		13,035
	<u>\$ 1,019,147</u>	<u>66,881</u>	<u>708,351</u>	<u>377,677</u>
Grants Received - Unappropriated	\$	66,881		
Appropriated Reserves			<u>708,351</u>	
		<u>\$ 66,881</u>	<u>708,351</u>	

BOROUGH OF MAYWOOD

Schedule of Grants Receivable

State and Federal Grant Fund

Year ended December 31, 2023

<u>Purpose</u>	Balance, Dec. 31, <u>2022</u>	<u>Revenue</u>	<u>Received</u>	Balance, Dec. 31, <u>2023</u>
Municipal Alliance Grant - FY17	\$ 1,703			1,703
Municipal Alliance Grant - FY18	8,272			8,272
Municipal Alliance Grant - FY19	7,873			7,873
Municipal Alliance Grant - FY20	9,876			9,876
CDBG - West Passaic & Palmer Ave	32,637			32,637
CDBG - Handicapped Acces Borough Hall	6,099			6,099
DOT - Palmer Ave	67,073			67,073
Bergen County Open Space - Memorial Park	49,100			49,100
Driving Impaired - Countermeasures	1,866			1,866
Sustainable NJ Pollinator Grant	5,000			5,000
Clean Communities Program		17,350	17,350	
Body Armor Replacement		1,735	1,735	
Hackbarth Bequest - Library 2020		250,000	250,000	
	<u>\$ 189,499</u>	<u>269,085</u>	<u>269,085</u>	<u>189,499</u>
		Unappropriated Reserves \$ <u>269,085</u>		

BOROUGH OF MAYWOOD

Schedule of Appropriated Reserves

Federal and State Grant Funds

Year ended December 31, 2023

<u>Grant</u>	Balance Dec. 31, <u>2022</u>	Transferred from 2023 Budget <u>Appropriations</u>	<u>Expended</u>	Balance Dec. 31, <u>2023</u>
Alcohol Education Rehabilitation Fund - 2007	\$ 5,958			5,958
Alcohol Education Rehabilitation Fund - 2014	472			472
Alcohol Education Rehabilitation Fund - 2015	413			413
Alcohol Education Rehabilitation Fund - 2018	2,813			2,813
Alcohol Education Rehabilitation Fund - 2019	2,917			2,917
Clean Communities Program - 2015	3,465		3,465	
Clean Communities Program - 2016	19,321		15,817	3,504
Clean Communities Program - 2017	14,723			14,723
Clean Communities Program - 2018	16,084			16,084
Clean Communities Program - 2019	17,950			17,950
Clean Communities Program - 2020	16,186			16,186
Clean Communities Program - 2021	17,230			17,230
Clean Communities Program - 2022		17,350		17,350
Municipal Alliance - FY18	3,145		1,650	1,495
Municipal Alliance - FY19	3,264			3,264
Municipal Alliance - FY20	9,876			9,876
Aggressive Drivers - 2006	5,971			5,971
Aggressive Drivers - 2007	3,769			3,769
BCUA Municipal Recycling Program	11,053			11,053
BCUA Municipal Recycling Program - 2019	3,000			3,000
BCUA Municipal Recycling Program - 2020	2,365			2,365
Drunk Driving Enforcement Fund - 2015	3,407			3,407
Drunk Driving Enforcement Fund - 2018	5,937			5,937
Recycling Tonnage Grant - 2011	21,503		17,963	3,540
Recycling Tonnage Grant - 2012	6,232			6,232
Recycling Tonnage Grant - 2013	20,981			20,981
Recycling Tonnage Grant - 2014	13,702			13,702
Recycling Tonnage Grant - 2018	12,453			12,453
Recycling Tonnage Grant - 2019	18,571			18,571
Body Armor Replacement Fund - 2014	1,492		1,492	
Body Armor Replacement Fund - 2015	1,462		1,462	
Body Armor Replacement Fund - 2016	2,264		1,954	310
Body Armor Replacement Fund - 2017	2,267		1,542	725
Body Armor Replacement Fund - 2018	2,502			2,502
Body Armor Replacement Fund - 2020	2,515			2,515
Body Armor Replacement Fund - 2021	1,850			1,850
Body Armor Replacement Fund - 2022		1,735		1,735

BOROUGH OF MAYWOOD

Schedule of Appropriated Reserves

Federal and State Grant Funds

Year ended December 31, 2023

<u>Grant</u>	Balance Dec. 31, <u>2022</u>	Transferred from 2023 Budget <u>Appropriations</u>	<u>Expended</u>	Balance Dec. 31, <u>2023</u>
Bullet Proof Vest Partnership	370		370	
Stormwater Management - 2007	661			661
Stormwater Management - 2008	2,351			2,351
COPS More	21,668			21,668
Click it or Ticket - 2014	3,900			3,900
Click it or Ticket - 2015	3,868			3,868
Recreational Opportunities Grant - 1999	2,707			2,707
Recreational Opportunities Grant - 2000	2,215			2,215
Tree Planting Grant - 2001	8,529		8,529	
Longevity of Deciduous Trees - 2001	990		990	
Driving Impaired - Countermeasures - 2014	3,092			3,092
Driving Impaired - Countermeasures - 2019	5,492			5,492
Driving Impaired - Countermeasures - 2020	7,856			7,856
Driving Impaired - Countermeasures - 2021	2,365			2,365
Hackbarth Bequest - Library 2015				
Hackbarth Bequest - Library 2016	30,512		30,512	
Hackbarth Bequest - Library 2017	75,855		75,855	
Hackbarth Bequest - Library 2018	150,000		150,000	
Hackbarth Bequest - Library 2019	150,000		150,000	
Hackbarth Bequest - Library 2020		250,000	250,000	
Bergen County Open Space - Memorial Park	49,100			49,100
CDBG - West Passaic & Palmer Ave	27,643			27,643
DOT - Palmer Ave	61,721			61,721
Green Communities	2,000			2,000
Green Communities - 2020	2,000			2,000
Sustainable NJ Pollinator Grant	10,000			10,000
FEMA - Coronavirus Pandemic	16,123			16,123
	<u>\$ 918,131</u>	<u>269,085</u>	<u>711,601</u>	<u>475,615</u>
Budget Appropriations		<u>\$ 269,085</u>		
		Interfund	\$ 708,351	
Cancelled Prior Year		Encumbrances	(18,978)	
		Encumbrances	<u>22,228</u>	
			<u>\$ 711,601</u>	

BOROUGH OF MAYWOOD
Schedule of Reserve for Encumbrances
Federal and State Grant Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$	21,430
Increased by:		
Transfer from Appropriated Grant Reserves		<u>22,228</u>
		43,658
Decreased by:		
Cancelled		<u>18,978</u>
Balance - December 31, 2023	\$	<u><u>24,680</u></u>

BOROUGH OF MAYWOOD

Schedule of Unappropriated Reserves

Federal and State Grant Fund

Year ended December 31, 2023

<u>Grant</u>	Balance Dec. 31, <u>2022</u>	2023 Budget <u>Appropriations</u>	<u>Received</u>	Balance Dec. 31, <u>2023</u>
Clean Communities	\$ 17,350	17,350	19,460	19,460
Recycling Tonnage Grant			13,035	13,035
Stormwater Management			15,000	15,000
Body Armor Replacement Grant	1,735	1,735	1,972	1,972
Monsanto Settlement			17,414	17,414
Hackbarth Bequest - Library 2020	<u>250,000</u>	<u>250,000</u>		
	<u>\$ 269,085</u>	<u>269,085</u>	<u>66,881</u>	<u>66,881</u>
		Interfunds	\$ <u>66,881</u>	

BOROUGH OF MAYWOOD

Schedule of Cash - Collector-Treasurer

Trust Funds

Year ended December 31, 2023

	Animal License Fund	Community Development Trust Fund	Other Trust Funds	Emergency Services LOSAP Trust
Balance - December 31, 2022	\$ 17,578	28,228	2,289,614	1,442,075
Increased by Receipts:				
State Fees	455			
Animal License Fees	1,536			
Special Trust Reserves			632,105	
Recycling Trust Fund			9,278	
Parking Adjudication			854	
Escrow			86,264	
Interfunds		322,177	171,141	
Due from Outside Service Vendors			9,435	
Borough Contributions				44,198
Investment Income			310	257,903
	1,991	322,177	909,387	302,101
	19,569	350,405	3,199,001	1,744,176
Decreased by Disbursements:				
State Fees	453			
Animal License	618			
Special Trust Reserves			732,438	
Escrow			102,630	
Recycling Trust Fund			5,414	
Interfunds			202,483	
Account Charges/Tax Withholdings				2,050
Benefit Payments				112,547
Unemployment Claims			74,603	
	1,071		1,117,568	114,597
Balance - December 31, 2023	\$ 18,498	350,405	2,081,433	1,629,579

BOROUGH OF MAYWOOD

Schedule of Service Award Contributions Receivable

Emergency Services Volunteer Length of Service Award Program

Year ended December 31, 2023

Balance - December 31, 2022	\$	44,198
Increased by:		
2023 Service Award Contribution		<u>44,291</u>
		88,489
Decreased by:		
Contributions Received		<u>44,198</u>
Balance - December 31, 2023	\$	<u><u>44,291</u></u>

<u>Analysis of Balance</u>		
2023 Contribution \$		<u><u>44,291</u></u>

BOROUGH OF MAYWOOD

**Schedule of Reserve for
Animal License Fund Expenditures**

Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022		\$ 3,659
Increased by:		
Cash Receipts:		
Dog License Fees	\$ 1,176	
Cat License Fees	130	
Late Fees	<u>230</u>	
		<u>1,536</u>
		5,195
Decreased by:		
Statutory Excess Due Current Fund	1,020	
Cash Disbursements	<u>618</u>	
		<u>1,638</u>
Balance - December 31, 2023		<u><u>\$ 3,557</u></u>

Animal License Fees Collected

<u>Year</u>		<u>Amount</u>
2021	\$	1,936
2022		<u>1,621</u>
	\$	<u><u>3,557</u></u>

BOROUGH OF MAYWOOD

**Schedule of Reserve for Unemployment
Compensation Insurance Fund**

Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022		\$	63,826
Increased by:			
Borough Contribution	\$	45,000	
Employee Deductions		8,597	
Accounts Receivable		<u>706</u>	
			<u>54,303</u>
			118,129
Decreased by:			
Due to State of New Jersey			<u>74,603</u>
Balance - December 31, 2023		\$	<u><u>43,526</u></u>

BOROUGH OF MAYWOOD

**Schedule of Due to/(from) State
of New Jersey -
Animal License Fund**

Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022	\$	453
Increased by:		
Fees Collected		<u>455</u>
		908
Decreased by:		
Paid to State		<u>453</u>
Balance - December 31, 2023	\$	<u><u>455</u></u>

BOROUGH OF MAYWOOD

Schedule of Interfunds Receivable/(Payable)

Trust Funds

Year ended December 31, 2023

	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
Animal License Trust:				
Current Fund	\$ (13,466)	1,020		(14,486)
Community Development Trust:				
Federal and State Grant Fund	(10,279)			(10,279)
General Capital Fund	(17,949)	322,177		(340,126)
Total Community Development Trust Fund	(28,228)	322,177		(350,405)
Other Trust Fund:				
Escrow Trust	(1,697)	30,310	3,239	(28,768)
Recreation Trust Fund	(94,092)		94,092	
Fire Prevention Trust	(99,138)		43,691	(55,447)
Parking Offenses Adjudication Trust Fund	252	9,619	66	(9,301)
COAH Trust		15,000		(15,000)
Recycling	(68,156)		34,952	(33,204)
Other Trust	(38,933)	44,900	33	(83,800)
Unemployment	40,337	40,337	45,000	45,000
Drug Enforcement	(39,826)	12,790	27,561	(25,055)
Total Due from/(to) Current Fund	(301,253)	152,956	248,634	(205,575)
Other Trust Fund:				
Federal and State Grant Fund	(17,350)	19,460		(36,810)
Recycling Trust Fund:				
Federal and State Grant Fund		13,035		(13,035)
DEA Trust Fund:				
General Capital Fund	16,939			16,939
Unemployment Trust:				
Swim Pool Operating	3,000			3,000
Total Due From Other Trust Funds	(359,192)	144,862	203,634	(300,420)
Total Due To Other Trust Funds	60,528	40,589	45,000	64,939
	\$ (298,664)	185,451	248,634	(235,481)

BOROUGH OF MAYWOOD

Schedule of Interfunds Receivable/(Payable)

Trust Funds

Year ended December 31, 2023

	Balance Dec. 31, 2022	Increased	Decreased	Balance Dec. 31, 2023
	<u>2022</u>	<u>Increased</u>	<u>Decreased</u>	<u>2023</u>
Intrafunds:				
POAA - Other Trust	\$ (60)			(60)
Other Trust - POAA	60			60
Escrow - Other Trust	10,432			10,432
Other Trust - Escrow	(10,432)			(10,432)
Drug Enforcement - Fire Prevention	(21,449)			(21,449)
Fire Prevention - Drug Enforcement	21,449			21,449
Escrow - Fire Prevention	(125)			(125)
Fire Prevention - Escrow	125			125
COAH Trust - Other Trust	3,960			3,960
Other Trust - COAH Trust	(3,960)			(3,960)
	<u>\$ (340,358)</u>	<u>508,648</u>	<u>248,634</u>	<u>(600,372)</u>
		Cash Receipts \$ 493,318		
		Cash Disbursements	202,483	
		Statutory Excess 1,020		
		Deposit Errors	1,151	
		Interest Earnings 310		
		Various Reserves 14,000		
		Current Fund Budget Appropriation	45,000	
		<u>\$ 508,648</u>	<u>248,634</u>	

BOROUGH OF MAYWOOD

Schedule of Escrow Deposits

Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022		\$	202,719
Increased by:			
Cash Receipts	\$	86,264	
Due from Current Fund		<u>1,085</u>	
			<u>87,349</u>
			290,068
Decreased by:			
Disbursements			<u>102,630</u>
Balance - December 31, 2023		\$	<u><u>187,438</u></u>

BOROUGH OF MAYWOOD
Schedule of Special Trust Reserves

Trust Funds

Year ended December 31, 2023

	Balance, Dec. 31, <u>2022</u>	<u>Increased</u>	<u>Decreased</u>	Balance, Dec. 31, <u>2023</u>
Shade Tree Expenditures	\$ 4,898	495		5,393
Recreation Expenditures	532,291	82,626	276,672	338,245
Drug Enforcement	762,698	419,460	345,373	836,785
Drug Enforcement - Treasury	24,736	25		24,761
Fire Prevention	39,696	91,006	57,203	73,499
COAH Development Fees	108,131	35,968	27,554	116,545
Other:				
Donations - 4th of July	45,762	2,525	39,636	8,651
Unclaimed Property	3,947			3,947
Historical Committee	449			449
Special Improvement District	175,453			175,453
	<u>\$ 1,698,061</u>	<u>632,105</u>	<u>746,438</u>	<u>1,583,728</u>
Cash Receipts	\$ 632,105			
Cash Disbursements			732,438	
Interfunds			14,000	
		<u>\$ 632,105</u>	<u>746,438</u>	

BOROUGH OF MAYWOOD

**Schedule of Reserve for New Jersey
Statewide Mandatory Source
Separation and Recycling Act
(Section 52 of P.L. 1987 Ch. 102)**

Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022	\$	18,208
Increased by:		
Cash Receipts		<u>9,278</u>
		27,486
Decreased by:		
Cash Disbursements		<u>5,414</u>
Balance - December 31, 2023	\$	<u><u>22,072</u></u>

BOROUGH OF MAYWOOD
Schedule of Due from Outside Service Vendor
Unemployment Compensation Insurance Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$	838
Increased by:		
Quarterly Contributions Receivable		9,303
		10,141
Decreased by:		
Cash Receipts		9,435
Balance - December 31, 2023	\$	706

Schedule of Reserve for Parking Offenses
Adjudication Account
Trust Funds

Year ended December 31, 2023

Balance - December 31, 2022	\$	8,974
Increased by:		
Cash Receipts	\$	854
Due from Current Fund		66
		920
Balance - December 31, 2023	\$	9,894

BOROUGH OF MAYWOOD

Statement of Net Assets Available for Benefits

Emergency Services Volunteer Length of Service Award Program

Year ended December 31, 2023

Balance, December 31, 2022		\$	1,486,273
Increased by:			
Gain on Investments	\$	257,903	
Borough Contribution		<u>44,291</u>	
			<u>302,194</u>
			1,788,467
Decreased by:			
Cancellation of Prior Year Contribution			
Benefit Payments		112,547	
Account Charges/Tax Withholdings		<u>2,050</u>	
			<u>114,597</u>
Balance, December 31, 2023		\$	<u><u>1,673,870</u></u>

BOROUGH OF MAYWOOD

Schedule of Due to State of New Jersey

Unemployment Compensation Insurance Fund

Year ended December 31, 2023

Increased by:

Quarterly Billings

\$ 74,603

Decreased by:

Cash Disbursements

\$ 74,603

BOROUGH OF MAYWOOD
Schedule of Cash - Collector-Treasurer
General Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022		\$	2,655,485
Increased by Receipts:			
Interfunds			1,697,629
			4,353,114
Decreased by Disbursements:			
Improvement Authorizations			4,051,500
Balance - December 31, 2023		\$	301,614

BOROUGH OF MAYWOOD

Schedule of Analysis of Cash

General Capital Fund

December 31, 2023

Due from Other Funds	\$ (431,319)
Due to Other Funds	394,013
Grants Receivable:	
Department of Transportation	(55,250)
Bergen County Open Space Trust Fund	(412,762)
Department of Environmental Protection	(25,000)
Department of Community Affairs	(75,000)
Capital Improvement Fund	75,000
Reserve for Thoma Avenue Park Improvements	60,000
Reserve for Engineering Fees	4,430
Reserve for Green Acres Grant/Loan	186,099
Reserve for Payment of Debt	204,250
Reserve for Contracts Payable	517,879

Improvement Authorizations:

Ordinance

<u>Number</u>	<u>Improvement Description</u>	
8-1992	Improvements of Borough Property	(500)
22-1992	Various Improvements	(71)
13-1993	Resurfacing of Portion of Spring Valley Avenue	(229)
14-1993	1993 Road Resurfacing	(900)
7-1994	Repair of Sanitary Sewer Line - Briarcliff Avenue	(1,445)
13-1994	Acquisition of Fire Engine	(1,769)
7-1998	Resurfacing of Grant, Belle and Parkway	(16,605)
14-2003	Barrier Free Curb Cut Program	(796)
20-2009	Various Sewer Projects	(44,662)
9-2013/10-2014	Various Public Improvements	5,333
20-2016	Self-Contained Breathing Apparatus	3,116
10-2018	2018 Road Improvement Program - Phase II	195,234
7-2019	Various Public Improvements and Equipment	44,106
8-2019	2019 Road Improvement Program - Phase I	363,730
16-2019	Acquisition of New Information Technology Equipment	23,647
16-2020	2020 Road Improvement Program, Phase II	897,450
13-2021	2021 Road Improvement Program	(614,381)
4-2022	Imp. of East Pleasant Avenue	(104,337)
5-2022	Imp. of Briarcliff Avenue	(903,272)
16-2022	Various Public Improvements	(761,054)
14-2023	Various Public Improvements	751,679
19-2023	Radio Equipment - Fire Department	25,000
		\$ 301,614

BOROUGH OF MAYWOOD

Schedule of Interfunds Due from/(to) Various Funds

General Capital Fund

Year Ended December 31, 2023

	<u>Balance</u> <u>Dec. 31, 2022</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance</u> <u>Dec. 31, 2023</u>
Current Fund	\$ 606,389	799,166	1,782,629	(377,074)
Swim Pool Capital	91,193			91,193
CDBG Trust Fund	17,949	322,177		340,126
DEA Trust Fund	<u>(16,939)</u>			<u>(16,939)</u>
	<u>\$ 698,592</u>	<u>1,121,343</u>	<u>1,782,629</u>	<u>37,306</u>
Due from Other Funds	715,531	422,177	706,389	431,319
Due to Other Funds	<u>(16,939)</u>	<u>699,166</u>	<u>1,076,240</u>	<u>(394,013)</u>
	<u>\$ 698,592</u>	<u>1,121,343</u>	<u>1,782,629</u>	<u>37,306</u>
			Cash Receipts \$ 1,697,629	
			Cash Disbursements	
		Capital Improvement Fund 100,000		
		Current Fund Budget Revenue	85,000	
		CDBG Grants Receivable 256,976		
		State DOT Grants Receivable 699,166		
		Reserve for Payment of Debt <u>65,201</u>		
		<u>\$ 1,121,343</u>	<u>1,782,629</u>	

BOROUGH OF MAYWOOD
Schedule of Community Development
Block Grants Receivable
General Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>256,976</u>
Decreased by:	
Due from CDBG Trust	\$ <u><u>256,976</u></u>

BOROUGH OF MAYWOOD
Schedule of State Department of Transportation
Grants Receivable
General Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022		\$	620,627
Increased by:			
Transferred from Deferred Charges - Unfunded			347,477
			968,104
Decreased by:			
Cancelled	\$	213,688	
Interfund		699,166	
			912,854
Balance - December 31, 2023		\$	55,250
<u>Analysis of Balance</u>			
Ord. 5-2022: Imp. of Briarcliff Avenue	\$		55,250

BOROUGH OF MAYWOOD

Schedule of Bergen County Open Space Trust Receivable

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ 273,892
Increased by:	
Grant Awards	<u>150,000</u>
	423,892
Decreased by:	
Cancelled	<u>11,130</u>
Balance - December 31, 2023	<u>\$ 412,762</u>

Analysis of Balance

Ord. 16-2022: Imps. to Memorial Park	\$ 262,762
Ord. 14-2023: Imps. to Memorial Park Pool	<u>150,000</u>
	<u>\$ 412,762</u>

**Schedule of Federal Emergency Management Agency
Hazard Mitigation Grant Receivable - Ord. 4-2018 (Generators)**

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022	<u>\$ 33,265</u>
Decreased by:	
Cancelled	<u>\$ 33,265</u>

BOROUGH OF MAYWOOD

Schedule of State Department of Environmental Protection

General Capital Fund

Year ended December 31, 2023

Increased by:		
Grant Awards	\$	<u>25,000</u>
Balance - December 31, 2023	\$	<u>25,000</u>
		<u>Analysis of Balance</u>
Ord. 14-2023: Various Public Improvements	\$	<u>25,000</u>

Schedule of State Department of Community Affairs

General Capital Fund

Year ended December 31, 2023

Increased by:		
Grant Awards	\$	<u>75,000</u>
Balance - December 31, 2023	\$	<u>75,000</u>
		<u>Analysis of Balance</u>
Ord. 14-2023: Various Public Improvements	\$	<u>75,000</u>

BOROUGH OF MAYWOOD

Schedule of Deferred Charges to Future Taxation - Funded

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022		\$ 12,605,116
Decreased by:		
Paid via Budget Appropriation:		
Serial Bonds	\$ 1,075,000	
Green Trust Loans	41,296	
New Jersey Infrastructure Trust Loans	34,298	
Deobligated NJEIT Fund Loan	<u>37,557</u>	
		<u>1,188,151</u>
Balance - December 31, 2023		\$ <u><u>11,416,965</u></u>

BOROUGH OF MAYWOOD
Schedule of Deferred Charges to Future Taxation -
Unfunded

General Capital Fund
Year ended December 31, 2023

Ordinance Number	Improvement Description	Balance Dec. 31, 2022	Authorizations 2023	Decreased	Balance Dec. 31, 2023	Expenditures	Unexpended Improvement Authorizations
8-1992	Improvements of Borough Owned Property	\$ 500			500		
22-1992	Various Improvements	71			71		
13-1993	Resurfacing Portion of Spring Valley Avenue	229			229		
14-1993	1993 Road Program	900			900		
7-1994	Repair of Sanitary Sewer Line - Briarcliff Avenue	1,445			1,445		
13-1994	Acquisition of Fire Engines	1,769			1,769		
7-1998	Resurfacing Grant, Belle & Parkway	16,605			16,605		
14-2003	Barrier-Free Curb Cut Program	796			796		
20-2009	Various Sewer Projects	44,662			44,662		
10-2018	Road Improvement Program Phase II	800			800		800
16-2019	Acq. of New Information Technology Equipment	792			792		792
16-2020	2020 Road Improvement Program, Phase II	2,550			2,550		2,550
13-2021	2021 Road Improvement Program	2,095,000		229,000	1,866,000	614,381	1,251,619
4-2022	Imp. of East Pleasant Avenue	119,000			119,000	104,337	14,663
5-2022	Imp. of Briarcliff Avenue	909,000			909,000	903,272	5,728
16-2022	Various Public Improvements	2,086,400		118,477	1,967,923	761,054	1,206,869
19-2023	Radio Equipment - Fire Department		495,000		495,000		495,000
		\$ 5,280,519	495,000	347,477	5,428,042	2,450,021	2,978,021

Interfunds \$ 347,477

Improvement Authorizations - Unfunded \$ 2,978,021

BOROUGH OF MAYWOOD
Schedule of Capital Improvement Fund
General Capital Fund
Year ended December 31, 2023

Increased by:		
2023 Budget Appropriation	\$	<u>100,000</u>
Decreased by:		
Appropriated to Finance		
Improvement Authorizations		<u>25,000</u>
Balance - December 31, 2023	\$	<u><u>75,000</u></u>

Schedule of Reserve for Thoma Avenue Park Improvements
General Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$	<u>60,000</u>
Balance - December 31, 2023	\$	<u><u>60,000</u></u>

BOROUGH OF MAYWOOD

Schedule of Reserve for Engineering Fees

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>4,430</u>
Balance - December 31, 2023	\$ <u><u>4,430</u></u>

BOROUGH OF MAYWOOD

**Schedule of Reserve for
Green Acres Grant/Loan**

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>186,099</u>
Balance - December 31, 2023	\$ <u><u>186,099</u></u>

Schedule of Reserve for Payment of Debt

General Capital Fund

Year ended December 31, 2023

Balance - December 31, 2022	\$ 139,049
Increased by:	
Interfund	<u>65,201</u>
Balance - December 31, 2023	\$ <u><u>204,250</u></u>

Analysis of Balance

West Pleasant Avenue Streetscape, Phase II - Ord. 22-2005	\$ 50,020
NJDOT - Ord. 9-2013/10-2014	10
NJDOT - Ord. 4-2015	24,000
NJ Department of Transportation	15,769
NJDOT - Golf Avenue - Ord. 2-2018	49,250
CDBG - Ord. 13-2020	<u>65,201</u>
	\$ <u><u>204,250</u></u>

BOROUGH OF MAYWOOD

Schedule of Improvement Authorizations

General Capital Fund

Year ended December 31, 2023

Ordinance Number	Improvement Description	Ordinance Date	Amount	Balance December 31, 2022		2023 Authorizations	Paid or Charged	Cancelled	Balance December 31, 2023	
				Funded	Unfunded				Funded	Unfunded
13-2012	Tax Appeal Refunding Bond	Nov. 8, 2012	1,350,000	36,009				(36,009)		
9-2013/10-2014	Various Public Improvements	Aug. 27, 2013	950,000	8,307			2,974	(152,611)	5,333	
4-2015/3-2017	Various Public Improvements	Jun. 9, 2015	1,049,000	152,611				(31,203)		
13-2016	Various Public Improvements	June 15, 2020	334,000	48,463			17,260			
20-2016	Self-Contained Breathing Apparatus	Sept. 13, 2016	205,000	3,116				(268,026)	3,116	
22-2016	Various Public Improvements	Nov. 22, 2016	570,000	268,026				(19,402)		
24-2016	Aerial Ladder Fire Truck	Dec. 27, 2016	1,065,000	19,402				(157,265)		
6-2017	2017 Road Improvement Program	May 9, 2017	775,000	157,265				(192,027)		
2-2018	Road Improvement Program Phase I	Feb. 27, 2018	975,000	192,027				(36,599)		
4-2018	Installation of Generators	Apr. 10, 2018	107,000	36,599						
10-2018	Road Improvement Program Phase II	Jul. 24, 2018	975,000	490,530	800		295,296		195,234	800
5-2019	Streetscape Imps. - Maywood Avenue, Phase II	Mar. 26, 2019	165,627	28,808				(28,808)		
6-2019	Various Public Improvements	May 15, 2023	435,000	217,041			78,000	(139,041)		
7-2019	Various Public Imps. & the Acquisition of New Additional or Replacement Equipment	May 15, 2023	450,000	54,956			10,850		44,106	
8-2019	2019 Road Improvement Program - Phase I	May 15, 2023	1,050,000	363,730					363,730	
16-2019	Acq. of New Information Technology Equipment	Aug. 13, 2019	75,000	23,647					23,647	792
11-2020	Improvements to Various Parks	Jun. 23, 2020	29,232	29,232				(29,232)		
12-2020	2020 Road Improvement Program, Phase	Jun. 23, 2020	800,000	14,551				(14,551)		
13-2020	Various Public Improvements	Jun. 23, 2020	1,390,000	640,043			56,770	(583,273)		
16-2020	2020 Road Improvement Program, Phase II	Sept. 14, 2020	900,000	897,450	2,550				897,450	2,550

BOROUGH OF MAYWOOD

Schedule of Improvement Authorizations

General Capital Fund

Year ended December 31, 2023

Ordinance Number	Improvement Description	Ordinance Date	Amount	Balance December 31, 2022		2023 Authorizations	Paid or Charged	Cancelled	Balance December 31, 2023	
				Funded	Unfunded				Funded	Unfunded
13-2021	2021 Road Improvement Program	Aug. 24, 2021	2,200,000	1,746,942			495,323		1,251,619	
4-2022	Imp. of East Pleasant Avenue	June 15, 2026	245,000	119,000			230,337		14,663	
5-2022	Imp. of Briarcliff Avenue	June 15, 2026	1,130,000	164,812	909,000		1,068,084		5,728	
16-2022	Various Public Improvements	Oct. 11, 2022	2,590,600	2,086,400			1,383,731		1,206,869	
14-2023	Various Public Improvements	Oct. 23, 2023	1,682,433			1,682,433	930,754		751,679	
19-2023	Radio Equipment - Fire Department	Dec. 11, 2023	520,000			520,000			25,000	495,000
				<u>\$ 4,476,825</u>	<u>4,865,484</u>	<u>2,202,433</u>	<u>4,569,379</u>	<u>(1,688,047)</u>	<u>2,309,295</u>	<u>2,978,021</u>

Capital Improvement Fund 25,000

Grants 250,000

Capital Fund Balance 1,432,433

Deferred Charges to Future Taxation - Unfunded 495,000

\$ 2,202,433

Cash Disbursements 4,051,500

Encumbrances 517,879

\$ 4,569,379

State DOT Grants Receivable (213,688)

Bergen County Open Space Trust Receivable (11,130)

FEMA Hazard Mitigation Grant Receivable (33,265)

Capital Fund Balance (1,429,964)

\$ (1,688,047)

BOROUGH OF MAYWOOD

Schedule of Contracts Payable

General Capital Fund

Year Ended December 31, 2023

Increased by:

Contracts Awarded

\$ 517,879

Balance - December 31, 2023

\$ 517,879

BOROUGH OF MAYWOOD

Schedule of General Serial Bonds

General Capital Fund

Year ended December 31, 2023

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec.31, 2022	Decreased	Balance Dec.31, 2023
			Date	Amount				
General Improvements	Jan. 1, 2013	3,670,000	May 1, 2024	365,000	2.000%	1,825,000	365,000	1,460,000
			May 1, 2025	365,000	2.125%			
			May 1, 2026	365,000	2.125%			
			May 1, 2027	365,000	2.125%			
General Improvements	Sept. 15, 2021	10,970,000	Sept. 15, 2024	740,000	0.050%	10,270,000	710,000	9,560,000
			Sept. 15, 2025	775,000	1.250%			
			Sept. 15, 2026	800,000	1.250%			
			Sept. 15, 2027	825,000	1.500%			
			Sept. 15, 2028	1,200,000	1.500%			
			Sept. 15, 2029	1,250,000	1.500%			
			Sept. 15, 2030	1,300,000	1.500%			
			Sept. 15, 2031	1,325,000	2.000%			
		Sept. 15, 2032	1,345,000	2.000%				
					\$	12,095,000	1,075,000	11,020,000

BOROUGH OF MAYWOOD
Schedule of Green Trust Loans Payable

General Capital Fund

Year ended December 31, 2023

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2022</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2023</u>
			<u>Date</u>	<u>Amount</u>				
Multi-Park Improvements - Briarcliff Park	August 11, 2004	125,950	2024	3,877	2.00%	11,517	7,640	3,877
			2025	11,285	2.00%	63,665	11,064	52,601
			2026	11,743	2.00%			
			2027	11,981	2.00%			
			2028	6,080	2.00%			
Thomas Avenue Park	May 19, 2008	197,500	2024	10,514	2.00%	59,312	10,307	49,005
			2025	10,725	2.00%			
			2026	10,941	2.00%			
			2027	11,161	2.00%			
			2028	5,664	2.00%			
Thomas Avenue L.L. Field	May 19, 2008	184,000	2024	10,514	2.00%	59,312	10,307	49,005
			2025	10,725	2.00%			
			2026	10,941	2.00%			
			2027	11,161	2.00%			
			2028	5,664	2.00%			

BOROUGH OF MAYWOOD
Schedule of Green Trust Loans Payable

General Capital Fund

Year ended December 31, 2023

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2022	Decreased	Balance Dec. 31, 2023
			Date	Amount				
Thomas Avenue L.L. Field	August 22, 2008	66,000	2024	3,771	2.00%	21,274	3,697	17,577
			2025	3,847	2.00%			
			2026	3,924	2.00%			
			2027	4,003	2.00%			
			2028	2,032	2.00%			
Thomas Avenue Park Acquisition	Dec. 15, 2011	139,574	2024	8,761	2.00%	59,004	8,588	50,416
			2025	8,937	2.00%			
			2026	9,117	2.00%			
			2027	9,300	2.00%			
			2028	9,487	2.00%			
			2029	4,814	2.00%			
						\$ 214,772	41,296	173,476

BOROUGH OF MAYWOOD
Schedule of New Jersey Infrastructure Trust Loans Payable

General Capital Fund

Year ended December 31, 2023

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2022	Decreased	Balance Dec. 31, 2023
			Date	Amount				
NJFIT Trust Loan - Sewer Projects	May 3, 2012	320,000	Aug. 1, 2024	16,336	5.000%	\$ 190,000	54,025	135,975
			Aug. 1, 2025	16,199	5.000%			
			Aug. 1, 2026	16,056	5.000%			
			Aug. 1, 2027	15,908	3.000%			
			Aug. 1, 2028	15,910	3.000%			
			Aug. 1, 2029	19,867	3.125%			
			Aug. 1, 2030	19,845	3.200%			
			Aug. 1, 2031	15,854	3.250%			
NJFIT Fund Loan - Sewer Projects	May 3, 2012	350,651	Feb. 1, 2024	5,943		\$ 105,344	17,830	87,514
			Aug. 1, 2024	11,887				
			Feb. 1, 2025	5,943				
			Aug. 1, 2025	11,886				
			Feb. 1, 2026	5,943				
			Aug. 1, 2026	11,886				
			Feb. 1, 2027	5,943				
			Aug. 1, 2027	11,886				
		Feb. 1, 2028	5,943					
		Aug. 1, 2028	10,254					
						\$ 295,344	71,855	223,489
						Budget Appropriation		34,298
						Deobligated		37,557
						\$	71,855	

BOROUGH OF MAYWOOD

Schedule of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year ended December 31, 2023

Ordinance Number	Improvement Description	Balance	Increased by:	Balance
		Dec. 31, 2022	2023 Authorizations	Dec. 31, 2023
			Decreased	
8-1992	Improvements of Borough Property	\$ 500		500
22-1992	Various Improvements	71		71
13-1993	Resurfacing Portion of Spring Valley Avenue	229		229
14-1993	1993 Road Program	900		900
7-1994	Repair of Sanitary Sewer - Briarcliff Avenue	1,445		1,445
13-1994	Acquisition of Two Fire Engines	1,769		1,769
7-1998	Resurfacing of Grant, Belle & Parkway	16,605		16,605
14-2003	Barrier-Free Curb Cut Program	796		796
20-2009	Various Sewer Projects	44,662		44,662
10-2018	2018 Road Improvement Program - Phase II	800		800
16-2019	Acquisition of New Information Technology Equipment	792		792
16-2020	2020 Road Improvement Program, Phase II	2,550		2,550
13-2021	2021 Road Improvement Program	2,095,000	229,000	1,866,000
4-2022	Imp. of East Pleasant Avenue	119,000		119,000
5-2022	Imp. of Briarcliff Avenue	909,000		909,000
16-2022	Various Public Improvements	2,086,400	118,477	1,967,923
19-2023	Radio Equipment - Fire Department		495,000	495,000
		<u>\$ 5,280,519</u>	<u>495,000</u>	<u>5,428,042</u>
			<u>347,477</u>	<u>5,428,042</u>

Grants Receivable \$ 347,477

BOROUGH OF MAYWOOD

Schedule of Cash - Collector-Treasurer

Swimming Pool Utility Fund

Year ended December 31, 2023

	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2022	\$ 411,087	56,911
Increased by Receipts:		
Membership Fees	322,909	
Miscellaneous	44,528	
Miscellaneous Revenue Not Anticipated	17,165	
	<u>384,602</u>	
	795,689	56,911
Decreased by Disbursements:		
2023 Appropriations	265,561	
Interfunds	253,948	
Appropriation Reserves	2,477	
	<u>521,986</u>	
Balance - December 31, 2023	\$ <u>273,703</u>	<u>56,911</u>

BOROUGH OF MAYWOOD

Schedule of Deferred Charges

Current Fund

Year ended December 31, 2023

	Balance Dec. 31, <u>2022</u>	Added in <u>2023</u>	Reduced in <u>2023</u>	Balance Dec. 31, <u>2023</u>
Overexpenditure of Appropriation Reserves \$	6,263		6,263	\$
Overexpenditure of Appropriations	<u>67,486</u>	<u>19,169</u>	<u>67,486</u>	<u>19,169</u>
	<u>\$ 73,749</u>	<u>19,169</u>	<u>73,749</u>	<u>\$ 19,169</u>

BOROUGH OF MAYWOOD

Schedule of 2022 Appropriation Reserves - Operating Fund

Swimming Pool Utility Fund

Year ended December 31, 2023

	Balance Dec. 31, <u>2022</u>	Balance After Transfers and <u>Encumbrances</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Other Expenses	\$	5,088	2,477	2,611
Deferred Charges and Statutory Expenditures:				
Public Employees Retirement System	8,500	8,500		8,500
Unemployment Compensation Insurance	<u>1,000</u>	<u>1,000</u>		<u>1,000</u>
	<u>\$ 9,500</u>	<u>14,588</u>	<u>2,477</u>	<u>12,111</u>

Appropriation Reserves	\$ 9,500
Reserve for Encumbrances	<u>5,088</u>
	<u>\$ 14,588</u>

BOROUGH OF MAYWOOD

Schedule of Swim Pool Operating Interfunds

Swimming Pool Utility Fund

Year ended December 31, 2023

	Balance Dec. 31, <u>2022</u>	Increased by	Decreased by	Balance Dec. 31, <u>2023</u>
<u>Swim Pool Operating Fund:</u>				
Current Fund	\$ (372,128)	272,539	90,615	(190,204)
Swim Pool Utility Capital Fund	16			16
Unemployment Trust Fund	<u>(3,000)</u>			<u>(3,000)</u>
	<u>\$ (375,112)</u>	<u>272,539</u>	<u>90,615</u>	<u>(193,188)</u>
Due to Swim Pool Operating Fund	16			16
Due from Swim Pool Operating Fund	<u>(375,128)</u>	<u>272,539</u>	<u>90,615</u>	<u>(193,204)</u>
	<u>\$ (375,112)</u>	<u>272,539</u>	<u>90,615</u>	<u>(193,188)</u>
Cash Disbursements		\$ 253,948		
Anticipated Revenue		18,591		
Accrued Interest on Notes			2,344	
Reimbursement for Expenses Paid - Budget			<u>88,271</u>	
		<u>\$ 272,539</u>	<u>90,615</u>	

BOROUGH OF MAYWOOD

Schedule of Fixed Capital

Swimming Pool Capital Fund

Year ended December 31, 2023

<u>Improvement Description</u>	Balance Dec. 31, <u>2022</u>	Balance Dec. 31, <u>2023</u>
Various Swim Pool Improvements	\$ <u>984,530</u>	<u>984,530</u>
	\$ <u><u>984,530</u></u>	<u><u>984,530</u></u>

BOROUGH OF MAYWOOD
Schedule of Accrued Interest
Swimming Pool Utility Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$	472
Increased by:		
Budget Appropriation		2,300
		2,772
Decreased by:		
Due to Current Fund		2,344
Balance - December 31, 2023	\$	428

<u>Principal Outstanding</u> <u>December 31, 2023</u>	<u>Interest</u> <u>Rate</u>	<u>From</u>	<u>To</u>	<u>Required</u>	<u>Actual</u>
100,000	Various	11/1/23	12/30/23	\$ <u>349</u>	<u>428</u>

BOROUGH OF MAYWOOD

Schedule of General Serial Bonds

Swimming Pool Capital Fund

Year ended December 31, 2023

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance, Dec.31, 2022	Decreased	Balance, Dec.31, 2023
			Date	Amount				
General Improvements	Jan. 1, 2013	320,000	May 1, 2024	25,000	2.000%	\$ 125,000	25,000	100,000
			May 1, 2025	25,000	2.125%			
			May 1, 2026	25,000	2.125%			
			May 1, 2027	25,000	2.125%			
						\$ 125,000	25,000	100,000

Exhibit E-12

BOROUGH OF MAYWOOD
Schedule of Capital Improvement Fund
Swimming Pool Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$ <u>12,750</u>
Balance - December 31, 2023	\$ <u><u>12,750</u></u>

Exhibit E-13

Schedule of Reserve for Amortization
Swimming Pool Capital Fund
Year ended December 31, 2023

Balance - December 31, 2022	\$ 812,289
Increased by:	
Paydown of Serial Bonds	<u>25,000</u>
Balance - December 31, 2023	\$ <u><u>837,289</u></u>

BOROUGH OF MAYWOOD

Schedule of Interfunds - Swimming Pool Capital

Swimming Pool Capital Fund

Year ended December 31, 2023

	Balance Dec. 31, <u>2022</u>	Balance Dec. 31, <u>2023</u>
<u>Swim Pool Capital Fund:</u>		
Swim Pool Operating Fund	\$ (16)	(16)
General Capital Fund	<u>(91,193)</u>	<u>(91,193)</u>
	<u>\$ (91,209)</u>	<u>(91,209)</u>

BOROUGH OF MAYWOOD

Schedule of Bonds and Notes Authorized but not Issued

Swimming Pool Capital Fund

Year ended December 31, 2023

<u>Ordinance Number</u>	<u>Improvement Description</u>	Balance Dec. 31, <u>2022</u>	Balance Dec. 31, <u>2023</u>
1-97	Pool Improvements	\$ 42,500	\$ 42,500
12-03	Upgrading/Reconstruction of Municipal Pool Playground	<u>4,741</u>	<u>4,741</u>
		<u>\$ 47,241</u>	<u>\$ 47,241</u>

BOROUGH OF MAYWOOD

Schedule of Cash-Treasurer

Public Assistance Fund

Year Ended December 31, 2023

	<u>Total</u>	<u>P.A.T.F. Account #1</u>
Balance - December 31, 2022	\$ <u>13,507</u>	<u>13,507</u>
Balance - December 31, 2023	\$ <u><u>13,507</u></u>	<u><u>13,507</u></u>

BOROUGH OF MAYWOOD

Schedule of Public Assistance Cash and Reconciliation

Public Assistance Fund

Year Ended December 31, 2023

Balance - December 31, 2022	\$	<u>13,507</u>
-----------------------------	----	---------------

Balance - December 31, 2023	\$	<u><u>13,507</u></u>
-----------------------------	----	----------------------

<u>Reconciliation - December 31, 2023</u>	<u>PATFI</u> <u>Account</u>	<u>Total</u>
Balance on Deposit per Bank Statement:		
Checking	\$ 13,307	13,307
Petty Cash Checking	<u>200</u>	<u>200</u>
Balance - December 31, 2023	\$ <u><u>13,507</u></u>	<u><u>13,507</u></u>

BOROUGH OF MAYWOOD

Schedule of Reserve for Public Assistance Expenditures

Public Assistance Fund

Year Ended December 31, 2023

	<u>Total</u>	<u>P.A.T.F. Account #1</u>
Balance - December 31, 2022	\$ <u>13,507</u>	<u>13,507</u>
Balance - December 31, 2023	\$ <u><u>13,507</u></u>	<u><u>13,507</u></u>

BOROUGH OF MAYWOOD

PART II

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS**

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2023



WIELKOTZ & COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS

STEVEN D. WIELKOTZ, CPA, RMA, PSA
MATTHEW B. WIELKOTZ, CPA, PSA
PAUL J. CUVA, CPA, RMA, PSA
JAMES J. CERULLO, CPA, RMA, PSA
KARI FERGUSON, CPA, RMA, CMFO, PSA
ROBERT C. MCNINCH, CPA, CFE, PSA
KEVIN REEVES, CPA, PSA

401 WANAQUE AVENUE
POMPTON LAKES, NEW JERSEY 07442
PHONE: (973)-835-7900
FAX: (973)-835-6631
EMAIL: OFFICE@W-CPA.COM
WWW.W-CPA.COM

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and
Members of the Borough Council
Borough of Maywood
County of Bergen, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Borough of Maywood in the County of Bergen as of and for the year ended December 31, 2023 and the related notes to the financial statements, and have issued our report thereon dated June 22, 2024, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of Maywood's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Maywood's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Maywood's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of Maywood in the accompany comments and recommendations section of this report.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Maywood's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of Maywood in the accompanying comments and recommendations section of this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Maywood's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Maywood's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant
No. CR00413



WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

June 22, 2024



BOROUGH OF MAYWOOD

GENERAL COMMENTS

Contracts and Agreements

N.J.S.A. 40A:11-3 states:

- a. When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to 25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198(C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made.

N.J.S.A. 40A:11-4 states:

- a. Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

BOROUGH OF MAYWOOD

GENERAL COMMENTS, (CONTINUED)

Effective July 1, 2015, the bid threshold, in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$17,500 and with a qualified purchasing agent, the threshold may be up to \$36,000. On July 1, 2020, the threshold with a qualified purchasing agent was increased to \$44,000.

Effective January 1, 2011, P.L., 2009, c.166 eliminated the previous lower non-qualified purchasing agent threshold of \$26,000. Thus a contracting unit without a qualified purchasing agent now has a maximum bid threshold of \$17,500.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- East Fairmont Avenue Roadway Improvements
- Memorial Park Lawn Surface and Irrigation Improvements
- Lease Agreement between the Borough and T-Mobile Northeast LLC
- EV Charging Stations
- Howcroft Road Roadway Improvements
- Maywood Pool Decking Improvements

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

BOROUGH OF MAYWOOD

GENERAL COMMENTS, (CONTINUED)

The governing body on January 4, 2023 adopted the following amended resolution authorizing interest to be charged on delinquent taxes:

"NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, that taxes due the Borough shall be payable February 1st, May 1st, August 1st and November 1st each year, after which dates, if unpaid, shall become delinquent and from and after the respective dates herein before provided for taxes to become delinquent, the taxpayer or property assessed shall be subject to interest at 8% per annum on the first \$1,500 and 18% on any amount in excess of \$1,500;

ALSO, BE IT RESOLVED, that in the event said taxes shall be paid within ten days from due date the interest shall be waived except if the office of the Tax Collector is closed on the tenth day of February, May, August or November then the grace period shall be extended to include the first business day thereafter; and,

BE IT FURTHER RESOLVED that the interest rates so stated will revert back to the due date of any installment of taxes or assessments received after the expiration of the ten-day grace period or as otherwise provided in this Resolution."

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

A tax sale was held on December 20, 2023 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of liens</u>
2023	1
2022	1
2021	1

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

**BOROUGH OF MAYWOOD
COMMENTS & RECOMMENDATIONS
DECEMBER 31, 2023**

COMMENTS

FINANCE

1. *A detailed analysis of the liability for accrued sick and vacation was not available for review at the time of audit.
2. *The Federal and State Grant Fund subsidiary ledger does not agree to the Appropriated Reserve schedule.
3. *The General Capital Fund subsidiary ledger does not agree to the audited balances for Improvement Authorizations.
4. *There are Capital Fund Improvement Authorizations greater than five years old that have unfunded portions outstanding creating cash deficits.
5. *There were instances in which goods and/or services were ordered prior to the execution of a purchase order in violation of Technical Accounting Directive #1.
6. *There were instances in which informal quotes were not obtained for purchases which exceed 15% of the bid threshold as required by N.J.S.A. 40A:11-6.1.
7. *There were several instances in which 1099's were not accurate or were not issued to vendors receiving payments in excess of IRS thresholds.
8. *There are stale dated outstanding checks being carried as reconciling items on the following bank reconciliations:
 - a. Payroll Account
 - b. Current Fund
9. Amounts being transferred into the Payroll Account do not agree to the Borough's Payroll Records resulting in an undesignated cash balance of \$123,111.17.
10. Prior year interfunds and intrafunds were not liquidated during the current year.
11. The Unemployment Trust reconciled cash balance had a negative balance of \$5,180 at year-end.
12. There were multiple purchase orders selected for review that were not provided at the time of audit.
13. Multiple purchase orders did not contain claimant certification, receiving signatures from department heads, and/or sufficient backup.

**BOROUGH OF MAYWOOD
COMMENTS & RECOMMENDATIONS
DECEMBER 31, 2023**

COMMENTS (continued):

14. A review of various professional service contracts and award procedures revealed that the Borough did not properly utilize the “fair and open” process as set forth in the state’s “Pay to Play” statute (P.L. 2005, c.51).
 - a. Awarding resolutions did not contain “not to exceed” cost language as required by N.J.A.C. 5:30-5.5(b)(1).
15. There was an over-expenditures resulting in deferred charges in the following:
 - a. Current Fund Budget Appropriations - \$16,405
 - b. Current Fund Appropriation Reserves - \$5,664
 - c. Swim Pool Utility Operating Budget - \$19,169
16. Transfers approved by resolutions for the appropriation reserves budget were not recorded in the subsidiary ledger.

PAYROLL

1. There were instances in which it was not possible to verify employee’s eligibility and/or enrollment in DCRP.
2. There were instances in which employee’s W-4 and/or I-9 forms were not provided for review at the time of audit.
3. There were instances in which employee’s health benefits deductions were not calculated properly and/or did not agree to actual deductions withheld.
4. There were instances in which salaries paid for several employees were not able to be verified to resolutions and/or ordinances.

FIXED ASSETS

1. *The Borough is not tagging fixed assets as they are received.
2. The fixed asset report is not being updated in a timely manner as assets are acquired or disposed of.

BOARD OF HEALTH

1. *There were instances in which the portion of marriage licenses collected that is due to the State were not remitted in a timely manner.

**BOROUGH OF MAYWOOD
COMMENTS & RECOMMENDATIONS
DECEMBER 31, 2023**

RECOMMENDATIONS

FINANCE

1. *That a detailed analysis of the accrued liability for sick and vacation be maintained and made available for review at the time of audit.
2. *That the Federal and State Grant Fund subsidiary ledger be reviewed and adjusted accordingly to reflect audited balances.
3. *That the General Capital Fund subsidiary be reviewed and adjusted accordingly to reflect audited balances for Improvement Authorizations.
4. *General Capital Improvement Authorizations greater than five years old should be funded through a budget appropriation of the issuance of debt.
5. *The Borough should be recording encumbrances in accordance with N.J.A.C. 5:30-5.2 to ensure that funds allocated for specific purposes are reserved and cannot be used for other charges within that line item.
6. *That all purchases in excess of 15% of the bid threshold have informal quotes obtained as required by the Local Public Contracts Law.
7. *That all eligible vendors receive a Form 1099 as required by IRS (Rev. 1-2022) and that all activity be included.
8. *That outstanding checks be investigated and either liquidated and/or cancelled via resolution.
9. Amounts transferred into the Payroll Account should agree with the Borough's Payroll Records and any undesignated cash balances should be transferred to the current account.
10. All interfunds and intrafunds should be liquidated in a timely manner.
11. More care be taken to ensure reconciled cash balances are not negative at year-end.
12. That all items selected for review be made available at time of audit.
13. More care be taken to ensure all purchase orders are complete and contain all supporting documentation.
14. The Borough should comply with all Pay-to-Play Compliance Regulations when awarding a Professional Services contract.
15. That more care be taken to ensure sufficient funds are available prior to expenditures being processed.
16. All transfers approved by resolution should be recorded in the subsidiary ledgers.

**BOROUGH OF MAYWOOD
COMMENTS & RECOMMENDATIONS
DECEMBER 31, 2023**

PAYROLL

1. *That DCRP reports be made available at the time of audit and eligible employees are properly enrolled in DCRP.
2. All employee W-4 and I-9 forms should be maintained and made available for review.
3. That more care be taken to ensure that all employee health benefit deductions are being correctly calculated and withheld.
4. That all salaries being paid be reviewed to ensure amounts agree with approved resolutions and/or ordinances.

FIXED ASSETS

1. *That the Borough implement the process of tagging all fixed assets as required by Technical Accounting Directive #2, codified as N.J.A.C. 5:30-5.6.
2. That the Borough implement the process of updating the fixed assets report as items are purchased or disposed of as required by Technical Accounting Directive #2, codified as N.J.A.C. 5:30-5.6.

BOARD OF HEALTH

1. * That more care be taken to ensure that the portion of marriage licenses due to the State are remitted in a timely manner.

BOROUGH OF MAYWOOD

Status of Prior Years' Audit Findings/Recommendations

A review was performed on all prior years' recommendations and corrective action was taken on all except those with an "*".

Acknowledgment

We received the complete cooperation of all of the officials of the municipality and we greatly appreciate the courtesies extended to all members of the audit team.

Respectfully submitted,



Steven D. Wielkotz, C.P.A.
Registered Municipal Accountant
No. CR00413



WIELKOTZ & COMPANY, LLC
Certified Public Accountants
Pompton Lakes, New Jersey

June 22, 2024