

**WORK SESSION  
15 PARK AVENUE  
MAYWOOD, NJ 07607**

**APRIL 9, 2019  
TUESDAY 7:30 PM**

Borough Clerk Barbara Dispoto called the April 9, 2019 Work Session of the Mayor and Council to order at 7:44pm.

**SALUTE TO THE FLAG**

“On January 3, 2019, adequate notice of this meeting pursuant to the Open Public Meetings Act has been furnished by inclusion thereof in the Annual Schedule of Meetings for 2019, which has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

**ROLL CALL**

**Members of the Governing Body present:** Mayor Febre, Council members Bennin, Bolan, Ullman, Gervino, Lindenau, and Garofalow. Also present were Borough Attorney Brian E. Eyerman, Borough Administrator Roberta Stern and Borough Clerk Barbara Dispoto.

**RESOLUTION # 79-19**  
**RESOLUTION APPOINTING ELIAS ATIE AS A POLICE OFFICER IN THE BOROUGH**  
**OF MAYWOOD**

Council member Bolan moved for the adoption, seconded by Council member Garofalow; and so carried by unanimous roll call vote.

Mayor Febre administered the Oath of Office to Police Officer Elias Atie.

Motion made by Council Member Bolan, seconded by Council Member Bennin to go out of regular order to make presentation; motion carried.

**RESOLUTION #88-19**  
**RESOLUTION ACKNOWLEDGING BOROUGH RESIDENT EMPLOYEES**  
**IN RECONGNITION OF NJ LOCAL GOVERNMENT WEEK**

Council member Lindenau moved for the adoptions, seconded by Council member Ullman; and so carried by unanimous roll call vote.

**PROCLAMATIONS, PRESENTATIONS, ETC.**

Mayor Febre recognized the residents who work for the Borough with a Certificate and a Commemorative medal.

Mayor Febre asks for a motion to go back to the regular order of business

Council member Bolan moved for the adoptions, seconded by Council member Bennin; and so carried by unanimous roll call vote.

**Greg Polyniak, Borough Engineer – Monthly Engineer Report**

**1. MAYWOOD AVENUE STREETScape –PHASE II (NJDOT MUNICIPAL GRANT)**

Neglia Engineering Associates understands that per the 2017 NJDOT Municipal Aid Grant, awarded grant project list that the Borough has received a grant award in the amount of \$165,627.00 for the Maywood Avenue Streetscape – Phase II. We understand that the NJDOT will forward a grant agreement package to the Borough for review and signature. The required project completion schedule would be listed within the grant agreement package.

Status: We have awarded the contract to the lowest bid of the eleven submitted. We understand the contractor will be returning signed contracts to the Borough/our office during the week of April 1, 2019. Once returned, our office will schedule the pre-construction meeting for the project. The improvements would be constructed during Spring 2019.

**2. YEAR 2018 ROADWAY IMPROVEMENT PROJECT**

The Borough proceeded with a Spring 2018 roadway improvement program. The following roadways were included:

1. Palmer Avenue from West Pleasant Avenue to Parkway
2. East Magnolia Avenue from Maywood Avenue to Golf Avenue
3. Golf Avenue from East Magnolia Avenue to Romaine Avenue
4. Grove Avenue from Maywood Avenue to the City of Hackensack border

Status: We will monitor and inspect the greenbelts in Spring 2019 to ensure that the grass is taking root. Once the greenbelts are deemed acceptable, our office would proceed with municipal closeout.

**3. PALMER AVENUE & WEST PASSAIC STREET ROADWAY CROSSING (BUS STOP) AND PALMER AVENUE (NJDOT MUNICIPAL AID GRANT)**

As requested at the March 13, 2018 Mayor and Council meeting, our office issued a conceptual plan and engineer's estimate for the West Passaic Street – Palmer Avenue intersection. Our office also confirmed with Bergen County that a mid-block crossing resolution was not required as the County considers it a T-intersection crossing. The County required detailed engineering plans to illustrate compliance with the ADA ramp and crossing regulations prior to any construction activity occurring.

Status: At this time, punch list remains which includes the roadway greenbelt restoration. This would be inspected during Spring 2019 to ensure that the lawn surface has rooted. Once the punch list is completed, project closeout would occur.

**4. 2018 ROADWAY IMPROVEMENT PROGRAM (PHASE II)**

The Borough proceeded with the 2018 Road Improvement Program (Phase II). The following roadways were included:

1. Oak Avenue (from Lenox Avenue to Taplin Avenue)
2. Oak Avenue (from Parkway to Mendez Avenue)
3. Grant Avenue (intersection with Mendez Avenue)
4. Cedar Avenue (from Rutherford Avenue to Walnut Road)
5. Walnut Road (from Cedar Avenue to Locust Drive)
6. West Grove Avenue (from Palmer Avenue to Oak Avenue)
7. Belle Avenue (from Palmer Avenue to Oak Avenue)

Status: The project pre-construction meeting was held on October 01, 2018. It shall be noted that the Borough has determined that it would mill and pave additional streets due to a favorable bid and due to the close proximity to roadways already included within the road program. They included the following additional roadways / road sections:

1. Conklin Avenue
2. Rutherford Avenue
3. Cedar Avenue (Rutherford Avenue to triangular island at the northwest corner of the roadway loop)

Status: At this time, punch list remains which includes the roadway greenbelt restoration. This would be inspected during Spring 2019 to ensure that the lawn surface has rooted. Once the punch list is completed, project closeout would occur.

**5. YEAR 2018 ANNUAL STORMWATER REPORT AND SUPPLEMENTAL QUESTIONNAIRE – NJDEP MUNICIPAL STORMWATER MANAGEMENT PROGRAM**

Per the NJDEP Municipal Storm water Management Program requirements, the Borough must file the Year 2018 Annual Report and Supplemental Questionnaire to the NJDEP Bureau of Nonpoint Source Pollution by May 01, 2019. We understand that the Borough authorized our office to prepare the Report and Questionnaire at the February 26, 2019 Mayor and Council meeting.

Status: At this time, our office has prepared a draft report and questionnaire. We will meet within the next two weeks and will submit the finalized documents to the NJDEP prior to the deadline of May 1, 2019.

**6. YEAR 2018 – 2019 SANITARY SEWER BILLS**

On April 2, 2019, Neglia Engineering Associates received the Suez 2018 Water Consumption Tables for the Borough of Maywood and Lodi. Our office will utilize this information to prepare the sewer bill list for Commercial and Industrial Users with water use in excess of 100,000 gallons a year. The bill list will be prepared and issued for those parties in the Boroughs of Maywood and Lodi which contribute flow into the Borough of Maywood sanitary sewer system.

Status: We anticipate issuing this bill list within the next two weeks.

**MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Febre opened the meeting to the public for any comments on or off the agenda.

Joseph Rudloff - Maywood Resident - spoke about the speeding on Esplanade and also brought to our attention the constant flooding on that street.

Lorraine Lapin - Maywood Resident – brought up that Magnolia Avenue has no sidewalks and many drivers speed on that road; so can the speed limit be reduced below 25mph.

Andrew – Maywood Resident – spoke regarding speeding on West Spring Valley Avenue and how the snow removal brought more snow onto the sidewalk and driveway aprons. Andrew also brought up the pot holes on Spring Valley Avenue.

Mayor Febre responded that the Borough will be placing a permanent flashing signs on both ends of Spring Valley Avenue.

Royce – Maywood Resident – a pedestrian recently got hit by a car on Spring Valley Road. Also the machine sweeping of the mall parking lot is done from the hours of 11:00pm to 2:00am. Ruth Chris Steakhouse has garbage pickup at 3:00am. Is it possible for these issues to be changed to more convenient hours for the homeowners living near the mall.

**PUBLIC HEARING ON PENDING ORDINANCES – ADOPTION OF ORDINANCES**

NONE

**CORRESPONDENCE AND REPORT OF BOROUGH CLERK**

Borough Clerk Dispoto reported on the following:

1. All Animals should be licensed for 2019. Effective March 1, 2019 there will be a \$10.00 late fee imposed for anyone registering their pet.
2. Renewal of Liquor Licenses has started, letters were sent to the business owners as a reminder.

## **REPORT OF ADMINISTRATOR**

Administrator Stern had nothing to report at this time.

## **COMMITTEE REPORTS**

Council Member Bennin reported on the following:

1. DPW and Superintendent Neumann are performing maintenance at pool house, pool prep and town repairs.
2. Making sure they have the proper equipment and enough manpower
3. In addition to the Community Garden they would like to have a Butterfly Garden nearby.
4. The building department collected \$5,800.00 in permit fees.

Council Member Bolan reported on the following:

1. He reported the following from the Police Department; adding a copy of the report will be available at borough hall:
  - There were 134 “911” calls in March.
  - The Detective unit has 44 new cases.
  - There were 345 motor vehicle stops in March resulting in 198 moving violations issued, 12 were arrested on criminal charges, 5 were arrested on outstanding warrants and 4 were arrested for DWI.
  - There were 26 Motor Vehicles accidents.
2. Councilman Bolan agreed with the resident regarding Magnolia Avenue is like a drag strip and Esplanade issue of water running constantly. He believes it is a sump pump issue.

Council Member Ullman reported on the following:

1. Green Team met on Saturday to clean up the Community Garden and had good participation from the community.
2. May 4, 2019 is planting Day at the Community Garden.
3. Sports Equipment and Dresses are still being collected, contact Lisa Schieli.
4. Congratulated Tara Grunstra for all her work on the Green Team.

Council Member Gervino had nothing to report at this time.

Council Member Lindenau reported on the following:

1. Maywood Recreation Theatre Club has their production Xanadu Jr. on April 26 and April 27, 2019 for more information contact Lisa Schieli. Tickets are still available for \$7.00.
2. For Maywood’s 125<sup>th</sup> Anniversary a Special Presentation of School House Rock Live Jr. will be showing from May 5<sup>th</sup> through June 28<sup>th</sup>. Openings are still available and the cost is \$50.00.
3. May is Mental Health Awareness Month – they would like to dedicate a walk for Stigma Free during the month. They will arrange a date for that walk with Tara.

Council President Garofalow reported on the following:

1. Undine Fire House hosted a venison dinner last Sunday that was excellent.
2. Discussed Fire Department By laws.
3. Discussion new vehicles for the Fire Chiefs.

## **REPORT OF THE MAYOR**

Mayor Febre had nothing additional to report.

## **ACTION LIST ITEMS**

NONE

## **RESIGNATIONS – ACCEPTANCE OF THE FOLLOWING**

NONE

**APPOINTMENTS – APPROVAL OF THE FOLLOWING**

1. Chudamani Gundumalla as a member of the Library Board of Trustees effective April 9, 2019 for an unexpired term expiring December 31, 2022.

Council member Ullman moved the appointment, seconded by Council member Gervino; and so carried by unanimous roll call vote.

**COUNCIL APPROVAL OF THE FOLLOWING**

From HSA St. Peter Academy – request to hold Pocket Book Bingo, an On-Premise 50/50 Raffle, and an On-Premise Draw Raffle on May 8, 2019 from 6:00 pm to 10:00 pm at Our Lady Queen of Peace Church, 400 Maywood Avenue, Maywood, NJ.

Council member Lindenau moved for the approval(s), seconded by Council member Ullman; and so carried by unanimous roll call vote.

**RESOLUTIONS BY TITLE – CONSIDERATION OF THE FOLLOWING**

**RESOLUTION #80-19**  
**RESOLUTION APPROVING REVISED BYLAWS FOR THE MAYWOOD**  
**FIRE DEPARTMENT**

**RESOLUTION # 81-19**  
**A RESOLUTION FOR THE POLICE DEPARTMENT ACCREDITATION**  
**PAYING FOR IT WITH FUNDS FROM THE D.E.A. ACCOUNT**

**RESOLUTION # 82-19**  
**RESOLUTION AUTHORIZING INTER-LOCAL GOVERNMENT SERVICES**  
**CONTRACT WITH THE MAYWOOD BOARD OF EDUCATION FOR THE**  
**2019 MAYWOOD SUMMER CLUB PROGRAM**

**RESOLUTION # 83-19**  
**RESOLUTION AUTHORIZING THE BERGEN COUNTY OPEN SPACE**  
**TRUST FUND PROJECT CONTRACT**

**RESOLUTION # 84-19**  
**RESOLUTION ESTABLISHING 2019 TEMPORARY CAPITAL BUDGET FOR VARIOUS**  
**PROJECTS**

**RESOLUTION # 85-19**  
**RESOLUTION TO ACKNOWLEDGE THE ACQUISITION OF PROFESSIONAL**  
**INSURANCE ASSOCIATES, INC. AND PIA SECURITY PROGRAMS, INC. INSURANCE**  
**CONSULTING SERVICES FOR 2019**

**RESOLUTION # 86-19**  
**RESOLUTION APPOINTING JOSEPH L. DEL RIO-CARRASCO AS AN EMPLOYEE WITH**  
**THE BOROUGH OF MAYWOOD DEPARTMENT OF PUBLIC WORKS**

**RESOLUTION #87-19**  
**RESOLUTION APPOINTING DREW DEGROAT AS AN EMPLOYEE WITH THE**  
**BOROUGH OF MAYWOOD DEPARTMENT OF PUBLIC WORKS**

Council member Lindenau moved for the adoptions, seconded by Council member Garofalow; and so carried by unanimous roll call vote.

**INTRODUCTION OF ORDINANCES**

**ORDINANCE #6-19**

**BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$435,000 TO PAY THE COST THEREOF, TO APPROPRIATE A COUNTY GRANT, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

**ORDINANCE #7-19**

**BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$450,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

**ORDINANCE #8-19**

**BOND ORDINANCE TO AUTHORIZE THE 2019 ROAD IMPROVEMENT PROGRAM (PHASE I) IN, BY AND FOR THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,050,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

Council member Lindenau made a motion to adopt; seconded by Council member Bolan; and so carried by unanimous roll call vote.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Maywood that Ordinance #6-19, #7-19 and #8-19 pass on first reading and that said Ordinance will be further considered for final passage at a meeting of the Mayor and Council to be held on May 14, 2019 at 7:30 pm at the Borough Hall, 15 Park Avenue, Maywood, New Jersey at which time and place all persons interested therein will be given an opportunity to be heard concerning the same, and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

**NEW BUSINESS**

NONE

**OLD BUSINESS**

NONE

**CLOSED SESSION – IF APPLICABLE**

**WHEREAS**, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

**Personnel**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

**NOW THEREFORE BE IT RESOLVED**, that the public be excluded from this meeting; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Maywood do not envision that they will return to open session after the closed session but reserves the right to do so.

Council member Bolan made a motion to go into Closed Session; seconded by Council member Garofalow; and so carried by unanimous roll call vote.

Council member Garofalow made a motion to go back into Open Session; seconded by Council member Lindenau; and so carried by unanimous roll call vote.

**ADJOURNMENT**

Council member Garofalow moved the meeting be adjourned; seconded by Council member Lindenau and so carried at 9:15pm.

Respectfully Submitted;

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Barbara L. Dispoto, RMC  
Borough Clerk