

WORK SESSION
June 11, 2019

Borough Clerk Barbara Dispoto called the June 11, 2019 Work Session of the Mayor and Council to order at 7:44pm.

SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

“On January 3, 2019, adequate notice of this meeting pursuant to the Open Public Meetings Act has been furnished by inclusion thereof in the Annual Schedule of Meetings for 2019, which has been posted on the bulletin board at Borough Hall, filed with the Borough Clerk, faxed to the Our Town, The Record, and The Community News newspapers and distributed to all persons, if any, requesting copies of same pursuant to said Act.”

In case of an emergency or fire alarm you must evacuate the building by using any of the exit doors in the room. They are immediately to my right and the double doors at the rear of the room. Occupants must exit the building by using the staircase and not the elevator.

This meeting is being recorded by both video and audio and may be rebroadcast.

ROLL CALL

Members of the Governing Body present: Mayor Febre, Council members Bennin, Bolan, Ullman, Gervino, Lindenau, Garofalow. Also present were Borough Attorney Brian E. Eyerman, Borough Administrator Roberta Stern and Borough Clerk Barbara Dispoto.

PROCLAMATIONS, PRESENTATIONS, ETC.

NONE

2019 MUNICIPAL BUDGET ADOPTION

PUBLIC HEARING ON PENDING ORDINANCES – ADOPTION OF ORDINANCES

ORDINANCE # 11-19

CALENDAR YEAR 2019

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS

AND TO ESTABLISH A CAP BANK

(N.J.S.A.40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Maywood in the County of Bergen finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$129,088.51 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Maywood, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of Maywood shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$451,809.79, and that the CY 2019 municipal budget for the Borough of Maywood be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor Febre opened the meeting to the public for any comments or questions relative to the foregoing ordinances. No one wished to be heard regarding Ordinance #11-19. Mayor Febre closed the public portion.

Council member Lindenau moved for the adoption, seconded by Council member Gervino. Motion carried unanimously.

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood that Ordinance # 11-19 be and is hereby passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

RESOLUTION # 116-19
READING OF 2019 MUNICIPAL BUDGET BY TITLE

BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, Bergen County, New Jersey pursuant to N.J.S.A. 40A:4-8, by not less than a majority of the whole number, that the 2019 Municipal Budget for the Borough of Maywood shall be read by title only at the commencement of the public hearing thereon; and

BE IT FURTHER RESOLVED that at least one week prior to the date of the hearing, a copy of the approved budget as advertised by Revenue and Appropriation Summaries was posted in Borough Hall, posted on the Borough website and that a copy of said budget was made available to each person requesting the same during said week and during the public hearing.

Council member Gervino moved for the adoption, seconded by Council President Garofalow. Motion carried unanimously.

PUBLIC HEARING ON THE 2019 MUNICIPAL BUDGET

Mayor Febre opened the meeting for any comments or questions relative to the 2019 Municipal Budget.

John Brown, 41 Stelling Avenue, discussed the 2019 Municipal Budget having a zero increase from the previous year. He further discussed his research into prior budgets and spending by the Borough. Mr. Brown thanked everyone for their due diligence which made this possible.

RESOLUTION #117-19
ADOPTION OF THE 2019 MUNICIPAL BUDGET

Council member Lindenau moved for the adoption; seconded by Council member Bolan. Motion carried unanimously.

Be it resolved by the Mayor and Council of the Borough of Maywood, County of Bergen that the budget hereinbefore set forth is hereby adopted.

PUBLIC HEARINGS

THE 2019 BERGEN COUNTY OPEN SPACE TRUST FUND GRANT APPLICATION

Mayor Febre opened the meeting for any comments or questions relative to the 2019 Open Space Trust Fund Grant for obtaining a matching grant of \$9,450.00 for the installation of Sun Shades – Memorial Park – Cleveland Field. No one wished to be heard. Mayor Febre closed the public portion.

Greg Polyniak, Borough Engineer – Monthly Engineer Report

1. MAYWOOD AVENUE STREETScape –PHASE II (NJDOT MUNICIPAL GRANT)

Neglia Engineering Associates understands that per the 2017 NJDOT Municipal Aid Grant, awarded grant project list that the Borough has received a grant award in the amount of \$165,627.00 for the Maywood Avenue Streetscape – Phase II. We understand that the NJDOT will forward a grant agreement package to the Borough for review and signature. The required project completion schedule would be listed within the grant agreement package.

Status: On May 29, 2019, a project meeting was held on-site with the project contractor, our office, the Borough Police Department, and a property owner to discuss and review the project construction schedule. It is anticipated that project construction will proceed the week of June 10, 2019. Construction is anticipated to be completed within one month excluding the installation of the street lighting which has a twelve week lead time.

2. YEAR 2018 ROADWAY IMPROVEMENT PROJECT

The Borough proceeded with a Spring 2018 Roadway Improvement Program. The following roadways were included:

1. Palmer Avenue from West Pleasant Avenue to Parkway
2. East Magnolia Avenue from Maywood Avenue to Golf Avenue
3. Golf Avenue from East Magnolia Avenue to Romaine Avenue
4. Grove Avenue from Maywood Avenue to the City of Hackensack border

Status: All roadways including West Hunter Avenue from the intersection of Maywood Avenue to the Peerless Firehouse have been milled and paved. During late October 2018, the project contractor addressed and constructed improvements along the greenbelts. In addition in late April 2019, the contractor provided topsoil and seed within the roadway's greenbelts to address the one outstanding punch list item. At this time, our office has proceeded with municipal project closeout but are awaiting documents from the project contractor.

3. PALMER AVENUE & WEST PASSAIC STREET ROADWAY CROSSING (BUS STOP) AND PALMER AVENUE (NJDOT MUNICIPAL AID GRANT)

As requested at the March 13, 2018 Mayor and Council meeting, our office issued a conceptual plan and engineer's estimate for the West Passaic Street – Palmer Avenue intersection. Our office also confirmed with Bergen County that a mid-block crossing resolution was not required as the County considers it a T-intersection crossing. The County required detailed engineering plans to illustrate compliance with the ADA ramp and crossing regulations prior to any construction activity occurring.

Status: At this time, punch list remains which includes the roadway greenbelt restoration. On May 1, 2019, our office submitted an NJDOT final Construction Inspection request. Once the NJDOT inspection is completed and the final inspection letter is received, our office will proceed with municipal project closeout. Thereafter, we would proceed with the NJDOT closeout to permit the Borough to receive the remainder of its grant funding.

4. 2018 ROADWAY IMPROVEMENT PROGRAM (PHASE II)

The Borough proceeded with the 2018 Road Improvement Program (Phase II). The following roadways were included:

1. Oak Avenue (from Lenox Avenue to Taplin Avenue)

Commented [KC1]:

2. Oak Avenue (from Parkway to Mendez Avenue)
3. Grant Avenue (intersection with Mendez Avenue)
4. Cedar Avenue (from Rutherford Avenue to Walnut Road)
5. Walnut Road (from Cedar Avenue to Locust Drive)
6. West Grove Avenue (from Palmer Avenue to Oak Avenue)
7. Belle Avenue (from Palmer Avenue to Oak Avenue)

Status: The project pre-construction meeting was held on October 01, 2018. It shall be noted that the Borough has determined that it would mill and pave additional streets due to a favorable bid and due to the close proximity to roadways already included within the road program. They included the following additional roadways / road sections:

1. Conklin Avenue
2. Rutherford Avenue
3. Cedar Avenue (Rutherford Avenue to triangular island at the northwest corner of the roadway loop)

Status: This was inspected during late April 2019 to ensure that the lawn surface has rooted. The punch list is completed, so our office will proceed with municipal project closeout.

5. YEAR 2018 ANNUAL STORMWATER REPORT AND SUPPLEMENTAL QUESTIONNAIRE – NJDEP MUNICIPAL STORMWATER MANAGEMENT PROGRAM

Per the NJDEP Municipal Storm water Management Program requirements, the Borough must file the Year 2018 Annual Report and Supplemental Questionnaire to the NJDEP Bureau of Nonpoint Source Pollution by May 01, 2019. We understand that the Borough authorized our office to prepare the Report and Questionnaire at the February 26, 2019 Mayor and Council meeting.

Status: At this time, our office has prepared a draft report and questionnaire. With the aid from the Borough, our office submitted the Annual Report and Supplemental Questionnaire on April 10, 2019 which was prior to the May 1, 2019 submission deadline.

6. YEAR 2018 – 2019 SANITARY SEWER BILLS

On April 2, 2019, Neglia Engineering Associates received the Suez 2018 Water Consumption Tables for the Borough of Maywood and Lodi. Our office will utilize this information to prepare the sewer bill list for Commercial and Industrial Users with water use in excess of 100,000 gallons a year. The bill list will be prepared and issued for those parties in the Boroughs of Maywood and Lodi which contribute flow into the Borough of Maywood sanitary sewer system.

Status: On April 12, 2019, the bill list was prepared and issued for those properties in the boroughs of Maywood and Lodi which contribute flow into the Borough of Maywood sanitary sewer program.

7. FLOOD DAMAGE PREVENTION ORDINANCE

The Borough of Maywood received a letter dated April 23, 2019 from the NJDEP as it related to participation within the National Flood Insurance Program and continuing to remain within the Program. To remain within the program, you're required to do the following: Designate a contact person with their address and phone number is to be provided to A. Chris Gould at alan.gould@dep.nj.gov by May 07, 2019. We would recommend that the point of contact be either the Borough Administrator or Borough Clerk. Update / Create the Flood Damage Prevention Ordinance revised in draft format and forward to the NJDEP by May 17, 2019. Update and Adopt Flood Damage Prevention Ordinance. It must be adopted, certified, signed, sealed, and forwarded to the NJDEP by no later than August 28, 2019.

Status: On May 01, 2019, our office issued a memo to the Borough Administrator and Borough Attorney outlining these requirements.

8. YEAR 2019-2020 NJDOT MUNICIPAL AID GRANT – CALL FOR PROJECTS

On May 13, 2019, the Borough received correspondence for a call for Year 2019-2020 NJDOT Municipal Aid Grant Applications. The grant submission package is due July 19, 2019. We understand that the Borough intends to submit for the remainder of

Palmer Avenue from Palmer Avenue to its northern terminus and a push button crossing sign at the Palmer Avenue bus stop crossing on Passaic Street. We will prepare and issue an endorsing resolution for consideration by the Governing Body at its second June 2019 or first July 2019 Mayor and Council meeting.

9. BOROUGH DPW BUILDING AND SENIOR CENTER EMERGENCY GENERATORS – NJDEP AIR QUALITY PERMITS

The Borough of Maywood received a Hazard Mitigation Grant Program grant for the installation of emergency generators at the Borough DPW Building and Senior Center. The Borough was bid and constructed the generators at these locations. To receive its outstanding grant funds, the Borough was requested by FEMA to prepare NJDEP Air Quality Permits for the installed generators. As requested and authorized by the Borough, our office prepare and acquired these permits on May 30, 2019.

10. YEAR 2019 ROADWAY IMPROVEMENTS PROGRAM

The Borough intends to proceed with a Year 2019 Roadway Improvement Program. The following roadways are to be included:

1. Golf Avenue (from Romaine Avenue to East Passaic Street) – PORTION NJDOT FUNDED
2. Park Avenue (from Elm Street to City of Hackensack Border)
3. Romaine Avenue (from Golf Avenue to terminus)
4. Edgewood Place (from South Elm Street to Golf Avenue)
5. Spring Valley Road (from Spring Valley Avenue to Borough of Paramus Border)
6. Spring Valley Avenue – One Lane (from Spring Valley Road to Lincoln Avenue plus 100 feet)

Status: Since the NJDOT Funded Roadway (Golf Avenue) requires a thirty day pre-bid review and approval prior to bid, our office will prepare two sets of construction documents for this project, one for the capital improvement funded roadways and one for Golf Avenue. This will permit the Borough to bid and potentially award the capital project thirty days earlier than Golf Avenue. We anticipate construction to occur during late summer 2019.

MEETING OPEN TO THE PUBLIC (FIVE MINUTE TIME FRAME)

Mayor Febre opened the meeting to the public for any comments on or off the agenda.

Hildegard Ampssler, Edgewood Place, talked about the new stripping by Delta on Passaic Street. She also discussed the bus stop that was relocated but still in need of a pedestrian walkway from East to West on Palmer Avenue similar to the one on Passaic Street. She requested some action be taken regarding the lack of crosswalk at that location. Ms. Ampssler also recommended the establishment of a Pedestrian Safety Committee. She further discussed the four lanes of traffic near the Chase Bank the need to reduce the speed limit to 25 mph. She stated other municipalities have changed the speed limits on county roadways therefore Maywood should pursue the needed steps to do so also.

CORRESPONDENCE AND REPORT OF BOROUGH CLERK

Borough Clerk Disposto reported progress.

REPORT OF ADMINISTRATOR

Administrator Stern noted that the Pool is doing well and the weather is cooperating.

COMMITTEE REPORTS

Council Member Bennin reported progress.

Council Member Bolan reported progress.

Council Member Ullman reported progress.

Council Member Gervino reported progress.

Council Member Lindenau:

1. Maywood Wellness Challenge has booked over 20 million steps. The last walking day is June 12, 2019.

Council President Garafalow reported progress.

REPORT OF MAYOR

1. Mayor Febre discussed the budget and the accomplishment of having a 4 million dollar surplus. He further discussed the goals when he came to the council and mentioned all the key players during his terms with the Council. He stated he is proud of the bipartisan support that made the accomplishments possible.
2. He discussed the bond rating increasing twice in the past eight years which increases the availability for grants and reduces the cost of debt services.
3. He thanked all the volunteers, from the past and current along with the daily employees because working together has put Maywood on a sound financial footing for the future.

ACTION LIST ITEMS

NONE

RESIGNATIONS – ACCEPTANCE OF THE FOLLOWING

NONE

APPOINTMENTS – APPROVAL OF THE FOLLOWING

NONE

COUNCIL APPROVAL OF THE FOLLOWING

1. Bakin' Bagels - request for an outdoor dining permit. Construction Official has reviewed and approved application on June 6, 2019.

Council President Garofalow moved for the approval, seconded by Council member Lindenau. Motion carried unanimously.

RESOLUTIONS BY TITLE – CONSIDERATION OF THE FOLLOWING

RESOLUTION # 118-19

RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PALMER AVENUE ROADWAY & BUS STOP CROSSING IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Maywood formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Palmer Avenue Roadway (Mendez Avenue to Spring Valley Avenue) & Bus Stop Safety Signage Improvements-00064 to the New Jersey Department of Transportation on behalf of the Borough of Maywood.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Maywood and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION # 119-19

RENEWAL OF 2019/2020 LIQUOR LICENSE

WHEREAS, the Licensees as noted below have filed application for renewal of their liquor licenses at premises as noted; and

WHEREAS, all applications are in proper order, the license fee has been paid and a Tax Clearance Certificate has been issued by the State of New Jersey, Division of Taxation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, New Jersey that the Borough Clerk is hereby authorized to issue renewal licenses as follows effective July 1, 2019:

RESOLUTION # 120-19
RESOLUTION AUTHORIZING THE BOROUGH OF MAYWOOD
TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN
ACCORDANCE WITH P.L. 1994 C.72

WHEREAS, the Bergen County Board of Taxation is unable to certify Maywood's tax rate as of the current date and the Borough of Maywood Tax Collector will be unable to mail the Borough's 2019 tax bills by June 14, 2019; and

WHEREAS, the Borough of Maywood Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and he has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Maywood, in the County of Bergen, State of New Jersey on this the 11th day of June 2019 as follows:

1. The Maywood Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough of Maywood for the Third Installment of 2019 taxes pursuant to P.L. 1994, c72 (N.J.S.A. 54:4-66.2 and 54:4-66.3)
2. The entire estimated tax levy based on 2018 @ 101.4668% for 2019 is hereby set at \$ 35,732,861.69.
3. In accordance with the law the Third Installment of 2019 taxes shall not be subject to interest until August 10th, 2019.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to furnish copies of this Resolution to the Chief Financial Officer and the Tax Collector.

RESOLUTION # 121-19
RESOLUTION AUTHORIZING NEGLIA ENGINEERING TO PROVIDE
PROFESSIONAL SERVICES FOR NJDEP AIR QUALITY PERMIT/PERMITTING
FEES FOR THE EMERGENCY GENERATORS AT THE DPW AND SENIOR CENTER
WHEREAS, on May 17, 2019 a request was made by the Mayor and Council for a proposal representing professional services for NJDEP Air Quality Permit and permitting fees for the emergency generators located at the DPW and Senior Center; and

WHEREAS, the Borough Engineer, Neglia Engineering having submitted a proposal for such services dated May 22, 2019 in the amount \$2,395.00 representing professional services and in the amount of approximately \$1,000.00 for reimbursable expenses for NJDEP permit application fees;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any and all documents necessary to execute the agreement between the Borough of Maywood and Neglia Engineering for professional for the above stated services for the Borough of Maywood.

RESOLUTION #122-19
A RESOLUTION ACCEPTING THE PROPOSAL FOR THIRD PARTY
ADMINISTRATOR (TPA) SERVICES AND APPOINTING INSURANCE DESIGN
ADMINISTRATORS (IDA) TO ADJUDICATE MEDICAL PLAN VARIANCES

WHEREAS, the Borough of Maywood provides a comprehensive Health Benefits Program encompassing medical, prescription and dental benefits to all eligible employees and retirees; and

WHEREAS, the Borough has decided to secure medical and, in certain cases, prescription benefits through the NJ State Health Benefits Program (SHBP), effective 6/1/14; and

WHEREAS, the Borough has several levels of benefit for certain retirees of the Borough, as dictated by past contractual requirements that necessitate the services of a Third Party Administrator (TPA); and

WHEREAS, more specifically, such TPA services entail adjudicating claims associated with plan variances between the existing level of benefit provided and that available through the SHBP; and

WHEREAS, the Borough, in consultation with the Health Benefits Consultant obtained a professional services proposal for TPA services from Insurance Design Administrators (IDA), located in Oakland, New Jersey; and

WHEREAS, IDA has experience in adjudicating plan design variances associated with past benefit levels in coordination with currently available plan designs and can effectively maintain the contractually obligated level of benefit dictated by past contractual obligations.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey, that Insurance Design Administrators (IDA) of Oakland New Jersey is hereby awarded the contract for TPA services, effective 6/1/19 through 5/31/20 or until a qualified successor shall have qualified; and

BE IT FURTHER RESOLVED, that IDA will perform all aspects of TPA services to adjudicate any plan variances in accordance with the retiree health benefits program to maintain the Borough's contractual obligations, in accordance with the proposal for services and fees thereof presented by IDA; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be provided to the Borough CFO, Borough Auditor and PIA Security Programs, Inc. Health Benefits Consultant to the Borough.

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be provided to the Borough CFO, Borough Auditor and PIA Security Programs, Inc. Health Benefits Consultant to the Borough.

BE IT FURTHER RESOLVED, that the Mayor, Adrian J. Febre, is hereby authorized to sign same evidencing such approval.

RESOLUTION # 123-19

RESOLUTION FOR THE APPOINTMENT OF JANICE SAPONARO AS AN ADMINISTRATIVE ASSISTANT WITHIN THE DEPARTMENT OF FINANCE OF THE BOROUGH OF MAYWOOD

WHEREAS, due to the recent retirement of Treasurer/Accounts Payable Administrator Donna DeGregorio the need has arisen to hire and Administrative Assistant for the Finance Department; and

WHEREAS, it is the recommendation of Borough Administrator Roberta Stern to appoint Janice Saponaro to the Administrative Assistant position for the Finance Department; and

WHEREAS, the Mayor and Council does hereby ratify the appointment of Janice Saponaro to the position of Administrative Assistant within the Department of Finance of the Borough of Maywood upon the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MAYWOOD, Bergen County, New Jersey, as follows:

1. Effective June 12, 2019, Janice Saponaro is hereby appointed as a full-time employee to the position of Administrative Assistant within the Department of Finance of the Borough of Maywood at an annual salary of \$47,000.00.
2. The Administrative Assistant shall perform such duties as may be assigned by the Treasurer or the Borough Administrator.

3. Pursuant to the provisions of Section 52-41G of Chapter 52 of the Code of the Borough of Maywood, the foregoing appointment shall be for a six month probationary period.

RESOLUTION # 124-19
RESOLUTION FOR THE APPOINTMENT OF CHARLES CUCCIA AS TREASURER
FOR THE BOROUGH OF MAYWOOD

WHEREAS, due to the recent retirement of Treasurer/Accounts Payable Administrator Donna DeGregorio the need has arisen to appoint a new Borough Treasurer; and

WHEREAS, it is the recommendation of Borough Administrator Roberta Stern to appoint Chuck Cuccia as Treasurer for the Finance Department of the Borough of Maywood;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Maywood, County of Bergen, State of New Jersey that Charles Cuccia is hereby appointed as Treasurer of the Borough of Maywood effective June 1, 2019 with compensation set at \$7,500 annually.

Council President Garofalow discussed the salary for Treasurer is above the current salary ordinance. Administrator Stern said we will make changes to the salary ordinance next year. It's only half a year, so the salary cap will not be met this year.

Council member Gervino moved for the adoptions, seconded by Council member Ullman. Motion carried unanimously.

INTRODUCTION OF ORDINANCES

NONE

NEW BUSINESS

1. Council President Garofalow inquired if the Council would consider raising a Pride flag at Borough Hall. The Mayor and Council were in agreement with the suggestion. Borough Attorney Eyerman stated he would donate the flag to the Borough.
2. Council President Garofalow discussed an ordinance to formalize the procedure for comp and overtime for the administrative staff.

OLD BUSINESS

1. Mayor Febre discussed the ordinance pertaining to store fronts of vacant buildings. He stated that discussion was held over due to Council member Bennin being absent from the last meeting due to a work commitment. Discussion ensued as to having a contest at Hackensack High School or just locally within Maywood and it was decided to have the designs created by Borough residents. The Borough would produce the signs for the storefront and all empty storefronts would be consistent with the window design. Administrator Stern recommended the Ed Hopper Diner Scene. The cost will be paid for by the Borough of Maywood through the SID.
2. Parking on Oak was discussed with additional changes to extend the no parking rules.
3. Discussion regarding the property maintenance at the post office ensued. Borough Administrator Stern stated the property owner is the responsible party and not the post office which has been addressed by the Property Maintenance Inspector.
4. Council President Garofalow discussed Taplin. He stated the need of no parking on the top of the T on the West Side of the street. Administrator Stern stated she will discuss with the Police Department.
5. Council President Garofalow discussed Spring Valley Road only having one crosswalk near Memorial Park. He stated that flashing lights or the crossing flags for safety could benefit this location. Administrator Stern stated she will discuss with the Police Department.

CLOSED SESSION – IF APPLICABLE

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

COAH Litigation
Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Maywood do not envision that they will return to open session after the closed session but reserves the right to do so.

Council President Garofalow made a motion to go into closed session; seconded by Council member Council member Bolan. Motion carried unanimously.

Council Member Lindenau made a motion to return to the public portion and was seconded by Council President Garofalow. Motion carried unanimously.

ADJOURNMENT

Council member Lindenau moved the meeting to be adjourned; seconded by Council President Garofalow and so carried unanimously. Meeting was adjourned at 10:01p.m.

Respectfully submitted;

Barbara L. Dispoto, RMC
Borough Clerk