

These minutes have not been approved and are subject to change or modification by the Mayor and Council at a public meeting.

**JANUARY 15, 2019**

**STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

“On January 3, 2019, adequate notice of this meeting pursuant to the Open Public Meetings Act has been furnished by inclusion thereof in the Annual Schedule of Meetings for 2019 which has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

Lay Pastor Betty Fetzer of the First Presbyterian Church was present to give the invocation.

**SALUTE TO THE FLAG**

**ROLL CALL**

**Members of the Governing Body present:** Mayor Febre, Council members Bennin, Bolan, Ullman, Gervino, Lindenau, and Garofalow. Also present were Borough Attorney Brian E. Eyerman, Borough Administrator Roberta Stern and Borough Clerk Jean M. Pelligra.

Council member Garofalow made a motion to go out of the regular order of business for the purpose of a presentation; seconded by Council member Bennin - All in Favor.

Mayor Febre stated tonight's meeting is very special because this is Borough Clerk Pelligra's last meeting before her retirement; adding many people are here to say thank you and I would like to begin by inviting up our special guests.

Assemblyman Christopher Tully and former Assemblyman Tim Eustace said a few words congratulating Borough Clerk Pelligra on her retirement and thanking her for over thirty years of service to the Borough of Maywood. They presented Borough Clerk Pelligra with a Proclamation from the State of New Jersey.

Borough Administrator Stern made a presentation on behalf of County Clerk John S. Hogan who was unable to attend.

Mayor Febre spoke regarding his time shared with Borough Clerk Pelligra and thanked her for her professionalism, dedication to the position, guidance and friendship.

Mayor Febre presented a plaque to Borough Clerk Pelligra on behalf of the Mayor and Council. He also read a proclamation and presented a street sign reading "Jean Pelligra's Way".

Borough Clerk Pelligra thanked everyone for their recognition and kind words. She thanked her family for their support, understanding, love and encouragement. Borough Clerk Pelligra did not say goodbye; she left everyone with a quote from the circus ringmaster, "Ladies and Gentlemen, children of all ages, may all of your days be circus days", adding that is what I wish you all.

Council member Gervino made a motion to return to the regular order of business; seconded by Council member Ullman – All in Favor.

**Greg Polyniak of Neglia Engineering was present to give the monthly report.**

**1. MAYWOOD AVENUE STREETScape – PHASE II (NJDOT MUNICIPAL AID GRANT)**

Neglia Engineering Associates understands that per the Year 2017 NJDOT Municipal Aid Grant awarded grant project list that the Borough has received a grant in the amount of \$165,627.00 for the Maywood Avenue Streetscape – Phase II. We understand that the NJDOT will forward a grant agreement package to the Borough for review and signature. The required project completion schedule would be listed within the grant agreement package.

Status: Once the agreement was secured, our office prepared construction drawings and specifications which were submitted to the NJDOT for pre-bid approval on December 17, 2018. Copies of the same forwarded to the Borough for review. Per the provided bid notice to the Borough, the document availability and bid opening dates are January 16, 2019 and February 07, 2019. We would anticipate that the improvements would be constructed during Spring 2019. It shall be noted that this project must be awarded during March 2019. For this reason, we would respectfully request that the final project scope be determined in late November 2018 to satisfy this bidding schedule.

**2. YEAR 2018 ROADWAY IMPROVEMENTS PROGRAM**

The Borough proceeded with a Spring 2018 roadway improvement program. The following roadways were included:

1. Palmer Avenue from West Pleasant Avenue to Parkway
2. East Magnolia Avenue from Maywood Avenue to Golf Avenue
3. Golf Avenue from East Magnolia Avenue to Romaine Avenue
4. Grove Avenue from Maywood Avenue to the City of Hackensack border

Status: All roadways including West Hunter Avenue from the intersection of Maywood Avenue to the Peerless Firehouse have been milled and paved. During late October 2018, the project contractor addressed and constructed improvements along the greenbelts. We will monitor and inspect the greenbelts in Spring 2019 to ensure that the grass is taking root. Once the greenbelts are deemed acceptable, our office would proceed with municipal closeout.

**3. PALMER AVENUE & WEST PASSAIC STREET ROADWAY CROSSING (BUS STOP) AND PALMER AVENUE (NJDOT MUNICIPAL AID GRANT)**

As requested by Mayor Febre at the March 13, 2018 Mayor and Council meeting, our office issued a conceptual plan and engineer's estimate for the West Passaic Street – Palmer Avenue intersection the following day. Our office also confirmed with Bergen County that a mid-block crossing resolution will not be required at this location as they consider it a T-intersection crossing. The County will require detailed engineering plans to illustrate compliance with the ADA ramp and crossing regulations prior to any construction activity occurring.

Status: At this time, punch list remains which includes the roadway greenbelt restoration. This would be inspected during Spring 2019 to ensure that the lawn surface has rooted. Once the punch list is completed, project closeout would occur.

**4. 2018 ROAD IMPROVEMENT PROGRAM (PHASE II)**

Neglia Engineering Associates understands that the Borough will be proceeding with the 2018 Road Improvement Program (Phase II). The following roadways are to be included:

1. Oak Avenue (from Lenox Avenue to Taplin Avenue)
2. Oak Avenue (from Parkway to Mendez Avenue)
3. Grant Avenue (intersection with Mendez Avenue)
4. Cedar Avenue (from Rutherford Avenue to Walnut Road)
5. Walnut Road (from Cedar Avenue to Locust Drive)
6. West Grove Avenue (from Palmer Avenue to Oak Avenue)
7. Belle Avenue (from Palmer Avenue to Oak Avenue)

Status: The project pre-construction meeting was held on October 01, 2018. It shall be noted that the Borough has determined that it will mill and pave additional streets due to a favorable bid and due to the close proximity to roadways already included within the road program. They include the following additional roadways / road sections:

1. Conklin Avenue
2. Rutherford Avenue

3. Cedar Avenue (Rutherford Avenue to triangular island at the northwest corner of the roadway loop)

At this time, punch list remains which includes the roadway greenbelt restoration. This would be inspected during Spring 2019 to ensure that the lawn surface has rooted. Once the punch list is completed, project closeout would occur.

**WORK SESSION ITEMS** – items on or off agenda

NONE

**PROCLAMATIONS, PRESENTATIONS, ETC.**

Betty Fetzer presented the Mayor and Council with a check in the amount of \$136,192.00 from Lydecker Manor as payment in lieu of taxes. She reported on the high accreditation ratings received by Lydecker Manor.

**MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Febre opened the meeting to the public for any comments on or off the agenda.

Thomas Richards – 347 Golf Avenue – spoke regarding his time working with Borough Clerk Pelligra; adding, she was always helpful, gave him great advice and had the best interest of the borough at heart. He wished her the very best of luck in her retirement.

There being no further comments from the public, Mayor Febre closed this portion of the meeting.

**PUBLIC HEARING ON PENDING ORDINANCES - ADOPTION OF ORDINANCES**

NONE

**APPROVAL OF MINUTES**

Council member Gervino moved for approval of the December 18, 2018 Council Meeting minutes and January 3, 2019 Reorganization Meeting and Closed Session minutes; seconded by Council member Garofalaw; and so carried with the exception of Council members Bennin and Bolan abstaining to the December 18, 2018 Council meeting minutes.

**PRESENTATION OF BILLS AND CLAIMS AND REQUEST FOR PUBLIC COMMENT**

**The Clerk presented the bill resolution.**

Council member Bennin moved for approval, seconded by Council member Bolan; and so carried by unanimous roll call vote.

1/15/19 BILL LIST

FUND #	APPROPRIATION	AMOUNT
01	CURRENT FUND	\$1,383,602.55
12	ESCROW	\$431.32
35	RECREATION TRUST	\$184.15

TOTAL BILL LIST:

Be it resolved, Mayor and Council are authorized to issue and sign warrants in payment of vouchers of \$1,384,218.02

Mayor Adrian J. Febre

1/15/19 BILL LIST

Vendor	PO #	Chk #	Amount	Description	Account	Invoice
AAA EMERGENCY SUPPLY	182218	111705	13485.00	THERMAL IMAGING CAMERAS	01-2030-26-3152-147	00290314
AED SUPERSTORE	182571	111706	164.99	11/2018 CPR PADS/AED BATTERIES	01-2030-26-2672-270	992883
AMERICAN WEAR, INC.	182633	111707	475.06	DPW UNIFORMS & HATS	01-2030-26-2502-276	185293, 487891, 490504, 490521, 493097, 495697
ANGELO'S PIZZERIA	182572	111708	75.65	NOVEMBER 15, 2018 STORM STANDBY	01-2030-26-2672-075	791593
AUTOMOTIVE BRAKE	181742	111709	0.00	12/18-MISC. PARTS & SUPPLIES	01-2030-26-3152-071	1917385
AUTOMOTIVE BRAKE	181742	111709	3.02	12/18-MISC. PARTS & SUPPLIES	01-2030-26-3152-071	1917385
AUTOMOTIVE BRAKE	182466	111709	141.01	BALANCE OF INV #1892735 (SEE PO 182327)	01-2030-26-3152-071	BALANCE OF INV #1892735 (SEE PO 182327)
AUTOMOTIVE BRAKE	182639	111709	526.68	LED STROBE & BATTERIES	01-2030-26-3152-071	1900459, 1902742
BON - UCI TRUST FUND	0	102192	993.67	1/2/19 PAYROLL UNEMPLOYMENT	01-1613-00-0000-001	
BON - UCI TRUST FUND	0	111192	1122.85	1/16/19 PAYROLL UNEMPLOYMENT	01-1613-00-0000-001	
Borough Of Maywood	0	102191	848.11	1/2/19 PAYROLL	01-1615-00-0000-001	
Borough Of Maywood	0	102191	7581.59	1/2/19 PAYROLL	01-2010-20-1001-204	
Borough Of Maywood	0	102191	5554.38	1/2/19 PAYROLL	01-2010-20-1201-011	
Borough Of Maywood	0	102191	8693.51	1/2/19 PAYROLL	01-2010-20-1451-204	
Borough Of Maywood	0	102191	606.15	1/2/19 PAYROLL	01-2010-20-1501-204	
Borough Of Maywood	0	102191	7322.64	1/2/19 PAYROLL	01-2010-22-1951-204	
Borough Of Maywood	0	102191	4172.10	1/2/19 PAYROLL	01-2010-25-2401-091	
Borough Of Maywood	0	102191	939.26	1/2/19 PAYROLL	01-2010-25-2401-092	
Borough Of Maywood	0	102191	9052.62	1/2/19 PAYROLL	01-2010-25-2401-093	
Borough Of Maywood	0	102191	7151.25	1/2/19 PAYROLL	01-2010-25-2401-095	
Borough Of Maywood	0	102191	2072.43	1/2/19 PAYROLL	01-2010-25-2401-098	
Borough Of Maywood	0	102191	13453.54	1/2/19 PAYROLL	01-2010-25-2401-170	
Borough Of Maywood	0	102191	112429.20	1/2/19 PAYROLL	01-2010-25-2401-204	
Borough Of Maywood	0	102191	68.84	1/2/19 PAYROLL	01-2010-25-2651-204	
Borough Of Maywood	0	102191	34496.42	1/2/19 PAYROLL	01-2010-26-2901-204	
Borough Of Maywood	0	102191	3143.64	1/2/19 PAYROLL	01-2010-27-3303-204	
Borough Of Maywood	0	102191	1820.18	1/2/19 PAYROLL	01-2010-28-3701-204	
Borough Of Maywood	0	102191	1127.07	1/2/19 PAYROLL	01-2010-29-3902-061	
Borough Of Maywood	0	102191	14212.95	1/2/19 PAYROLL	01-2010-29-3902-061	
Borough Of Maywood	0	102191	8301.33	1/2/19 PAYROLL	01-2010-36-4722-247	
Borough Of Maywood	0	102191	0.00	1/2/19 PAYROLL	01-2010-36-4762-001	
Borough Of Maywood	0	102191	933.24	1/2/19 PAYROLL	01-2010-36-4762-001	
Borough Of Maywood	0	102191	1081.74	1/2/19 PAYROLL	01-2010-41-7112-185	
Borough Of Maywood	0	111191	1710.61	1/16/2019 PAYROLL	01-1615-00-0000-001	
Borough Of Maywood	0	111191	7581.59	1/16/2019 PAYROLL	01-2010-20-1001-204	

Vendor	PO #	Chk #	Amount	Description	Account	Invoice
Borough of Maywood	0	111191	7783.76	1/162019 PAYROLL	01-2010-20-1201-011	
Borough of Maywood	0	111191	7960.17	1/162019 PAYROLL	01-2010-20-1451-204	
Borough of Maywood	0	111191	606.15	1/162019 PAYROLL	01-2010-20-1501-204	
Borough of Maywood	0	111191	7214.59	1/162019 PAYROLL	01-2010-22-1951-204	
Borough of Maywood	0	111191	3742.74	1/162019 PAYROLL	01-2010-25-2401-091	
Borough of Maywood	0	111191	10061.99	1/162019 PAYROLL	01-2010-25-2401-093	
Borough of Maywood	0	111191	7080.00	1/162019 PAYROLL	01-2010-25-2401-095	
Borough of Maywood	0	111191	1655.76	1/162019 PAYROLL	01-2010-25-2401-098	
Borough of Maywood	0	111191	14611.32	1/162019 PAYROLL	01-2010-25-2401-170	
Borough of Maywood	0	111191	167302.69	1/162019 PAYROLL	01-2010-25-2401-204	
Borough of Maywood	0	111191	68.84	1/162019 PAYROLL	01-2010-25-2651-204	
Borough of Maywood	0	111191	33004.27	1/162019 PAYROLL	01-2010-26-2901-204	
Borough of Maywood	0	111191	3143.84	1/162019 PAYROLL	01-2010-27-3303-204	
Borough of Maywood	0	111191	370.00	1/162019 PAYROLL	01-2010-28-3701-204	
Borough of Maywood	0	111191	1031.54	1/162019 PAYROLL	01-2010-29-3902-061	
Borough of Maywood	0	111191	13041.76	1/162019 PAYROLL	01-2010-29-3902-061	
Borough of Maywood	0	111191	8746.91	1/162019 PAYROLL	01-2010-36-4722-247	
Borough of Maywood	0	111191	0.00	1/162019 PAYROLL	01-2010-36-4762-001	
Borough of Maywood	0	111191	1067.41	1/162019 PAYROLL	01-2010-36-4762-001	
C. WINTERS SUPPLY	182103	111710	272.00	12/18-MULCH & TOP SOIL	01-2030-20-3752-255	52557, 52560, 52567, 52602
DEPOSITORY TRUST	0	115191	635000.00	1/15/19 BOND PRINCIPAL PAYMENT	01-2010-45-9202-104	
DEPOSITORY TRUST	0	115192	40700.00	1/15/19 BOND INTEREST PAYMENT	01-2010-45-9302-104	
DOOR WORKS, INC.	182622	111711	301.90	11/2018 REPAIR DOOR DFW GARAGE	01-2030-26-3112-132	7992
ELITE K-9, INC.	181418	111712	54.80	12/18/18-K9 SUPPLIES	01-2030-25-2402-146	183330
ENVIRONMENTAL RENEWAL,	182630	111713	2440.00	NOVEMBER 2018 YARD DEBRIS DISPOSAL	01-2030-26-3052-080	281301, 376, 472, 695&749, 282008, 016&036
FERRAIOLI, WIELKOTZ,	182645	111714	20000.00	12/31/18 AUDIT-BILLING #1	01-2030-20-1352-014	12/31/18 AUDIT-BILLING #1
FIRE AND SAFETY	182644	111715	140.13	WINDOW PARTS FOR ENGINE 18	01-2030-26-3152-147	1010-08263
FIRST BATTALION	182606	111716	1695.50	11/2018 LED LIGHTS/6' STEEL HOOK	01-2030-26-2672-102	7801-INW
G.T.B.M. INC.	181459	111717	1284.54	4TH QTR 2018-@TICKETS	01-2030-25-2402-057	18449
G.T.B.M. INC.	182330	111717	0.00	TOUGHBOOK-RC#2	01-2030-25-2402-030	18290
G.T.B.M. INC.	182330	111717	5186.84	TOUGHBOOK-RC#2	01-2030-25-2402-030	18290
GREAT WHITE MECHANICAL,	182662	111718	3014.03	REPAIRS TO HVAC UNIT AT LIBRARY.	01-2030-26-3112-132	180412, 180414
HACKENSACK AUTO SPRING	181198	111719	73.00	12/18-MISC. REPAIRS	01-2030-26-3152-071	13741
HR DIRECT	182627	111720	82.65	2019 CALENDAR EMPLOYEE HOOK	01-2030-25-2402-163	INV4821237
JAX CAR WASH, LLC	181767	111721	529.95	12/18 CAR WASHES	01-2030-26-3152-183	12/18 CAR WASHES
KML TECHNOLOGY, INC.	182646	111722	1750.00	2018 SERVICE CONTRACT	01-2030-26-3112-196	307790
LANGUAGE LINE SERVICES	181750	111723	50.00	12/18-LANGUAGE SERVICES	01-2030-25-2402-057	4462758
M.A.S.E. CONCEPTS	182607	111724	991.50	12/2018 PAGERS & BATTERIES	01-2030-26-2672-102	1990
N & M ENTERPRISES, INC.	181967	111725	527.26	12/18-BAGS	01-2030-26-3112-132	230250, 250251
NAUTA, DAVID	182636	111726	50.00	CPR TRAINING E18	01-2030-26-2672-270	CPR TRAINING E18
NUSLM	182668	111727	260.00	1/26/19 ORIENTATION-BENNNIN & BOLAN	01-2030-20-1002-158	S-17188
OUR TOWN NEWSPAPER	182603	111728	33.40	11/22/18 LEGAL ADVERTISING	01-2030-20-1812-146	9563
P & A AUTO PARTS	181113	111729	14.14	12/18-MISC. PARTS & SUPPLIES	01-2030-26-3152-071	15047122468, 15041122685
P & A AUTO PARTS	181113	111729	0.00	9/18 & 12/18-MISC. PARTS & SUPPLIES	01-2030-26-3152-071	15035377656, 15041121860
P & A AUTO PARTS	181113	111729	91.11	9/18 & 12/18-MISC. PARTS & SUPPLIES	01-2030-26-3152-071	15035377656, 15041121860
PARAMOUNT LANDSCAPING	182012	111730	1050.00	12/18-SPRINKLER MAINT.	01-2030-26-3112-132	20180999, 20181000
PROCOPY, INC.	181565	111731	69.00	12/18-MISC. COPIER LEASE	01-2030-20-1452-258	51526
REDICARE LLC	181457	111732	76.70	12/18-FIRST AID SUPPLIES	01-2030-26-3112-132	RED607844
RHOMAR INDUSTRIES, INC.	182564	111733	2157.24	12/2018 VEHICLE MAINTENANCE	01-2030-26-3152-071	93150
RHOMAR INDUSTRIES, INC.	182565	111733	0.00	12/2018 SEWER OPENER	01-2030-26-2902-218	93151
RHOMAR INDUSTRIES, INC.	182565	111733	1240.83	12/2018 SEWER OPENER	01-2030-26-2902-218	93151
ROBERT'S & SON, INC.	182640	111734	1272.04	INVERTER FOR ENGINE #18	01-2030-26-3152-147	05516575
ROCHELLE PARK AUTO BODY	182512	111735	925.00	MISC TOW BILLS	01-2030-26-3152-071	35220, 34664, 34672, 35727
SIGN-A-RAMA	182625	111736	275.00	POLICE LOGO-FRONT WINDOW	01-2030-26-3112-132	45375
STRACHE FINGERPRINT	182566	111737	270.99	12/2018 POLICE EVIDENCE SUPPLIES	01-2030-25-2402-114	373234-IN (BALANCE)
STAPLES	181611	111738	940.23	12/18-OFFICE SUPPLIES	01-2030-25-2402-163	3399596615, 3399075101
STAPLES	182596	111738	373.12	12/2018 OFFICE SUPPLIES	01-2030-20-1452-258	3398383482, 3398383483
STAPLES	182596	111738	0.00	12/2018 OFFICE SUPPLIES	01-2030-27-3312-146	3398383482, 3398383483
STAPLES	182596	111738	21.74	12/2018 OFFICE SUPPLIES	01-2030-27-3312-146	3398383482, 3398383483
STATE OF NJ HEALTH BEWE	0	1031901	67127.10	1/19 ACTIVE EMPLOYEE HEALTH INSURANCE	01-2010-23-2202-113	
STATE OF NJ HEALTH BEWE	0	1031902	28997.46	1/19 RETIRED EMPLOYEE HEALTH INSURANCE	01-2010-23-2202-113	
STONE INDUSTRIES, INC.	181878	111739	957.80	12/18-ASPHALT FOR ROAD REPAIR	01-2030-26-2902-131	44509
TANIS CONCRETE, INC.	182632	111740	842.50	MATERIALS FOR SIDEWALK- 61 WOODLAND	01-2030-26-2902-056	191469
TRAFFIC SAFETY, INC.	182513	111741	1776.00	OCTOBER 30, 2018 TRAFFIC SAFETY	01-2030-26-2902-056	103018KC6
TURN OUT UNIFORMS, INC.	182415	111742	318.00	SHOULDER EMBLEMS	01-2030-25-2402-274	195711
VERIZON WIRELESS	181515	111743	303.76	11/18 AIR CARDS - PD	01-2030-25-2402-057	9820212015
VERIZON WIRELESS	181515	111743	58.20	11/18-AIRCARDS FOR PD	01-2030-25-2402-057	9820312138-BALANCE DUE
VERIZON WIRELESS	181516	111743	0.00	11/18 -#882233083-00001 - AIRCARDS-PD	01-2030-25-2402-057	9820312138-268.83 (PARTIAL)
VERIZON WIRELESS	181516	111743	268.83	11/18 -#882233083-00001 - AIRCARDS-PD	01-2030-25-2402-057	9820312138-268.83 (PARTIAL)
<b>Total Fund 01 Current Fund</b>				<b>1383602.55</b>		
KAUKER & KAUKER LLC	182654	121061	130.00	8/24/L30-11/18 SERVICES	12-9643-00-9643-000	2019-239
NEGLIA ENGINEERING	182523	121062	265.32	MAYMSPL18.10-9/18 SERVICES-MAYWOOD MARKET	12-9635-00-9635-000	1802620
OUR TOWN NEWSPAPER	182504	121063	18.00	NOVEMBER 1, 2018 LEGAL ADVERTISING	12-9640-00-9640-000	9567
OUR TOWN NEWSPAPER	182505	121063	0.00	NOVEMBER 1, 2018 LEGAL ADVERTISING	12-9624-00-9624-000	9568
OUR TOWN NEWSPAPER	182505	121063	18.00	NOVEMBER 1, 2018 LEGAL ADVERTISING	12-9624-00-9624-000	9568
<b>Total Fund 12 ESCROW OTHER TRUST</b>				<b>431.32</b>		
LEVY'S INC.	182581	351112	184.15	11/2018 THEATER SHIRTS	35-2000- - -	25623
<b>Total Fund 35 RECREATION TRUST</b>				<b>184.15</b>		
<b>Total Bill List:</b>			<b>1,384,218.02</b>			

## **CORRESPONDENCE AND REPORT OF THE BOROUGH CLERK**

Borough Clerk Pelligra reported on the following:

1. She thanked everyone again for their kind words.

## **REPORT OF ADMINISTRATOR**

Administrator Stern reported on the following:

1. She reported on the January 10, 2019 meeting with PSE&G regarding the update and expansion to their sub-station on West Central Avenue; adding she will provide further reports as work progresses.

## **COMMITTEE REPORTS**

Council member Bennin reported on the following:

1. She reported the building department collected \$8,658.00 in permit fees from December 1, 2018 through January 9, 2019.
2. She stated she met with DPW Superintendent Neumann; adding they discussed preparation for the winter season and maintenance strategies for borough vehicles.

Council member Bolan reported on the following:

1. He reported the following from the Police Department; adding a copy of the report will be available at borough hall:
  - There were 347 “911” calls in the month of December.
  - There were 249 motor vehicle stops in December resulting in 131 issued summonses.
  - 97 parking summonses were issued.
  - The portable radar sign was placed on Poplar Avenue in response to a speeding complaint.
  - The department will be receiving \$5,000 in seizure money from the Hudson County Prosecutor’s office as a result of our department’s canine participation.
  - Canine Zoey will be retired on February 1, 2019.
  - Chief Natale will begin the accreditation process for the department.
  - Chief Natale would like to move forward with a pilot program for the use of recording devices in patrol vehicles and on police officers.

Council member Ullman reported on the following:

1. He reported the following from the Maywood Senior Citizens Housing Corporation:
  - He congratulated Lydecker Manor on the accreditation ratings they received; adding it is a testament to their facility.
  - There are 141 people on the current waiting list.
2. He stated the Green Team is looking forward to its Green Fair on November 2, 2019 which will be held at the Library, adding our annual shred event will be held on the same day.
3. He reported the following from the Recycling Advisory Committee:
  - The first hazardous waste collection will be held on Saturday, March 9, 2019 in Moonachie.
  - The first electronics collection will be held on April 9, 2019 at Bergen Community College.
  - The sports equipment “swap and go” collection is ongoing; adding contact Lisa Schieli for further information.
  - The “Mackenzie Rae Day” event for the collection and distribution of special occasion dresses will be held from January 17, 2019 through February 28, 2019.

Council member Gervino reported on the following:

1. The Municipal Alliance will be sponsoring the movie, Captain Underpants, at the Maywood Library on Monday, January 28<sup>th</sup>, 2019 from 3:15 – 5:30 pm.

2. He thanked Borough Clerk Pelligra for all her help and wished her a happy and healthy retirement.

Council member Lindenau reported on the following:

1. He reported the Board of Health held the annual rabies clinic on January 9, 2019 at the Maywood Senior Recreation Center; adding 78 dogs and 8 cats were vaccinated.
2. He reported the following from the Recreation Advisory Board:
  - The theatre club is presenting Xanadu Jr. this Spring.
  - The Maywood junior field hockey program will be held from January 3, 2019 to February 21, 2019.
  - Zumba Fitness is available to residents at no cost and a Total Body Workout program is available for a small fee at the Senior Recreation Center from January through March.
3. He stated it has been a pleasure serving with Borough Clerk Pelligra and wished her the very best in her retirement.

Council President Garofalow reported on the following:

1. He stated the next TANAAC meeting at Teterboro Airport is scheduled for January 23, 2019 at 7:00 pm.
2. He reported the following from the Board of Fire Officers:
  - The Peerless Firehouse is in need of repairs.
  - They are requesting a new Chief's vehicle in their five year capital plan; adding the last vehicle was purchased in 1999 and a donated vehicle was received in 2010.
  - There was a record number of fire calls for the department this past year.
3. He thanked Borough Clerk Pelligra and stated she has always made us look good, adding the town is in good hands because of the information she has passed on to make sure Maywood is as great as it has been for all the years she has been in borough hall.

## **REPORT OF THE MAYOR**

Mayor Febre reported on the following:

1. He stated he learned just prior to tonight's meeting, Maywood resident, former Hackensack High School principal, and Library Board of Trustee member Hal Bloom passed away. He spoke of Mr. Bloom's contributions to the library and requested the flags at borough hall and library be flown at half-staff.

## **RESIGNATIONS - ACCEPTANCE OF THE FOLLOWING**

1. Mark Michalski as a part-time telecommunicator effective January 8, 2019

Council member Ullman moved the resignation be accepted; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

## **APPOINTMENTS - APPROVAL OF THE FOLLOWING**

1. Karen Dimoski as a member of the Board of Health effective January 15, 2019 for a three year term expiring December 31, 2021.
2. Thomas Anzevino as a member of the Historical Advisory Committee effective January 15, 2019 for a one year term expiring December 31, 2019.
3. Douglas Herrick as a member of the Green Team effective January 15, 2019 for a one year term expiring December 31, 2019.

Council member Garofalow moved the appointments, seconded by Council member Bennin; and so carried by unanimous roll call vote.

**COUNCIL APPROVAL OF THE FOLLOWING**

1. From Maywood Rotary Club Foundation – requesting permission to hold an On-Premise 50/50 raffle at 135 E. Passaic Street, Maywood, on February 3, 2019 at 7:00 pm.
2. From Our Lady Queen of Peace Church – requesting permission for their annual Bingo License and Instant Raffle License effective January 17, 2019 to December 19, 2019.
3. Request from Maywood Fire Police to use the Fairmount Avenue parking lot Saturday, March 2, 2019 from 8:00 am to 6:30 pm for trip participant parking.

Council member Gervino moved for the approvals, seconded by Council member Ullman; and so carried by unanimous roll call vote.

**RESOLUTIONS BY TITLE - CONSIDERATION OF THE FOLLOWING**

**RESOLUTION # 42-19**

**APPOINTING CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.), AS LABOR ATTORNEY FOR THE YEAR 2019**

**WHEREAS**, the Mayor and Council find that the best interests of the Borough of Maywood will be served by the appointment of CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.); 300 Lighting Way, Suite 200, Secaucus, NJ 07094 to serve as Labor Counsel for the year 2019; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.), are appointed as Labor Counsel for the Borough for 2019 for a one year term effective January 1, 2019, subject to the award and execution of a professional services contract outlining the terms and conditions of such position and the compensation therefore pursuant to N.J.S.A. 40A:11-1 et seq.

**RESOLUTION #43-19**

**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT FOR CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.), AS LABOR ATTORNEY FOR THE YEAR 2019**

**WHEREAS**, the Mayor and Council of the Borough of Maywood had, by Resolution #4A-19, appointed CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.), AS LABOR ATTORNEY FOR THE YEAR 2019; 300 Lighting Way, Suite 200, Secaucus, NJ 07094 as Labor Counsel for the year 2019 pursuant to N.J.S.A. 19:44A-20.5 as a “Fair and Open” contract as defined therein, following publication of a notice for Requests for Qualifications and receipt of responses thereto, on the basis of his qualifications, cost and other factors; and

**WHEREAS**, the parties wish to mutually set forth the compensation and terms and conditions regarding such appointment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes the execution of such professional services contract without competitive bidding; and

**WHEREAS**, sufficient funds are available for this purpose pursuant to the 2019 temporary budget of the Borough of Maywood;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, an agreement between the Borough of Maywood and CHASAN, LAMPARELLO, MALLON & CAPPUZZO, PC (WILLIAM F. RUPP, ESQ.), AS LABOR ATTORNEY FOR THE YEAR 2019; setting forth the compensation as per schedule and terms and conditions respecting the appointment of Labor Attorney for a term of one year effective January 1, 2019; and



**BE IT FURTHER RESOLVED**, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to cause a brief notice to be published once in the OUR TOWN newspaper stating the nature, duration, service and amount of the contract and that the resolution and contract are on file and are available for public inspection in the Office of the Borough Clerk.

**RESOLUTION #44-19**  
**RESOLUTION ACCEPTING THE RETIREMENT OF MUNICIPAL CLERK**  
**JEAN M. PELLIGRA IN THE BOROUGH OF MAYWOOD, BERGEN COUNTY,**  
**NEW JERSEY**

**WHEREAS** Municipal Clerk Jean M. Pelligra will retire on February 1<sup>st</sup> 2019 after 27 years and 10 months of service to the Borough of Maywood having served in various positions with the Borough's recreation department, finance department, tax department and has honorably served in various positions such as secretary to the Planning Board, Tax Collector, the Borough's Insurance Safety Liaison and Deputy Registrar. Most importantly, Municipal Clerk Jean M. Pelligra has distinguished herself in her appointment as Borough Clerk of the Borough of Maywood; and

**WHEREAS**, The Mayor and Council of the Borough of Maywood recognize the steadfast dedication of Borough Clerk Pelligra and recognize that the foundation of the Borough's continued success is Borough Clerk Pelligra's hard work, commitment to the job at hand, and the determination to provide the finest service to her community. Her devotion and diligence sets her as an example to her peers and has made her an invaluable asset to the administration of the government of Maywood. The Mayor and Council of the Borough of Maywood celebrate the faithful service of Borough Clerk Pelligra and are proud to recognize the tireless adherence to duty in which Borough Clerk Pelligra performed her duties; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood accepts the retirement of Borough Clerk Jean M. Pelligra and directed retirement payment for the following:

- A. Payment for Terminal Leave
- B. Payment for unused holidays and vacation days
- C. Shall receive the medical and dental benefits for herself and her spouse pursuant to Chapter 52 of the Borough Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest to any documentation necessary to accept the retirement of Borough Clerk Jean M. Pelligra on February 1<sup>st</sup>, 2019, and the Borough Administrator and Chief Financial Officer are directed to provide the retirement benefits due and owing the Municipal Clerk pursuant to this resolution, the policies of the Borough and the laws of the State of New Jersey.

**RESOLUTION # 45-19**  
**RENEWAL OF 2017/2018 LIQUOR LICENSES**

**WHEREAS**, the License as noted below has filed application for renewal of their liquor license at premise as noted; and

**WHEREAS**, the application is in proper order, the license fee has been paid and a Clearance Certificate has been issued by the State of New Jersey, Division of Taxation;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Borough Clerk is hereby authorized to issue a renewal license as follows effective January 15, 2019:

**PLENARY RETAIL CONSUMPTION LICENSE WITH BROAD PACKAGE PRIVILEGE**

**RESOLUTION # 46-19**  
**RENEWAL OF 2018/2019 LIQUOR LICENSES**

WHEREAS, the License as noted below has filed application for renewal of their liquor license at premise as noted; and

WHEREAS, the application is in proper order, the license fee has been paid and a Clearance Certificate has been issued by the State of New Jersey, Division of Taxation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Borough Clerk is hereby authorized to issue a renewal license as follows effective January 15, 2019:

**PLENARY RETAIL CONSUMPTION LICENSE WITH BROAD PACKAGE PRIVILEGE**

0234-32-002-005      Great Liquor Group, LLC.                      24-30 W. Pleasant Avenue

Council member Garofalow moved for the adoptions, seconded by Council member Gervino; and so carried by unanimous roll call vote.

**INTRODUCTION OF ORDINANCES**

**ORDINANCE # 1-19**  
**AN ORDINANCE TO AMEND CHAPTER 161-17 ENTITLED “RUNNING AT LARGE”**  
**OF THE BOROUGH OF MAYWOOD CODE IN THE BOROUGH OF MAYWOOD,**  
**STATE OF NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:**

**WHEREAS**, the Mayor and Council of the Borough of Maywood has created a dog park for the enjoyment and use of its residents and their pets; and

**WHEREAS**, chapter 161-17 entitled “Running at large” requires that all dogs must be leashed when off the premises of its owner and same has been suspended by resolution to allow the free movement of dogs while using the dog park at Memorial Park; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood wish to amend the Borough of Maywood Code to permanently amend chapter 161-17 to allow the unleashed free movement of dogs while utilizing the dog park at Memorial Park.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, as follows:

**Section 1.** Chapter 161-17 is amended to add subchapter 2 and shall read as:

161-17 Running at large.

1. No person owning, keeping or harboring any dog shall suffer or permit it to be off his premises in the Borough unless securely confined and controlled by an adequate leash and accompanied by a person capable of controlling said dog.
2. Dogs shall be permitted to be unleashed once within the fenced confines of the dog park at Memorial Park. Those utilizing the dog park shall abide to the rules and regulations in chapter 161-30 et. seq. of the Borough Code.

**Section 2. Severability.**

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance which shall continue in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

**Section 3.** This ordinance shall be effective upon passage.

Council member Ullman moved for the introduction; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood that Ordinance # 1-19, pass on first reading and that said Ordinance will be further considered for final passage at a meeting of the Mayor and Council to be held on February 12, 2019 at 7:30 pm at the Borough Hall, 15 Park Avenue, Maywood, New Jersey at which time and place all persons interested therein will be given an opportunity to be heard concerning the same, and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

**NEW BUSINESS**

Council member Bolan suggested naming a member of the council as a Veteran’s Affair liaison.

Mayor Febre asked if Council member Bolan would be interested in being the liaison.

Council member Bolan responded yes.

Mayor Febre asked if the council was in favor of amending the by-laws at the next meeting – All in Favor.

**OLD BUSINESS**

**CLOSED SESSION - IF APPLICABLE**

Council member Gervino made a motion to go into Closed Session; seconded by Council member Bolan - All in Favor.

**BOROUGH OF MAYWOOD**  
**Closed Session Resolution # 47-19**

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, pursuant to the provisions of the Open Public Meetings Act, that the Mayor and Council meet in closed session to discuss the following subject matter(s):

**Legal; Personnel; Real Property / Investment of Public Funds**

which subject matter(s) is (are) permitted to be discussed in closed session pursuant to the following designated subsection(s) of Section 7 of the Open Public Meetings Act:

- ( ) Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law
- ( ) Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds
- ( ) Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved
- ( ) Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof
- (X) Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest

( ) Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law

(X) Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege

(X) Sub-section 8 concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof

( ) Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Maywood

( ) Will return to open session after this meeting.

(X) Do not envision that they will return to open session after this meeting but reserves the right to do so.

Date of Passage: 1-15-2019

Time: 9:05 pm

### **ADJOURNMENT**

Council member Garofalow moved the meeting be adjourned; seconded by Council member Lindenau and so carried at 10:11 pm.

Borough Clerk