

“On January 5, 2016, adequate notice of this meeting pursuant to the Open Public Meetings Act has been furnished by inclusion thereof in the Annual Schedule of Meetings for 2016, which has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

Mayor Febre asked for a moment of silence to remember Ralph Padovano, Elizabeth Kiley and Len Rubin.

**SALUTE TO THE FLAG**

**ROLL CALL**

**Members of the Governing Body present:** Mayor Febre, Council members Padovano, Gervino, Messar, Morrone, and Lindenau. Also present were Borough Attorney Ronald A. Dario, Borough Administrator Roberta Stern and Borough Clerk Jean M. Pelligra.  
**ABSENT:** Council member DeHeer

Council member Lindenau made a motion to go out of the regular order of business for the purpose of Resolution #83-16, presentations and a proclamation; seconded by Council member Morrone – All in Favor.

**RESOLUTION # 83-16**  
**RESOLUTION AUTHORIZING THE “BLOODHOUND CANINE TEAM” AND**  
**REGULATIONS GOVERNING SAME WITHIN THE BOROUGH OF MAYWOOD POLICE**  
**DEPARTMENT IN THE BOROUGH OF MAYWOOD,**  
**BERGEN COUNTY, NEW JERSEY**

**WHEREAS**, the Borough of Maywood has been presented with a proposal for a singular canine unit, specifically a “BLOODHOUND CANINE TEAM” that is comprised of an Officer-Handler and the dog, within the Borough of Maywood Police Department; and

**WHEREAS**, a proposed amendment to the Maywood Police Department Policies and Procedures manual has been submitted to govern the “BLOODHOUND CANINE TEAM”. Such guidelines delineate the responsibilities of the Borough, those of the Borough of Maywood Police Department and those of the particular Officer-Handler assigned to the Team; and

**WHEREAS**, the proposed amendment to the Maywood Police Department Policies and Procedures makes provisions and regulations for the Officer-Handler assigned to the “BLOODHOUND CANINE TEAM” use of a canine vehicle. The handler is authorized to utilize this vehicle pursuant to the regulations contained therein including travel to his residence while off-duty. The Officer-Handler shall not be paid for or be considered “on-duty” during the travel time to and from his/her residence before and after his/her shift; and

**WHEREAS**, the Officer-Handler assigned to the “BLOODHOUND CANINE TEAM” shall bear all the daily maintenance costs of the Canine/Bloodhound including but not limited to food, vitamins, routine/yearly shots/vaccinations, flea/tick control, licensing and all Veterinary health treatment for any sickness and/or all degenerative issues. The Borough shall only be responsible for traumatic injuries suffered by the Canine in the line of duty; and

**WHEREAS**, said introduction of a “BLOODHOUND CANINE TEAM” is recommended by the Chief of Police of the Borough of Maywood Police Department; and

**WHEREAS**, The Mayor and Council are desirous to create a canine unit as part of the Borough of Maywood Police Department, subject to all of the regulations and restrictions as stated herein and contained in the proposed amendment to the Maywood Police Department Policies and Procedures manual to govern the “BLOODHOUND CANINE TEAM”.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Borough of Maywood Police Department is hereby ordered to create a canine unit within its ranks pursuant to the terms stated herein and those contained in the proposed amendment to the Maywood Police Department Policies and Procedures manual to govern the “BLOODHOUND CANINE TEAM”; and

**BE IT FURTHER RESOLVED**, that the proposed amendments to the Maywood Police Department Policies and Procedures manual to govern the “BLOODHOUND CANINE TEAM” are adopted; and

**BE IT FURTHER RESOLVED**, that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, any documents necessary pursuant to the terms herein to realize the creation of said canine unit; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution and the procedures manual to govern the “BLOODHOUND CANINE TEAM” be delivered to the Officer-Handler assigned to the Team with acknowledged receipt.

Council member Messar moved for the adoption, seconded by Council member Padovano; and so carried by unanimous roll call vote.

Mayor Febre administered the Oath of Office to Canine Police Officer Zoe Nichols.

Mayor Febre presented Certificates of Commendation to Police Sergeant Timothy Moran; Police Officers Glenn Tutschek, Christopher Nichols and Brian Rubio for their performance in a life-saving situation.

Mayor Febre read a Proclamation supporting the *Click It or Ticket* mobilization from May 23<sup>rd</sup> through June 5<sup>th</sup>, 2016.

**Whereas**, there were 545 motor vehicle fatalities in New Jersey in 2013; and

**Whereas**, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

**Whereas**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**Whereas**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

**Whereas**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 23 – June 5, 2016 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

**Whereas**, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91% to 92%; and

**Whereas**, a further increase in seat belt usage in New Jersey will save lives on our roadways;

**Therefore**, be is resolved that the Borough of Maywood Mayor and Council declares its support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 23 – June 5, 2016 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Council member Messar made a motion to return to the regular order of business; seconded by Council member Gervino - All in Favor.

**Gregory Polyniak of Neglia Engineering was present to give the monthly report.**

**1. 2009 NJDEP ECONOMIC RECOVERY PROGRAM**

**Scope:** This project consists of improvements to the Lincoln / Mendez Intersection Drainage and the cleaning, televising, and lining of the Westerly Brook (see revised scope below).

**Status:** This project was awarded to Montana Construction in the amount of \$602,201.72 which was NJDEP - approved. In mid-April 2012, our office submitted a project revision plan package to the NJDEP that was approved in July 2012. This project was closed out by the Borough in March 2013.

The Spring Valley Avenue Pump Station project required two separate legal tasks to be performed prior to project bidding. The first, the interlocal sanitary connection agreement was addressed by legal counsel for both the Borough of Maywood and Paramus. The second was the easement purchases from the Spring Valley Avenue, Maywood office building property and the Hanjin, Paramus property.

The Borough of Maywood executed the said Interlocal Agreement at the July 22, 2014 Mayor and Council Meeting. Thereafter, the Borough pursued the easement purchases for the Spring Valley Avenue, Maywood office building property and the Hanjin, Paramus property.

A meeting occurred on Friday, January 09, 2014 at the site with the property owners and Borough Attorney's office to review the easements. The Maywood office building property was prepared to execute the agreement. At that time, the Hanjin property owner did not agree to execute the agreement due to the condition of Paramus / Maywood watercourse along the coincident municipal boundaries.

As requested by the Borough, Neglia Engineering Associates contacted the Paramus Borough Engineer on March 12, 2015 to discuss a joint service to remove debris (not silt and sediment). To expedite the process, the Borough of Maywood DPW removed debris without the aid of the Borough of Paramus as of June 24, 2015 to permit the Borough Attorney to negotiate and finalize an agreement with the Hanjin property owner which was completed late 2015.

Neglia Engineering Associates completed the NJDEP TWA Permit package for the project in mid-December 2015. We supplied the NJDEP TWA Permit package to the Borough for signature and preparation of an endorsing resolution in late December 2015. Both were supplied to our office shortly thereafter.

In early January 2016, Neglia Engineering Associates submitted the NJDEP TWA Permit package to the Borough of Paramus for its review and signature. We received the Paramus endorsing resolution and signed NJDEP TWA Permit in early February 2016. Thereafter on February 10, 2016, Neglia Engineering Associates submitted on NJDEP TWA Permit package for endorsement by the Bergen County Utilities Authority.

In late April 2016, Neglia Engineering Associates received signed BCUA application package. Thereafter, Neglia Engineering Associates submitted the NJDEP TWA Permit package for State review on April 29, 2016. The review timeframe for this package is one hundred and twenty days. Subsequent to the anticipated acquisition of this said permit, the project would be publically bid.

**2. PSE&G IMPROVEMENTS (CENTRAL AVENUE)**

**Scope:** PSE&G will be constructing utility improvements within Central Avenue from the coincident municipal boundaries with the Borough of Rochelle Park and City of Hackensack.

**Status:** On April 02, 2014, Neglia Engineering Associates attended a meeting with Ms. Roberta Stern, Bergen County, AECOM (PSE&G's Engineer), Kemsco, Inc. (Project Contractor), and PSE&G on Central Avenue to review the utility improvement project. An overall project review letter was prepared and submitted to the Borough, PSE&G and its consultants on April 25, 2014.

Public notices were to be distributed by PSE&G to residents on May 28, 2014. Construction activities halted on Central Avenue in late 2014. Construction proceeded in March 2015.

On August 26, 2015, a project status meeting was held at Borough Hall with PSE&G, their contractor, their consultants, Neglia Engineering Associates, and the Borough present. At the meeting the following was stated by PSE&G:

1. The Borough DPW shall spray paint any areas of PSE&G trench settlement. PSE&G stated that it is responsible for the trench and will address these painted locations.
2. The Esplanade / Central Avenue project was to proceed on September 14, 2015. The project construction outside of paving was to be completed in late 2015
3. The construction activities were to leave westbound traffic on Central Avenue unimpeded. There was to be an eastbound detour which will utilize Maywood Avenue and Passaic Street.
4. The roadway paving is anticipated to occur during mid-2016.

As of May 03, 2016, PSE&G continues construction activities near the intersection of Hergesell Avenue and Central Avenue. PSE&G is proceeding the jack and bore casing installation.

Mr. Polyniak reported his office received correspondence stating PSE&G intends to proceed with paving of Central Avenue in late June pending weather conditions, adding we will continue to push for full width paving of the roadway.

### 3. **MAYWOOD AVENUE STREETScape (NJDOT FUNDED)**

**Scope:** Per a correspondence produced by the Governor's Office on May 06, 2014, Neglia Engineering Associates understands that the Borough is to receive an NJDOT Municipal Aid Grant in the amount of \$149,000 for the Maywood Avenue Streetscape.

**Status:** Per the request of the Borough, Neglia Engineering Associates issued a proposal, dated May 14, 2014 for surveying, engineering, and construction management services for this project for review and consideration by the Governing Body. The proposal was approved at the November 25, 2014 Mayor and Council meeting.

During the week of December 02, 2014, Neglia Engineering Associates performed and completed field surveying services from East Hunter Avenue to Central Avenue. The completed survey was forwarded to the Borough on December 18, 2014.

Per the survey, the Maywood Avenue buildings between East Hunter Avenue and the railroad tracks are setback from the right-of-way leaving substantial hardscape to the business' building walls. There is limited right-of-way width from the curb to the right-of-way / boundary line. On April 20, 2015, Neglia Engineering Associates forwarded engineer's estimates for off-site work that is anticipated to occur on the individual commercial lots. The estimate included improvements such as decorative sidewalk and streetscape amenities. Meetings were held with the business owners at this location. On approximately July 15, 2015, the Borough found that the businesses did not wish to participate in the project.

Therefore, the project scope is from Central Avenue to the railroad crossing. Improvements will include curbing, sidewalk, and other amenities. Our office supplied the Borough with preliminary construction documents on August 25, 2015 for review and comment prior to bid. We incorporated the Borough's comments at that time and submitted an NJDOT review and Railroad review package to each on August 31, 2015.

Neglia Engineering Associates forwarded the Resolution to Advertise and Bid Notice to the Borough for review and action which occurred in September 2015. The bid notice listed the document availability date and bid opening as October 02, 2015 and October 29, 2015, respectively. The project specifications listed the construction start date as Monday, April 04, 2016 pending prevailing weather conditions.

The bid opening occurred on Thursday, October 29, 2015. The lowest bid of the nine submitted was from Bello Grande Contracting, 354 State Street, #7, Hackensack, New Jersey 07601 in the amount of One Hundred Thirty-Three Thousand Four Hundred Ninety-Five Dollars and Forty Cents (\$133,495.40). On January 19, 2016, the project pre-construction meeting occurred at Borough Hall.

Per the project specifications, construction was to proceed on April 04, 2016 pending prevailing weather conditions. Project construction proceeded on Wednesday, April 06, 2016 due to weather conditions. Construction activities are ongoing.

Mr. Polyniak stated the project is running on schedule.

### 4. **JERSEY AVENUE AND PARKWAY (NJDOT MUNICIPAL AID GRANT) & YEAR 2015 ROADWAY IMPROVEMENT PROGRAM**

On May 22, 2015, the Borough of Maywood was provided a letter from the NJDOT stating that it is to receive an NJDOT Municipal Aid Grant in the amount of \$149,000.00 for Parkway and Jersey Avenue.

In addition, Neglia Engineering Associates understands that the Borough adopted a bond ordinance which includes improvements related to a Year 2015 Roadway Improvement Program. The Year 2015 Roadway Improvement Program is in the amount of \$713,000 with \$149,000 of the amount from the said NJDOT Municipal Aid Grant. The Program includes the following roadways pending funding availability:

- a. Spring Valley Road from Coolidge Avenue to Spring Valley Avenue
- b. Grove Avenue and Elm Street Intersection
- c. Lincoln Avenue from West Passaic Street to West Pleasant Avenue
- d. Spencer Joseph Way
- e. Sections of Parkway and Jersey Avenue as selected by the Borough per a May 19, 2015 inspection meeting with the Borough Administrator in the following order of improvement unless informed otherwise:
  1. Parkway from Maywood Avenue to Palmer Avenue
  2. Parkway from Spring Valley Road to Lincoln Avenue
  3. Parkway from Maywood Avenue to Jersey Avenue
  4. Parkway from Palmer Avenue to Edel Avenue
  5. Jersey Avenue in the vicinity of 680 Jersey Avenue to in the vicinity of 709 Jersey Avenue
  6. Jersey Avenue in the vicinity of 737 Jersey Avenue to Washington Avenue

Our office forwarded the Resolution to Advertise to the Borough on June 25, 2015. We also forwarded the Bid Notice. The construction document availability date was July 24, 2015.

The bid opening for the project occurred on August 19, 2015. The lowest of four bids submitted was from 4 Clean Up Inc., P.O. Box 5098, North Bergen, New Jersey 07047 for the Base Bid and Alternate Bid A through G. The bid was in the amount of Five Hundred Forty-One Thousand One Hundred Sixty Dollars and Eighty Cents (\$541,160.80). The Borough awarded the project to 4 Clean Up, Inc. on Monday, August 24, 2015 for the Base Bid and all Alternate Bids.

A pre-construction meeting for the project was held on September 10, 2015 at Borough Hall. Construction began on September 25, 2015. The project was substantially completed in early November 2015. The contractor addressed the intersection of Jersey Avenue and Parkway on April 27, 2016 through infrared.

On May 04, 2016, the project contractor supplied the Borough with a budget to reconstruction the Peerless Firehouse driveway apron. If approved by the Borough, the contractor would address this location and infrared the northwest corner of the intersection of Maywood Avenue and Parkway to attempt to alleviate a low point within Maywood Avenue.

5. **YEAR 2015 NJDEP ANNUAL STORMWATER REPORT**

The NJDEP Municipal Stormwater Management Program mandates that each municipality in the State submits a Year 2015 Annual Report and a Supplemental Questionnaire by May 01, 2016. As authorized by the Borough, our office has submitted a draft Year 2015 Annual Report and a Supplemental Questionnaire on March 24, 2015 for review and use. There were items within both the Report that had to be addressed by the Borough and its Planning Board Engineer. The information was supplied during late April 2016 with our office revising the submission package shortly thereafter. On April 26, 2016, Neglia Engineering Associates submitted the revised Report and Questionnaire to satisfy this requirement.

6. **VARIOUS ADA RAMP IMPROVEMENTS (BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT)**

Neglia Engineering Associates understands that the Borough has received a Bergen County Community Development Block Grant in the amount of \$60,873.00 to address these ramp locations. The Various Handicapped Accessible Curb Ramps are to consider and potentially include the following intersection locations:

1. Elm Street and Woodland Avenue
2. Garden Street and Woodland Avenue
3. Jersey Avenue and Woodland Avenue
4. Washington Avenue and Jersey Avenue
5. East Fairmount Avenue and Jersey Avenue
6. East Fairmount Avenue and Collingwood Avenue
7. Howcroft Road and Demarest Place

On March 23, 2016, our office completed and issued construction documents to Bergen County and the Borough for review and comment. We also issued a Resolution to Advertise for consideration by the Governing Body at the April 12, 2016 Mayor and Council meeting along with a Bid Notice to be

published in the newspaper. Our office is prepared to bid the project once the bond ordinance has been adopted by the Governing Body.

Council member Morrone questioned the discoloration of the West Pleasant Avenue traffic circles.

Mr. Polyniak responded he will address it.

There being no further questions for the Borough Engineer, Mayor Febre closed this portion of the meeting.

#### **MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Febre opened the meeting to the public for any comments on or off the agenda.

There being no comments from the public, Mayor Febre closed this portion of the meeting.

#### **PUBLIC HEARING ON PENDING ORDINANCES – ADOPTION OF ORDINANCES**

NONE

#### **CORRESPONDENCE AND REPORT OF BOROUGH CLERK**

Borough Clerk Pelligra reported on the following:

1. She reminded the Mayor and Council there will be a Special Meeting on Tuesday, May 24, 2016 at 6:30 pm for the Elected Officials Training.

#### **REPORT OF ADMINISTRATOR**

Administrator Stern reported on the following:

1. She stated the County will be holding a county-wide auction and she would like the Borough to participate; adding there is a fifteen percent fee which includes advertising.
2. She stated we will be renewing our agreement with A.R. James, the company that maintains our bus shelters.
3. She explained the new process the DPW is using by cutting down trees into manageable sections which has saved the borough a great deal of money because residents are picking up the wood.

Council member Morrone spoke regarding a tree located at 11 Washington Avenue which is causing damage to the resident's sidewalk and macadam.

Administrator Stern responded she will look into it tomorrow.

4. She reported tomorrow is the first day for swim pool registration; adding this is the 50<sup>th</sup> Anniversary of the Maywood Pool and we will be hosting special events to celebrate. She stated there will be two Saturday registrations on May 21<sup>st</sup> and June 11<sup>th</sup>, 2016.

#### **REPORT OF ATTORNEY**

Attorney Dario stated he has no report this evening.

## **COMMITTEE REPORTS**

Council member Padovano reported on the following:

1. She reported we are up to 2,295,556 steps in the Mayor's Wellness Challenge held each Wednesday in Memorial Park, sponsored by the Board of Health; adding we still have three weeks to go.
2. She thanked everyone on behalf of her husband and her family for their condolences and prayers upon the passing of her father-in-law Ralph Padovano, adding it reminds her how happy we are to live in Maywood.
3. She wished Mayor Febre a Happy Birthday.

Council member Gervino stated he has no report this evening.

Council member Messar reported on the following:

1. He welcomed Maywood's new Canine Police Officer Zoe to the police department.
2. He congratulated Sergeant Moran and Police Officers Tutschek, Nichols and Rubio on their life saving efforts. He spoke about how 90% of all drug abuse begins during the teenage years, adding there are educational programs available through the town, county and state.
3. He reminded residents all children under the age of eight are required to have an approved car seat; adding the police department has certified officers who will assist with the installation and inspection of all car seats.
4. He reported on the Teterboro Aircraft Noise Abatement Advisory Committee meeting he attended last month and stated many North Bergen towns were represented.

Council member Morrone reported on the following:

1. He reminded everyone this Saturday, May 14, 2016, from 9:00 am to 12:00 noon, a shredding event will be held in the Community Bank parking lot.

Council President Lindenau reported on the following:

1. He reported the following from the Green Team:
  - Planting day for the Community Garden has been rescheduled for 9:00 am this Saturday, May 14, 2016.
2. He reported the following from the DPW:
  - He read an email from Keith Timmins, Vice Principal of Maywood Avenue School thanking the DPW for the condition of the fields for the baseball season.

## **REPORT OF MAYOR**

Mayor Febre reported on the following:

1. He stated he attended the Swim Pool meeting and a suggestion was made to apply for a grant through the Open Space Trust Fund for the installation of lighting at the pool to extend the hours the pool would be available.
2. He stated he and Administrator Stern met with the grant writer last week and focused on funding for green initiatives and life safety.
3. He thanked the police officers who were recognized and explained how the administration of Narcan removes the opiates from the brain receptors and allows the patient to breathe again; however, it does not cure the addiction. He spoke further regarding heroin and opiate use by New Jersey's youth and young adults.
4. He spoke about each of the three individuals who passed, Elizabeth Kiley, former Council member Al Ballerini's mother-in-law; Ralph Padovano, former Mayor Padovano's father; and Len Rubin who passed at the age of 99, co-founder and editor of the Our Town Newspaper, Rotarian and one of ten people inducted into Maywood's first Hall of Fame.

## **ACTION LIST ITEMS**

1. **Fire Police By-Laws:** Mayor Febre stated he would like to move this item to the next meeting.

## **RESIGNATIONS – ACCEPTANCE OF THE FOLLOWING**

1. William Schaum from the Maywood Volunteer First Aid & Emergency Squad effective May 10, 2016.

Council member Morrone moved the resignations be accepted, seconded by Council member Lindenau; and so carried by unanimous roll call vote.

## **APPOINTMENTS – APPROVAL OF THE FOLLOWING**

1. Yvette Ulubay as Director of the 2016 full day Summer Club Program at an hourly rate of \$21.00 per hour.
2. **Summer Recreation Program Counselors:** Matthew Cofrancesco at \$8.85 per hour; Nicholas Bagnuolo at \$8.75 per hour; David Latrella, James Latrella, Bryan Nagy, Thomas Pyrka, Tara Spendley, and Gabrielle Ulubay at \$8.65 per hour; Giovanni Gallorini, Iliriana Tozluku, Jennifer Ventura, James Lane, Daniel Lane, Kristen Nagy, David Nowicki, and Jonathan Tangen at \$8.50 per hour; Aftercare Counselors – Zachary Ashbury at \$8.50 per hour; Assistant Director – Alexander Fleischmann at \$9.50 per hour; Aftercare Supervisor – Taylor Strothmann at \$9.00 per hour.
3. **Summer Theater Program Counselors:** Director – Chad Colacurcio at \$16.00 per hour; Dance Instructor – Carey Colacurcio at \$12.00 per hour; Eric Scardino at \$8.50 per hour; and Rachel Spillane at \$8.38 per hour.
4. **Swim Pool Employees:** David Wells as Swim Pool Manager at a salary of \$13,000.00; Austin Wey as Assistant Swim Pool Manager at a salary of \$8,364.00 and Michael Walker as Assistant Swim Pool Manager at a salary of \$8,364.00.

Full Time Lifeguard/Head Swim Team Coach – Christina Cusmano at \$8.75 per hour plus \$1,500.00.

Full Time Lifeguard/Assistant Swim Team Coach – Mark Tieleman and Michael Pacheco at \$8.75 per hour plus \$800.00.

Full Time Lifeguards/Swim Instructors - Bessi Tozluku, Lauren Krutzer, Jennifer Antonietti, and Catherine Alcantara at \$11.00 per hour.

Full Time Lifeguards – Alana Spendley at \$9.00 per hour; Timothy Waanders, Kyle Kalomeris, Patrick Waanders and Alana Gomez at \$8.75 per hour; and Nadine McManus at \$8.50 per hour.

Part Time Lifeguards – Valeria Oshepkova, Andrew Esposito, and Alison Wickersheim at \$8.75 per hour; Alison Torrebka, Kathleen Mooney, Carolyn Alcantara, Von Degusman and EJ Hart at \$8.50 per hour; Matthew Tieleman, Gianna Gervino, Ashley Sloan, and Camryn Eisenberg, at \$8.25 per hour.

Part Time Camp Lifeguards – Christian Valesquez and Rhiannon Ramirez at \$8.50 per hour; Michael Palamara at \$8.25 per hour.

Substitute Lifeguards – Matthew Mooney at \$8.75 per hour; Hart Sibug and Amanda Pappas at \$8.50 per hour; Guiermo Martinez, Kyle Balasny and Alec Balasny at \$8.25 per hour.

- **All appointments are subject to the completion of all requirements set forth by the Borough.**

5. Michael Rau and Thomas J. Reilly as Fire Inspectors for the Maywood Fire Prevention Bureau effective May 10, 2016 at a salary in accordance with the current salary ordinance.
6. Corey Schultz as a Youth Squad member of the Maywood Volunteer First Aid Squad effective May 10, 2016.



Council member Lindenau moved the appointments, seconded by Council member Messar; and so carried by unanimous roll call vote with the exception of Council Member Gervino abstaining to Appointment #4.

### **COUNCIL APPROVAL OF THE FOLLOWING**

1. From the Rosary Society of Our Lady Queen of Peace Church – request to hold an On-Premise Draw Raffle on October 14, 2016 from 6:00 pm to 10:00 pm, at Our Lady Queen of Peace Church, 400 Maywood Avenue, Maywood, NJ 07607.
2. From the Maywood First Aid Squad – permission to attend Memorial Day Parade in Rochelle Park on Monday, May 30, 2016 at 11:00 am.

Council member Morrone moved for the approvals, seconded by Council member Gervino; and so carried by unanimous roll call vote.

### **RESOLUTIONS BY TITLE – CONSIDERATION OF THE FOLLOWING**

#### **RESOLUTION # 84 -16** **ESTABLISH ACCESS FOR ALL COMMITTEE**

**WHEREAS**, the Borough of Maywood recognizes and acknowledges its ongoing legal commitments to meeting the needs of its employees and residents with disabilities; and

**WHEREAS**, the Borough of Maywood fully supports the provisions of the Americans with Disabilities Act (“the ADA”) regarding reasonable accommodations in the workplace and for providing all residents equal access to facilities and services; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood remain keenly aware of the need to be proactive in enforcing compliance with the ADA addressing the special needs of our residents with disabilities; and

**WHEREAS**, despite the great strides that our residents with disabilities have made with the benefits of the ADA, barriers continue to exist that deny equal access to employment as well as public and private facilities; and

**WHEREAS**, many Bergen County communities have established Access for All Committees composed of town residents with disabilities and local officials, who work collaboratively with the Mayor and Council to address issues of access within their boundaries; and

**WHEREAS**, the Borough of Maywood wishes to establish an Access for All Committee composed of the following members:

1. **Council member Liaison selected by the Mayor**
2. **Volunteer members of community boards consisting of a representative from the Planning Board, Board of Health, Recreation Committee, and Office of Emergency Management**
3. **A representative from the Board of Education**
4. **A representative from the Chamber of Commerce**
5. **Member(s) from the community at large**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, the Maywood Access for All Committee is hereby established and the Borough Clerk is hereby authorized to contact the various individuals and organizations as outlined above to determine representation on the Committee and advertise for membership from the community at large for selection by the Mayor and Borough Council.

**RESOLUTION # 85-16**  
**A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF**  
**EQUIPMENT FOR TWO (2) NEW POLICE VEHICLES**

**WHEREAS**, a need exists within the Borough to purchase and install various equipment for two (2) new police vehicles for use by the Maywood Police Department; and

**WHEREAS**, the cost of such equipment with installation is estimated to be below the bid threshold of \$40,000, but in excess of \$6,000, being 15% of the bid threshold; and

**WHEREAS**, pursuant to Section 9-7 of the Code of the Borough of Maywood, purchases in excess of \$12,500 require Mayor and Council approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that the Borough Administrator is hereby authorized to purchase, and to sign and issue purchase orders for the equipment and installation for the new police vehicles at a cost of \$14,025.64, payable to East Coast Emergency Lighting, Inc., 200 Meco Drive, Millstone Township, NJ 08535, pursuant to the price quotation received from East Coast Emergency Lighting Inc., whose response was most advantageous to the Borough, price and other factors considered.

**RESOLUTION # 86-16**  
**BOROUGH OF MAYWOOD**  
**2016 TEMPORARY CAPITAL BUDGET**

**WHEREAS**, the Borough of Maywood desires to establish the 2016 Temporary Capital Budget of said municipality by inserting therein the following project.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Maywood as follows:

Section 1. The 2016 Temporary Capital Budget of the Borough of Maywood is hereby established by the adoption of the schedule to read as follows:

Temporary Capital Budget of the  
 Borough of Maywood  
 County of Bergen, New Jersey  
 Projects Scheduled for 2016  
 Method of Financing

<u>Project</u>	<u>Est. Costs</u>	<u>Grants</u>	<u>Budget Appr. Fund</u>	<u>Capital Imp. Fund</u>	<u>Bonds</u>	<u>Self-Liquidating Bonds</u>
<b>Various Improvements</b>	<b>334,000</b>	<b>184,000</b>		<b>7,500</b>	<b>142,500</b>	

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2016 Temporary Capital Budget, to be included in the 2016 Permanent Capital Budget as adopted.

**RESOLUTION # 87-16**  
**RESOLUTION RE-ESTABLISHING A GREEN TEAM**  
**ADVISORY COMMITTEE**

**WHEREAS**, the Mayor and Council of the Borough of Maywood strives to save tax dollars, assure clean air and water, improve working and living environments to build a community economically, environmentally and socially; a community which would thrive well and

**WHEREAS**, the Mayor and Council of the Borough of Maywood wishes to build a model government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

**WHEREAS**, in an attempt to focus attention on “Green” issues, the Mayor and Council wishes to continue with the establishment of the Green Team Advisory Committee (GTA); and

**WHEREAS**, the Mayor and Council of the Borough of Maywood wants to continue the process of focusing on “Green” issues which started with audits of municipal facilities and operations first;

**WHEREAS**, the Mayor and Council of the Borough of Maywood has began the process of making its operations greener, and more environmentally friendly beginning with energy audits of the Borough facilities to pinpoint the most effective ways to reduce energy consumption; and

**WHEREAS**, solar power, changes to fleet purchasing and maintenance, and operational changes will all be considered as the Borough moves to do their share to lessen the environmental impact of its operations.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood that we do hereby re-establish a Green Team Advisory Committee consisting of a maximum of twenty-five members, who shall be residents or employees of the Borough of Maywood, appointed annually, but whose initial term of appointment shall be through December 31, 2016;

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Maywood that the Mission, Goals and Objectives for the GTA through December 31, 2016 are as follows:

**Mission**

The Borough of Maywood Green Team Advisory Committee will advise the Mayor and Council on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

**Goals**

Submit a report and recommendations to the Mayor and Council by June 1, 2016

1. Continue and expand our Community Education and Outreach Programs
2. Continue and expand our Public Information and Engagement Program
3. Municipal Communications Program
4. A report of suggested best practices for “greener” municipal operations

**Objectives**

1. Collaborate with Borough employees, service providers and other government agencies to share resource information and ideas consistent with the Mission of the GTA.
2. Encourage participation of all employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Mayor and Council of the Borough of Maywood that the following persons are hereby appointed to the GTA for the remainder of 2016,

**NAME**

Adrian J. Febre	Mayor; Fire Department Member
Thomas J. Lindenau	Council Member
Emily Blanchfield	Citizen Representative
Karin Carrasco	Citizen Representative
Donna Duardo	Citizen Representative
Nima Durso	Citizen Representative
Arlene Formisano	Citizen Representative; Shade Tree Commission, Recycling Comm
Michele Gervino	Citizen Representative; Board of Health; Girl Scouts
Tara Grunstra	Board of Health; Building Department; Safety Committee
William Grunstra	Citizen Representative
Liza Lopez	Citizen Representative
Catherine Meglio	Citizen Representative
Catherine Messar	Citizen Representative
Kristen Panos	Citizen Representative; Shade Tree Commission
Georgia Piekart	Citizen Representative
Jennifer Millard	Citizen Representative

Council member Messar moved for the adoptions, seconded by Council member Morrone; and so carried by unanimous roll call vote.

**INTRODUCTION OF ORDINANCES**

**ORDINANCE # 13-16**

**BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$334,000 TO PAY THE COST THEREOF, TO APPROPRIATE A STATE GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

BE IT ORDAINED by the Borough Council of the Borough of Maywood, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Maywood, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized, and the down payment

and State grant appropriated, by this ordinance. It is anticipated that the following additional grants shall be received by the Borough: (A) \$34,129 from the County of Bergen Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund to finance the cost of the installation of sun shade pavilions described in Section 4.B hereof; and (B) \$60,873 from the Bergen County Community Development program, pursuant to the Federal Housing and Community Development Act, to finance the cost of the installation of handicapped access curb ramps described in Section 4.C hereof. Said grant funds shall be applied as set forth in Section 13 hereof. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the State grant hereinafter appropriated, and (3) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (4) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (5) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of streetscape improvements at Maywood Avenue (from Central Avenue to the railroad tracks adjacent to East Hunter Avenue).

Appropriation and Estimated Cost	\$184,000
State Grant Appropriated	\$184,000
Period of Usefulness	10 years

B. Installation of sun shade pavilions at the Municipal Pool and Coach's Park.

Appropriation and Estimated Cost	\$ 75,000
Down Payment Appropriated	\$ 3,750
Bonds and Notes Authorized	\$ 71,250
Period of Usefulness	15 years

C. Installation of handicapped access curb ramps at various locations.

Appropriation and Estimated Cost	\$ 75,000
Down Payment Appropriated	\$ 3,750
Bonds and Notes Authorized	\$ 71,250
Period of Usefulness	10 years

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Aggregate Appropriation and Estimated Cost	\$334,000
State Grant Appropriated	\$184,000
Aggregate Down Payment Appropriated	\$ 7,500
Aggregate Amount of Bonds and Notes Authorized	\$142,500

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$50,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. The sum of \$184,000 received or to be received as a grant from the New Jersey Department of Transportation is hereby appropriated to the payment of the cost of the streetscape improvements at Maywood Avenue authorized in Section 4.A hereof.

Section 7. It is hereby determined and stated that moneys exceeding \$7,500, appropriated for down payments on capital improvements or for the capital improvement fund in budgets

heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$7,500 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 8. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$142,500 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 9. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$142,500 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 10. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized

to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 11. It is hereby determined and declared that the average period of usefulness of the purposes to be financed with bonds or notes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 12.50 years computed from the date of said bonds.

Section 12. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$142,500 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 13. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes (other than the State grant hereinbefore appropriated which shall be applied to the cost of such purposes, but shall not be applied to the payment of outstanding bond anticipation notes and the reduction of the amount of bonds authorized), shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.



Section 14. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 (excluding Section 4.A) of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 17. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Council member Morrone moved for the introduction, seconded by Council member Messar.

Mayor Febre asked CFO Cuccia to explain the purpose of the Bond Ordinance.

Roll call vote was taken and so carried by unanimous roll call vote.

**BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood that Ordinance #13-16, pass on first reading and that said Ordinance will be further considered for final passage at a meeting of the Mayor and Council to be held on June 14, 2016 at 7:30 pm at the Borough Hall, 15 Park Avenue, Maywood, New Jersey at which time and place all persons interested therein will be given an opportunity to be heard concerning the same, and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

**NEW BUSINESS**

Council member Gervino requested the council to consider the ordinance recently distributed regarding puppy mills.

**OLD BUSINESS**

**MISCELLANEOUS BUSINESS**

**CLOSED SESSION – IF APPLICABLE**

Council member Messar made a motion to go into closed session; seconded by Council member Morrone – All in Favor.

**BOROUGH OF MAYWOOD**  
**Closed Session Resolution # 88-16**

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, pursuant to the provisions of the Open Public Meetings Act, that the Mayor and Council meet in closed session to discuss the following subject matter(s):

which subject matter(s) is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law
- Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds
- Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved
- Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof
- Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest
- Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law
- Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege
- Sub-section 8 concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof
- Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Maywood

- Will return to open session after this meeting.
- Do not envision that they will return to open session after this meeting but reserves the right to do so.

Date of Passage: 05-10-2016 Time: 8:35 pm

**ADJOURNMENT**

Council member Messar moved the meeting be adjourned; seconded by Council member Morrone and so carried at 9:10 p.m.

Borough Clerk