

**BOROUGH OF MAYWOOD  
WORK SESSION  
April 10, 2023  
7:00PM**

**SALUTE TO THE FLAG & MOMENT OF SILENCE**

**STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing a meeting notice in The Record and Our Town newspaper and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on February 28, 2023.

This meeting is being recorded by audio only.

**ROLL CALL**

**Members of the Governing Body present:** Mayor Bolan ( ) Council Members: Cicarelli ( ) Conoscenti ( ) Flynn ( ) Roer ( ) Ullman ( ) DeMuro ( ) Borough Attorney Schettino ( ) Borough Administrator Febre ( ) Borough Clerk Dispoto ( )

**1 - ENGINEER REPORT**

- a. **April 2023 Monthly Status Report**

**2 - MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Bolan opened the meeting to the public for any comments on or off the agenda.

**3- CORRESPONDENCE AND REPORT OF THE BOROUGH CLERK**

- a. **Route 17 Bottleneck E-Mail**

**4 - ADMINISTRATOR'S REPORT**

**5 - MAYOR'S REPORT**

**6 - NEW BUSINESS**

- 1. **Request for resolution:**
  - a. **Request to Purchase RPM 215T4 Snow Blower – Department of Public Works**
  - b. **Resolution to Auction Items 2023 – Department of Public Works**
  - c. **Municipal Endorsing Resolution for Open Space – Memorial Park Sports Lighting Improvements**
  - d. **Resolution for Professional Services – Neglia – Memorial Park Improvements**
- 2. **Agreement Amendment Request:**
  - a. **Ambulance Service Agreement HUMC – 1 Year Extension**
  - b. **Right-of-Way Use Agreement – A.R. James Media**
- 3. **Request for 2023 Seasonal Employees – Department of Public Works**

- 4. Social Affairs Permit Request – Maywood Rotary – Food Truck Event
- 5. Boards/Committees Appointment:
  - a. Jessie Gorant - Maywood Green Team – term expiring 12/31/23

Council member \_\_\_\_\_ moved for the appointments of the above stated Committee, seconded by Council member \_\_\_\_\_

Mayor Bolan asked for a roll call vote.

Cicarelli ( ) Conoscenti ( ) Flynn ( ) Roer ( ) Ullman ( ) DeMuro ( )

**7 - OLD BUSINESS**

None

**8 - RESOLUTIONS BY TITLE - CONSIDERATION OF THE FOLLOWING**

**RESOLUTION #104-23**

**RESOLUTION AUTHORIZING FIREWORKS DISPLAY AGREEMENT BETWEEN THE BOROUGH OF MAYWOOD AND INTERNATIONAL FIREWORKS MFG. CO. INC.**

**RESOLUTION #105-23**

**RESOLUTION APPOINTING JUAN C. FLOREZ & TRAVIS J. WHITE AS EMPLOYEES WITH THE BOROUGH OF MAYWOOD DEPARTMENT OF PUBLIC WORKS**

**RESOLUTION #106-23**

**RESOLUTION TO APPOINT SUMMER CLUB DIRECTOR & ASSISTANT DIRECTORS**

**RESOLUTION #107-23**

**RESOLUTION AUTHORIZING CANCELLATION OF TAX LIABILITY DUE TO TOTAL AND PERMANENT VETERAN EXEMPTION**

**RESOLUTION #108-23**

**A RESOLUTION AUTHORIZING A REFUND TO THE FOLLOWING TAXPAYER DUE TO A DISABLED VETERAN EXEMPTION**

**RESOLUTION # -23**

**A RESOLUTION APPROVING AGREEMENT FOR PROFESSIONAL SERVICES WITH NEGLIA ENGINEERING**

Council member \_\_\_\_\_ moved for the adoptions of Resolutions #104-23 through # -23, seconded by Council member \_\_\_\_\_.

Mayor Bolan asked for a roll call vote.

Cicarelli ( ) Conoscenti ( ) Flynn ( ) Roer ( ) Ullman ( ) DeMuro ( )

**10 - DEPARTMENTAL REPORTS**

**Building Report – March 2023**

**Recreation Report – March 2023**

**Recycling Report – March 2023**

**Shade Tree Commission – March 2023**

**Municipal Alliance Report – March 2023**

**11 - MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Bolan opened the meeting to the public for any comments on or off the agenda.

**ADJOURNMENT**

Council member \_\_\_\_\_ moved the meeting be adjourned; seconded by Council member \_\_\_\_\_ and so carried at \_\_\_\_\_ pm.

**RESOLUTION #104-23**

**RESOLUTION AUTHORIZING FIREWORKS DISPLAY AGREEMENT BETWEEN THE BOROUGH OF MAYWOOD AND INTERNATIONAL FIREWORKS MFG. CO. INC.**

**WHEREAS**, the Borough of Maywood has decided to conduct a fireworks display during their July 4th Celebration on the date of July 1, 2023 with a rain date to be determined before March 1, 2024; and

**WHEREAS**, the display will be provided and supplied by International Fireworks Mfg. Co. Inc. whose address is 242 Sycamore Road, Douglasville PA 19518; and

**WHEREAS**, the cost as written in said contract is \$14,000.00 in total;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood, that Mayor Richard Bolan is hereby authorized to execute and the Borough Clerk to attest an agreement between the Borough of Maywood and International Fireworks Mfg. Co. Inc. subject to the availability of funds and in accordance with all requirements set forth by the South Bergen Joint Insurance Fund as determined by our Risk Manager, Professional Insurance Associates of 429 Hackensack Street, Carlstadt, NJ 07072, and approval of the location and display by the Borough of Maywood’s Fire Official, Thomas Tuttle, as well as being subject to the Borough Attorney’s approval as to form.

**RESOLUTION #105-23**

**RESOLUTION APPOINTING JUAN C. FLOREZ & TRAVIS J. WHITE AS EMPLOYEES WITH THE BOROUGH OF MAYWOOD DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Borough of Maywood has recognized the need to hire employees of the Borough of Maywood Department of Public Works; and

**WHEREAS**, upon the advice and recommendation of the Superintendent of the Department of Public Works and Borough Administrator, the Borough of Maywood has determined that Juan C. Florez & Travis J. White possess the necessary skills and experience to hold the positions; and

**WHEREAS**, Mr. Florez & Mr. White’s starting salaries shall be \$45,500.00 pursuant to and be subject to the terms of the current collective bargaining agreement between the Teamsters Local 97 of New Jersey and the Borough of Maywood as well as the laws/policies of the Borough of Maywood, the laws of the County of Bergen and the laws of the State of New Jersey;

**NOW THEREFORE, BE IT RESOLVED**, that Juan C. Florez & Travis J. White are appointed as employees with the Borough of Maywood Department of Public Works in accordance with the terms of the applicable collective bargaining agreement, the laws/policies of the Borough of Maywood, the laws of the County of Bergen and the laws of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution and the governing collective bargaining agreement be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood.

**RESOLUTION #106-23**  
**RESOLUTION TO APPOINT SUMMER CLUB**  
**DIRECTOR & ASSISTANT DIRECTORS**

**WHEREAS**, the Borough of Maywood wishes to appoint the following for the Summer Club for 2023; and

**WHEREAS**, the following names has been submitted for consideration for appointments to said program;

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Maywood hereby approve the appointments of the individuals as listed below.

<u>Name</u>	<u>Club</u>	<u>Position</u>	<u>Compensation</u>
Brianne C. Baker	Summer Club	Director	\$33.00 hourly
Ashley A. Paladino	Summer Club	Asst. Director	\$23.00 hourly
Karen Anderson	Summer Club	Asst. Director	\$20.00 hourly

**RESOLUTION #107-23**  
**RESOLUTION AUTHORIZING CANCELLATION OF TAX LIABILITY DUE TO TOTAL AND**  
**PERMANENT VETERAN EXEMPTION**

**WHEREAS**, Mr. Felix Rivera, residing at 57 Parkway, Block 64 Lot 22, applied for the Disabled Veteran Tax Exemption, which has been approved by the Tax Assessor as of March 1, 2023 based on the fact that he has been deemed to be 100% totally and permanently disabled by the United States Department of Veteran Affairs.

**RESOLUTION #108-23**  
**A RESOLUTION AUTHORIZING A REFUND TO THE FOLLOWING TAXPAYER DUE TO A**  
**DISABLED VETERAN EXEMPTION**

**WHEREAS**, the following taxpayers are entitled to a refund due to Disabled Veteran Tax Exemption as per the Tax Assessor as of March 1, 2023:

<b>Block</b>	<b>Lot</b>	<b>Property Owner</b>	<b>Tax Year</b>	<b>Amount</b>
--------------	------------	-----------------------	-----------------	---------------

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Maywood that the Tax Collector is hereby authorized to refund the homeowner and cancel the taxes on the parcel effective March 1, 2023 in the amount stated.

Checks Payable to: Rivera, Felix and Joan  
57 Parkway  
Maywood, NJ 07607

**RESOLUTION # -23**  
**A RESOLUTION APPROVING AGREEMENT FOR PROFESSIONAL SERVICES WITH NEGLIA ENGINEERING**

**WHEREAS**, the Borough of Maywood is in need of Professional Surveying, Engineering and Construction Management Services for the Memorial Park Improvements Project; and

**WHEREAS**, Neglia Engineering has submitted an Agreement for Professional Surveying, Engineering and Construction Management Services with regard to said project on a lump sum basis cost of \$94,850.00 representing professional services for the schematic design and contract document preparation; on an hourly basis cost of \$90,250.00 representing construction management; and on a material basis cost of \$2,000.00 representing estimated reimbursable expenses, in accord with the proposal attached hereto and incorporated herein by reference; and

**WHEREAS**, the Borough Administrator has reviewed the Agreement submitted by Neglia Engineering for Professional Surveying, Engineering and Construction Management Services for the Memorial Park Improvement Project, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same; and

**WHEREAS**, the Chief Financial Officer has certified that the funds are available for this project, said certification is attached hereto and incorporated herein by reference.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood, County of Bergen and State of New Jersey, that the Agreement submitted by Neglia Engineering for Professional Surveying, Engineering and Construction Management Services for the Memorial Park Improvements Project be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Mayor be and is hereby authorized and directed to execute the Agreement submitted by Neglia Engineering a copy of which is attached hereto and incorporated herein by reference on behalf of the Borough; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the signed Agreement to Neglia Engineering upon its passage.  
**BE IT FURTHER RESOLVED**, that a copy of the within resolution be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Maywood.