

“On January 3, 2017, adequate notice of this meeting pursuant to the Open Public Meetings Act has been furnished by inclusion thereof in the Annual Schedule of Meetings for 2017, which has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

## **SALUTE TO THE FLAG**

## **ROLL CALL**

**Members of the Governing Body present:** Mayor Febre, Council members Padovano, DeHeer, Lindenau, Morrone, and Messar. Also present were Attorney Brian Eyeran, Borough Administrator Roberta Stern, and Borough Clerk Jean M. Pelligra.

**ABSENT:** Council member Gervino, Borough Attorney Ronald A. Dario

**Greg Polyniak of Neglia Engineering was present to give the monthly report.**

### **1. 2009 NJDEP ECONOMIC RECOVERY PROGRAM**

**Scope:** This project consists of improvements to the Lincoln / Mendez Intersection Drainage and the cleaning, televising, and lining of the Westerly Brook (see revised scope below).

**Status:** This project was awarded to Montana Construction in the amount of \$602,201.72 which was NJDEP - approved. In mid-April 2012, our office submitted a project revision plan package to the NJDEP that was approved in July 2012. This project was closed out by the Borough in March 2013.

On May 30, 2017, Neglia Engineering Associates received a bid approval letter from the NJDEP. Within the letter, a construction schedule, pre-construction meeting, and contractor information letter is required ten days prior to award. Our office issued this letter to the NJDEP on June 07, 2017. In addition, Neglia Engineering Associates will be issuing a bid recommendation package to the Borough on Friday, June 09, 2017 for review by the Borough and its Attorney. Potential award consideration would occur at the June 27, 2017 Mayor and Council meeting. We anticipate a Summer 2017 construction start and completion.

### **2. MAYWOOD AVENUE STREETScape (NJDOT FUNDED)**

**Scope:** Per a correspondence produced by the Governor's Office on May 06, 2014, Neglia Engineering Associates understands that the Borough is to receive an NJDOT Municipal Aid Grant in the amount of \$149,000 for the Maywood Avenue Streetscape.

**Status:** During the week of December 11, 2016, the streetscape lighting was energized by PSE&G. As of February 07, 2017, the only open construction item was the hardscape in the vicinity of the southeast corner of Central Avenue and Maywood Avenue. This open item was addressed in mid-May 2017. On May 25, 2017, our office issued an NJDOT construction completion letter for final inspection. Municipal and NJDOT closeout would follow.

### **3. WEST MAGNOLIA AVENUE / MAGNOLIA LANE – BERGEN COUNTY BRIDGE INSPECTION**

Bergen County with the State of New Jersey has created an inspection program to inspect small culverts and bridges throughout all municipalities within the State. Bergen County and the State hired Pickering, Corts & Summerson of Newtown, Pennsylvania to perform inspections which included the Magnolia Lane / West Magnolia Avenue Bridge / Culvert over the Westerly Branch of the Saddle River. This bridge serves as access to two residences located at the terminus of the said roadway. On November 11, 2016, Neglia Engineering Associates and the Borough of Maywood received a report from the County's engineering consultant concerning this structure.

The Borough authorized our office to proceed with the proposed roadway improvements project in late December 2016. Our office proceeded with the project design. In early March 2017, the NJDEP Land Use Permitting Package was submitted. It is anticipated that the NJDEP Land Use Permit would be received in July 2017. It is anticipated that the project would be bid and constructed during Fall 2017.

**4. OAK AVENUE ROADWAY IMPROVEMENTS (WEST PLEASANT AVENUE TO PARKWAY)**

The Borough will construct roadway improvements on Oak Avenue from its intersection with West Pleasant Avenue to its intersection with Parkway. The document availability and bid opening dates were May 03, 2017 at 10AM and June 01, 2017, respectively.

On June 05, 2017, Neglia Engineering Associates issued a recommendation package to the Borough for review and consideration. We anticipate a Summer 2017 construction start date. The construction timeframe would be approximately thirty working days pending weather conditions.

**5. PSE&G IMPROVEMENTS (69kV IMPROVEMENT PROJECT)**

On January 06, 2017, a project meeting was held at Borough Hall with PSE&G, the Borough, and Neglia Engineering Associates present.

**Status:** As of the week of June 05, 2017, construction activities / equipment transfers are still to be ongoing.

**6. QUOTE SOLICITATION – VARIOUS SIDEWALK LOCATIONS**

Per the request of the Borough, Neglia Engineering Associates prepared and issued a quote solicitation to contractors for various sidewalk locations to replace damaged sidewalk slabs on April 13, 2017. Quotes were received on April 25, 2017 with a recommendation package issued to the Borough on April 26, 2017 for review and consideration by the Governing Body.

**Status:** The lowest quote received was from D&L Paving, 681 Franklin Avenue, Nutley, New Jersey 07110 for 178 square yards of concrete sidewalk for a unit price of \$225.00 per square yard. Contracts were forwarded by the Borough to the contractor the week of May 29, 2017. We understand that the contractor received the contract on June 05, 2017. We anticipate that the Borough will receive the contracts by June 09, 2017. Once the contracts are received, the project pre-construction meeting will be scheduled.

Mr. Polyniak stated Borough Clerk Pelligra advised all contract documents have been received; therefore, a pre-construction meeting can now be scheduled.

**7. WILLIAM STREET, FAIRWAY, AND DUVIER PLACE (ROADWAY IMPROVEMENTS)**

Neglia Engineering Associates understands that the Borough intends to construct roadway improvements at the following locations:

1. William Street from West Passaic Street to West Pleasant Avenue
2. Duvier Place from Lenox Avenue to its terminus (including drainage improvements)
3. Fairway from Passaic Street to the school entrance

**Status:** The Resolution to Advertise and Bid Notice were provided to the Borough on May 23, 2017. The document availability and bid opening dates and times are June 16, 2017 at 10AM and July 13, 2017 at 2pm, respectively. We anticipate a Summer 2017 construction start date. The construction timeframe will be forty-five working days pending weather conditions.

**8. MAYWOOD AVENUE STREETScape – PHASE II (NJDOT MUNICIPAL AID GRANT)**

Neglia Engineering Associates understands that per the Year 2017 NJDOT Municipal Aid Grant awarded grant project list that the Borough has received a grant in the amount of \$165,627.00 for the Maywood Avenue Streetscape – Phase II. We understand that the NJDOT will forward a grant agreement package to the Borough for review and signature. The required project completion schedule would be listed within the grant agreement package.

Mayor Febre asked if all grant amounts were increased.

Mr. Polyniak responded not all grants; however, Maywood was fortunate to receive another \$25,000.00.

Council member DeHeer spoke regarding the installation of the poles by PSE&G in conjunction with the Streetscape project on Maywood Avenue between Central and the railroad tracks and stated when one of the poles on the west side was installed, all of the pavers were not replaced.

Mr. Polyniak responded they have addressed this with PSE&G and they are aware it has to be completed.

Mayor Febre stated Palmer Avenue needs to be the next street to be paved.

There being no further questions from the council, Mayor Febre closed this portion of the meeting.

**PROCLAMATIONS, PRESENTATIONS, ETC.**

**PUBLIC HEARING ON THE SUBMISSION OF A  
YEAR 2017 BERGEN COUNTY OPEN SPACE TRUST  
FUND GRANT APPLICATION**

**Memorial Park – Children’s Playground (5-12 year olds) Renovations**

Mayor Febre opened the meeting to the public for any comments or questions.

There being no comments from the public, Mayor Febre closed this portion of the meeting.

Administrator Stern stated the grant was already submitted to replace the equipment for the younger children (2-5 year olds).

**MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)**

Mayor Febre opened the meeting to the public for any comments on or off the agenda.

There being no comments from the public, Mayor Febre closed this portion of the meeting.

**PUBLIC HEARING ON PENDING ORDINANCES – ADOPTION OF ORDINANCES**

**ORDINANCE # 7-17**

**AN ORDINANCE AMENDING SECTION 169-1 OF CHAPTER 169 AND SECTION 179-10 OF  
CHAPTER 179 AND CHAPTER 330-20 OF CHAPTER 330 OF THE CODE OF THE BOROUGH  
OF MAYWOOD RELATING TO FEES**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:**

**WHEREAS**, Borough of Maywood Code Chapter 169 sets forth the schedule of fees for the Borough of Maywood; and

**WHEREAS**, Chapter 169 has been amended numerous times over the last decade; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood, wish to amend and update certain fees; and

**WHEREAS**, the Mayor and Council of the Borough of Maywood, wish to make the schedule more orderly.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey, as follows:

**Section 1:** Chapter 169 of the Borough of Maywood Code is repealed in its entirety and to be replaced with the following language:

“Chapter 169: **FEES**

**GENERAL REFERENCES**

Police Department — See Ch.56.

Alarm systems — See Ch. 106

Alcoholic beverages — See Ch.110.

Pool rooms, billiard parlors and bowling alleys — See Ch. 114, Art. I.

Automatic amusement devices — See Ch. 114, Art. II.

Circuses, carnivals and fairs — See Ch. 143.

Building construction — See Ch. 148.

Contractors' licenses — See Ch. 153.

Dogs — See Ch. 161 and Ch. 330

Electrical standards — See Ch.165.

Fences, walls and hedges — See Ch. 173.  
 Fire prevention — See Ch. 179.  
 Junkyards — See Ch. 204.  
 Land use — See Ch. 209.  
 Noise — See Ch. 226.  
 Parks and playgrounds — See Ch. 233.  
 Canvassing, peddling and soliciting — See Ch. 241.  
 Rent control — See Ch. 261.  
 Garage sales — See Ch. 265, Art. I.  
 Sewers — See Ch. 269.  
 Shopping carts — See Ch. 273.  
 Soil removal — See Ch. 281.  
 Streets and sidewalks — See Ch. 287.  
 Swimming pools — See Ch. 291.  
 Taxicabs — See Ch. 295.  
 Tenancy protection — See Ch.300.  
 Vehicles and traffic — See Ch.312.

**§ 169-1. Schedule of fees.**

There are hereby established the following permit, license, application and other miscellaneous fees and charges within the Borough of Maywood:

<b>Description</b>	<b>Current Fee</b>
<b>ALCOHOLIC BEVERAGE LICENSES</b>	
Plenary retail consumption	\$1,700.
Seasonal retail consumption	800.
Plenary retail distribution	1,200.
Club	100.
License transfer fee	10% of yearly license fee
<b>AUTOMATIC AMUSEMENT GAMES</b>	
Investigation and processing fee	\$ 50.
License fee	\$125.00 each year, each machine
<b>CANVASSING, HAWKERS, PEDDLERS AND VENDORS</b>	
Canvassing permit	\$5.00 per day – per canvasser
Application fee	\$25.
License fee	\$50. Per year
<b>CIRCUS, CARNIVAL OR FAIR PERMIT</b>	<b>\$100</b>
<b>CLOTHING BINS</b>	<b>\$35. per year</b>
<b>CONSTRUCTION CODE FEES</b>	
A. Minimum fee.	
(1) The minimum fee for a basic construction permit covering any or all of building, plumbing, fire-protection and electrical work shall be \$65. All fees shall be rounded to the nearest dollar amount.	
(2) The minimum fee for an accessory structure (detached garage), in excess of 100 square feet, shall be \$85.	
B. The building subcode fees shall be as follows:	
(1) For new construction:	
(a) All groups: \$0.104 per cubic foot of building or structure volume.	
(b) Use group classification shall be according to the building subcode as adopted by N.J.A.C. 5:23-3.	

- (2) For renovations, alterations, roofing, siding and repairs:
- (a) Fifteen dollars per \$1,000 of estimated cost of work, provided that the minimum fee shall be \$65. For the purpose of determining estimated cost, the applicant shall submit to the Department such cost data as may be available, produced by an architect or engineer or a bona fide contractor's bid, if available. The Construction Official shall make the final decision regarding estimated cost.
  - (b) State fee for alterations: \$0.0008 per \$1,000 of estimated cost of alteration for electric, plumbing and building permits.
- (3) For additions: \$0.045 per cubic foot of building or structure volume for added portion for all use groups.
- (4) For combinations of renovations and additions: the sum of fees computed separately as renovations and additions.
- (5) For construction or alteration of a sign:
- (a) Business/occupant identification: \$2 per square foot of the surface area of the sign, with a minimum fee of \$50.
  - (b) A fee of \$150 will be charged for a sign application to the Planning Board.
- (6) Installation or replacement of exterior siding, reroofing/replacement in Use Groups R-5 a flat rate of: \$75.
- (7) Lead Abatement: \$100.
- (8) For asbestos:
- (a) Asbestos abatement: \$100.
  - (b) Certificate of compliance for asbestos: \$35.
- (9) For the installation, replacement or abandonment of oil or flammable liquid storage tanks (commercial and residential):
- (a) One to 500 gallons: \$150.
  - (b) Five hundred fifty-one to 1,000 gallons: \$200.
  - (c) One thousand one to 5,000 gallons: \$300.
  - (d) Five thousand one gallons or more: \$500.
- (10) For the abandonment of oil storage or flammable liquid storage tanks (residential), per tank: \$75.
- (11) For new or alterations to flammable or combustible liquid tank supply, vent or dispensing piping or dispenser:
- (a) Piping: \$100.
  - (b) Dispenser (each): \$100.
- (12) For the demolition or removal of a building or structure:
- (a) All One and Two family homes: \$250
  - (b) All other use groups: \$300.  
per building plus % amount of demolition costs allowed by State of NJ
  - (c) Accessory structures: \$50.
  - (d) Moving structures:
    - (1) One-story, less than 400 square feet of area \$140.
    - (2) All other structures: \$500.
    - (3) Moving structures through any Borough street requires a bond of \$1,000 and approval by the Borough Engineer.
  - (e) For placement of Dumpsters, Pods and Storage Trailers
    - (1) Dumpsters located within the work site property - \$25 per dumpster
    - (2) Dumpsters located on Borough streets or obstructing sidewalks \$50 per dumpster
- (13) For swimming pools:
- (a) Installation of in-ground or aboveground swimming pools: \$65 per sub-code
  - (b) Private swimming pool application: \$20.

C. The plumbing subcode fees shall be:

<b>Description</b>	<b>Fee</b>
Hose bib (R5)	\$15.
For two or more new fixtures	\$25.
Grease traps and oil separators	\$250.
Water-cooled air-conditioning systems (Non R-5)	\$200.
Refrigeration units (Non R-5)	\$200.

Sanitary sewer connection or replacements	R-5	\$100.
	Commercial	\$250.
Water service connections		\$100.
Gas piping (not in conjunction with an appliance installation), gas-service entrances, pool heaters and generators		\$65.
Connection for underground lawn sprinklers		\$65.
Air-conditioning system (R-5 use groups)		\$45.
Air-conditioning system (all other use groups)		\$250.
Dishwasher (commercial)		\$150.
Dishwasher (residential)		\$25.
Washing machine		\$20.
Hot-water heater		\$65.
Water pipe replacement	R-5	\$45.
	Commercial	\$200.
Gas dryer, oven or range		\$20.
Residential boilers (gas- or oil-burning appliance)		\$65.
Commercial boilers (gas- or oil-burning appliance)		\$200.
Storm drains            Per roof drain		
R-5		\$10.
All others		\$30.
Per storm drain connection	R-5	\$35.
	All others	\$100.
Footing or French drain system/sump pump	R-5	\$65.
	All others	\$200.
Special devices		
Backflow device (reduced-pressure)		\$25.
Backflow device, (test) each		\$50.
Garbage disposal		\$25.
Indirect connection		\$25.
Interceptor		\$50.
Sewer ejector		\$65.
Solar energy system	R-5	\$150.
	Commercial	\$300.
Water cooler		\$50.
Floor drain	R-5	\$25.
	Commercial	\$50.
Fuel-oil piping		\$65.
Drinking fountain		\$25.
Stacks		\$45.

The electrical subcode fees shall be as follows:

D. (1) The minimum fee shall be	R-5	\$65.
	Commercial	\$150.

(2) Other fees shall be as follows:

<b>Description</b>	<b>Fee</b>
Total number of electrical fixtures and devices 1 through 50	\$65.
Each additional 25, to include lighting outlets, wall switches, fluorescent fixtures, convenience receptacles or similar fixtures and motors or devices less than one horse-power or one kilowatt, fractional horsepower fans, residential garbage disposals, smoke detectors, emergency lights, thermostats and pool lights.	\$20.
Line item devices	
Ranges/ovens/surface units 1 to 10 kilowatts	\$20.
Dishwasher/dryers	\$20.
Air-conditioning units	\$20.
Burglar alarms and intercom systems	\$20.
Whirlpool/spas	\$65.

Signs/light standards	\$25.
Central and baseboard heat (by kilowatt size listed)	\$20.
Heat pumps and pumps (by horsepower size listed)	\$20.
Detectors	\$20.
Light poles	\$45.
Emergency and exit lights	\$25.
Communication ports	\$20.
Alarm devices/FAC panel	\$25.
Space heater/air handler	\$65.
Each service panel/equipment/feeder/subpanel	
Less than or equal to 200 amperes	\$65.
Greater than 200 amperes and less than or equal to 1,000 amperes	\$200.
Greater than 1,000 amperes	\$400.
Swimming pools	
Outlets/bonding	\$65.
Motors (over 1 horsepower)	\$25.
Each motor or electrical device	
Greater than one horsepower and less than or equal to 10 horsepower	\$65.
Greater than 10 horsepower and less than or equal to 50 horsepower	\$100.
Greater than 50 horsepower and less than or equal to 100 horsepower	\$200.
Greater than 100 horsepower	\$300.
Each transformer and generator	
Greater than 0 kilowatts and less than or equal to 45 kilowatts	\$65.
Greater than 45 kilowatts and less than or equal to 112 ½ kilowatts	\$200.
Greater than 112 ½ kilowatts	\$500.

E. The fire subcode fees shall be as follows:

<b>Description</b>	<b>Fee</b>
Sprinkler systems	
1 to 20 heads	\$150.
21 to 200 heads	\$250.
201 to 400 heads	\$500.
401 to 1,000 heads	\$700.
Over 1,000 heads	\$1000.
Standpipe system, each riser	\$250.
Pre-engineered suppression systems	
CO2 suppression	\$125.
Halon suppression	\$125.
Foam suppression	\$125.
Dry chemical	\$125.
Wet chemical	\$125.
Kitchen exhaust system (commercial)	\$175.
Automatic fire alarm system:	
1 to 15 detectors	\$65.
16 to 200 detectors	\$180.
201 to 400 detectors	\$440.
401 to 1,000 detectors	\$605.
Over 1,000 detectors	\$800.
Heating appliances	
Chimney or vent piping not in conjunction with a heating unit installation	\$65.
Gas- or oil-fired appliance which is not connected to a plumbing system	\$65.

Storage tanks (each)	R-5	\$250.
Commercial		\$500.
Smoke control systems		\$250.

F. Certificates. Fees for certificates shall be as follows:

- (1) Certificate of occupancy. The minimum fee shall be \$150, except for one- and two-family structures of less than 35 feet in height and less than 5,000 square feet in area and structures on farms, including commercial farm buildings subject to N.J.A.C. 5.23-3.2, for which the minimum fee shall be \$45.
- (2) Certificate of continued occupancy.
  - (a) One-family structure: \$50.
  - (b) Multiple dwelling \$50.
  - (c) Commercial structures (over 5,000 square feet): \$250.
  - (d) All other use groups: \$250.
- (3) Certificate of occupancy granted pursuant to a use group change \$250.
- (4) Temporary certificate of occupancy.
  - (a) One and Two Family homes: \$50.
  - (b) All other use groups: \$100.
- (5) Application for variation: \$100.
- (6) Certificate of approval/compliance (periodic inspections).

Description	Fee without Inspection	Fee with Inspection
High-pressure boilers (12 months)	\$45.	\$200.
Refrigeration system (12 months)	\$45.	\$200.
Pressure vessels (12 months)	\$45.	\$200.
Hazard uses and places of assembly (three months)	\$45.	
Cross-connections and back-flow preventors (three months)	\$65.	

(7) Elevator devices: as set forth under elevator subcode fees in this chapter.

G. Plan review. The fee shall be 20% of the amount to be charged for the construction permit. This fee is not refundable.

H. Miscellaneous. The fee for a construction permit for any item requiring a construction permit not specifically addressed shall be \$65, unless otherwise specified in the appropriate subcode.

I. Training fees. Training fees shall be as follows:

- (1) New Jersey State training fee, per cubic foot: \$0.0016.
- (2) Per cost of construction: \$0.0008.

J. Other fees. Other fees shall be as follows:

- (1) Garage sales: \$10.
  - Authorized Borough town-wide Garage sale \$5.
- (2) Soil removal permit: \$75.
- (3) Sewers:
  - (a) Contract users (minimum per year): \$200.
  - (b) Permitted inspection fees, all use groups: \$100.
- (4) For contractors and landscapers registration, January 1 through December 31/  
Annual applications
  - (a) Annual Fee
    - (1) Landscapers: \$50.
    - (2) Commercial Contractors: \$125.

K. Street openings, sidewalks and driveways.

- (1) Fees, which include inspection, shall be as follows:
  - (a) Road openings paved with concrete or asphalt: \$250.
  - (b) Road openings paved with bituminous macadam, penetration method: \$250.
  - (c) Tunneling permit: \$175.
  - (d) Plus bond that applies to all above to be held one year after completion: \$1,000.



- (2) The minimum permit fee, for work covered by Borough ordinance, of \$15 per \$1,000 of estimated cost of work, provided that the minimum fee shall be \$65, shall be charged for the following work:
  - (a) Resurfacing or enlargement of any driveway or patio within the property boundaries with the following materials:
    - (1) Concrete.
    - (2) Brick pavers.
    - (3) Macadam.
    - (4) Crushed stone or like material.
  - (b) Installation or replacement of a fence – maximum height six feet.
  - (c) Installation or replacement of a shed-maximum 100 square feet.
  - (d) Installation or replacement of sidewalk or curb, fronting or within Borough easement (right-of-way). Such work shall conform to Borough Ordinance Nos. 287-17 and 287-21.
- (3) Public utility escrow and inspection fees.
  - (a) Public utilities shall reimburse the Borough of Maywood for engineering inspection fees in connection with any street opening permit in the amount of \$110 per hour.
  - (b) Inspection fees incurred by the Borough of Maywood in connection with any street opening by a public utility shall be paid by the public utility to the Borough of Maywood within 30 days following receipt of a statement therefor.
  - (c) The escrow required of public utilities pursuant to Sub-chapter 287-11 of Chapter 287 of the Code of the Borough of Maywood is hereby fixed in the sum of \$10,000. Any inspection fees not paid within 30 days following billing therefor may be charged against said escrow.

L. The elevator subcode fees shall be as follows:

- (1) The fee for a permit to install an elevator device shall be a flat fee. The fee may vary for different type of inspections, tests and elevator devices. (N.J.A.C. 5.23-4.18(g)1).
- (2) The categories of municipal elevator fees shall be identical to the categories for elevator fees listed in N.J.A.C. 5:23-12.6(a) and (b).
- (3) The fee for plan review for elevator devices in structures in Use Group R-5 (per N.J.A.C. 5.23-4.20(c)6) shall be: \$58.
- (4) The fee for plan review for elevator devices in structures in use groups other than R-5 (per N.J.A.C. 5.23-4.20(c)7) shall be: \$299.
- (5) The fee for a lead abatement clearance certificate (per N.J.A.C. 5:23-4.20(c)3viii) shall be: \$28.
- (6) Acceptance tests.
  - (a) The fee for elevators in structures not in Use Groups R-5 (per N.J.A.C. 5:23-12.6 (a)i through vi) shall be as follows:
    - (1) Traction and winding drum elevators:
 

(a) One to ten floors:	\$306.
(b) Over ten floors:	\$510.
(c) Hydraulic elevators:	\$272.
(d) Roped hydraulic elevators:	\$306.
(e) Escalators and moving walks:	\$272.
(f) Dumbwaiters:	\$68.
(g) Stairway chairs and incline and vertical wheelchair lifts and manlifts:	\$68.
    - (b) Additional charges for devices equipped with the following features shall be (per N.J.A.C. 5:23-12.6(A)2i through iii) as follows:
 

(1) Oil buffers:	\$54.
(2) Counterweight governor and safeties:	\$136.
(3) Auxiliary power generator:	\$102.
- (7) The fee for elevator devices in structures other than residential shall be \$204.
- (8) The fee for witnessing acceptance tests of and performing inspections of alterations (per N.J.A.C. 5:23-12-6(a)4) shall be \$68.
- (9) The fee for routine, six-month tests and inspections for elevator devices in structures not in Use Group R-5 (per N.J.A.C. 5:23-12.6(b)1.i through iv) shall be as follows:
  - (a) Traction and winding drum elevators:
 

(1) One to 10 floors:	\$190.
(2) Over 10 floors:	\$244.
  - (b) Hydraulic elevators:
 

(1) One to 10 floors:	\$190.
(2) Over 10 floors:	\$244.

(c) Roped hydraulic elevators:	\$190.
(d) Escalator and moving walks:	\$190.
(10) The fee for a one-year period inspection and witnessing of tests of elevator devices, which shall include a six-month routine inspection (per N.J.A.C. 5:23-12.6(b)2.i through vi.) shall be:	
(a) Traction and winding drum elevators:	
(1) One to 10 floors:	\$272.
(2) Over 10 floors:	\$326.
(b) Hydraulic elevators:	\$204.
(c) Roped hydraulic elevators:	\$272.
(d) Escalators and moving walks:	\$436.
(e) Dumbwaiters:	\$108.
(f) Manlifts, stairway chairlift and incline and vehicle wheelchair lifts:	\$164.
(11) Additional one-year period inspection charges for elevator devices equipped with the following features (per N.J.A.C. 5:23-12.6(b)3.i through iii) shall be as follows:	
(a) Oil buffers, per buffer:	\$54.
(b) Counterweight governor and safeties:	\$108.
(c) Auxiliary power generator:	\$68.
(12) The fee for the three-year or five-year inspection of elevator devices (per N.J.A.C. 5:23-12.6(b)4.i and ii) shall be as follows:	
(a) Traction and winding drum elevators:	
(1) One to 10 floors (five-year inspection):	\$462.
(2) Over 10 floors (five-year inspection):	\$582.
(b) Hydraulic and roped hydraulic elevators:	
(1) Three-year inspection:	\$340.
(2) Five-year inspection:	\$204.

M. Mechanical fees shall be as follows:

- (1) The minimum fee shall be:  
    (a) R-5: \$65.

- (2) Other fees shall be as follows:

<b>Description</b>	<b>Fee</b>
Water Heater	\$65
Fuel oil piping connections	\$65
Steam Boiler	\$65
Hot Water Boiler	\$65
Hot Air Furnace	\$65
Fireplace	\$65
Generator	\$65

- (3) For the installation or replacement of liquid storage tank (Commercial or residential)  
LPG Tank, Oil Tank:

(a) One to 500 gallons:	\$150
(b) Five hundred fifty-one to 1,000 gallons:	\$200
(c) One thousand to 5,000 gallons:	\$300
(d) Five thousand one gallons or more:	\$500

**COPIES** \$0.05 per page

**DOG LICENSES**  
(See the Fee Schedule (Ch. 330-20) adopted by the Board of Health)

**FALSE ALARM, BURGLAR AND FIRE**

4 <sup>th</sup> false alarm in a calendar year	\$20.
5 <sup>th</sup> false alarm in a calendar year	\$30.

6 <sup>th</sup> through ninth false alarms (each) in a calendar year	\$100.
10 <sup>th</sup> through 14 <sup>th</sup> false alarms (each) in a calendar year	\$250.
15 <sup>th</sup> through 19 <sup>th</sup> false alarms (each) in a calendar year	\$500.
20 <sup>th</sup> and subsequent false alarms (each) in a calendar year	\$1,000.

## **FIRE PREVENTION FEES**

See also Sub-Chapter 179-10, Permit fees.

Boiler inspection, late filing charge	\$55.
Cylinders for welding and cutting gases	\$44.
Dry-cleaning plants	\$44.
Flammable finishes	\$33.
Flammable liquids and tar kettles	\$44.
Heat-producing devices, other	\$40.
Liquefied petroleum gas	\$40.
Places of assembly	None
Sprinkler tests	\$55.
Tents	\$165.
Truss roof registration	\$44.
Welding and cutting	\$44.

## **JUNKYARDS**

Junkyard license	\$500.
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## **LAND USE FEES**

I. Application fees:

A. Appeals under with N.J.S.A. 40:55D-70(a)	\$250.
B. Interpretations under N.J.S.A. 40:55D-70(b)	\$250.
C. Variances:	
1. Applications filed pursuant to N.J.S.A. 40:55D-70c in connection with a variance on property to be used for one- or two-family use	\$200.
2. Applications filed pursuant to N.J.S.A. 40:55D-70c for a variance on property to be used for a multifamily house, consisting of three to 10 units	\$300.
3. Applications filed pursuant to N.J.S.A. 40:55D-70c for a variance on property to be used for a multifamily house consisting of 11 or more units	\$400.
4. Applications filed pursuant to N.J.S.A. 40:55D-70c in connection with property used for business, commercial and/or industrial use or any part to be used for these purposes having a land size of less than 10,000 square feet	\$250.
5. Applications filed pursuant to N.J.S.A. 40:55D-70c in connection with a variance on property for business, commercial and/or industrial use or any part to be used for these purposes having a land size in excess of 10,000 square feet	\$350.
6. Applications filed pursuant to N.J.S.A. 40:55D-70d	\$400.

D. Subdivisions:

- 1. Minor subdivision \$250.
  - 2. Major subdivision \$300.
- plus \$25.per lot

E. Site plans:

- Waiver application fee \$200.
- 1. For each 20,000 square feet of lot area up to three acres \$500.
- 2. For each acre over three acres \$300.
- 3. For each 1,000 square feet of floor area up to 10,000 square feet \$250.
- 4. For each 1,000 square feet of floor area over 10,000 square feet \$150.

F. Conditional use \$300.

G. Appeals pursuant to N.J.S.A. 40:55D-34 and -36 \$100.

II. Miscellaneous fees

- A. Copy of Land Use Ordinance \$10.
- B. Copy of Zoning Map \$2.
- C. Copy of Board resolution \$10.
- D. List of property owners within 200 feet,  
public utilities, cable television companies,  
local utilities \$0.25 per name and/or  
with \$10.00 minimum
- E. Resolution Publication Fee \$25.
- F. Waiver of Site Plan for Commercial Signs w/o Variance \$50.
- G. Informal Review Fee \$300

III. Escrow accounts:

A. Hourly fees:

- 1. Attorney legal review fee \$110. per hour
- 2. Engineering and Planning review and inspection fees
  - a. Principal \$110. per hour
  - b. Principal assistant \$80. per hour
  - c. Survey field party \$130. per hour
  - d. Office work (design/drafting) \$50. to \$65. per hour
  - e. Field inspection and supervision \$65. per hour
  - f. Technical steno and typing \$35. per hour

B. Initial escrow deposits:

- 1. Variance application \$500.
- 2. Site plans
  - a. Concept plan with input and advice  
from Board's professional advisors \$1,500. Minimum
- 3. Preliminary site plan
  - a. Nonresidential development \$50.00 for the first 20,000 square  
feet of lot area or fraction, thereof  
plus \$10.00 for each 10,000 square  
feet or fraction thereof of lot area  
over 20,000 square feet, plus  
\$50.00 for the first 1,000 square  
feet of floor area of any new  
building or alteration of  
or addition building on the subject  
property plus \$10.00 for each 1,000  
square feet or fraction thereof of  
floor area over 1,000 square feet

b. Residential development	\$100.00 for each acre, or part thereof, in the development site and \$40.00 for each proposed dwelling unit
c. Minimum fee	\$2,500.
4. Final site plan	
a. Either residential or nonresidential	One-half of preliminary site plan review fee prorated
b. Both residential and nonresidential	Equal to collective technical review fee of nonresidential and residential parts
5. Conditional use	\$1,000.
6. Subdivision	
a. Concept plan with input and advice from Board's professional advisors	\$1,000. minimum
b. Minor subdivision or resubdivision	\$200.00 for each lot within proposed subdivision or \$750.00, whichever is greater
c. Preliminary plat of major subdivision	\$200.00 for each lot within proposed subdivision of \$750.00, whichever is greater
d. Final plat of major subdivision	\$100.00 for each lot within final plat of subdivision
7. Variance under N.J.S.A. 40:55D-70(d) when no site plan or subdivision is sought	\$1,000.
8. Appeals under N.J.S.A. 40:55-70(a) and N.J.S.A. 40:55D-34 and -36	\$ 500.
9. Interpretations under N.J.S.A. 40:55D-70(b)	\$ 500.
10. Waiver of Site Plan for Commercial Signs without variance	\$ 150.
<b>MEETING NOTICES, MAILING</b>	\$10.00 per year
<b>NOISE VARIANCE</b>	\$10.fees set by The County of Bergen
<b>NON-SOLICITATION DECAL</b>	\$1
<b>PARKING LOTS, OVERNIGHT PARKING</b>	\$40.00 per month
<b>PICNIC PERMIT</b>	\$50.
<b>POLICE FEES</b>	
Fingerprints (for Maywood residents only)	No charge
Firearms identification card	Fees set by State
Pistol permit	Fees set by State
Photographs	\$10.

Security details, cost of providing police officer private details or other services	Time and one-half the hourly salary earned by police officer assigned
Police vehicle, providing police vehicle in response to private request	\$120.00 per hour, in addition to cost of the police officer assigned to the vehicle at the fee set forth herein
Police reports	\$0.05 per page

**POOL, MUNICIPAL**

Swim lessons per session resident and nonresident pool members	\$100.
non-pool members (no refunds once session begins)	\$150
Lost ID card	\$10. each card

Description	Seasonal Rate	Monthly
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Residents:

2 Adults	\$250. \$35. Per child	\$150. \$20. Per child
1 Adult	\$175. \$35. Per child	\$105. \$20. Per child

Senior citizens (65 years of age or older); proof of age required initially \$85. (season only)

Guest cards (see guest policy); check or money order only \$85. (per card)

Nonresidents:

2 Adults	\$420. \$50.00 per child	\$255. \$35.00 per child
1 Adult	\$340. \$50.00 per child	\$200. \$35.00 per child

Senior citizens (65 years of age or older); proof of age required initially \$200. (season only)

Guest cards (see guest policy); check or money order only \$100. (per card)

NOTES:

\*Children – 21 and under

**POOLROOMS BILLIARD PARLORS, BOWLING ALLEYS** \$1,000. per year

**PUBLIC DOCUMENTS**

All documents not otherwise provided for by law unless a special service charge may be levied according to law \$0.05 per page

Certification by Borough Clerk of any documents \$4.50

Exemplification of any documents by Borough Clerk \$10.

Copy of specifications for public bidding \$25.

NOTES: All fees received for said services shall be turned over to the Borough Treasurer for the use of the Borough of Maywood to defray the costs of same.

**RAFFLE, BINGO, CARNIVAL GAMES OR WHEELS, GOLF HOLE-IN-ONE, ARMCHAIR RACE AND/OR CASINO NIGHTS LICENSING FEES**

No fee for qualified organizations

(not including fees payable to the Legalized Games of Chance Control Commission)

**RECREATION PROGRAMS**

<b>Description</b>	<b>Fee</b>
Volleyball	
Adults	
Residents – Per Session	\$15.
Nonresidents – Per Session	\$35.
Youth program, under 18 years of age	
Residents – Per Session	\$15.
Nonresidents – Per Session	\$35.
Walk-on volleyball	
Adults and youth under 18 years of age (Fees shall be paid at the beginning of each walk-on session to the operator of the program. The operator of the program shall obtain from each such walk-on participant a signed indemnification and hold harmless statement on a form prescribed by the Borough. If the participant is under the age of 18 years, the indemnification and hold harmless agreement shall be signed by the participant’s parent or legal guardian. All fees collected shall be turned over to the Borough Treasurer within 48 hours of receipt.)	\$5. per session
<b>Description</b>	<b>Fee</b>
Yoga	\$100.
Zumba	\$50. per 10 sessions
Evening Aerobics	
Residents – Per Session	\$35.
Nonresidents – Per Session	\$45.
Water Aerobics	
Resident	\$25.
Non-Resident	\$40.
Line Dancing	\$25.
Theater Program	\$500.
Summer Club (8 weeks)	\$750.
Resident weekly	\$100.
Non-Resident weekly	\$125.

## Summer After Care

Resident	\$75. per week
Non-Resident	\$100. per week

## RECYCLING

Replacement recycling barrels (red)	\$15. each for 25 gallon pail
Appliances (white metal) (sticker required)	\$5. per item
Leaf bags	\$2. For 5 bags \$20. For 50

## RENT MONITORING

Hearings on rent increases	None
Capital improvement determination	\$50.
Hearing on capital improvement application	\$50.
Plus, for each unit over 10	\$5.

## SENIOR CITIZEN CENTER FACILITY

For private parties only

Residents	
Use fee	\$200.
Security deposit	\$250.
Nonresidents	
Use fee	\$500.
Security deposit	\$500.
Nonprofit organizations (must have minimum of 75% resident participation)	None

## SENIOR CITIZENS DISABILITY PROTECTED TENANCY APPLICATIONS

Intent to convert to condominium or cooperative	\$250.
Plus, for each unit over 10	\$ 5.
Protected tenancy appeal	\$ 25.

**SHOPPING CART REDEMPTION** \$ 10.

**STREET OR SIDEWALK OBSTRUCTION PERMIT** \$ 50.

## TAXICABS AND LIMOUSINES

Owner's license	\$100. per year Driver's
License	\$ 10. per year
Vehicle Inspection	\$ 25. per vehicle

## TAX ASSESSOR/COLLECTOR

Certification of honorable discharge	\$3.
Continuation searches (1 year)	\$2.
Copy of tax assessment record	\$2.
Copy of tax bill	\$2.
Tax assessment searches	\$12.
Tax searches	\$12.
Check return fee	\$35.



**TOWING**

Towing license/Application Fee (non-refundable) \$250. per year

**SECTION 2. Section 179-10** of Chapter 179 of the Code of the Borough of Maywood, relating to Fire Prevention Fees, is hereby amended to read in full as follows:

§ 179-10. Permit fees.

**FIRE PREVENTION FEES**

## Registration Fee

All building types and uses (except owner occupied one and two family dwellings) that are not required to be registered as a Life Hazard Use in accordance with New Jersey State Fire Code shall be subject to local registration and fees as follows:

**Assembly Use Group (A)**

1 – Eating establishments - fewer than 50 people	\$60
2 – “Take Out” food service - No Seating	\$60
3 – Houses of Worship - Not exclusively used for religious purposes	\$60
4 – Recreation Centers, condominium centers, libraries, fraternal organizations, Senior Centers, Multipurpose rooms, etc. – Under 50 people	\$80

**Business / Professional Use Group (B) and Retail / Mercantile Use Group (M) and Storage Use Group (S)**

1 - Less than 5,000 square feet	\$80
2 - More than 5000 square feet and less than 10,000 square feet	\$110
3 – More than 10,000 square feet and less than 15,000 square feet	\$175
4 – Greater than 15,000 square feet	\$275

**Factory /Manufacturing Use Group (F)**

1 – Less than 5,000 square feet	\$125
2 – More than 5,000 square feet and less than 10,000 square feet	\$175
3 – More than 10,000 square feet and less than 15,000 square feet	\$275
4 – More than 15,000 square feet	\$400

**Hazardous Storage Use Group (H -Non life Hazard Use)** \$500

**Residential Use Group (\*except owner occupied one and two family dwellings)**

1 –* One and two family dwellings	\$100
2 – 3 to 6 units	\$250
3 – 7 to 12 units	\$375
4 – 13 to 20 units	\$450
5 – Over 20 units	\$550

**Permit Fees**

A permit fee shall be charged at the rate permitted by the New Jersey Uniform Fire Code 5:70-2.9, as amended, as of the time the permit is issued by the Borough of Maywood. The fees are currently set at:

Type 1	\$ 42.00
Type 2	\$166.00
Type 3	\$331.00
Type 4	\$497.00

**Certificate of Smoke Detector and Carbon Monoxide Alarm Compliance (CSDCMAC)**

An application permit fee shall be charged at the rate permitted by the New Jersey Uniform Fire Code 5:70-2.9, as amended, as of the time the permit is issued by the Borough of Maywood.

**Fire Watch / Stand by – By order of the Fire Official (per hour / per person)** \$ 50 ph/pp

**SECTION 3.** Section 330-20 of Chapter 330 of the Code of the Borough of Maywood, relating to Board of Health Fees, is hereby amended to read in full as follows:

§ 330-20. Fees.

A. All of the fees required to be paid under the terms hereof are annual fees and shall cover the respective calendar year. There shall be no apportionment or abatement of the fee for any license, permit or certificate granted after the first day of January in any year.

B. All yearly license or permit renewal fees shall be paid by January 15 of any given year.

C. For good and sufficient reason given, the Board may waive or reduce the fees for any particular case or class of cases.

D. The schedule of fees for permits and/or licenses shall be as follows:

The schedule of fees for permits and/or licenses shall be as follows:

[Amended 12-28-1987; 5-23-1996 by Ord. No. 96-1]

<b>Description</b>	<b>Fee</b>
<b>Food establishment</b>	
Bakery, meat market, poultry market, fish market, fruit market, vegetable market, delicatessen, grocery store or public food market (or similar places in which food or drink is prepared, served, handled, sold or provided for the public) (2 part-time employees equal 1 full-time employee)	
With less than 5 employees	\$100.
5 to 10 employees	\$125.
11 to 20 employees	\$150.
More than 20 employees	\$250.
<b>Eating establishment</b>	
Including a restaurant, coffee shop, cafeteria, short-order cafe, diner, luncheonette, grill, tea room, sandwich shop, soda fountain, tavern, bar, cocktail lounge, night club or industrial feeding establishment (private, public or nonprofit organization or institution serving food; catering kitchen; or commissary) with seating capacity of:	
1 to 50 persons	\$150.
51 to 100 persons	\$250.
101 to 200 persons	\$300.
More than 200 persons	\$375.
Food caterers	
Mobile, box lunch	\$75.
Premises	\$100.
Packaged foods, liquors, sweets, candies and gums	
Selling and distributing	\$75.
Milk and dairy products	
Sale and distribution	\$15.
Dairy vehicle	\$30.
Drug Stores	\$55.
Bakery trucks	\$40.
Vending machines, each	\$45.
Keeping of small animals	
Grooming store, pet store or veterinary office	\$40.
Health clubs	
Including body wraps and tanning salon	\$45
Schools (private), per student	\$0.50
Cleaners and Laundries	\$75.00 each premises

Dog licenses		
Spayed/neutered		\$ 5.
Not spayed/neutered		\$10.
Late fee (after March 1 of each year)		\$10.
Vicious or potentially dangerous dog		\$150
Dog Park Membership Tags	Resident	\$ 5.
	Non-Resident	\$10.
Replacement tag		\$ 1.
Cat licenses		
Spayed/neutered		\$ 5.
Not spayed/neutered		\$10
Late fee (after March 1 of each year)		\$10
Certified copies		
Marriage, birth and death certificates, each		\$15. first copy
Each additional copy		\$10.
Burial permits, each		\$15.00

**Section 3: Effective Date**

a. This Ordinance shall take effect upon passage and publication according to law.

**ORDINANCE # 8-17**

**AN ORDINANCE TO STRIKE CHAPTER 209-32 (B) (6) REGARDING THE RENTAL OF ROOMS IN A SINGLE FAMILY DWELLING OF THE BOROUGH OF MAYWOOD CODE, THE BOROUGH OF MAYWOOD, STATE OF NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MAYWOOD, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:**

**WHEREAS**, the Mayor and Council of the Borough of Maywood wishes to amend 209-32 by repealing subparagraph (B) (6) regarding the rental of rooms in a single family dwelling. Such amendment is to address the erroneous omission of not repealing 209-32 (B) (6) upon the passage of 209-41.3 (2).

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Maywood, County of Bergen, as follows:

**Section 1:** That chapter 209-32 subparagraph (B) (6) regarding the rental of rooms in a single family dwelling is repealed and stricken in its entirety from the Borough Code.

**Section 2:** That 209-32 subparagraph (B) (6) shall remain reserved for future amendments.

**Section 3:** All ordinances of the Borough of Maywood which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**Section 4:** If any section, subsection, sentence, clause or phrase of this ordinance if, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

**Section 5:** This ordinance shall take effect upon passage and publication according to law.

Mayor Febre opened the meeting to the public for any comments or questions relative to the foregoing ordinances.

David Garofalow – 150 Parkway – questioned Ordinance #8-17 and asked if banning the leasing of rooms solves a problem and if having an extra person in the house is a burden to neighbors.

Mayor Febre responded it does solve a potential problem such as “airbnb’s”, adding our town also does not have overnight on-street parking. He also explained some houses have put in additional facilities for basement apartments which is illegal.

Matthew Garofalow – 636 Oak Avenue – asked if an au pair would still be allowable under Ordinance #8-17.

Council member Padovano responded yes, an au pair would not be renting a room and is being paid for services, adding this is for people who are renting out rooms.

There being no further comments from the public, Mayor Febre closed this portion of the meeting. Council member Lindenau moved for the adoptions, seconded by Council member Messar; and so carried by unanimous roll call vote.

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood that Ordinances #7-17 and #8-17 be and they are passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

### **APPROVAL OF MINUTES**

Council member Messar moved for approval of the May 9, 2017 Work Session and Closed Session minutes and the May 23, 2017 Council Meeting and two (2) Closed Session minutes; seconded by Council member DeHeer; and so carried by unanimous roll call vote.

### **CORRESPONDENCE AND REPORT OF BOROUGH CLERK**

Borough Clerk Pelligra reported on the following:

1. She stated as per the Engineer's report, there will be a resolution on our next agenda authorizing the advertisement of bids.
2. She reported at last week's Primary Election, we had a 10.45% turn-out of our registered voters.

### **REPORT OF ADMINISTRATOR**

Administrator Stern reported on the following:

1. She reported PSE & G will be continuing the 69KV project; however, they have been delayed due to the weather.
2. She stated the DOT has advised we will be receiving the \$59,000.00 for the reimbursement of the two railway station grants.
3. She stated we are waiting to hear from PSE&G regarding the gas main replacement work to be done on West Pleasant Avenue.

Mayor Febre questioned the status of the planters on West Pleasant Avenue.

Administrator Stern responded we are waiting to hear from PSE&G regarding the gas main project, adding refurbishing of the planters will begin once the weather and manpower can work together.

Mayor Febre asked what the replacement price would be for each planter.

Administrator Stern responded \$700 to \$800.

4. She requested the Mayor and Council consider having only one meeting in July and August; adding at a later date we need to discuss the November meeting schedule due to the NJLM Conference.
5. She stated borough offices will be closed Monday, July 3, 2017 as a floating holiday in lieu of Election Day.
6. She reported the NJDOT Municipal Aid Grant we received in the amount of \$165,000.00 should cover the majority of the work for the second phase of the Maywood Avenue Streetscapes.

### **REPORT OF ATTORNEY**

Attorney Eyerman stated he has a report for closed session.

## **COMMITTEE REPORTS**

Council member Padovano reported on the following:

1. She stated the last Wellness Walk will take place tomorrow night, adding our goal was 4 million steps; however, we are up to 11.7 million steps.
2. She reported the following from the Recreation Department:
  - The Hoops for Hope tournament is scheduled for June 24, 2017.
  - Registration is ongoing for the summer programs.
  - The Firecracker Tournament will begin on June 16, 2017 pending approval on tonight's agenda.
3. She stated the Seniors will be hosting their Chicken and Chips dinner on June 24, 2017 at 5:00 pm at the Senior Center.

Mayor Febre asked if the Taste of Maywood event had been cancelled.

Borough Clerk Pelligra responded yes, they are postponing the event.

Council member DeHeer reported on the following:

1. He reported the building department collected \$7,554.00 in permit fees from May 23, 2017 through today; adding he has also received copies of several letters sent out by the zoning officer reminding residents to properly maintain their properties.
2. He reported the following from the Fire Department:
  - The Memorial Day services were well attended.
  - He thanked all the emergency services who came out for the incident at the gas station on Passaic Street.
  - He stated members of the council attended the ceremony for Roy DeYoung who received the NJ/NY Firemen's Association Fireman of the Year award.
  - The scott paks which we received grant funding for are expected to be delivered mid to late August and be in service by September.

Administrator Stern stated an extension of the grant was approved by FEMA because of the length of time it is taking for delivery.

Council member Lindenau reported on the following:

1. He reported the following from the DPW:
  - They are working on filling and paving potholes throughout town
  - They installed new water lines in Memorial Park

Council member Morrone reported on the following:

1. He reported swim pool membership is up and the grounds look beautiful.

Administrator Stern stated the compliments on the swim pool have been abundant.

Council President Messar reported on the following:

1. He stated Officer Singer hopes to return to work by next week.
2. He stated he was impressed with the condition of the ball fields during the Memorial Day Tournament and how clean everything was left after the event.
3. He commended Administrator Stern and the Mayor and Council for the condition of the pool and for the new sunshades and umbrellas.

## **REPORT OF MAYOR**

Mayor Febre reported on the following:

1. He read one of several emails and letters he has received from both residents and non-residents complimenting Maywood on the condition of their ball fields and swim pool.
2. He read a letter received from Principal Ray Bauer thanking the DPW for painting the flag pole in front of Memorial School.

3. He spoke regarding the fuel spill incident on Passaic Street and thanked all the borough volunteers who came out as well as volunteers from Rochelle Park and Paramus, Bergen County Hazmat and the New Jersey DEP. He read a portion of a letter received from the owner of the gas station expressing his family's deep appreciation and thanked all the emergency services who responded.
4. He reported the Green Team will be posting signs at the Community Garden advising people not to pick the produce from the gardens.
5. He spoke regarding Jonathan Mechan, a Maywood student who has cystic fibrosis and is currently in the Childrens' Hospital of Philadelphia and asked residents to visit the family's "Go Fund Me" page – "Jonathan's Journey".
6. He stated the Mayor and Council, Chief Pegg and a representative from OEM attended a demonstration and seminar on the mapping program and explained how first responders would have access during an incident; adding this is something the borough should consider once the school moves forward with the program.

Mayor Febre stated he would like Administrator Stern and the Borough Attorney to meet with the owner of the company.

Administrator Stern stated she would like to see if grant funding is available to support this type of program.

A conversation ensued amongst the council regarding the applications of the program.

### **ACTION LIST ITEMS**

### **RESIGNATIONS – ACCEPTANCE OF THE FOLLOWING**

1. Kenneth Terzo as member of the Maywood Planning Board effective June 2, 2017.

Council member DeHeer moved the resignation be accepted, seconded by Council member Lindenau; and so carried by unanimous roll call vote.

Mayor Febre thanked Mr. Terzo for his many years of dedicated service to the Planning Board.

### **APPOINTMENTS – APPROVAL OF THE FOLLOWING**

1. **Summer Recreation Program Counselors:** Jonathan Tangen at \$8.65 per hour; Aftercare Counselors – Anthony Scozzafava and Susan Sturm at \$8.38 per hour.
2. Richard Minervini as a part-time Fire Inspector for the Borough of Maywood Fire Prevention Bureau effective June 13, 2017.
3. Matthew Golabek as a regular full member of the Maywood Fire Department assigned to Protection Hook and Ladder Co. #1, effective June 13, 2017.
4. Elizabeth Grinko as member of the Maywood Board of Health effective June 13, 2017 for a term expiring 12/31/2019.
5. John Gargagliano as an Alternate #4 member of the Maywood Planning Board effective June 13, 2017 with a term expiring 12/31/2018.

- **All appointments are subject to the completion of all requirements set forth by the Borough.**

Council member Morrone moved the appointments, seconded by Council member Lindenau; and so carried by unanimous roll call vote.

### **COUNCIL APPROVAL OF THE FOLLOWING**

1. From Bergen Express Baseball request to hold the Firecracker Baseball Tournament on June 16-18 and June 23-25, 2017 from 9:00 am to 8:00 pm at Memorial and Coaches Park.

Council member Morrone moved for the approval, seconded by Council member DeHeer; and so carried by unanimous roll call vote.

**RESOLUTIONS BY TITLE – CONSIDERATION OF THE FOLLOWING**

**RESOLUTION # 90-17**  
**RESOLUTION TO ADVERTISE FOR BIDS**

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**William Street, Duvier Place and Fairway Roadway Improvements**  
**BOROUGH OF MAYWOOD**  
**BERGEN COUNTY, NEW JERSEY**

Are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

**RESOLUTION # 91-17**  
**A RESOLUTION AUTHORIZING INCLUSION IN THE**  
**BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM**

**WHEREAS**, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

**WHEREAS**, the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

**WHEREAS**, by June 12, 2017, each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

**WHEREAS**, it is in the best interest of the Municipality of The Borough of Maywood and its residents to participate in said Programs.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Municipality of The Borough of Maywood hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program for the Program Years 2018, 2019, 2020 (July 1, 2018 – June 30, 2021); and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Bergen County Division of Community Development no later than June 12, 2017.

**RESOLUTION # 92-17**  
**A RESOLUTION AUTHORIZING EXECUTION OF AN**  
**AGREEMENT WITH THE COUNTY OF BERGEN TO SUPERSEDE THE**  
**COOPERATIVE AGREEMENT DATED JULY 1, 2000 AND AMENDMENTS THERETO**  
**ESTABLISHING THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM**

**WHEREAS**, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

**WHEREAS**, it is necessary to supersede an existing Interlocal Services Cooperative Agreement for the County and its people to benefit from these Programs; and

**WHEREAS**, an Agreement has been proposed under which the Municipality of the Borough of Maywood and the County of Bergen in cooperation with other Municipalities, will modify an Interlocal Services Program pursuant to N.J.S.A. 40:8A-1 et seq.; and

**WHEREAS**, it is in the best interest of the Municipality of the Borough of Maywood to enter into such an Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Municipality of the Borough of Maywood that the Agreement entitled “Three Year Cooperative Agreement” (an Agreement superseding the Cooperative Agreement dated July 1, 2000 – June 30, 2003) to clarify the planning and implementation procedures and to enable the Municipality to make a Three Year irrevocable commitment to participate in the Community Development Block Grant Program, the Home Investment Partnership Program, and the Emergency Solutions Grant Program for the Program Years 2018, 2019, and 2020 (July 1, 2018 – June 30, 2021) be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately in accordance with law.

**RESOLUTION #93-17**  
**AUTHORIZING AWARD OF CONTRACT FOR OAK AVENUE**  
**ROADWAY IMPROVEMENTS**

Be it resolved by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

**OAK AVENUE ROADWAY IMPROVEMENTS**

be awarded to Marini Brothers Construction, Co., Inc. for the bid amount of One Hundred Nineteen Thousand Two Hundred Fifty-Five Dollars and Zero Cents (\$119,255.00) which represents Base Bid being the lowest of six (6) bids submitted. Be it further resolved that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for the aforesaid work. This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

**RESOLUTION # 94-17**  
**RESOLUTION OF THE BOROUGH OF MAYWOOD MAYOR AND COUNCIL,**  
**BERGEN COUNTY NEW JERSEY PROVIDING FOR THE DONATION OF A**  
**VEHICLE TO THE PARAMUS BOY SCOUTS**

**WHEREAS**, the Borough of Maywood is the owner of a 1976 GMC Van with vehicle identification # TZE336V101234 that has gone unused by the Borough for several years; and

**WHEREAS**, the Paramus Boy Scouts of Local Troop 138 have provided valued services to the local community and have a need for such vehicle; and

**WHEREAS**, the Eagle Scouts of Local Troop 138 have undertaken maintenance/repairs to such vehicle; and

**WHEREAS**, the Borough of Maywood has historically expressed its recognition of and appreciation for the services from such groups in the form of donations; and

**WHEREAS**, the Paramus Boy Scouts of Local Troop 138 have requested the Borough of Maywood to donate such vehicle to their organization and it is the view of the governing body that the petition is meritorious.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH OF MAYWOOD**, Bergen County, New Jersey, that the Borough of Maywood shall forthwith donate the 1976 GMC Van to the Paramus Boy Scouts of local Troop 138 in appreciation for their ongoing community service.

**RESOLUTION # 95-17**  
**A RESOLUTION RATIFYING AND CONFIRMING THE MANAGED SERVICES OF THE**  
**POLICE DEPARTMENT RADIO DISPATCH DESK FOR THE MAYWOOD POLICE**  
**DEPARTMENT WITH FUNDS FROM THE D.E.A. ACCOUNT**

**WHEREAS**, a need exists within the Borough to supply, install, annual support and updates to the radio and dispatch desk for the Maywood Police Department; and

**WHEREAS**, the Police Chief has indicated the purchase will be made fully with funds from the D.E.A. account; and



**WHEREAS**, pursuant to Resolution # 29-17, purchases in excess of \$1,000 require Mayor and Council approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that the Borough Administrator is hereby authorized to sign and issue a purchase order for the Police Chief for the installment payments to supply, install, annual support and updates to the radio and dispatch desk, State Contract # 83892, for use of the Maywood Police Department in the sum of \$16,735.74 for the June 1, 2017 payment and \$16,735.74 for the December 1, 2017 payment, payable on those dates, for a total amount of payments equaling \$33,471.48 payable to Goosetown Communications, 58 North Harrison Avenue, Congers, NY 10920, pursuant to the price quotations received from Goosetown Communications whose response was most advantageous to the Borough, price and other factors considered.

**RESOLUTION # 96-17**  
**RESOLUTION AUTHORIZING THE BOROUGH OF MAYWOOD**  
**TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS**  
**IN ACCORDANCE WITH P.L. 1994 C.72**

**WHEREAS**, the Bergen County Board of Taxation is unable to certify Maywood's tax rate as of the current date and the Borough of Maywood Tax Collector will be unable to mail the Borough's 2017 tax bills by June 14, 2017; and

**WHEREAS**, the Borough of Maywood Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and he has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Maywood, in the County of Bergen, State of New Jersey on this the 13<sup>th</sup> day of June 2017 as follows:

1. The Maywood Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough of Maywood for the Third Installment of 2017 taxes pursuant to P.L. 1994, c72 (N.J.S.A. 54:4-66.2 and 54:4-66.3)
2. The entire estimated tax levy based on 2016 at 102.72% for 2017 is hereby set at \$ 34,621,672.56.
3. In accordance with the law the Third Installment of 2017 taxes shall not be subject to interest until August 10<sup>th</sup>, 2017.

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to furnish copies of this Resolution to the Chief Financial Officer and the Tax Collector.

**RESOLUTION # 97-17**  
**RESOLUTION CONFIRMING APPOINTMENTS**  
**TO COMMUNITY DEVELOPMENT**

**WHEREAS**, the Mayor of the Borough of Maywood, Adrian J. Febre, has appointed *Borough Administrator Roberta Stern* as the Mayoral Community Development Representative and the Governing Body confirms the appointment of *Mayor Adrian J. Febre* as the Community Development Representative for the Borough of Maywood; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, as follows:

1. The Mayoral and Governing Body appointments for Community Development Representative are as set forth above are hereby confirmed.
2. The aforesaid appointments shall be effective from July 1, 2017 through July 1, 2018.

**RESOLUTION # 98-17**  
**A RESOLUTION RATIFYING AND CONFIRMING THE PURCHASE**  
**THEREOF FOR POLICE UNIFORMS AND SAFETY GEAR**

**WHEREAS**, a need exists within the Borough to purchase replacement uniforms for the Maywood police officers; and

**WHEREAS**, the cost of such installation is estimated to be below the bid threshold of \$40,000, but in excess of \$6,000, being 15% of the bid threshold; and

**WHEREAS**, the Police Chief had solicited and received price quotations; and

**WHEREAS**, pursuant to Resolution # 36-17 adopted by the Mayor and Council of the Borough of Maywood, purchases in excess of \$12,500 require Mayor and Council approval;

**WHEREAS**, the full amount of purchase will be reimbursed from Forfeited Funds, municipal escrow account, through the County of Bergen Office of the Prosecutor.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey, that the Borough Administrator is hereby authorized to sign and issue purchase orders for the purchase of police uniforms and associated safety wear for the sum of \$ 20,264.64, payable to Turn Out Uniforms, 195 Paterson Avenue, Little Falls, NJ 07424, pursuant to the price quotations received from Turn Out Uniforms, whose response was most advantageous to the Borough, price and other factors considered.

Council member Messar moved for the adoptions, seconded by Council member Lindenau; and so carried by unanimous roll call vote.

**NEW BUSINESS**

**OLD BUSINESS**

Administrator Stern spoke regarding the recent municibid auction of unwanted borough property and stated we realized a little over \$30,000.00; adding she will be contacting the people who have not yet picked up their items.

Mayor Febre asked what items will be left at the pump house after everything has been picked up.

Administrator Stern responded nothing will be left, adding any scrap metal or items of no value will be taken to a recycling center.

Mayor Febre asked the council if they were in agreement to introduce the two parking ordinances they were given to review at the next meeting regarding the addition of 10:00pm to 7:00am parking spaces at the West Fairmount Avenue parking lot and amending the commuter parking ordinance to add East Pleasant Avenue – Council was in agreement.

Mayor Febre asked Borough Clerk Pelligra how we inform residents they will need resident commuter stickers.

Borough Clerk Pelligra responded we can distribute a flyer or letter to notify the residents in that neighborhood to come in to obtain a resident sticker.

**MISCELLANEOUS BUSINESS**

**CLOSED SESSION – IF APPLICABLE**

Council member Lindenau made a motion to go into closed session; seconded by Council member Messar - All in Favor.

**BOROUGH OF MAYWOOD**  
**Closed Session Resolution # 99-17**

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, pursuant to the provisions of the Open Public Meetings Act, that the Mayor and Council meet in closed session to discuss the following subject matter(s):

**Contracts; Litigation; Personnel**

which subject matter(s) is (are) permitted to be discussed in closed session pursuant to the following designated sub-section(s) of Section 7 of the Open Public Meetings Act:

- Sub-section 1 dealing with material rendered confidential by express provision of Federal or State law
- Sub-section 2 covering a matter in which release of information would impair a right to receive federal funds
- Sub-section 3 involving disclosure of material that would constitute an unwarranted invasion of privacy, including material related to an individual's personal and family circumstances, without the express written consent of the individual involved
- Sub-section 4 pertaining to collective bargaining agreements and the terms, conditions and negotiations thereof
- Sub-section 5 dealing with the acquisition of real property, the setting of bank rates, or the investment of public funds where discussion thereof would adversely affect the public interest
- Sub-section 6 dealing with tactics and techniques used in protecting the safety and property of the public where disclosure could impair such protection or investigation of violation of the law
- Sub-section 7 dealing with pending or anticipated litigation, contract negotiations, or matters falling within the attorney-client privilege
- Sub-section 8 concerning personnel matters dealing with employment, appointment, termination, or terms and conditions of employment of any person or persons, or the evaluation, promotion or disciplining of employees unless all employees involved consent to disclosure thereof
- Sub-section 9 involving deliberations after public hearing on a matter which may result in the imposition of a civil penalty or the suspension or loss of a license

AND BE IT FURTHER RESOLVED that, as precisely as can be determined at this time, the discussion conducted in the said closed session can be disclosed to the public upon taking final action thereon, provided disclosure shall not violate the attorney-client privilege or constitute an undue invasion of privacy; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Maywood

- Will return to open session after this meeting.
- Do not envision that they will return to open session after this meeting but reserves the right to do so.

Date of Passage: 6-13-2017 Time: 8:30 pm

**ADJOURNMENT**

Council member Lindenau moved the meeting be adjourned; seconded by Council member Morrone and so carried at 9:28 p.m.

Borough Clerk