

**BOROUGH OF MAYWOOD
WORK SESSION
April 13, 2021
7:30p.m.**

Mayor Bolan called the meeting to order at 7:32p.m.

SALUTE TO THE FLAG & MOMENT OF SILENCE

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing a meeting notice in The Record, Herald News and Our Town and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on January 5, 2021.

This meeting is being recorded by both audio and video.

ROLL CALL

Members of the Governing Body present: Mayor Bolan, Councilmembers DeMuro, Flynn, Herrick, Roer, Ullman and Bennin. Also present were Borough Attorney Eyerman, Borough Administrator Puglisi and Borough Clerk Disposto.

1 - 2021 MUNICIPAL BUDGET

2021 Municipal Budget Presentation by Borough CFO Charles Cuccia and Borough Auditor Steven Wielkotz.

ORDINANCE #5-21
CALENDAR YEAR 2021 ORDINANCE
TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Maywood in the County of Bergen finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$321,148.05 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Maywood, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Maywood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$449,607.27, and that the CY 2021 municipal budget for the Borough of Maywood be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A motion was made by Councilwoman DeMuro and seconded by Councilman Herrick to introduce Ordinance #5-21. Motion carried unanimously.

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood that Ordinance #05-21, pass on first reading and that said Ordinance will be further considered for final passage at a meeting of the Mayor and Council to be held on May 11, 2021 at 7:30pm via the Zoom virtual meeting platform at which time and place all persons interested therein will be given an opportunity to be heard concerning the same, and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

RESOLUTION #72-21
2021 MUNICIPAL BUDGET NOTICE

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2021; and

BE IT FURTHER RESOLVED, that said budget be published in the Our Town in the issue of April 22, 2021; and

BE IT FURTHER RESOLVED, the Governing Body of the Borough of Maywood does hereby approve the following as the Budget for the year 2021; and

BE IT FURTHER RESOLVED, notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Council of the Borough of Maywood, County of Bergen on April 13, 2021; and

BE IT FURTHER RESOLVED, a Hearing on the Budget and Tax Resolution will be held at Borough Hall on May 11, 2021 at 7:30 pm at which and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers or other interested persons.

A motion was made by Councilman Roer and seconded by Council President Bennin to adopt Resolution #72-21. Motion carried unanimously.

Notice is hereby given that the Budget and Tax Resolution was approved by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey on April 13, 2021.

A Hearing of the Budget and Tax Resolution will be held via the ZOOM virtual meeting platform on May 11, 2021 at 7:30pm at which time and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers or other interested persons.

RESOLUTIONS BY TITLE - CONSIDERATION OF THE FOLLOWING

RESOLUTION #73-21
RESOLUTION CANCELLING THE COVID-19
SPECIAL EMERGENCY APPROPRIATION

WHEREAS, the Borough of Maywood adopted a Special Emergency Resolution and Ordinance related to COVID-19 revenue losses for \$676,457.18; and

WHEREAS, the actual amount required was \$0; and

WHEREAS, the difference of \$676,457.18 must be cancelled.

NOW THEREFORE BE IT RESOLVED, that the over appropriation of \$676,457.18 included in the COVID-19 Special Emergency is hereby cancelled.

RESOLUTION #74-21
RESOLUTION TO ANTICIPATE MISCELLANEOUS REVENUES IN THE
2021 BUDGET USING THE THREE-YEAR AVERAGE OF REALIZED REVENUES
FROM THE PRIOR THREE YEARS

WHEREAS, the COVID 19 pandemic had an adverse effect on the anticipated municipal revenues in the 2020 municipal current and utility fund budgets; and

WHEREAS, Section 1 of P.L. 2020, c.74 amended N.J.S.A 40A:4-26 authorized the Director of the Division of Local Government Services (“Division”) to promulgate new standards for the anticipation of COVID-19 affected revenues in the FY2021 budget, and, if necessary, in future years and

WHEREAS, for FY 2021, the Director authorizes the use of a three-year average for the calculation of affected revenues; and

WHEREAS, the Chief Financial Officer of the Borough of Maywood, certifies that the following revenues were affected in 2020 by the COVID 19 pandemic and that the 3 year average of the amounts realized in 2018-2020 be anticipated in the introduced budget for 2021;

<u>Revenue Category</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Average</u>
Pool Membership Fees	178,965.00	186,780.00	0.00	121,915.00
Pool- Miscellaneous	35,200.00	41,132.00	0.00	25,444.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood in the County of Bergen, State of New Jersey that the above referenced revenues be anticipated using the 3 year average as permitted by the amendments to 40A: 4-26, adopted by the P.L. 2020, c. 74

RESOLUTION #75-21
RESOLUTION TO ENTER INTO A GRANT AGREEMENT
IN THE BOROUGH OF MAYWOOD, BERGEN COUNTY, NEW JERSEY

BE IT RESOLVED, that the Mayor and Council of the Borough of Maywood wishes to enter into a Grant Agreement with the County of Bergen for the purpose of using \$111,000 in a 2020-2021 Community Development Block grant for South Elm Street Road Improvements; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Mayor Richard Bolan to be a signatory to aforesaid Grant Agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Donna Puglisi, to sign all county vouchers in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Maywood is liable for any funds not spent in accordance with the Grant Agreement; and that the liability of the Mayor and Council is in accordance with HUD requirements.

RESOLUTION #76-21
**RESOLUTION ADOPTING THE BERGEN COUNTY MULTI-
JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Borough of Maywood in the County of Bergen, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk through the adoption of a Bergen County Multi-Jurisdictional Hazard Mitigation Plan (“Hazard Mitigation Plan”); and

WHEREAS, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the Hazard Mitigation Plan; and

WHEREAS, a draft Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

WHEREAS, the draft Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft Hazard Mitigation Plan was provided to each participating jurisdiction and was posted on the County Office of Emergency Management’s website so as to introduce the planning concept and to solicit questions and comments; and to present the Hazard Mitigation Plan and request comments, as required by law; and

WHEREAS, the draft Hazard Mitigation Plan was submitted by the Bergen County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020; and

WHEREAS, the New Jersey Office of Emergency Management and the Federal Emergency Management Agency have approved the draft Hazard Mitigation Plan as submitted; and

WHEREAS, formal adoption and maintenance of the Hazard Mitigation Plan by the governing body is a condition of receipt of federal disaster aid; and

WHEREAS, the Bergen County Office of Emergency Management and the Borough OEM Director have recommended to the Mayor and Council of the Borough of Maywood that the Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020, be adopted as the official Hazard Mitigation Plan of the County of Bergen; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, upon the recommendation of the Bergen County Office of Emergency Management and the Borough OEM Director, as follows:

1. The Bergen County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on August 7, 2020 by the Bergen County Office of Emergency Management is hereby adopted as an official plan of the Borough of Maywood; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. A hard copy of the Hazard Mitigation Plan shall be kept on file at the Bergen County Office of Emergency Management, and a digital copy shall be posted on the web site of the Bergen County Office of Emergency Management.
3. Any action proposed by the Hazard Mitigation Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Borough of Maywood, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Bergen County Office of Emergency Management shall prepare an annual progress report on the goals set forth in the Hazard Mitigation Plan. Copies of those reports will be kept on file at the office of the Board of Chosen Freeholders and the Bergen County Office of Emergency Management. The status reports shall be submitted on an annual basis by a predetermined date as agreed upon by all stakeholders, and as required by applicable statutes and regulations.

RESOLUTION #77-21
RESOLUTION APPROVING SETTLEMENT OF A TAX APPEAL WITH
SOMMERHALTER GROUP IN THE BOROUGH OF MAYWOOD,
BERGEN COUNTY, NEW JERSEY

WHEREAS, under the advice and recommendations of the Borough Tax Assessor and Tax Appraiser; and

WHEREAS, the Sommerhalter Group, the owners of various premises know as Block 123 Lot 2, Block 133 Lot 1, Block 86 Lot 25, Block 87 Lot 3, Block 42.01 Lot 369, Block 123 Lot 3, Block 87 Lot 1 and Block 87 Lot 4 on the tax Map of the Borough of Maywood, has filed a real estate property tax challenge to the 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020 and 2021 municipal assessment; and

WHEREAS, it is in the best interest of the Borough to effectuate settlement at this time with;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Borough Attorney be and is hereby authorized and directed to execute any and all documents necessary in order to effectuate a settlement of this matter pending in the Tax Court of the State of New Jersey, whereby the taxpayer agrees to the attached stipulation of settlement; and

BE IT FURTHER RESOLVED, that the aforementioned settlement is predicated upon a waiver of any and all pre-judgment interest on any refund to the taxpayer.

RESOLUTION #78-21
FINDING AND DESIGNATING THAT THE PROPERTIES LOCATED ON EAST HUNTER AVENUE AT BLOCK 126, LOTS 43-45; BLOCK 127, LOTS 1-3 AND BLOCK 131, LOTS 16 AND 17 BE DESIGNATED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MAYWOOD AS A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT

WHEREAS, the Borough Council of the Borough of Maywood (the “Council”) is authorized by the Local Redevelopment and Housing Law, codified at N.J.S.A. 40A:12A-1, et seq (the “LRHL”) to make certain areas with the Borough be deemed and designated as a redevelopment area upon authorization of the Council, review by the Planning the Land Use Board and the completion of a preliminary investigation; and

WHEREAS, the Council, by way of Resolution #125-19, dated June 25, 2019, authorized the Board to engage its professionals or outside professionals to conduct a preliminary investigation as to whether the properties located on East Hunter Avenue at Block 126, Lots 43-45; Block 127, Lots 1-6; and Block 131, Lots 16 and 17 satisfied the criteria set forth in N.J.S.A. 40A:12-5 in order to be deemed and designated as an area in need of redevelopment; and

WHEREAS, the Council, by way of Resolution # 165-20, dated October 27, 2020, amended Resolution #125-19 to remove the properties located at Block 127, Lots 4-6 and authorized the Board to only proceed with a preliminary investigation as to whether the properties located on East Hunter Avenue at Block 126, Lots 43-45; Block 127, Lots 1-3; and Block 131, Lots 16 and 17 (collectively the “Properties”) satisfied the criteria set forth in N.J.S.A. 40A:12-5 in order to be deemed and designed as an area in need of redevelopment; and

WHEREAS, Michael D. Kauker, PP, AICP, of Kauker & Kauker, LLC (“Kauker”), investigated the Properties and prepared a document entitled “East Hunter Avenue – Non-Condemnation Preliminary Investigation Area in Need of Redevelopment Study – Borough of Maywood” (the “Study”), which included a map of the Properties and a statement setting forth the basis for the investigation, as required by N.J.S.A. 40:55D-6b(1); and

WHEREAS, the Study was dated March, 2020 with a revision date of October, 2020; and

WHEREAS, as required by N.J.S.A. 40A:12A-6a, the Land Use Board held a public hearing, after the completion of proper notice and publication, on January 28, 2021 (the “Hearing”) at which time the Board heard testimony from Kauker as to the Study and opened the Hearing up to questions of the Board and the public as to the same; and

WHEREAS, Kauker testified that as outlined in the Study, it was his opinion that the area of the Properties qualified as an area in need of redevelopment as they met the requisite criteria of N.J.S.A. 40A:12A-5, specifically criteria a, c, d and e, to be deemed and designated as an area in need of redevelopment; and

WHEREAS, at the conclusion of the Hearing, Board member Harry Hillenius made a motion to recommend to the Council that the area of the Properties be deemed and designed as an area in

need of redevelopment to be known as the East Hunter Avenue Redevelopment Area, which motion was seconded by Board member John Montel and unanimously voted upon by the members of the Board present at the Hearing

WHEREAS, pursuant to and in compliance with the LRHL, as the Board adopted the findings of Kauker and recommended to the Council that the area of the Properties be deemed and designated a non-condemnation area in need of redevelopment to be known as the East Hunter Avenue Redevelopment Area and that the Council now wishes to proceed to act upon this recommendation and wishes to adopt this recommendation take any and all action required to create and adopt a redevelopment plan in furtherance of the designation.

NOW THEREFORE, BE IT RESOLVED, pursuant to and in compliance with the LRHL, that the Mayor and Council of the Borough of Maywood does hereby adopt the recommendations of the Land Use Board and hereby designates that the properties located on East Hunter Avenue at Block 126, Lots 43-45; Block 127, Lots 1-6; and Block 131, Lots 16 and 17 be deemed and designated a non-condemnation area in need of redevelopment and that such properties shall be known as the East Hunter Avenue Redevelopment Area and that the findings of the Borough Planner are hereby adopted and that any and all action required to create and adopt a redevelopment plan in furtherance of the designation

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to notice this determination upon all record owners of property located within the delineated area, those whose names are listed on the tax assessor's records, and upon each person who filed a written objection thereto and stated, in or upon the written submission, an address to which notice of determination may be sent.

RESOLUTION #79-21
RESOLUTION AUTHORIZING KAUKER AND KAUKER TO PREPARE A
REDEVELOPMENT PLAN FOR THE
EAST HUNTER AVENUE REDEVELOPMENT AREA

WHEREAS, the Borough Council of the Borough of Maywood has designated that the properties located on East Hunter Avenue at Block 126, Lots 43-45; Block 127, Lots 1-6; and Block 131, Lots 16 and 17 as a non-condemnation area in need of redevelopment which is known as the East Hunter Avenue Redevelopment Area; and

WHEREAS, to further the development of the East Hunter Avenue Redevelopment Area there is a need to have a redevelopment plan created; and

WHEREAS, Michael D. Kauker, PP, AICP, of Kauker & Kauker, LLC has the skills and expertise necessary to perform such service for the Borough of Maywood; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts for professional services without competitive bids and provides that the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, any documents necessary to engage the services of Michael D. Kauker, PP, AICP, of Kauker & Kauker, LLC to create a redevelopment plan for the East Hunter Avenue Redevelopment Area.

A motion was made by Councilman Roer and seconded by Council President Bennin to approve resolutions #73-21 through #79-21. Motion carried unanimously.

2 – ENGINEER REPORT

a. April 2021 Monthly Status Report

1. MAYWOOD AVENUE STREETScape – PHASE II (NJDOT MUNICIPAL AID GRANT)

The Borough issued the contractor's project retainage check after the March 23, 2021 Mayor and Council meeting and provided our office with a copy of this check and the CFO certification at that time. On April 06, 2021, our office issued the NJDOT Closeout Package to permit the Borough to receive its outstanding grant funding.

2. NJDOT MUNICIPAL AID GRANT (PALMER AVENUE AND PALMER AVENUE BUS STOP SIGNAGE)

All punch list items were addressed in early January 2021. On January 18, 2021, our office issued the NJDOT Construction Completion / Final Inspection letter request with a response letter received on April 05, 2021. No remedial action was required by the NJDOT. Therefore, our office will proceed with the contractor to prepare and secure documents for municipal project closeout. The NJDOT Closeout package preparation and submission would follow thereafter.

3. YEAR 2020 SPRING ROADWAY IMPROVEMENTS PROGRAM

As requested by the borough, our office provided a quote from the contractor to mill and pave the Borough Hall Parking Lots (main parking lot and firehouse parking lot). Per direction of the Governing Body, we understand that the Borough has authorized our office to have the contractor address both parking lots during Spring 2021.

At this time, the concrete improvements to be addressed as part of this project along with the conduit sweep location for a future EV charging station have been painted. The concrete improvement construction is to occur during late April 2021. Paving of the parking lot will occur shortly thereafter.

4. YEAR 2020 FALL ROADWAY IMPROVEMENTS PROGRAM

It shall be noted that PSE&G will be implementing a gas main replacement program throughout the Borough of Maywood. Main replacements will occur on West Pleasant Avenue. Therefore, the Borough may need to select a different roadway to mill and pave due to the PSE&G project schedule.

5. MAYWOOD SENIOR CENTER - ADA SLIDING DOORS, STORAGE CLOSETS, AND VESTIBULE IMPROVEMENTS (BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED)

As requested by the Governing Body, the final construction documents were prepared with a Base Bid (ADA sliding doors), Alternate Bid A (Coat Closet), and Alternate Bid B (Blast Heater). The bid opening for this project is scheduled for April 15, 2021. We anticipate a late Spring 2021 construction timeframe.

It shall be noted that Bergen County Community Development requires a letter providing an explanation as to why the funds were not expended a year from the award of the grant. The COVID pandemic is an acceptable response for delay but the letter stating so must be provided. This letter shall be issued expeditiously in order not to jeopardize the grant funding. We have confirmed with Bergen County that current project bid shall not be delayed though.

6. NJDOT MUNICIPAL AID GRANT (WYOMING AVENUE FROM WEST PLEASANT AVENUE TO TERMINUS AT MEMORIAL PARK)

On December 01, 2020, we issued a proposal for surveying, engineering, and construction management services for this project. The preliminary engineer's estimate is more than the grant award amount. Therefore, the Borough will be required to contribute capital funding for this project.

7. BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (SOUTH ELM AVENUE)

At this time, our office has completed the roadway survey for this location. We are preparing the construction documents. The construction documents will be completed in late April 2021. It shall be noted that the intersection of Edgewood Place and South Elm Avenue is shown to be included as part of the PSE&G Gas Main replacement project. Therefore, construction associated with this project is not anticipated to occur until late Year 2021 or early Year 2022 at which time the main replacement is anticipated to occur.

8. BOROUGH DPW BUILDING – FLOOR DRAIN SYSTEM

As requested by the Borough, Neglia Engineering Associates provided a proposal for Professional

On March 15, 2021, our office inspected the floor drains and storm system with Montana Construction and the DPW Superintendent to review the potential to clean and televise the existing floor drain system. A daily quote from Montana Construction was provided to the Borough on March 16, 2021. It was in the amount of \$4,720 per day plus \$250 per 1,000 gallons of material to be disposed. Per the visual surface inspection, the contractor believes that the work could be completed in approximately two days, but it shall be noted that this is only an estimate. They are not aware of how clogged / blocked the existing system is which could increase the number of days.

Our office awaits direction from the Governing Body prior to scheduling pipe cleaning / televising firm to perform the services. We would respectfully request that the Borough authorize the services through a resolution should it choose to proceed with the cleaning and televising services.

9. BOROUGH LIBRARY AND SPENCER JOSEPH WAY PARKING LOT IMPROVEMENTS

Our office was authorized to proceed with the project in late March 2021. We have completed field surveying services for both parking lots. We will have the surveys and construction documents for bidding completed in late April 2021 and late May 2021, respectively. We anticipate a Summer 2021 construction schedule.

10. YEAR 2020 ANNUAL STORMWATER REPORT AND SUPPLEMENTAL QUESTIONNAIRE – NJDEP MUNICIPAL STORMWATER MANAGEMENT PROGRAM

Per the NJDEP Municipal Stormwater Management Program requirements, the Borough must file the Year 2020 Annual Report and Supplemental Questionnaire to the NJDEP Bureau of Nonpoint Source Pollution by May 01, 2021. Our office was authorized to proceed with the document preparation in March 2021. Currently, we are preparing the submission documents.

11. BERGEN COUNTY OPEN SPACE – CALL FOR YEAR 2021 – 2022 PROJECTS

On April 01, 2021, our office submitted the Declaration of Intent to Apply for Borough review and signature by Mayor Bolan. This Declaration must be submitted to Bergen County on April 09, 2021. Within the same E-mail, we submitted an endorsing resolution, public notice, and public meeting notification. In addition, we provided directions as it related to adopting the resolution, publishing the notice, and holding the public hearing. Our office anticipated that the Borough would hold its public hearing for the grant submission at the May 11, 2021 Mayor and Council meeting. The grant application package submission would occur after that meeting and prior to the May 14, 2021 deadline.

3 - CORRESPONDENCE AND REPORT OF BOROUGH CLERK

a. Packet from Bergen County Mosquito Control Division

b. Letter from Crown Castle regarding cell tower located at 30 West Hunter

Borough Clerk Disposto discussed the licensing of pets and the need for residents who are making application for a dog park tag for a separate check to be submitted with the application. Due to the fees having to be deposited into different accounts, any checks received that include both fees on one check will need to be returned to the resident.

4 – BOROUGH ADMINISTRATOR REPORT

Administrator Puglisi discussed the pool, two food truck festivals, the salary ordinance and salary resolution. She also congratulated the Police Department on their re-accreditation.

5 – MAYOR’S REPORT

Mayor Bolan reported on the new flashing stop signs, pool, COVID vaccine availability and re-assessment issues. Any incorrect information regarding the re-evaluation should be reported to the Administrator or the Tax Assessor.

6 - NEW BUSINESS

a. Resolutions for consideration

1. **Resolution Urging the Legislature to Amend Senate Bill 3454/Assembly Bill 5342** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 2. **Resolution Declaring Solidarity with the Asian and Asian-American Community** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 3. **Resolution to Re-Adopt The Sustainable Jersey – Land Use Pledge** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 4. **Resolution Authorizing the submission of Body-Worn Camera Grant Program** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 5. **Appointment of Derrick Wade to the Maywood Fire Police** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 6. **Execution of Shared Service Agreement with Paramus – Grass, Brush & Waste Removal** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 7. **Approve Change Order & Authorize payment – DPW Roof** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 8. **Resolution Authorizing the purchase for the DPW – John Deere Gator**– a resolution will be placed on the April 27, 2021 Meeting agenda.
- b. **2020 L.O.S.A.P. submission** – a resolution will be placed on the April 27, 2021 Meeting agenda.
 - c. **Request from DPW Superintendent for Seasonal Employees** – The Governing Body is authorizing the process to hire 4 seasonal employees for each season with two additional names if needed. The appointments will need to be presented to the Council prior to start date to be acted on. Administrator Puglisi assured the Governing Body the positions will be advertised.
 - d. **Request from Fire Prevention Official for a Fire Inspector**– a resolution will be placed on the April 27, 2021 Meeting agenda.
 - e. **Discussion of Summer Camp** – Administrator Puglisi explained how the camp would be structured to be in line with the COVID guidelines. Ms. Puglisi stated the summer camp will be self-sustaining.
 - f. **Discussion of Summer Hours** – discussion ensued as to summer hours for office personnel. The Governing Body agreed to extra hours Monday through Thursday with offices closed on Fridays. Hours are to begin July 12, 2021 through Labor Day weekend. New hours will be posted.
 - g. **Tattoo Ordinance** – Council President Bennin discussed a tattoo business that came before the Planning Board and the need to adopt an ordinance which will allow the municipality to perform the needed duties in association with the business. Borough Attorney Eyerman also confirmed the need. An ordinance will be introduced at the next meeting.

7 - OLD BUSINESS

- a. **Ordinance #3-21 – Storm Water Control System** – Borough Clerk Dispoto stated she received from the County regarding some changes needed to the Stormwater Ordinance. The changes will be made per the request of the County and State DEP to meet the requirements all municipalities must adopt and will be listed for introduction at a future meeting. Councilwoman Flynn suggested possible suggestions for this ordinance from Sustainable Jersey. Clerk Dispoto stated changes cannot be made to this particular ordinance as all municipalities must adopt identical ordinances.

- b. **Lawn Parking** – Discussion of residents parking on the lawns overnight.
- c. **Cornerstone** – The cornerstone has arrive and Councilwoman DeMuro suggested a re-dedication ceremony.

8 – MONTHLY REPORTS

- a. **Recycling Report – March 2021** – Accepted without discussion.
- b. **Recreation Report – March 2021** – Accepted without discussion.
- c. **Building Department Report – March 2021** – Accepted without discussion.
- d. **Police Department Report – March 2021** – Accepted without discussion.
- e. **Finance Report – March 2021** – Accepted without discussion.
- f. **Fire Prevention Report – March 2021** – Accepted without discussion.
- g. **DPW Report – March 2021** – Accepted without discussion.
- h. **Shade Tree Commission – March 2021** – Accepted without discussion.

9 - MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)

John Brown, Stelling Avenue, inquired about the resolution pertaining to a tax appeal and the amount of the settlement. Borough Attorney Eyerman addressed Mr. Brown regarding his inquiry.

10 - ADJOURNMENT

A motion was made by Councilwoman DeMuro and seconded by Councilman Ullman, motion carried unanimously at the meeting was adjourned at 9:28p.m.

Respectfully submitted;



Barbara L. Dispoto, RMC
Borough Clerk